

BOARD INTERNAL ORGANIZATION
~~INTERNAL~~BOARD COMMITTEES

BDB
(LOCAL)

Note: For advisory committees that include staff, parents, community members, or students, see BDF.

Board Committees

For purposes of this policy, a Board committee is a committee composed only of current Board members.

Formation of a Board committee shall be by Board action.

~~Committee of the
Whole~~

~~Insofar as possible, all committee work shall be done as a Committee of the Whole.~~

~~Special Committees~~

~~The President shall appoint members to special committees created by the Board to fulfill specific assignments, unless otherwise provided by Board action. These committees may include District personnel and citizens. The function of committees shall be fact-finding, deliberative, and advisory, but not administrative. Special committees shall report their findings to the Board and may be dissolved upon completion of the assigned task or vote of the Board.~~

~~Committee
Authority~~

~~No committee may perform any of the Board's functions. The only standing committee the Board has is the audit committee. [See BDB(LEGAL)]~~

Board Audit
Committee

The Board Audit Committee shall be composed of three Board members, upon nomination and vote of the Board. The chair shall be determined by the membership.

Purpose

The purpose of the Board Audit Committee is to:

- Assist the Board in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the internal and external audit processes and the District's process for monitoring compliance with laws and regulations and the *Code of Student Conduct*;
- Provide added protection to the Board in discharging its responsibility for the overall stewardship of District affairs, particularly its financial management;
- Provide public support for the District's audit programs;
- Provide assurances that the overall levels of audit coverage are both reasonable and appropriate to protect the District from undue risks;
- Assist in obtaining effective corrective action and necessary improvement based upon audit findings and recommendations from external and internal auditors; and
- Provide the Board and the public with additional assurances that the prescribed systems of internal controls are functioning as intended.

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The Board Audit Committee is advisory in nature; its recommendations regarding audit findings and exceptions and any other items shall be provided in writing to the Board and the Superintendent.

In its advisory role, the Board Audit Committee is subject to the control and direction of the Board. The powers allocated to the Audit Committee by the Board shall be detailed in the Audit Committee charter.

Hearings
Committee

The Board adopts a sub-committee to hear grievances and Texas Education Agency appeal hearings. The Hearings Committee shall have final decision-making authority.

- All members of the Board are appointed to the Hearings Committee. Board members shall rotate attendance for each hearings session with at least three members in attendance for each hearings session.
- A quorum of the Hearings Committee shall consist of at least three members of the Board.

Transacting
Business

Unless specified by the Board, a Board committee shall not have final decision-making authority. Board committee recommendations must be reported to the Board at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

Dissolution

A Board committee shall be dissolved upon Board action.