

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**School Board
Meeting**

September 11, 2025

BOARD AUDITORIUM – OPEN SESSION

- Call to Order
- Meditation and Pledge of Allegiance
- Recognitions
- Speakers to Agenda Items
- Hearing of the Community
- Reports from the Superintendent
- Consideration and Approval of Agenda Items
- Board Member Reports and Comments
- Recess to Closed Session under Sections 551.004 through 551.089 of the Texas Government Code for the Purposes Listed in this Notice
- Reconvene in Open Session
- Consideration and Possible Action on Matters Discussed in Closed Session

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, initiatives, and educational programs, on which there will be no action. Topics may include curriculum and instruction, student achievement, student attendance, discipline data, and teacher retention. The items may be discussed, but no final action will be taken on these items at this meeting.

- Houston Challenge

DISCUSSION AND REPORT ITEMS

1. Acceptance Of Board Monitoring Update: Presentation Of Goal 3, Progress Measures 3.4 And 3.5, Goal 4, And Progress Measures 4.1, 4.2, And 4.3
 - September Goal Progress Report
2. Acceptance Of Board Monitoring Update: Presentation Of Constraint Progress Measures 2.1 And 2.2
 - September Constraint Progress Report

CONSENT AGENDA

3. Approval Of Proposed Cancellation Of Elections In Single-Member Districts I And IX And Resolution And Order For Unopposed Single-Member Districts I And IX For The November 4, 2025, Trustee Elections
 - Resolution On Cancellation Of Election
 - Certification Of Unopposed Status
4. Adoption Of A Resolution Nominating A Candidate To Fill A Vacancy On The Board Of Directors Of The Harris Central Appraisal District
 - Resolution
5. Approval Of Appointment Of A Houston Independent School District Representative To The Houston Land Bank Board Of Directors
6. Approval Of Project 25-03-16-55 And Related Expenditures From July 17, 2024, Through June 13, 2025
7. Approval Of Changes To The *Student Code Of Conduct* To Comply With House Bill 6
 - 2025–2026 Student Code Of Conduct
 - Código De Conducta Estudiantil 2025–2026
8. Approval Of Vendor Awards For Purchases Which Cost \$1,000,000 Or More And Purchases Associated With A Board-Approved Cooperative Or Intergovernmental Interlocal Agreement
 - Purchasing Request
9. Approval Of Resolution Adopting Tax Rate And Levying Ad Valorem Taxes For Tax Year 2025
 - Tax Rate Resolution
10. Approval Of Certification Waiver For Teachers, Counselors, And Assistant Principals For The 2025-2026 School Year
11. Authority To Negotiate, Execute, And Amend Agreements And/Or Interlocal Memorandums Of Understanding With Community Agencies, Residential Facilities, And Educational Service Providers For Appraisal, Related, Instructional, And/Or Consultant Services For Students With Disabilities
12. Approval Of Additional Bus Stops In Hazardous Walking Zone Areas For Fiscal Year 2025-2026
 - Additional Bus Stops

13. Authority To Negotiate, Execute, And Amend An Interlocal Agreement And/Or Contract With The Texas Department Of Public Safety For School Bus Operator Driver's License And Record Checks
14. Approval Of Proposed Revisions To Board Policy DBAA(LOCAL), *Employment Requirements And Restrictions: Pre-Employment Reviews*-Second Reading
 - DBAA(LOCAL), Second Reading
15. Approval Of Proposed Revisions To Board Policy DC(LOCAL), *Employment Practices*-Second Reading
 - DC(LOCAL), Second Reading
16. Approval Of Proposed Revisions To Board Policy DFD(LOCAL), *Termination Of Employment: Hearings Before Hearing Examiner*-Second Reading
 - DFD(LOCAL), Second Reading
17. Approval Of Proposed Revisions To Board Policy DGBA(LOCAL), *Personnel-Management Relations: Employee Complaints/Grievances*-Second Reading
 - DGBA(LOCAL), Second Reading
18. Approval Of Proposed Revisions To Board Policy DH(LOCAL), *Employee Standards Of Conduct*-Second Reading
 - DH(LOCAL), Second Reading
19. Approval Of Proposed Revisions To Board Policy DN(LOCAL), *Performance Appraisal*-Second Reading
 - DN(LOCAL), Second Reading
20. Approval Of Proposed Revisions To Board Policy DNA(LOCAL), *Performance Appraisal: Evaluation Of Teachers*-Second Reading
 - DNA(LOCAL), Second Reading
21. Approval Of Proposed Revisions To Board Policy DNB(LOCAL), *Performance Appraisal: Evaluation Of Campus Administrators*-Second Reading
 - DNB(LOCAL), Second Reading
22. Approval Of Proposed Revisions To Board Policy EHB(LOCAL), *Curriculum Design: Special Programs*-Second Reading
 - EHB(LOCAL), Second Reading

23. Approval Of Proposed Revisions To Board Policy FNG(LOCAL), *Student Rights And Responsibilities: Student And Parent Complaints/Grievances*-Second Reading
 - FNG(LOCAL), Second Reading
24. Approval Of Proposed Revisions To Board Policy GF(LOCAL), *Public Complaints*-Second Reading
 - GF(LOCAL), Second Reading
25. Approval Of Proposed Revisions To Board Policy BE(LOCAL), *Board Meetings*-First Reading
 - BE(LOCAL), First Reading
26. Approval Of Proposed Revisions To Board Policy BED(LOCAL), *Board Meetings: Public Participation*-First Reading
 - BED(LOCAL), First Reading
27. Approval Of Proposed Revisions To Board Policy CE(LOCAL), *Annual Operating Budget*-First Reading
 - CE(LOCAL), First Reading
28. Approval Of Proposed Revisions To Board Policy CH(LOCAL), *Purchasing and Acquisition*-First Reading
 - CH(LOCAL), First Reading
29. Approval Of Proposed Deletion Of Board Policy EA(LOCAL), *Instructional Goals And Objectives*-First Reading
 - EA(LOCAL), First Reading
30. Approval Of Proposed Revisions To Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*-First Reading
 - DFBB(LOCAL), First Reading
31. Approval Of Proposed Revisions To Board Policy FFAC(LOCAL), *Wellness And Health Services: Medical Treatment*-First Reading
 - FFAC(LOCAL), First Reading

32. Approval Of Proposed Revisions To Board Policy GKD(LOCAL), *Community Relations: Nonschool Use Of School Facilities*-First Reading
- GKD(LOCAL), First Reading
33. Consideration And Approval Of Minutes From Previous Meetings

BOARD MEMBER REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings; schools visited; community and district activities; new initiatives; education programs; and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

CLOSED SESSION

Personnel

- a) Deliberate the duties of the superintendent of schools, chief officers, deputy chief officers, executive directors, principals, employees, and board members; evaluations of the superintendent; consideration of compensation, and contractual provisions of same.
- b) Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chiefs, division superintendents, senior executive directors, executive directors, directors, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c) Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

Legal

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b) Pending or contemplated litigation matters and status report.
- c) Update on federal law enforcement activity on February 27, 2020.
- d) Update and possible action in the matter of Nathan v. Alamo Heights Independent School District, in the Western District of Texas, San Antonio Division, Civil Action No. 5:25-cv-00756.
- e) Update and possible action in the matter of Houston Federation of Teachers v. Mike Miles, in the District Court of Harris County, Texas, 164 Judicial District, Cause No. 2025-53237.
- f) GSA Network et al., v. Mike Morath, Houston ISD et al., in the Southern District of Texas, Civil Action No. 4:25-CV-04090.

District Safety, Emergency Management, And Security Audits

- a) Discussion of district safety concerns, including districtwide intruder detection audit report findings and HB3 compliance.

ADJOURN



9/11/2025

1.

Office of the Superintendent of Schools

Office of Academics

Acceptance Of Board Monitoring Update: Presentation Of Goal 3, Progress Measures 3.4 And 3.5, Goal 4, And Progress Measures 4.1, 4.2, And 4.3

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD School Board monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update is a report regarding goals and goal progress measures (GPMs). The following measures have new data this month:

Goal 3: The percentage of students graduating Texas Success Initiative (TSI)-ready and with an industry-based certification (IBC) will increase from 11 percent for the 2021-2022 graduates to 26 percent for the 2026-2027 graduates.

GPM 3.4: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA Measures of Academic Progress (MAP) will increase from 51 percent in May 2024 to 59 percent in May 2028.

GPM 3.5: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA Measures of Academic Progress (MAP) will increase from 41 percent in May 2024 to 49 percent in May 2028.

Goal 4: Students in grades 4 through 8 who receive special education services that achieve growth as measured by Domain 2 Part A of the state accountability system will increase from 63 percent in August 2023 to 78 percent in August 2028.

GPM 4.1: The percentage of students in grades 4 through 8 with disabilities that have Met Expected Growth from beginning of year (BOY) to end of year (EOY) on NWEA Measures of Academic Progress (MAP) in reading will increase from 48 percent in June 2024 to 55 percent in June 2028.

GPM 4.2: The percentage of students in grades 4 through 8 with disabilities that have Met Expected Growth from beginning of year (BOY) to end of year (EOY) on NWEA Measures of Academic Progress (MAP) in math will increase from 46 percent in June 2024 to 58 percent in June 2028.

GPM 4.3: The percentage of students in grades 3 through 8 who receive special education services who are projected at Meets Grade Level in reading or math on NWEA Measures of Academic Progress (MAP) will increase from 27 percent in May 2024 to 35 percent in May 2028.

EOY 2025 Goal Report

GPM 3.4 & 3.5

GOAL 4

September 2025 Board Meeting



GOAL 3: College, Career, and Military Readiness

The percent of students graduating TSI ready and with an industry-based certification (IBC) will increase from 11% for the 2021-2022 graduates to 26% for the 2026-2027 graduates.

Goal 3 Overview

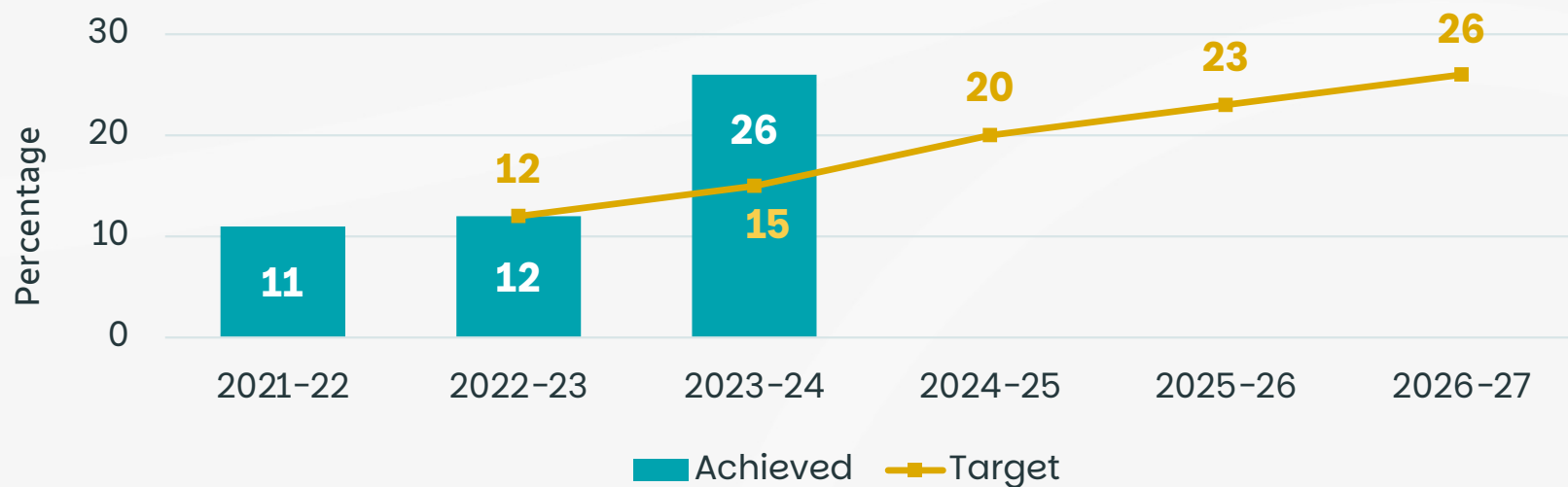
Goal #	Metric	Status	Reference Slide
Goal 3	The percent of students graduating TSI ready and with an industry-based certification (IBC) will increase from 11% for the 2021-2022 graduates to 26% for the 2026-2027 graduates.	Met	4
GPM 3.4	The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA MAP will increase from 51% in May 2024 to 59% in May 2028.	Met	6
GPM 3.5	The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA MAP will increase from 41% May 2024 to 49% in May 2028.	Met	10

Goal 3: The percent of students graduating TSI ready and with an industry-based certification (IBC) will increase from 11% for the 2021-2022 graduates to 26% for the 2026-2027 graduates.

Status

MET

Figure 1: Percentage of SY23-24 HISD Graduates Who Are TSI-Ready with an IBC



Key Takeaway

The district met the annual target, with 26% of all graduating students TSI ready with an industry-based certification.

Data Source: District CCMR Verifier

Note: Goal 3 is reviewed annually each September and was most recently reviewed on September 12, 2024. CCMR and Graduation are lagging indicators, therefore Goal 3 represents 2023-24 graduates.

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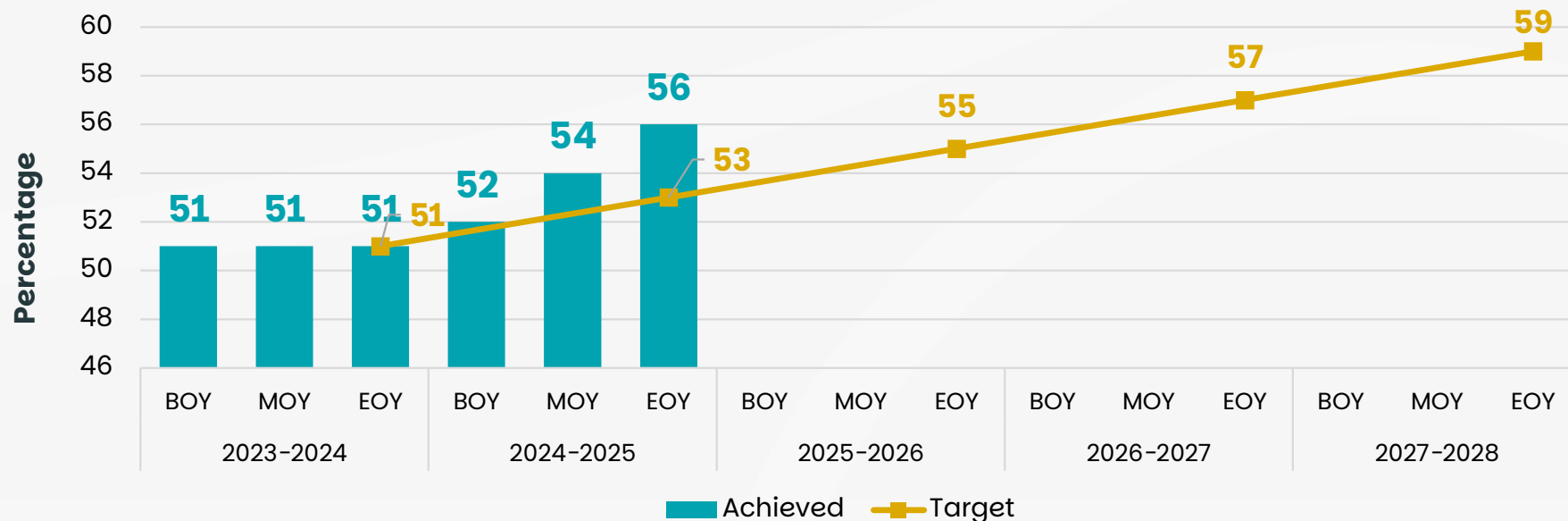
GPM 3.4: 4th – 8th Grade Reading

The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA MAP will increase from 51% in May 2024 to 59% in May 2028.

GPM 3.4: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA MAP will increase from 51% in May 2024 to 59% in May 2028.

Status	MET
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Figure 2: Percentage of 4th to 8th Graders Projected to Meet or Exceed GL on NWEA MAP Reading (English)



Key Takeaway

The district met the annual target, with 56% of 4th to 8th grade students projected to meet or exceed grade level standards on NWEA MAP Reading (English).

Data Source: EOY 24-25 NWEA MAP

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

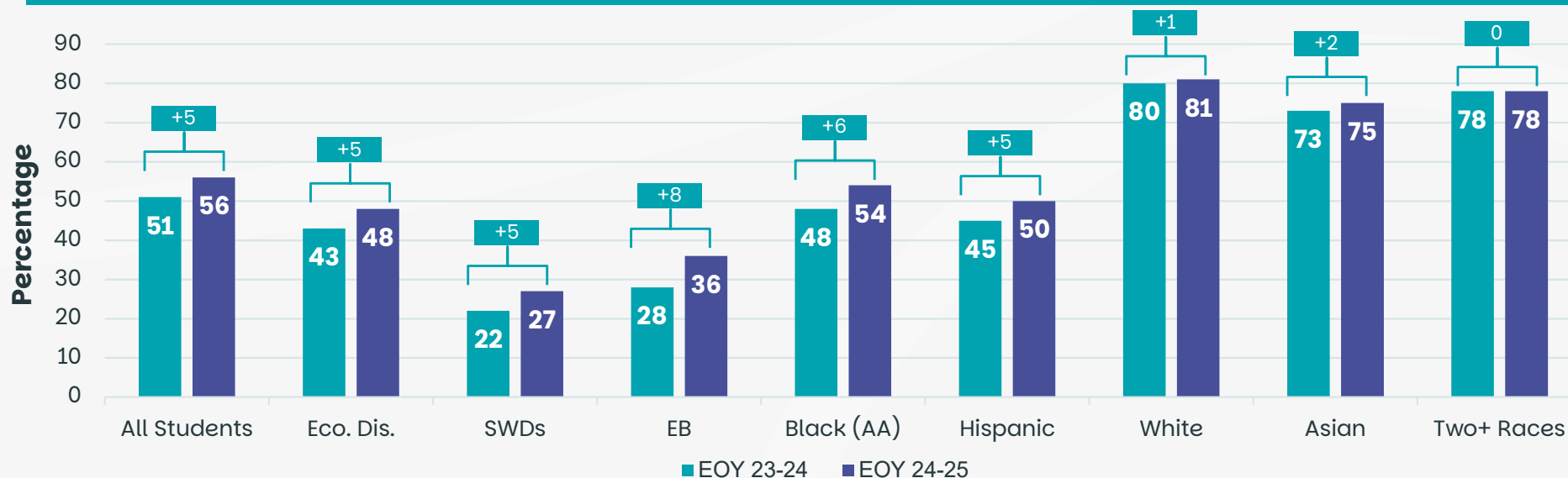
Houston Independent School District

GPM 3.4: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA MAP will increase from 51% in May 2024 to 59% in May 2028.

Status

MET

Figure 3: Percentage of 4th to 8th Graders Projected to Meet or Exceed GL on NWEA MAP Reading (English) By Ethnicity/Program Group



Key Takeaway

The district met the annual target for all 4th through 8th graders. All student groups maintained or improved proficiency.

Data Source: EOY 24-25 NWEA MAP

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

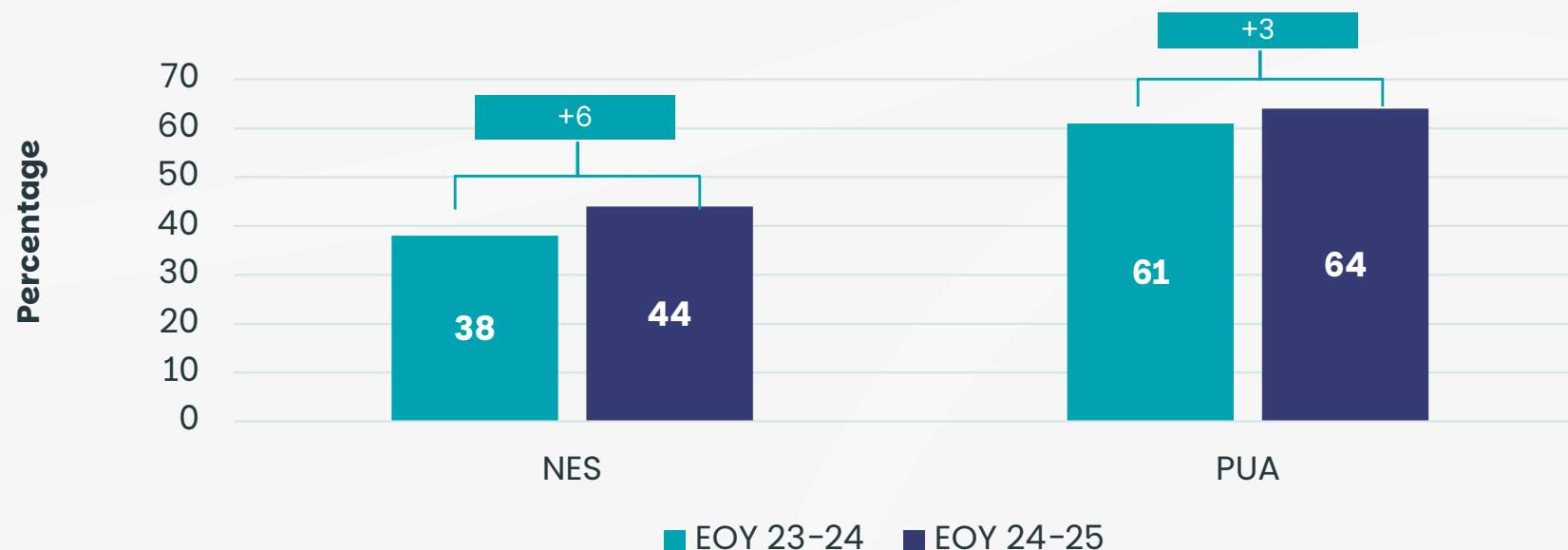
Houston Independent School District

GPM 3.4: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in reading on NWEA MAP will increase from 51% in May 2024 to 59% in May 2028.

Status

MET

Figure 4: Percentage of 4th to 8th Graders Projected to Meet or Exceed GL on NWEA MAP Reading (English) By Campus Type (NES/PUA), EOY-EOY



Key Takeaway

The district met the annual target for all 4th through 8th graders. Students in both NES and PUA campuses showed improved proficiency.

Data Source: EOY 24-25 NWEA MAP, Campus Information List (CIL)

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

Houston Independent School District

GPM 3.5: 4th – 8th Grade Math

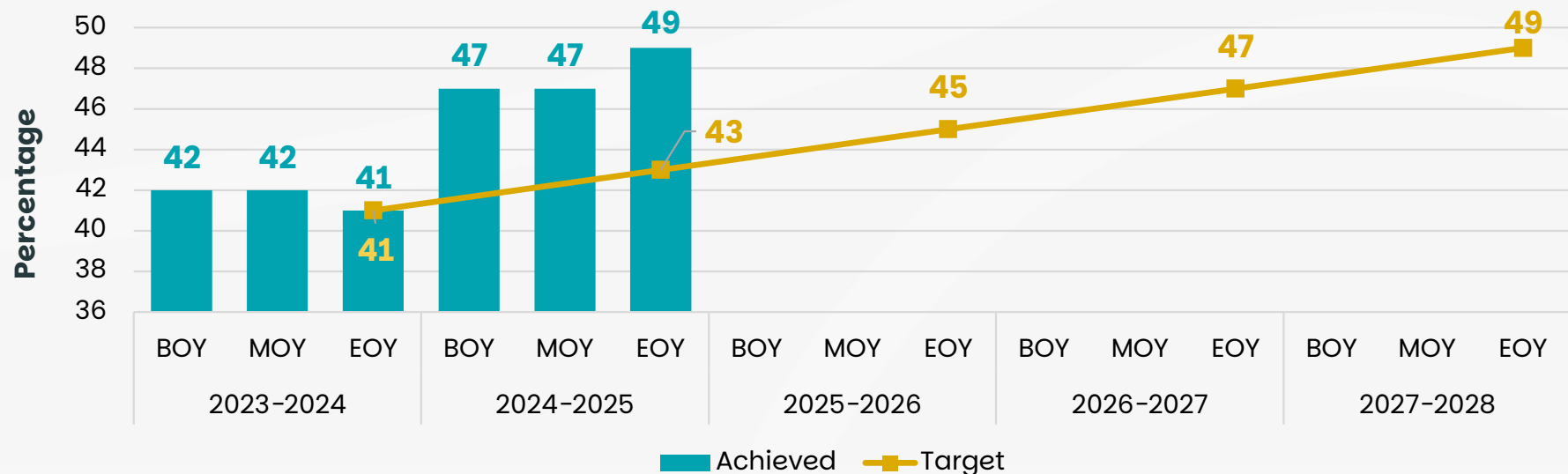
The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA MAP will increase from 41% in May 2024 to 49% in May 2028.

GPM 3.5: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA MAP will increase from 41% in May 2024 to 49% in May 2028.

Status

MET

Figure 5: Percentage of 4th to 8th Graders Projected to Meet or Exceed GL on NWEA MAP Math



Key Takeaway

The district met the 24-25 annual target, with 49% of 4th to 8th Graders projected to meet or exceed grade level standards on NWEA MAP Math.

Data Source: EOY 24-25 NWEA MAP

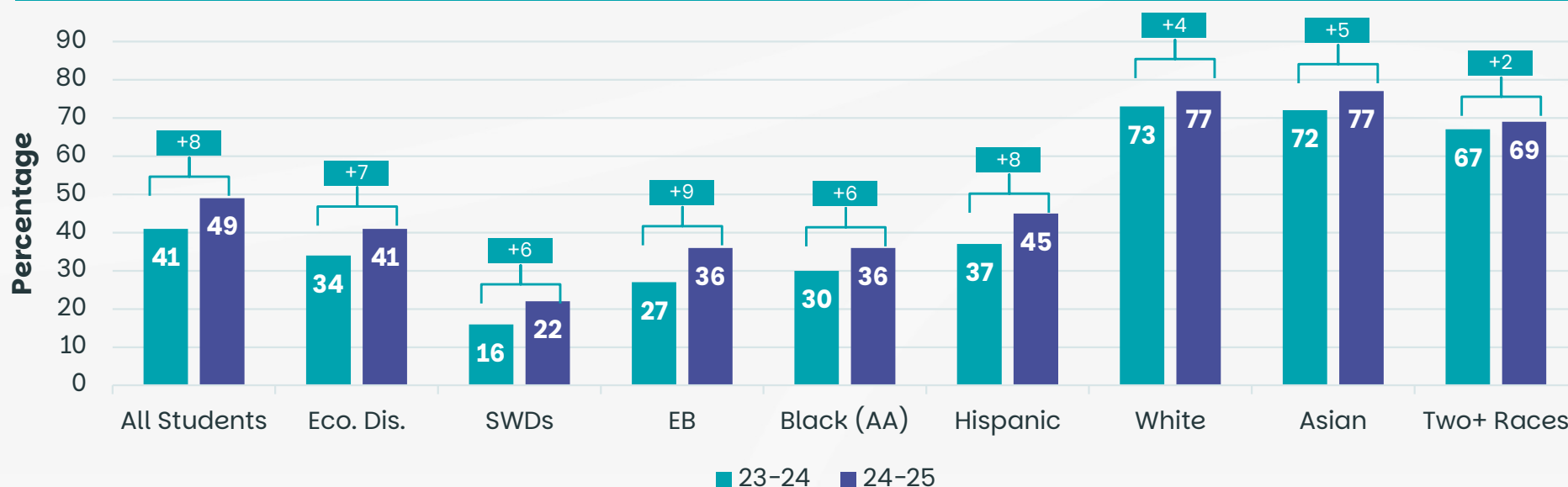
Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

GPM 3.5: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA MAP will increase from 41% in May 2024 to 49% in May 2028.

Status

MET

Figure 6: Percentage of 3rd Graders Projected to Meet or Exceed GL on NWEA MAP Math By Ethnicity/Program Group, EOY-EOY



Key Takeaway

The district met the annual target for all 4th through 8th graders. All student groups improved proficiency.

Data Source: EOY 24-25 NWEA MAP

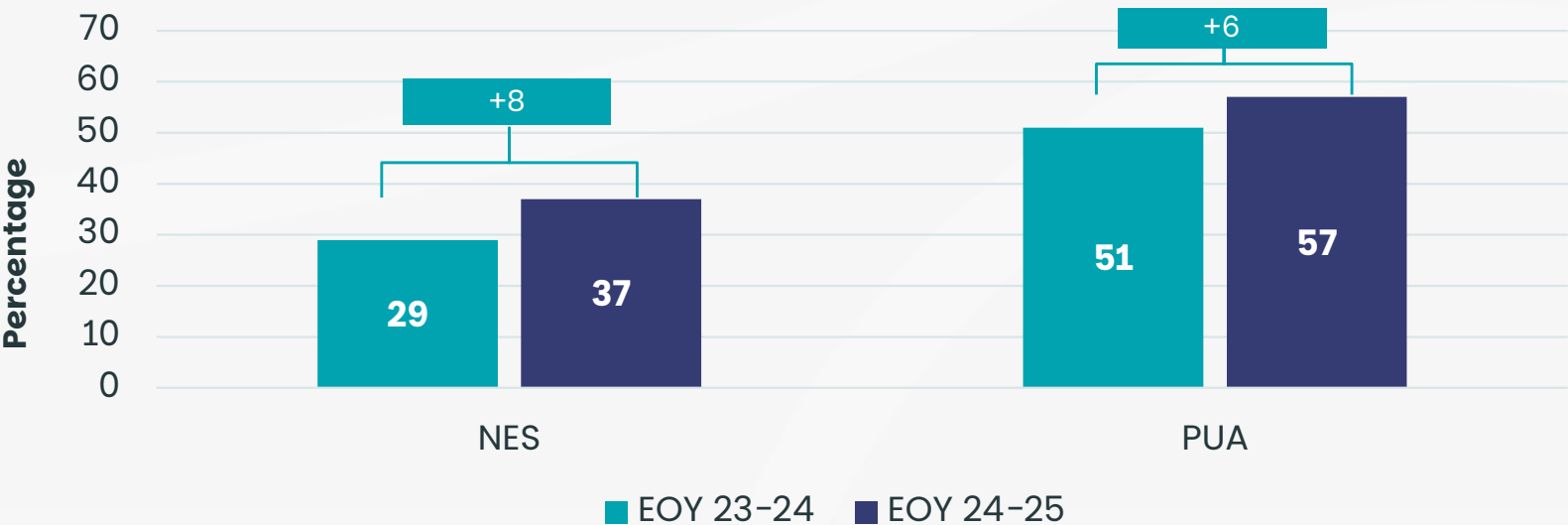
Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

GPM 3.5: The percentage of students in grades 4 through 8 who are projected at Meets Grade Level in math on NWEA MAP will increase from 41% in May 2024 to 49% in May 2028.

Status

MET

Figure 7: Percentage of 4th to 8th Graders Projected to Meet or Exceed GL on NWEA MAP Math By Campus Type (NES/PUA), EOY-EOY



Key Takeaway

The district met the annual target for all 4th through 8th graders. Students in both NES and PUA campuses showed improved proficiency.

Data Source: EOY 24-25 NWEA MAP, Campus Information List (CIL)
Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

GPM 3.4 & 3.5: Strategy & Next Steps

Status

MET

Previously Communicated Improvement Strategies:

- **Science of Reading Enhancements:** Integrating targeted scaffolds designed to support diverse learner needs across all classrooms, and a dedicated Science of Reading block on NES campuses.
- **Accelerated MS Math:** Implementing advanced math pathways in middle school, and piloting 10 full-school accelerated math programs
- **Dual Language Model Implementation:** Expanding the dual language bilingual model by HISD has developing and implementing high-quality, standards-aligned curriculum in both languages.
- **High Quality Instruction & Materials:** Providing high-quality, grade-level rigorous curriculum across all campuses, and actively supporting teachers through SPOT observations.

Improvement Strategy Next Steps:

- **Strategy 1:** Continue monitoring high-quality Tier 1 instruction, providing continued support to teachers through SPOT observations
- **Strategy 2:** Expand planning tools for content internalization for teachers and leaders
- **Strategy 3:** Increase Math Language and Conceptual Understanding in curriculum resources

GOAL 4: 4th – 8th Grade Special Ed Students Domain 2A Part A Growth

Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.

Goal 4 Overview

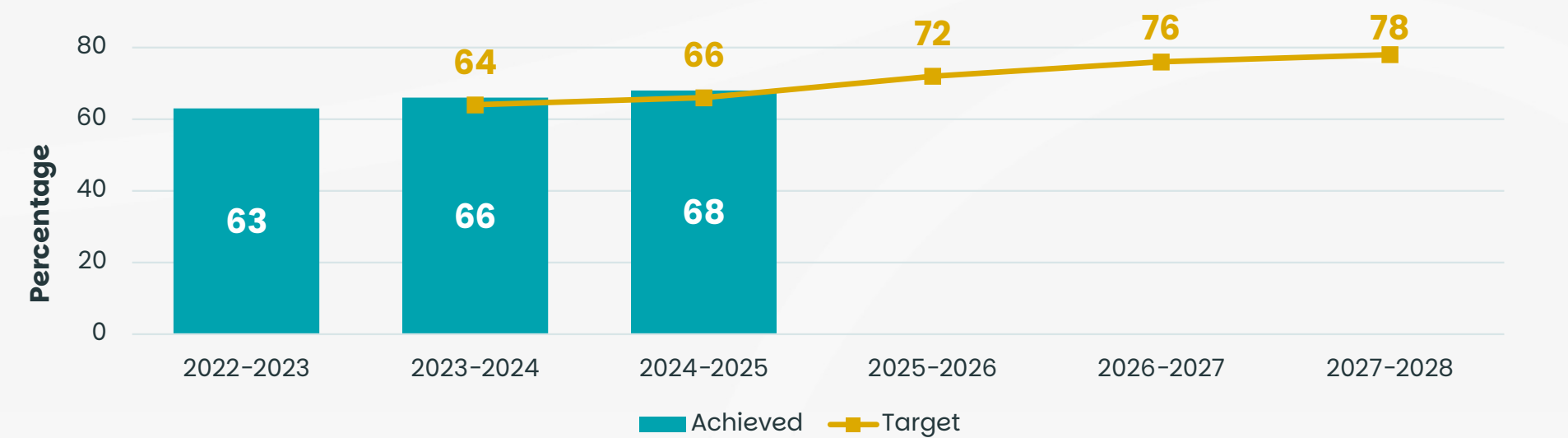
Goal #	Metric	Status	Reference Slide
Goal 4	Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.	Met	16
GPM 4.1	The percentage of 4 th to 8 th grade students with disabilities have Met Expected Growth from BOY to EOY on NWEA MAP in Reading will increase from 48% in June 2024 to 55% in June 2028.	Met	20
GPM 4.2	The percentage of 4 th to 8 th grade students with disabilities have Met Expected Growth from BOY to EOY on NWEA MAP in Math will increase from 46% in June 2024 to 58% in June 2028.	Met	24
GPM 4.3	The percentage of 3 rd through 8 th grade students who receive special education services who are projected at Meets Grade Level in reading or math on NWEA MAP will increase from 27% in May 2024 to 35% in May 2028.	Met	28

Goal 4: Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.

Status

MET

Figure 8: Percentage of HISD 4th – 8th Grade Students Receiving Special Education Services who Achieved Growth



Key Takeaway

The district met the 24-25 annual target, with 68% of 4th through 8th grade students receiving special education services achieving growth.

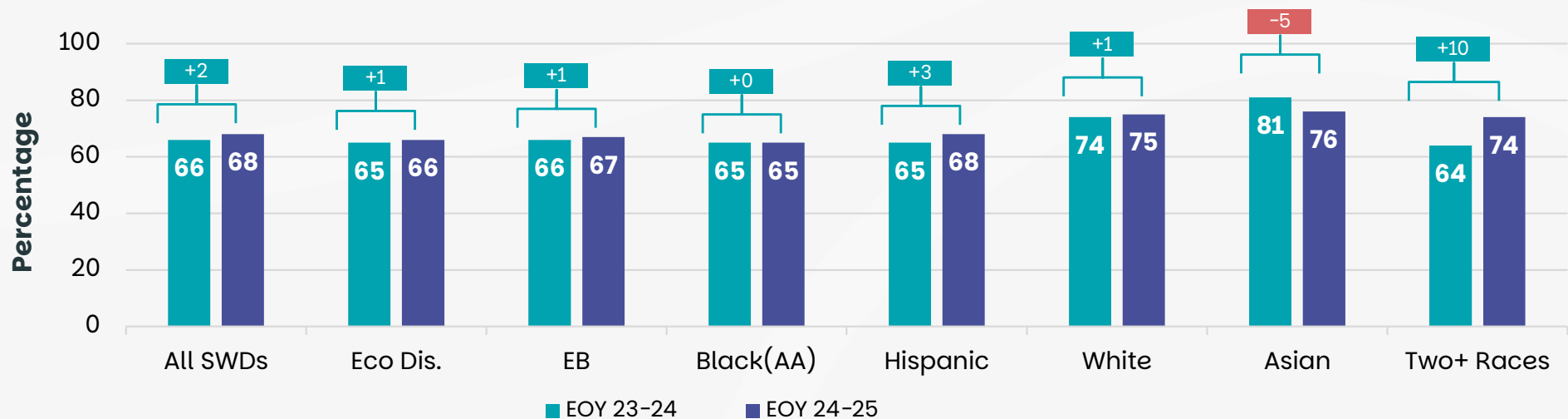
Data Source: 2024-2025 STAAR 3-8 data files, including Alt2; PEIMS Fall Resubmission file.
Note: Goal 4 is reviewed annually each September and was most recently reviewed on September 12, 2024.

Goal 4: Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.

Status

MET

Figure 9: Percentage of HISD 4th through 8th Grade Students Receiving Special Education Services who Achieved Growth By Ethnicity/Program Group



Key Takeaway

The district met the annual target for all 4th through 8th graders receiving special education services. All student groups maintained or improved proficiency except Asian* students.

Data Source: 2024-2025 STAAR 3-8 data files, including Alt2; PEIMS Fall Resubmission file.

*Note: Asian students make up only 1% ($n = 117$) of 4th-8th grade students, included in Domain 2A calculations, who receive special education services ($n = 7,889$). Special education students who are Two+ Races make up 2% ($n = 131$) of the total SWD population evaluated under Domain 2A.

Houston Independent School District

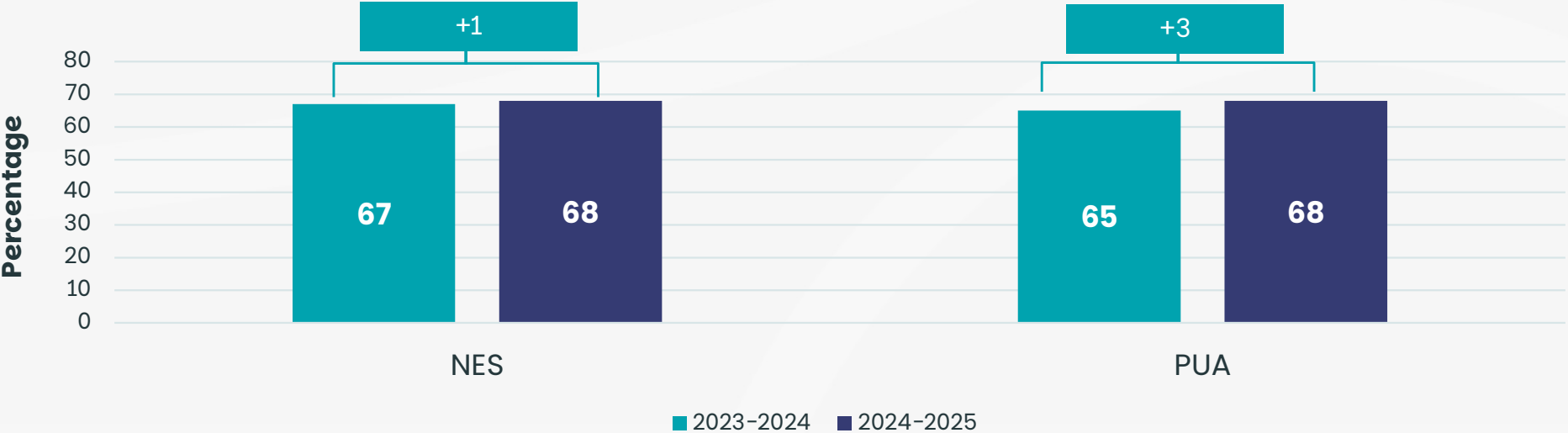
17

Goal 4: Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.

Status

MET

Figure 10: Percentage of HISD 3rd Grade Students Meeting Grade Level in STAAR Math By Campus Type



Key Takeaway

The district met the annual target for all 4th through 8th graders receiving special education services. Students from both NES and PUA campuses demonstrated proficiency gains.

Data Source: 2024-2025 STAAR 3-8 data files, including Alt2; PEIMS Fall Resubmission file; Campus Information List (CIL)

GPM 4.1: 4th – 8th Grade Special Education Growth in Reading

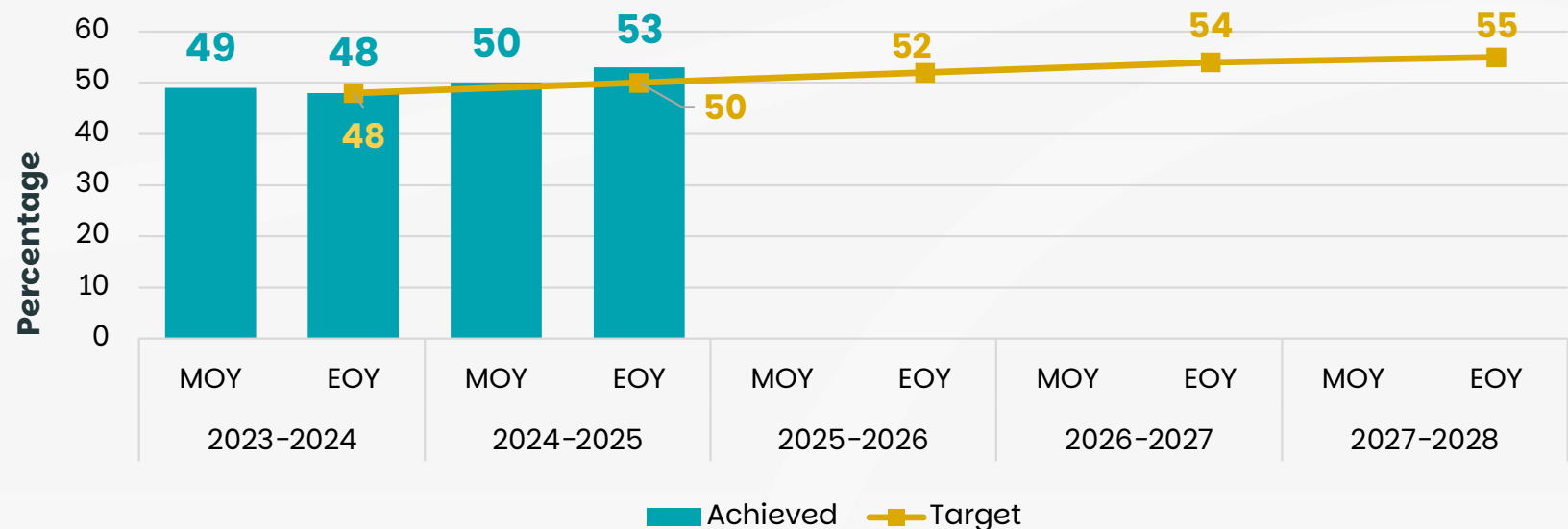
The percentage of 4th to 8th grade students with disabilities have Met Expected Growth from BOY to EOY on NWEA MAP in Reading will increase from 48% in June 2024 to 55% in June 2028.

GPM 4.1: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English) will increase from 48% in June 2024 to 55% in June 2028.

Status

MET

Figure 11: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English)



Key Takeaway

The district met the 24-25 annual target, with 53% of 4th to 8th grade students with disabilities achieving Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English).

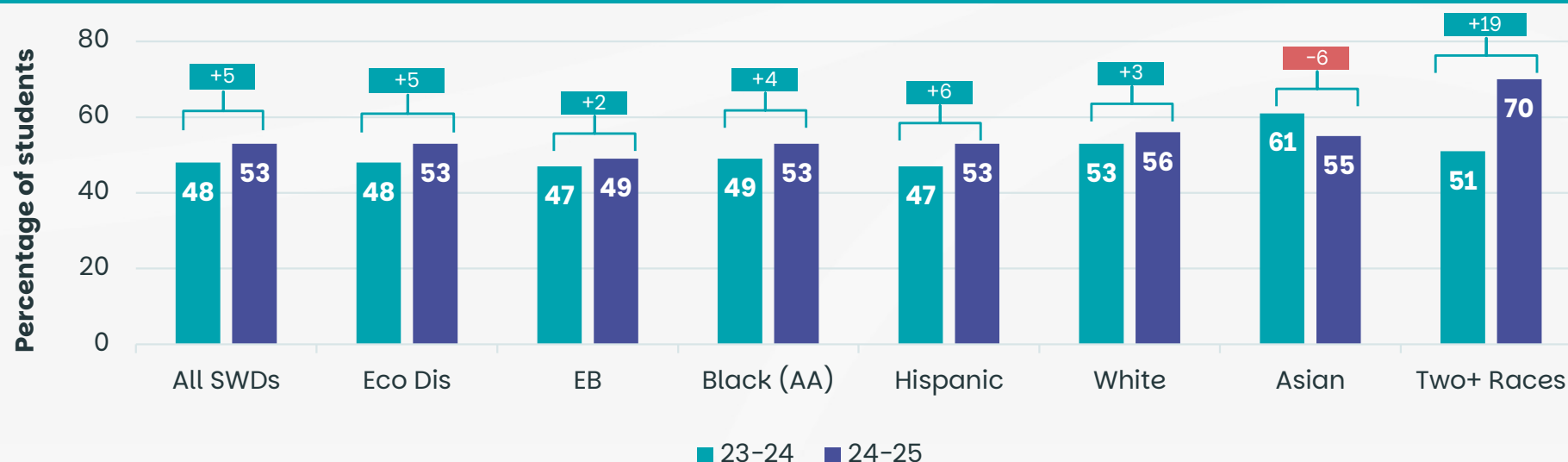
Data Source: EOY 24-25 NWEA MAP
Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.
Houston Independent School District

GPM 4.1: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English) will increase from 48% in June 2024 to 55% in June 2028.

Status

MET

Figure 12: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English) By Ethnicity/Program Group



Key Takeaway

The district met the annual target for 4th to 8th grade students with disabilities. All student groups showed improved proficiency, except Asian* students.

Data Source: EOY 24-25 NWEA MAP

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

*Asian students make up only 1% ($n = 98$) of MAP Reading-tested 4th-8th grade students who receive special education services ($n = 7,001$).

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GPM 4.1: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English) will increase from 48% in June 2024 to 55% in June 2028.

Status

MET

Figure 13: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Reading (English) By Campus Type (NES/PUA)



Key Takeaway

The district met the annual target for 4th to 8th grade students with disabilities. Students from both NES and PUA campuses showed improved proficiency.

Data Source: EOY 24-25 NWEA MAP, Campus Information List (CIL)

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

GPM 4.2: 4th – 8th Grade Special Education Growth in Math

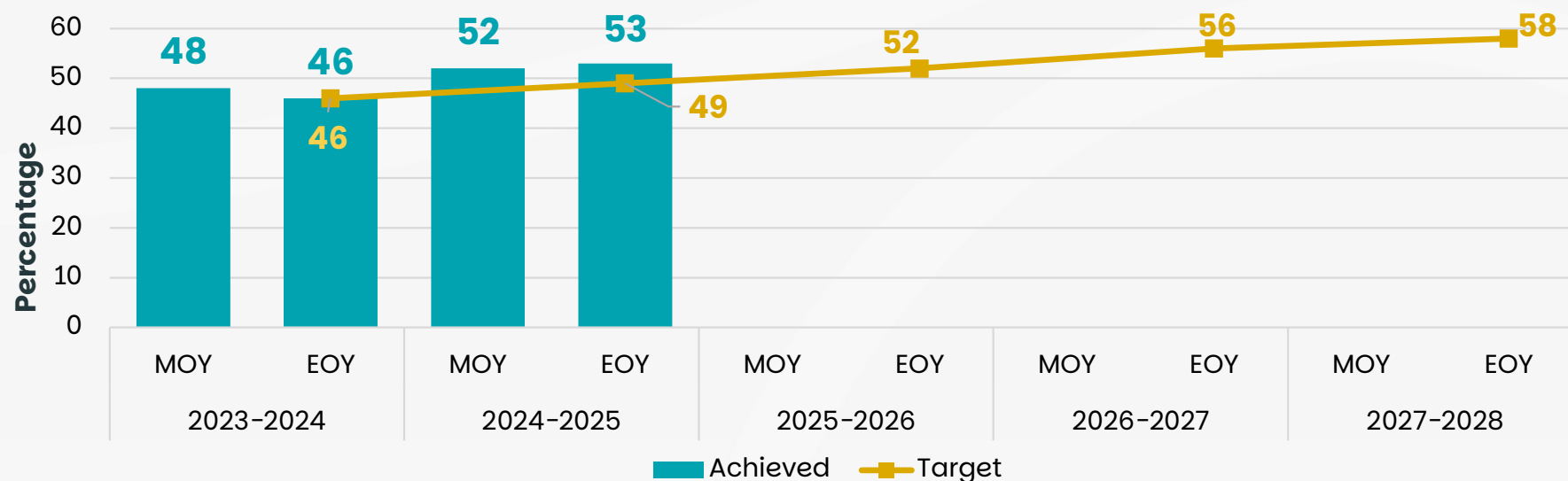
The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Math will increase from 46% in June 2024 to 58% in June 2028.

GPM 4.2: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Math will increase from 46% in June 2024 to 58% in June 2028.

Status

MET

Figure 14: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Math



Key Takeaway

The district met the annual target, with 53% of 4th to 8th grade students with disabilities achieving Met Expected Growth from BOY to EOY on NWEA MAP in Math.

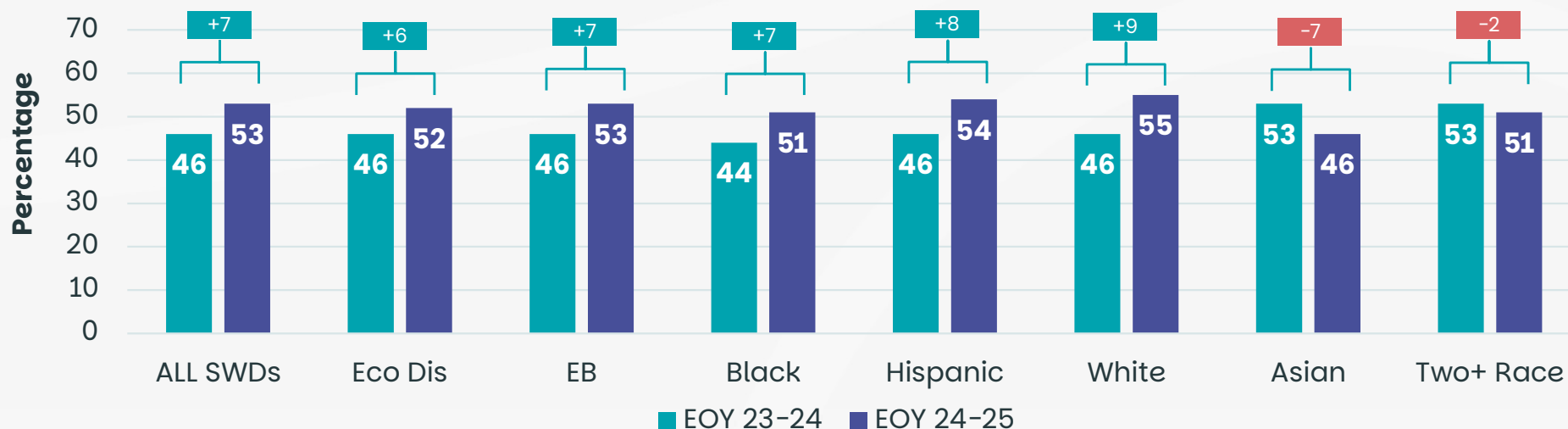
Data Source: EOY 2024-2025 NWEA MAP

GPM 4.2: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Math will increase from 46% in June 2024 to 58% in June 2028.

Status

MET

Figure 15: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Math By Ethnicity/Program Group



Key Takeaway

The district met the annual target for 4th to 8th grade students with disabilities. All student groups showed improved proficiency, except Asian* students or students identifying with two or more races*.

Data Source: EOY 2024-2025 NWEA MAP

Note: *Asian (n = 100) and Two+ Races SWDs (n = 124) make up 1% and 2%, respectively, of the MAP Math-tested 4th-8th grade students who receive special education services (n = 7,008).

Houston Independent School District

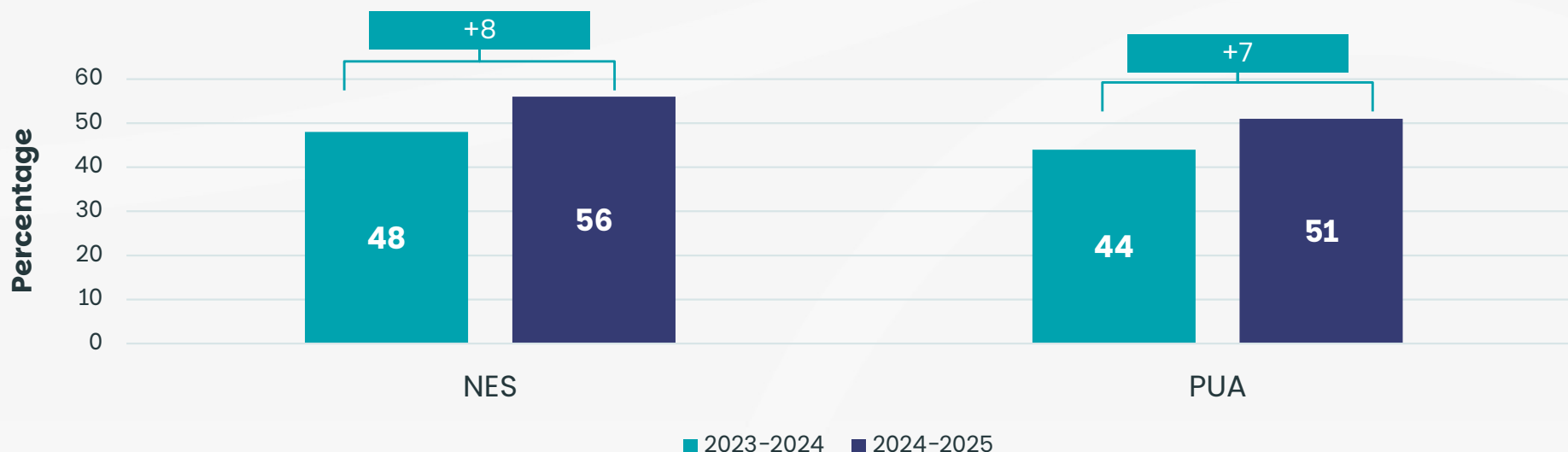
25

GPM 4.2: The percentage of 4th to 8th grade students with disabilities who have Met Expected Growth from BOY to EOY on NWEA MAP in Math will increase from 46% in June 2024 to 58% in June 2028.

Status

MET

Figure 16: Percentage of 4th to 8th Grade SWDs who have Met Expected Growth from BOY to EOY on NWEA MAP in Math By Campus Type (NES/PUA)



Key Takeaway

The district met the annual target for 4th to 8th grade students with disabilities. Students from both NES and PUA campuses showed improved proficiency.

Data Source: EOY 2024-2025 NWEA MAP, Campus Information List (CIL)

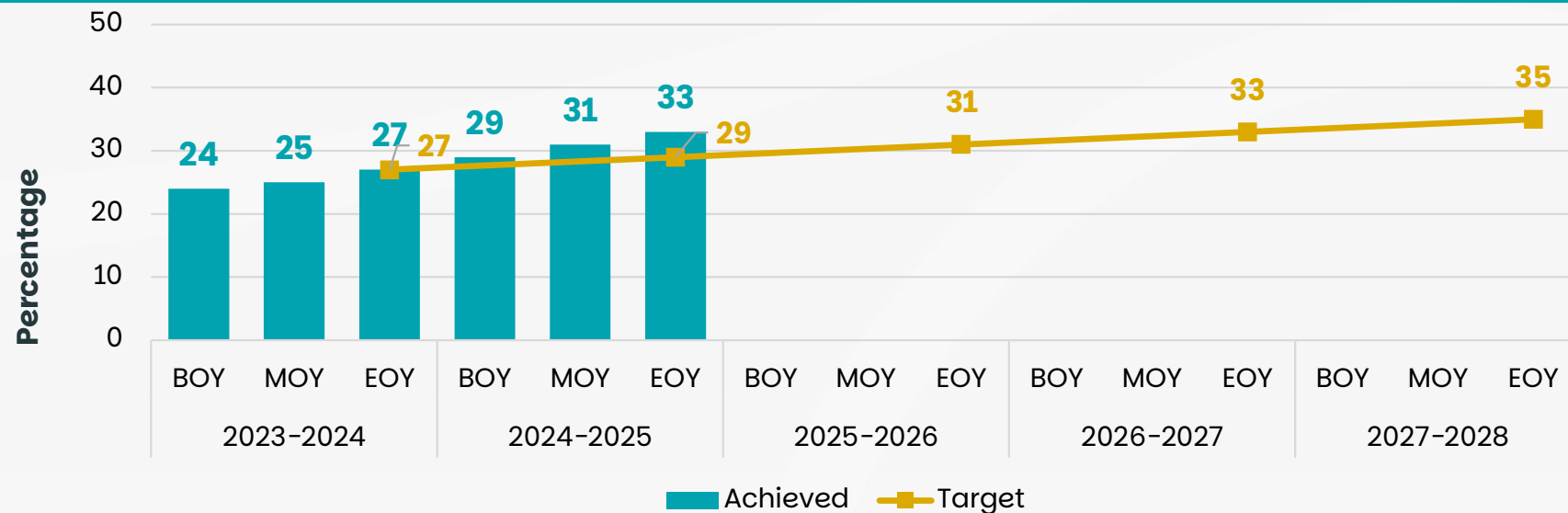
GPM 4.3: 3rd – 8th Grade Special Education Proficiency

The percentage of 3rd through 8th grade students who receive special education services who are projected at Meets Grade Level in reading or math on NWEA MAP will increase from 27% in May 2024 to 35% in May 2028.

GPM 4.3: The percentage of 3rd through 8th grade students who receive special education services who are projected at Meets Grade Level in reading or math on NWEA MAP will increase from 27% in May 2024 to 35% in May 2028.

Status **MET**

Figure 17: Percentage of 3rd through 8th grade SWDs Projected to Meet or Exceed Grade Level in Reading or Math on NWEA MAP



Key Takeaway

The district met the 24-25 annual target, with 33% of 3rd through 8th grade students who receive special education services projected at Meets Grade Level in reading or math .

Data Source: EOY 24-25 NWEA MAP

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

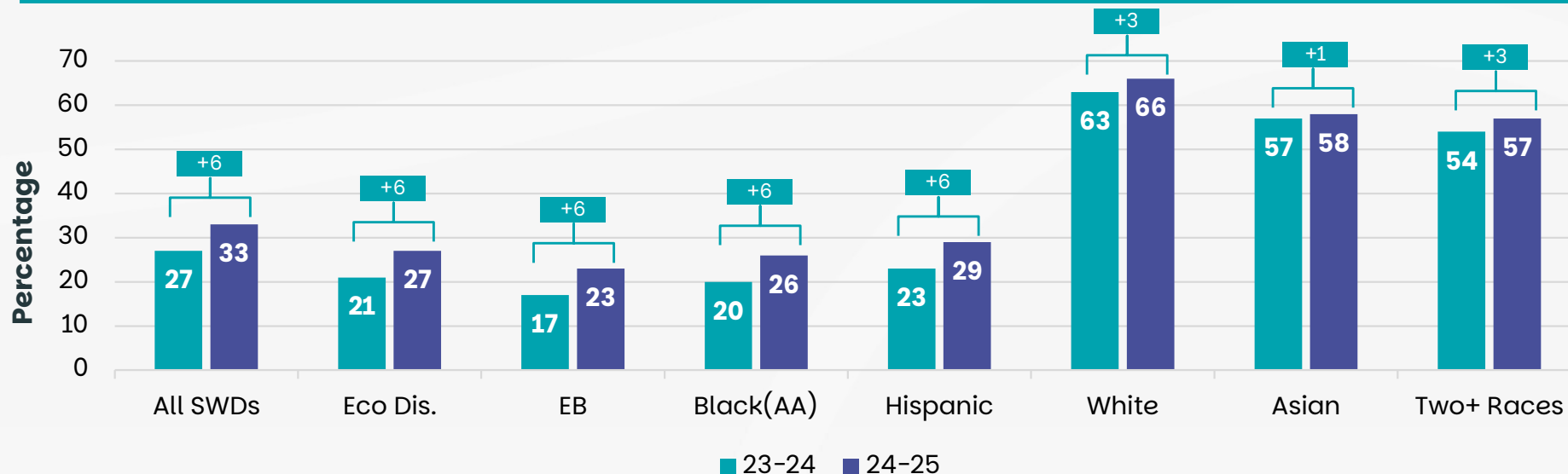
Houston Independent School District

GPM 4.3: The percentage of 3rd through 8th grade students who receive special education services who are projected at Meets Grade Level in reading or math on NWEA MAP will increase from 27% in May 2024 to 35% in May 2028.

Status

MET

Figure 18: Percentage of 3rd through 8th grade SWDs Projected to Meet or Exceed Grade Level in Reading or Math on NWEA MAP, By Ethnicity/Program Group



Key Takeaway

The district met the annual target for all 3rd through 8th grade students receiving special education services. All student groups improved proficiency.

Data Source: EOY 24-25 NWEA MAP

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

Houston Independent School District

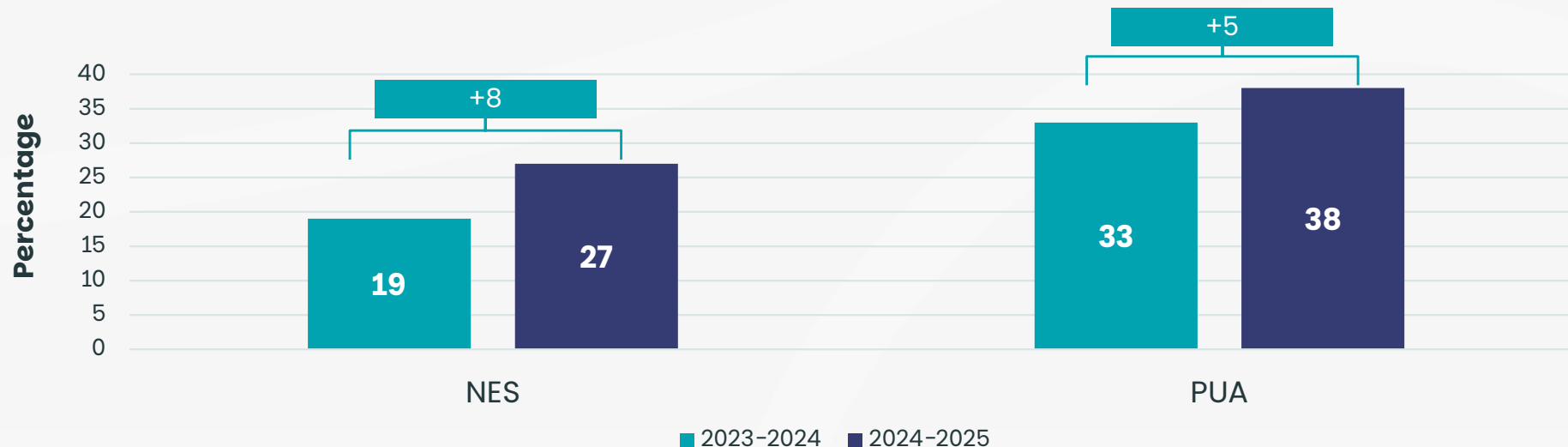
29

GPM 4.3: The percentage of 3rd through 8th grade students who receive special education services who are projected at Meets Grade Level in reading or math on NWEA MAP will increase from 27% in May 2024 to 35% in May 2028.

Status

MET

Figure 19: Percentage of 3rd through 8th grade SWDs Projected to Meet or Exceed Grade Level in Reading or Math on NWEA MAP, By Campus Type (NES/PUA)



Key Takeaway

The district met the annual target for 3rd to 8th grade students with disabilities. Students from both NES and PUA campuses showed improved proficiency.

Data Source: EOY 24-25 NWEA MAP, Campus Information List (CIL)

Note: Revised targets for GPMs associated with NWEA MAP and adjusted historical achievement for NWEA MAP reflect the incorporation of the July 2024 NWEA MAP Linking Study.

NWEA MAP Growth Norms

NWEA refreshes MAP Growth norms every 3-5 years to reflect evolving U.S. demographics and shifts in student performance, ensuring the data remains accurate, relevant, and aligned with updates to MAP Growth since the last study. The 2025 norm update, released in July 2025, will apply to all NWEA MAP reporting beginning in the 2025–26 school year.

Houston ISD's Spring 2025 (End-of-Year) MAP administration took place in May 2025, prior to the release of the new norms. As a result, the data in this report is based on the 2020 MAP Growth norms. Future reports will use the updated 2025 norms, and historical data from 2023–24 and 2024–25 will be recalculated to ensure alignment for year-over-year comparisons.

Goal 4: Students in grades 4 through 8 who receive special education services that achieve growth as measured by the Domain 2 Part A of the state accountability system will increase from 63% in August 2023 to 78% in August 2028.

Status

MET

Previously Communicated Improvement Strategies:

- HISD increased salaries for SY 24-25 special education teachers
- Continue to provide professional development on specially designed instructions (SDI) for teachers.
- Conduct classroom observations of special education teachers to improve the quality of instruction and provide actionable feedback.
- Monitor and review progress monitoring data to ensure students are progressing on IEP goals.
- Continue to monitor MAP test scores over time to assess the impact of interventions.
- Continue to adjust strategies based on ongoing data analysis and feedback.

Improvement Strategy Next Steps:

High Quality Instruction in Special Education

- Targeted training for principals on identifying high-quality instruction in special education.
- Conduct frequent spot observations of special education teachers across programs.
- Track trends in feedback to identify professional development needs at campus & district level.
- Provide ongoing coaching cycles for teachers whose students are not demonstrating growth.
- Highlight exemplar classrooms to scale effective instructional strategies.

Thank You





9/11/2025

2.

Office of the Superintendent of Schools

Office of Academics

Acceptance Of Board Monitoring Update: Presentation Of Constraint Progress Measures 2.1 And 2.2

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD School Board monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update is a report regarding a constraint and constraint progress measures (CPMs). The following measures have new data this month:

Constraint 2: The Superintendent shall not allow ineffective supports, systems, and processes for students receiving special education services across the district to negatively impact Individual Education Plan (IEP) development and implementation.

Constraint Progress Measure 2.1: The district will increase the percentage of initial eligibility Admission, Review, and Dismissal (ARD) committee meetings conducted in compliance with federally required timelines from 87 percent in June 2023 to 100 percent in June 2024 and maintain 100-percent compliance through June 2028.

Constraint Progress Measure 2.2: The percentage of Individualized Education Plans (IEPs) reviewed by an independent team from the Special Education Department for compliance and delivery of services will increase from 7 percent in January 2024 to 20 percent in June 2028.

CONSTRAINT 2: No Negative Impact on IEPs

The Superintendent shall not allow ineffective supports, systems and processes for students receiving SPED services across the district to negatively impact Individual Education Plan (IEP) development and implementation.

Constraint 2 Overview

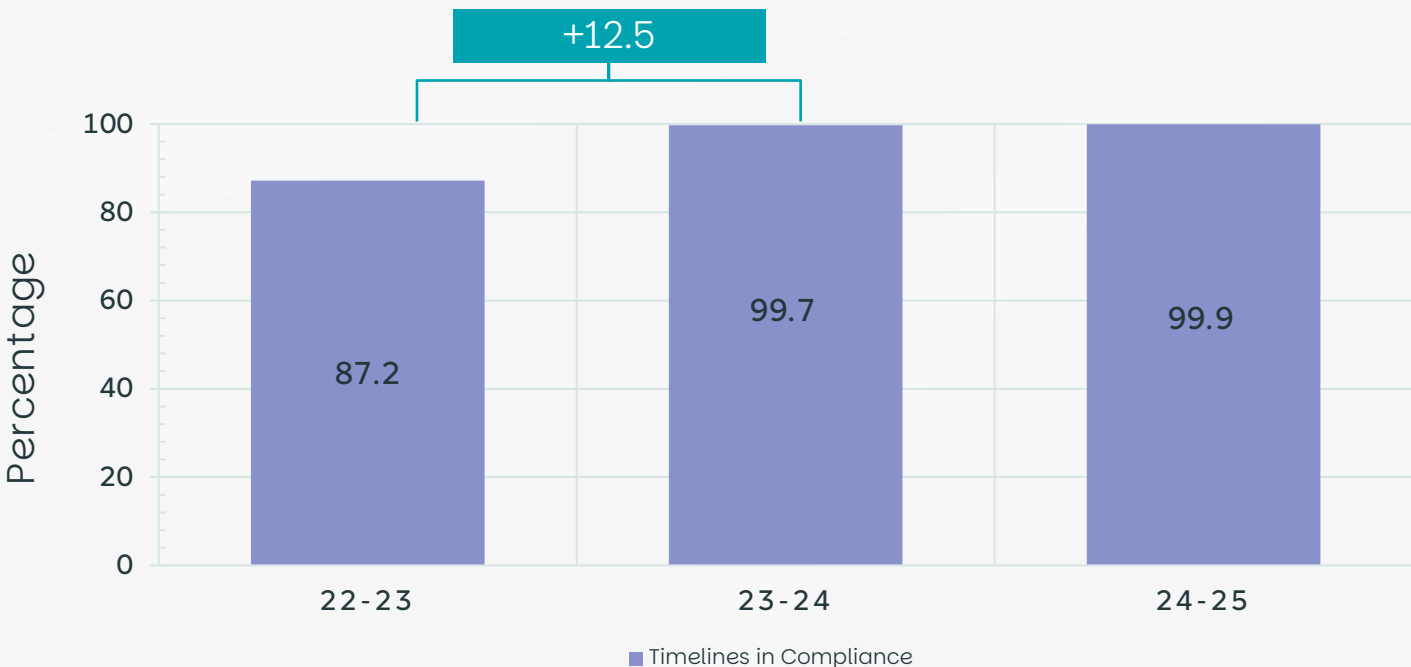
Constraint #	Metric	Status	Reference Slide
Constraint 2	The Superintendent shall not allow ineffective supports, systems and processes for students receiving SPED services across the district to negatively impact Individual Education Plan (IEP) development and implementation.	Met	
CPM 2.1	The district will increase the percentage of initial eligibility ARD committee meeting conducted in compliance with federally required timelines from 87% in June 2023 to 100% in June 2024 and maintain 100% compliance through June 2028.	Pending	54
CPM 2.2	The percentage of IEPs reviewed by an independent team from the Special Education Department for compliance and delivery of services will increase from 7% in January 2024 to 20% in June 2028.	Met	55

Constraint 2.1 The district will increase the percentage of initial eligibility ARD committee meeting conducted in compliance with federally required timelines from 87% in June 2023 to 100% in June 2024 and maintain 100% compliance through June 2028.

Status

Pending

Figure 32: Percentage initial ARD meetings held on time.



Key Takeaway

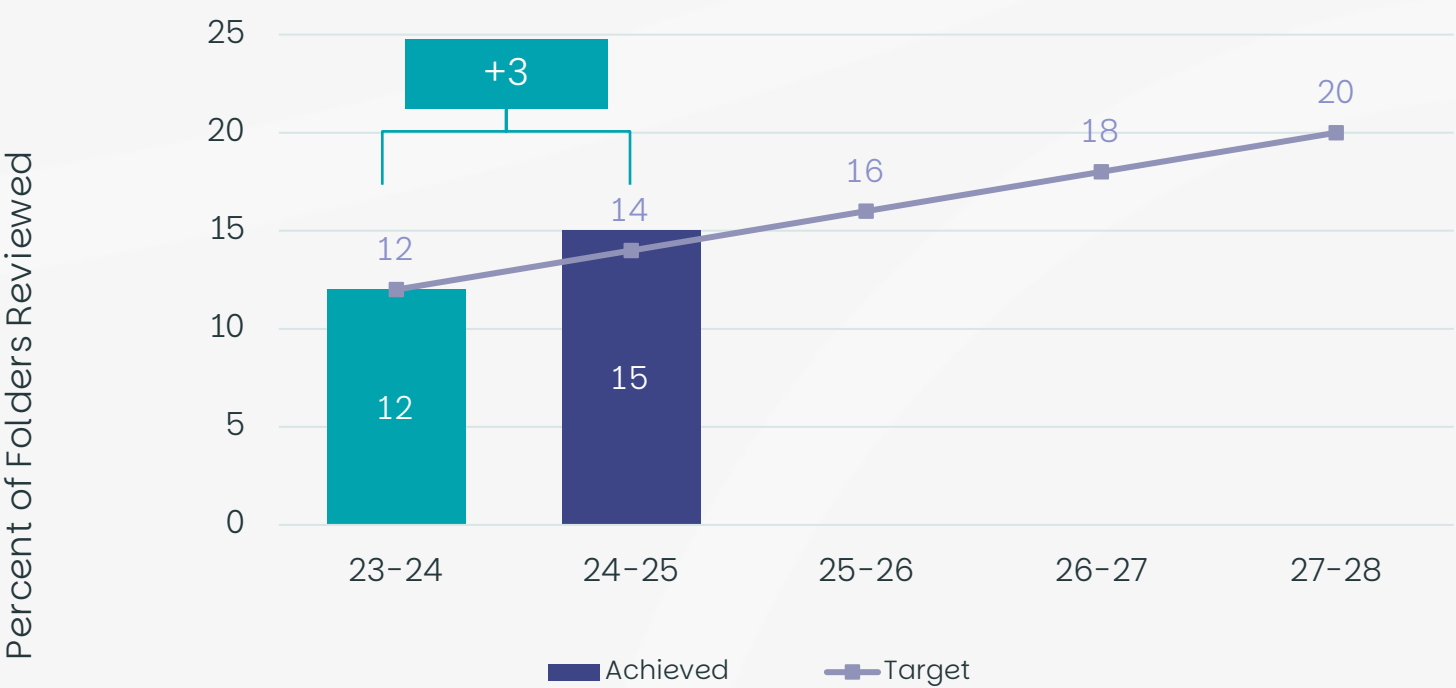
Out of 3,392 initial ARD meetings, one missed the required timeline and is being reviewed for clarification.

Constraint 2.2 The percentage of IEPs reviewed by an independent team from the Special Education Department for compliance and delivery of services will increase from 7% in January 2024 to 20% in June 2028.

Status

MET

Figure 33: Percentage of IEP Folders Reviewed By Independent Team



Key Takeaway

Houston ISD exceeded its IEP review target. These reviews build systems that ensure students have high quality, compliant education plans.

Thank You



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

3.

Office of the School Board

Approval Of Proposed Cancellation Of Elections In Single-Member Districts I And IX And Resolution And Order For Unopposed Single-Member Districts I And IX For The November 4, 2025, Trustee Elections

The Houston Independent School District (HISD) may avoid holding a single-member district election for a trustee position if a candidate is unopposed, if no candidate's name is placed on a list of write-in candidates for that position, and if no at-large proposition or opposed at-large race is to appear on the ballot. (See Texas Election Code, §§2.051, 2.052.) No write-in candidates were filed by the August 22, 2025, filing deadline. (See Texas Education Code §11.056; Texas Election Code §1.006; Texas Revised Civil Statutes, Article 2774b, §4.)

The Resolution and Order and the Certification of Unopposed Status are attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed cancellation of elections and the resolution and order for unopposed single-member districts I and IX for the November 4, 2025, trustee elections, effective September 12, 2025.

RESOLUTION AND ORDER

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

WHEREAS, Sections 2.051 and 2.052 of the Texas Election Code provide that the authority responsible for having the official ballot prepared shall certify in writing that a candidate is unopposed for election to office if, in the single-member district where the election is to be held, only the votes cast for that candidate in the election for that office may be counted, the candidate is unopposed, and no at-large proposition or opposed at-large race is to appear on the ballot; and

WHEREAS, the Secretary of the Houston Independent School District School Board is the authority responsible for having the official ballot prepared; and

WHEREAS, Section 2.053 of the Texas Election Code provides that upon receipt of certification, the governing body of a political subdivision by order or ordinance may declare each unopposed candidate elected to office; and

WHEREAS, the Houston Independent School District School Board is the governing body of Houston Independent School District, a political subdivision of the State of Texas; and

WHEREAS, the Houston Independent School District School Board has received certification from its Secretary that Felicity Pereyra and Myrna Guidry are unopposed candidates for Positions I and IX respectively of the Houston Independent School District Board of Education;

THEREFORE, BE IT RESOLVED AND ORDERED BY THE HOUSTON INDEPENDENT SCHOOL DISTRICT SCHOOL BOARD:

1. All of the above paragraphs are incorporated into and made part of this Resolution and Order.
2. The Houston Independent School District School Board hereby cancels the election scheduled to take place on November 4, 2025, in single-member district numbers I and IX.
3. Felicity Pereyra is hereby elected to Position I of the Houston Independent School District Board of Education for a four-year term.

4. Myrna Guidry is hereby elected to Position IX of the Houston Independent School District Board of Education for a four-year term.

5. A copy of this order will be posted on Election Day at each polling place that would have been used in the election in the affected single-member district.

PASSED, APPROVED, and ADOPTED this 11th day of September 2025.

Ric Campo, President
School Board
Houston Independent School District

Attest:

Paula Mendoza, Secretary
School Board
Houston Independent School District

CERTIFICATION OF UNOPPOSED STATUS

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, Paula Mendoza, Secretary of the Houston Independent School District School Board, am the authority responsible for having the official ballot prepared in Houston Independent School District Board of Education elections.

I do hereby certify that Felicity Pereyra is an unopposed candidate for Position I of the Houston Independent School District Board of Education as Felicity Pereyra is the only candidate whose name was to be placed on the ballot for Position I under Section 52.003 of the Texas Election Code and no other candidate was placed on a list of write-in candidates for Position I under applicable law.

I further certify that Myrna Guidry is an unopposed candidate for Position IX of the Houston Independent School District Board of Education as Myrna Guidry is the only candidate whose name was to be placed on the ballot for Position IX under Section 52.003 of the Texas Election Code and no other candidate was placed on a list of write-in candidates for Position IX under applicable law.

I further certify that the above-named candidates were the candidates whose names were to appear on the ballot, that no proposition is to appear on the ballot, and that the deadline for candidates to file, including write-in candidates, has passed.

Paula Mendoza, Secretary
School Board
Houston Independent School District

Certification of Unopposed Status

SUBSCRIBED AND SWORN TO before me on this _____ day of September 2025.

Notary Public in and for The State of Texas
Name: _____
My Commission Expires: _____



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

4.

Office of the School Board

Adoption Of A Resolution Nominating A Candidate To Fill A Vacancy On The Board Of Directors Of The Harris Central Appraisal District

The Houston Independent School District (HISD) is one of the taxing units which can make nominations to and vote for the Board of Directors of the Harris Central Appraisal District (HCAD).

The HISD School Board voted to nominate Cassandra Auzenne Bandy on September 12, 2024. By letter dated December 19, 2024, HCAD notified HISD that Ms. Auzenne Bandy was elected to a three-year term on the HCAD Board of Directors beginning January 1, 2025. By letter dated May 30, 2025, the Texas Education Agency notified HISD that Ms. Auzenne Bandy was transitioning off the HISD School Board effective June 1, 2025. By letter dated August 7, 2025, the HCAD Chief Appraiser notified HISD that Ms. Auzenne Bandy had resigned from the HCAD Board of Directors, creating a vacancy on the board, and provided instructions for HISD to nominate a replacement.

A resolution naming Paula Mendoza as the HISD nominee to fill a vacancy on the HCAD Board of Directors is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board adopts the resolution to nominate Paula Mendoza as a candidate to fill a vacancy on the HCAD Board of Directors, effective September 12, 2025.

**RESOLUTION OF THE SCHOOL BOARD OF
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
NOMINATING A CANDIDATE TO FILL A VACANCY ON THE BOARD OF
DIRECTORS OF THE HARRIS CENTRAL APPRAISAL DISTRICT**

WHEREAS the Houston Independent School District, which is within the Harris Central Appraisal District, has the right to nominate a candidate to fill a vacancy on the board of directors of the Harris Central Appraisal District to complete the term of Cassandra Auzenne Bandy, who resigned her position on the board of directors; and

WHEREAS the School Board of the Houston Independent School District desires to exercise its right to nominate a candidate to fill a vacancy on the HCAD Board of Directors for a term that will expire on December 31, 2027; and

WHEREAS the HCAD Board of Directors shall by majority vote appoint a new director from the list of nominees timely submitted by all taxing units to the chief appraiser;

NOW, THEREFORE BE IT RESOLVED by the School Board of the Houston Independent School District that:

1. The facts and recitations set forth in the preamble of this resolution be, and hereby are, adopted, ratified, and confirmed;
2. Paula Mendoza, a resident of Harris County, Texas, whose mailing address is 4400 West 18th Street, Houston, Texas 77092, be and is hereby nominated as a candidate for an appointed position to fill a vacancy that exists on the Board of Directors of the Harris Central Appraisal District whereby the candidate appointed to fill the vacancy shall be decided by a majority vote of the HCAD Board of Directors to complete the term that expires on December 31, 2027; and
3. The president and secretary of the School Board of the Houston Independent School District are hereby authorized and directed to deliver, or cause to be delivered, a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District by 5 p.m. on September 22, 2025.

PASSED AND APPROVED this 11th day of September, 2025.

Ric Campo, President
School Board
Houston Independent School District

Attest:

Paula Mendoza, Secretary
School Board
Houston Independent School District



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

5.

Office of the School Board

Approval Of Appointment Of A Houston Independent School District Representative To The Houston Land Bank Board Of Directors

The Houston Independent School District (HISD) participates in the Houston Land Bank (HLB), a program which provides for transfer of certain foreclosed tax-delinquent properties to the HLB for building affordable housing initiatives.

The HLB is governed by a 13-member board, with three of those members appointed by the HISD School Board. Due to the resignation of Position 10 HISD appointee Tonzaino "Zano" Bailey, it is recommended that the board appoint Rickie Bradshaw to the HLB board to represent HISD, to complete a two-year term ending on December 31, 2026.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the appointment of Rickie Bradshaw to the board of directors of the Houston Land Bank, effective September 12, 2025.



9/11/2025

6.

Office of the Superintendent of Schools

Office of Academics

Approval Of Project 25-03-16-55 And Related Expenditures From July 17, 2024, Through June 13, 2025

The Houston Independent School District (HISD) seeks the School Board's approval of project 25-03-16-55.

On March 1, 2024, HISD was awarded the Learning Acceleration Support Opportunities (LASO) Cycle 2 Strong Foundations Implementation Carnegie Math (sixth- through twelfth-grade) grant by the Texas Education Agency (TEA) for \$1,389,500. The Strong Foundations Implementation provides grant funds to districts for technical assistance to support high-fidelity implementation of the instructional materials. HISD used this grant to support Carnegie implementation at per-unit allocation (PUA) campuses. As part of the TEA's requirements, HISD must use 70% of grant funds to contract with a single provider from the Decision 2 state-approved vendor list to provide high-quality professional learning.

The purpose of project 25-03-16-55, titled "Educational Training, Development, and Enrichment," is to provide services through a cooperative agreement with the 1Government Procurement Alliance (1GPA) utilizing cooperative contract number 24-04PV-37. This board item seeks approval of expenditures beginning July 17, 2024, and ending June 13, 2025. Services rendered during this period included:

- Delivered up to 1,470 hours of direct support under Strong Foundations Implementation.
- Customized support to meet local education agencies (LEAs) where they were in their high-quality instructional materials (HQIM) journey and developed a roadmap for the grant.
- Built an implementation plan, including change management strategies and an HQIM plan.
- Built district capacity to develop and implement robust Action Plans 1-4.
- Supported the actualization of goals set in the HQIM plan.
- Aligned walkthrough tools for Carnegie Math to the district's strategic vision.
- Trained leadership on the use of walkthrough tools and conducted quarterly re-norming.
- Developed and maintained a district-wide data monitoring system for walkthroughs.
- Created and administered beginning-, middle-, and end-of-year surveys to track Carnegie Math usage.
- Collected, aggregated, presented on, and developed action plans based on quarterly survey data.
- Developed custom teacher materials to support Carnegie Math, including pacing calendars and aligned learning objectives.

- Delivered monthly status updates for implementation resources.
- Delivered 34 professional learning sessions, totaling up to 68 hours, to build leadership capacity around HQIM.
- Customized and prepared for each professional learning session with HISD leadership.
- Debriefed each professional learning session with key stakeholders to determine the next steps.
- Developed stakeholder learning pathways to support ongoing HQIM implementation.

The project term for 25-03-16-55 is from July 17, 2024, through June 13, 2025. The approval does not exceed \$1,389,500.

COST/FUNDING SOURCE(S): The implementation of this project is supported by state grant funds allocated specifically for this purpose, ensuring no additional financial burden on the district's general revenue budget.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves project 25-03-16-55 for educational training, development, and enrichment for the period July 17, 2024, through June 13, 2025, and related expenditures from July 17, 2024, through June 13, 2025, effective September 12, 2025.



9/11/2025

7.

Office of the Superintendent of Schools

Office of the Chief of Schools

Approval Of Changes To The *Student Code Of Conduct* To Comply With House Bill 6

This agenda item seeks board approval to update the *Student Code of Conduct* (SCOC) to align with House Bill (HB) 6, addressing nicotine delivery systems consequences and suspension policies for students below third grade.

To comply with new requirements under HB 6, the district is proposing amendments to the 2025-2026 SCOC. These changes reinforce safe learning environments and ensure alignment with state law.

Vaping Policy

The amended code explicitly prohibits the use, possession, distribution, or sale of electronic nicotine delivery systems, including vapes and e-cigarettes, on school grounds, during school-sponsored events, and on school transportation. In alignment with HB 6, violations will result in placement in a Disciplinary Alternative Education Program (DAEP).

Suspension Guidelines for Homeless Students and Grades Kindergarten (K)-2

Consistent with HB 6, the updated code of conduct limits suspensions and expulsions for:

- Students in grades K-2 and
- Students experiencing homelessness.

Allowable suspension reasons now include instances involving immediate threats to health and safety or repeated, significant classroom disruptions.

Additional HB 6 Updates

The amendments also include:

- Expanded definitions and protections related to student discipline procedures, and
- Adjustments to violations to align with HB 6 requirements for mandatory and discretionary DAEP placements and expulsions.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the revisions to the SCOC for the 2025-2026 school year, effective September 12, 2025.

2025–2026

STUDENT CODE OF CONDUCT



Proposed Adoption by the Houston ISD Board of Managers
July 22, 2025 • www.houstonisd.org

HOUSTON ISD SCHOOL BOARD



Ric Campo
President



Angela Lemond Flowers
Vice President



Paula Mendoza
Secretary



Michelle Cruz Arnold
Board Member



Edgar Colón
Board Member



Janette Garza Lindner
Board Member



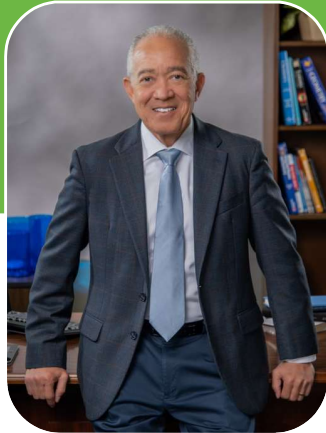
Marty Goossen
Board Member



Lauren Gore
Board Member



Marcos Rosales
Board Member



F. Mike Miles
Houston ISD Superintendent of Schools

This publication, approved by the HISD School Board, carries the full impact of approved Board Policy and Administrative Regulations. Any revisions must be approved by the Board before becoming effective.

STAY INFORMED

HISD Website:

www.HoustonISD.org

HISD NOW:

<https://www.youtube.com/@HISDNow>

Twitter:

www.twitter.com/HoustonISD

Facebook:

www.facebook.com/HoustonISD

Text Messaging:

Text YES to 68453

YouTube:

www.youtube.com/user/TheHISD

It is the policy of the Houston Independent School District not to discriminate on the basis of age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, veteran status, political affiliation, sexual orientation, and gender identity and/or gender expression in its educational or employment programs and activities.

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STUDENT CODE OF CONDUCT

Accessibility

If you have difficulty accessing the information in this document because of disability, please contact the HISD Administration Office at 713-556-6000.

Purpose

The Student Code of Conduct (“Code of Conduct”), as required by Chapter 37 of the Texas Education Code, provides methods and options for managing student behavior, preventing and intervening in student discipline problems, and imposing discipline.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences, including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Code of Conduct has been adopted by the Houston ISD School Board and developed with the advice of the district-level committee. It provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. This Code of Conduct remains in effect during summer school and at all school-related events and activities outside of the school year until the board adopts an updated version for the next school year.

In accordance with state law, the Code of Conduct shall be posted at each school campus or shall be available for review at the office of the campus principal and the campus disciplinary officers. Additionally, the Code of Conduct shall be posted on the district’s website. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Code of Conduct is adopted by the District’s School Board, it has the force of policy. In the event of a conflict between the Code of Conduct and the Student Handbook, the Code of Conduct shall prevail.

Please Note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

AT A GLANCE: SUMMARY OF RELATED BOARD POLICIES

This Code of Student Conduct is drawn from Board Policies and Administrative Regulations. Students are subject to the Board Policies and Administrative Regulations now in effect and those that may be adopted or amended after the publication of this Code. Those who desire more information concerning the policies and administrative procedures upon which this Code is based should refer to them. Copies are available in all schools. The sections that relate to student conduct are as follows:

Attendance

Board Policy and Administrative Regulations state that regular attendance and punctuality shall be required of every student. Board Policies state the District’s attendance policy for students for course credit. In addition, Texas Education Code Section 25.087 pertains to excused absences. Board Policy Reference(s): FEC, FED, FEA

Complaints

Board Policy states that students may present any complaint to the District, either personally or through a representative, through appropriate complaint procedures. Board Policy Reference(s): FNG, FFH

Student Dress and Personal Grooming

Board Policy describes the District's policy with regard to student dress and personal grooming; it calls for the establishment of standards in each school. Additionally, each school may establish a mandatory uniform policy in conformance with state law and District policy. Board Policy Reference(s): FNCA

Illegal Drugs and Alcohol

Board Policy and state law prohibit any student from selling or possessing an illegal drug or alcohol on school grounds. Board Policy Reference(s): FNF1, FNF2, FNCF

Student Publications

Board Policy describes the District's policies regarding student participation in the publication of school newspapers, yearbooks, literary magazines, and other school-sponsored publications; it also covers the publication and distribution of publications that are not school-sponsored. Board Policy Reference(s): FNAA, FMA

Smoking/Vaping

Board Policy states that students are prohibited from possessing, smoking, or using tobacco products or vaping on school property and at any school-related or school sanctioned activity on or off of school property. Board Policy Reference(s): FNCB

School Property

Board Policy notes that the student's responsibility for school property is the same as his or her responsibility for other public property; it holds the student accountable for malicious damage, the defacing of property, and vandalism. Board Policy Reference(s): FNCB

Information and Privacy Records

Board Policy spells out District policies with regard to the right to information and privacy of student records. In addition, the Texas Public Information Act, Article 6251.17a, and the Family Educational Rights and Privacy Act of 1974, Public Law 93480, describe the student's rights in this regard. Additionally, certain special education records will be destroyed after seven years upon proper notification. Board Policy Reference(s): FL, FL2, FL3

Discipline

Board Policy states that the principal shall have full authority to maintain adequate discipline in the school, and that teachers shall have the responsibility for the discipline of students. Further, it states that students shall be addressed reasonably, fairly, and consistently, but serious or persistent misconduct shall not be tolerated. By Board action, this Code of Student Conduct carries the force of policy in discipline matters. Board Policy Reference(s): FOE, FOD, FOC, FOB, FO, FOF, FNC

Suspension/Expulsion

Board Policy details policies regarding suspensions and expulsions. Board Policy Reference(s): FO, FOD, FFB, FOC, FOA

Hearings

Administrative Regulations establish the guidelines for the format of hearings. Board Policy Reference(s): FOD

Fraternities, Sororities, Gangs, and Other Secret Organizations

Board Policy and state laws disallow fraternities, sororities, and other secret organizations in District schools. Board Policy Reference(s): FNCC, FOC

Search and Seizure

Board Policy details policies regarding search and seizure on campuses. Board Policy Reference(s): FNF, FNF1, FNF2, FNCF

Corporal Punishment

Board Policy details District prohibition of corporal punishment. Board Policy Reference(s): DC11

SCHOOL DISTRICT AUTHORITY AND JURISDICTION

School rules and the district's authority to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day;
2. While the student is traveling on district transportation;
3. During lunch periods in which a student is allowed to leave campus;
4. At any school-related activity, regardless of time or location;
5. For any school-related misconduct, regardless of time or location;
6. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
7. When a student engages in cyberbullying, as provided by Education Code 37.0832;
8. When criminal mischief is committed on or off school property or at a school-related event;
9. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
10. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
11. When the student commits a felony, as provided by TEC 37.006 or 37.0081; and
12. When the student is required to register as a sex offender.

Students' Rights and Responsibilities

Title IX of the Education Amendments Act is a federal law that prohibits discrimination on the basis of sex against students and employees of HISD, including sex discrimination, sexual harassment, and other sexual misconduct (such as sexual assault, stalking, and dating or domestic violence) in an educational program or activity. The District shall take all allegations of Title IX violations seriously and will make every reasonable effort to handle and respond to every Title IX complaint filed by students or employees in a prompt, fair, thorough, and equitable manner.

As required by law, the District shall follow the procedures below upon a report of sex-based harassment, including sexual harassment, gender-based harassment, and dating violence, when such allegations, if proved, would meet the definition of sexual harassment under Title IX. Please consult HISD's Title IX website for more information regarding Title IX. Also, questions regarding Title IX may be referred to:

Danielle Delone, *District Title IX Coordinator*
Breanna Turner, *District Title IX Co-Coordinator*

Office Mailing Address:

Hattie Mae White Educational Support Center
 4400 West 18th Street
 Houston, Texas 77092

Phone: 713.556.6023

Email Address: TitleIXComplaints@houstonisd.org

Threat Assessment and Safe and Supportive School Team

Campus administrators will work closely with the campus threat assessment and safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Searches

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

Reporting Crimes

The principal and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects a crime has been committed on campus.

Security Personnel

The board utilizes School Based Law Enforcement (SBLE) officers to ensure the security and protection of students, staff, and property. In accordance with law, the board has coordinated with the campus administration and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series.

"Parent" Defined

Throughout the Code of Conduct and related discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student's participation in graduation activities for violating the district's Code of Conduct. Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, to be considered eligible, a student shall not have engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if they are engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

Only students who are graduating and who hold one of the following positions of honor based on the neutral criteria shall be eligible to use the limited public forum: class officers and the top ten percent. A student who shall otherwise have a speaking role in the graduation ceremony is ineligible to give the opening and closing remarks. Students who are eligible shall be notified and given an opportunity to volunteer. Students are not eligible to volunteer if they were in a disciplinary placement during any part of the spring semester.

The topic of the opening and closing remarks shall be related to the purpose of the graduation ceremony and to the purpose of marking the opening and closing of the event; honoring the occasion, the participants, and those in attendance; bringing the audience to order; and focusing the audience on the purpose of the event. FNA(LOCAL)

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator or district police officer shall have the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district's grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 calendar days, unless the complaint is resolved before a board hearing.

See DAEP – Restrictions During Placement for information regarding a student assigned to DAEP at the time of graduation.

STANDARDS FOR STUDENT CONDUCT

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner.
- Exercise self-discipline.
- Attend all classes regularly and on time.
- Bring appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress including wearing ID badges.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with or assist the school staff in maintaining safety, order and discipline.
- Adhere to the requirements of the Student Code of Conduct.

GENERAL CONDUCT VIOLATIONS

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on **Out-of-School Suspension, DAEP Placement, Placement and/or Expulsion for Certain Offenses**, and **Expulsion**, those offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in Removal from the Regular Educational Setting as detailed in that section.

Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel (insubordination).
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline or consequence assigned by a teacher, principal, or district administrator.

Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see **DAEP--Placement and/or Expulsion for Certain Offenses.**)
- Participate in hazing. (See **glossary.**)
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See **glossary** for all four terms.)
- Coerce an individual to act by threat of force.
- Commit extortion or blackmail.
- Threaten a district student, employee, or volunteer including off school property if the conduct causes a substantial disruption to the educational environment.
- Engage in inappropriate verbal, physical, or sexual contact directed toward another person, including a district student, employee, or volunteer.
- Engage in sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in inappropriate or indecent exposure of private body parts.
- Engage in conduct that constitutes dating violence. (See **glossary.**)
- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.

Property Offenses

Students shall not:

- Steal from students, staff, or the school.
- Damage or vandalize property owned by others.
(For felony criminal mischief, see **DAEP-Placement and/or Expulsion for Certain Offenses.**)
- Deface or damage school property, including textbooks, technology, electronic resources, lockers, furniture, and other equipment, with graffiti or by other means.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, or theft see **DAEP-Placement and/or Expulsion for Certain Offenses.**)
- Enter, without authorization, district facilities that are not open for operations.

Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- A firearm silencer or suppressor;
- Knuckles;
- A location-restricted knife;
- A club;
- A firearm;
- A stun gun;
- A pocket knife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products, cigarettes; e-cigarettes; and any component, part, or accessory for an e-cigarette device;
- Matches or a lighter;
- A laser pointer, unless it is for an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines a danger exists.

*For weapons and firearms, see **DAEP-Placement and/or Expulsion for Certain Offenses**. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

Possession of Telecommunications or other Electronic Devices

Texas House Bill 1481

In accordance with Texas House Bill 1481 and to ensure an academically focused school environment, the use of personal communication devices is prohibited by law on school property during the instructional day.

Instructional day is defined as when the student arrives to school in the morning through the end of the final period.

Personal communication devices, as defined by law, include the following:

- Cell phones
- Tablets
- Smartwatches or wearable communication devices
- Any electronic device capable of digital communication

Students shall not:

- Use phones or other devices for any reason (calls, texts, photos, social media, internet access, etc.) during the instructional day.
- Display or visibly carry phones during the instructional day.
- Use smartwatches or other wearable communication devices during the instructional day.
- Have phones or other devices on school property, visible or audible at any time during the instructional day.

Our expectations are that:

- Students must leave their phones or devices at home or store them, powered off, in their backpacks while on school property during the instructional day.
- Phones and devices must remain out of sight and unused on school property during the instructional day.
- Phones may not be carried in clothing or worn visibly at any time during the instructional day.

If a phone is seen, heard, or used during the instructional day:

1. The device shall be confiscated by staff.
2. Staff will place the device in an envelope and label it clearly with the student's full name, the date and time of confiscation, and the name of the staff member who confiscated the device.
3. Staff or administration will deliver the device to the office for secure storage and retrieval by the parent/guardian.
4. Upon parent/guardian retrieval, the parent will sign a copy of the state law, HISD policy, and confirm receipt of the device.

HISD will not be held responsible for any lost, stolen, or damaged devices confiscated due to the violation of the law and district policy.

Consequences:

- 1st Offense: Parents/guardians may retrieve the phone from the office after school, review, and sign the HISD Personal Communication Devices Policy as it relates to the law.
- 2nd Offense: Parents/guardians may pick up the phone in the office at the end of the following full school day.
- 3rd Offense: Parents/guardians may pick up the phone in the office at the end of two full school days.

Further offenses will result in elevated formal disciplinary action, which includes DAEP placement.

Accommodations:

This prohibition does not apply to the use of devices that are necessary for:

1. Disability-related accommodations under federal law (e.g., IEP or Section 504 plan)
2. A documented need based on a directive from a qualified physician
3. Compliance with health and safety requirements imposed by law or as part of the district's or school's safety protocols

Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give or sell alcohol or an illegal drug. (Also see **DAEP Placement and Expulsion** for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance.
(See **glossary** for “paraphernalia.”)
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school related event. (See **glossary** for “abuse.”)
- Abuse over-the-counter drugs. (See **glossary** for “abuse.”)
- Be under the influence of prescription or over-the-counter drugs that cause impairment to the body or mind. (See **glossary** for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another’s reputation, or illegal, including cyberbullying and “sexting,” either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees, or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to computers and related equipment, district data, the data of others, or other networks connected to the district’s system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

Safety Transgressions

Students shall not:

- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Possess published or electronic material designed to promote or encourage illegal behavior or that could threaten school safety.
- Prop open any secure school doors or bypassing weapon detection systems, including but not limited to exterior doors, emergency exits and temporary building doors.

Miscellaneous Offenses

Students shall not:

- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Violate dress and grooming standards as communicated in the **Student Handbook and Code of Conduct**.
- Repeatedly violate other communicated campus or classroom standards of behavior.
- Engage in academic dishonesty, which includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination.

The district may impose campus or classroom rules in addition to those found in the Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code of Conduct.

DISCIPLINE MANAGEMENT TECHNIQUES

Discipline shall be designed to improve conduct and to encourage students to adhere to be responsible members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Restorative practices.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Detention, including outside regular school hours. (Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student and the parent/guardian should be notified to inform him or her so that transportation arrangements can be planned.)
- Sending the student to the office, other assigned area, or to ISS (In-School Suspension).
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in individual student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Out-of-school suspension, as specified in the **Out-of-School Suspension** section of this Code.
- Placement in a **DAEP**, as specified in the DAEP section of this Code.
- Expulsion and/or placement in an alternative educational setting, as specified in the **Placement and/or Expulsion for Certain Offenses** section of this Code.
- Expulsion, as specified in the **Expulsion** section of this Code.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Other strategies and consequences as determined by school officials.

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain.

Aversive techniques include:

- Using techniques designed or likely to cause physical pain.
- Using techniques designed or likely to cause physical pain by shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student by the use of physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

LISTING OF OFFENSES AND CONSEQUENCES BY LEVEL

Level I Offenses

Level I acts of misconduct include repeated infractions of classroom management procedures or rules or other misconduct that disrupts the educational process. The following is a list of most common types of Level I behavior infractions:

1. Refusing to follow classroom rules.
2. Being tardy to class.
3. Refusing to participate in classroom activities or fulfill assignments.
4. Failing to bring appropriate materials to class.
5. Possessing and/or using nuisance items.
6. Using prohibited electronic device(s).
7. Eating, drinking, or gum chewing in an undesignated area.
8. Disrupting the orderly classroom process.
9. Running, making excessive noise or other disruptions in halls, buildings, classrooms, or other supervised settings.
10. Violating dress code (including not wearing appropriate face coverings or ID badges).
11. Receiving parking violations.

Level I Disciplinary Options

In no rank order, any one or combination will be applied:

1. Teacher/student, counselor/student or administrator/student conference.
2. Parent conference call.
3. In-class disciplinary action or assignment such as, but not limited to: verbal correction, change of seat, rewards or demerits, behavioral contracts, or point deductions using systems for conduct grades.
4. Withdrawal of student privileges.
5. Detention.
6. Confiscation of nuisance items or materials.
7. Confiscation of prohibited items.
8. Supervised campus service assignment.
9. Required correction in attire or appearance.
10. School-assigned period of probation.
11. Restorative practices.

Level II Offenses

When a student's behavior does not change as a result of action taken on Level I and the student is being seen for a second time in the principal's office for repeated Level I infractions, the student is moved to Level II for discipline purposes.

Examples of Level II offenses include, but are not limited to:

1. Disrespect to authority.
2. Failing to comply with directions given by school personnel.

Level II Disciplinary Options

In no rank order, any one or combination will be applied:

1. Any Level I consequence.
2. Saturday School.
3. In-School Suspension.
4. Mandatory Parent/Guardian Conference.

Level III Offenses

Level III acts of misconduct include those student infractions which are somewhat more serious than those in Levels I and II in their effect on the orderly process of the school program. Examples of misconduct include, but are not limited to the following:

1. Cheating or copying the work of another student.
2. Leaving the classroom, school grounds, or school-sponsored events without permission. (Truant)
3. Failure to comply with the personal communication device designated storage method/Using a communication device on school property during the school day.
4. Cutting class or other scheduled activity.
5. Using profane, obscene, indecent, or racially or ethnically offensive language, verbally or written, and/or gestures to other students.
6. Altering school records, documents, or forgery of a name on school documents.
7. Vandalizing or defacing school property.
8. Having excessive absences or tardies.
9. Engaging in acts of inappropriate familiarity with other students.
10. Throwing or irresponsible use of objects that can cause bodily injury or damage to property.
- ~~11. Possessing or using tobacco products on school property at any time or while attending an off-campus school-related activity. Shifting to Level IV Offense~~
- ~~12.~~11. Exhibiting any unacceptable or unwanted physical contact whether injury occurs.
- ~~13.~~12. Driving recklessly in an automobile.
- ~~14.~~13. Gambling.
- ~~15.~~14. Possessing, using, or distributing non-alcoholic beers, wines, or other liquors
- ~~16.~~15. Possessing a soft air gun.
- ~~17.~~16. Possessing live ammunition.
- ~~18.~~17. Repeating any Level II offense or having a new violation while being disciplined for a Level II offense.

Level III Disciplinary Options

In no rank order, any one or combination of the following will be applied:

1. Any Level I or Level II consequence.
2. Confiscation of prohibited items.
3. Grade penalty for copying or cheating and/or a written assignment related to offense.
4. Exclusion from extracurricular activities.
5. Restoration and/or restitution as applicable.
6. Referral to law enforcement personnel.
7. In-School Suspension.
8. Out-Of-School Suspension.

Level IV Serious Offenses

Level IV offenses include those acts of misconduct that seriously disrupt the educational process, endanger, or seriously affect other students, or violate the law. Examples include, but are not limited to the following:

1. Any repeated offense of Level III or having a new violation while being disciplined for a Level III offense.
- ~~2.~~ Repeated acts of disobedience or disorderly behavior that may cause a disruption in school, endanger, or seriously affect the health and safety of others.
- ~~2.3.~~ Possessing or using tobacco products on school property at any time or while attending an off-campus school related activity.
- ~~3.4.~~ Oral or written threats to do bodily harm to others or to the property of others (harassment).
- ~~4.5.~~ Breaching or bypassing school security measures (opening or propping secured doors)
- ~~5.6.~~ Interfering with school authorities or programs to include boycotts, sit-ins, or trespassing.
- ~~6.7.~~ Fighting is defined as a physical conflict between two or more individuals.
A fight occurs if a student who is attacked strikes back. To avoid penalty, a student under attack should seek to detach himself/herself from the situation and get school personnel.
- ~~7.8.~~ Stealing, robbery, or burglary.
- ~~8.9.~~ Extortion, coercion, or blackmail (Obtaining money, objects, or favors from unwilling person(s).).
- ~~9.10.~~ Using profane, obscene, indecent, immoral, or offensive language and/or gestures directed toward school personnel.
- ~~10.11.~~ Failure to comply with assigned disciplinary consequences.
- ~~11.12.~~ Possessing a device, object, or substance that could cause bodily harm to individuals in any school setting.
- ~~12.13.~~ Failure to report to school personnel the knowledge of an event, device, object, or substance that could cause bodily harm to individuals in any school setting.
14. Possession, use, or distribution of any substance represented to be a drug or alcohol.
- ~~13.15.~~ Possesses or uses an e-cigarette as defined by Section 161.081.
- ~~14.16.~~ Sexual misconduct, and/or sexual harassment.
- ~~15.17.~~ Hazing.
- ~~16.18.~~ Gang-related behavior, attire, activity, or gang membership.
- ~~17.19.~~ Possession of drug paraphernalia.
- ~~18.20.~~ Major vandalism to district property.
- ~~19.21.~~ Posting or distributing unauthorized communicative materials on school premises.
- ~~20.22.~~ Placing or discharging fireworks.
- ~~21.23.~~ Pledges to join, solicit membership in a public school fraternity, sorority, secret society, or gang as defined in TEC 37.121.
- ~~22.24.~~ Possession or distribution of pornographic materials.
- ~~23.25.~~ Distribution of over the counter or prescription medications to other students and/or ingestion of such medications received from other students
- ~~24.26.~~ Criminal trespass.
- ~~25.27.~~ Continuing to engage in serious or persistent misbehavior that violates the code of conduct or DAEP classroom rules after being placed in an alternative education program for disciplinary reasons (Possible Expulsion).
- ~~26.28.~~ Engaging in criminal mischief under Penal Code 28.03, if the conduct is punishable as a felony, whether committed on or off of school property or at a school-related activity, (intentionally or knowingly damage to school property resulting in a loss of \$1,500 or more) (Possible Expulsion).

- ~~27,29.~~ Simple Assault (Class C Assault found Section F of Board Policy).
- ~~28,30.~~ Any unwanted physical contact with injury.
- ~~29,31.~~ Electronically modifying school records.
- ~~30,32.~~ Retaliation against another student.
- ~~31,33.~~ Tampering or falsifying a drug test, screening, or searches.
- ~~32,34.~~ Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang.
- ~~33,35.~~ Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- ~~34,36.~~ Inciting violence against a student through group bullying.
- ~~35,37.~~ Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.

Level IV Disciplinary Options

In no rank order, any one or combination of the following will be applied:

1. Teacher/student, administrator/student, or parent conference call.
2. Restorative practices.
3. Out-of-School Suspension from school, not to exceed three days at a time.
4. Citation by law enforcement personnel.
5. In-School Suspension (includes assignment for students under the age of 10).
6. Reassignment of classes.
7. Disciplinary Alternative Education Program Placement.
8. Mandatory Parent/Guardian Conference.
9. Community service projects.

Level V Mandatory Removal

A student must be placed in a Disciplinary Alternative Education Program (DAEP) if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See **glossary**.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Engages in conduct punishable as a felony.
 - Commits an assault (see **glossary**) under Penal Code 22.01(a) (1).
 - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance, or dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in the Expulsion section of the Code). (See **glossary** for "under the influence" "controlled substance," and "dangerous drug.")
 - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision.
 - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of alcohol.

- Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
- Sells, gives, or delivers to another person ~~or possesses or uses~~ [a nicotine delivery system](#) or an e-cigarette.
- Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See **glossary**)
- Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07 (a)(1), (2), (3), or (7).
- Engages in expellable conduct and is six to nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property (Committing retaliation in combination with another expellable offense is addressed in the Expulsion section of this Code).
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see **glossary**) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:
 1. The student receives deferred prosecution (see **glossary**),
 2. A court or jury finds that the student has engaged in delinquent conduct (see **glossary**), or
 3. The superintendent or designee has a reasonable belief (see the **glossary**) that the student engaged in the conduct

Note: Starting January 1, 2024, following amendments to Texas Education Code (HB114) and HISD's District of Innovation plan, students committing a first-time vaping-related offense will no longer face mandatory placement in a DAEP. Instead, HISD will focus on alternative consequences and early interventions to handle these disciplinary actions and prevent DAEP overcrowding. All subsequent violations will result in a mandatory DAEP placement.

Level V Mandatory Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See **glossary**).

Note: *Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.*

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
- A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See **glossary**.) Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus; while participating in or preparing for a school-sponsored, shooting competition or a shooting sports activity that is sponsored or supported by the Parks and Wildlife Department; or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
- A location-restricted knife, as defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See **glossary**.)
- Behaving in a manner that contains the elements of the following offenses under the Penal Code:
- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See **glossary**.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child.
- Aggravated kidnapping.
- Aggravated robbery.
- Manslaughter.
- Criminally negligent homicide.
- Continuous sexual abuse of a young child or disabled individual.
- Behavior punishable as a felony that involves the selling, giving or delivering to another person, possessing, using, or being under the influence of a controlled substance or a dangerous drug.
- Engaging in retaliation against a school employee or volunteer combined with one of the above listed mandatory expulsion offenses.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Code of Conduct. In the event of any conflict, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with the Education Code, a student who receives special education services may not be disciplined for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists (see **glossary**) until an Admission, Review, and Dismissal (ARD) committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district will take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

For information regarding students with disabilities, suspension, expulsion, and DAEP, refer to the Notice of Procedural Safeguards, Rights of Parents of Students with Disabilities on our district website, www.houstonisd.org.

Notification

A campus administrator shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The administrator shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code.

A good faith effort shall be made to provide written notice of the disciplinary action to the student, on the day the action was taken, for delivery to the student's parent. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the administrator shall send written notification by U.S. Mail. If the administrator is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Parental Involvement

The principal or other appropriate administrator shall notify the parent of or person standing in parental relation to a student who has been placed in a disciplinary alternative education program (DAEP).

Appeals

Questions from parents regarding disciplinary measures should be addressed to the teacher or campus administration as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FOC/FOD (LEGAL). A copy of the policy may be obtained from the principal's office, the central administration office or through Policy Online at the following address: www.houstonisd.org.

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. See policies FFH(LEGAL) AND (LOCAL).

Removal from the School Bus

A bus driver may refer a student to the transportation director's office or to the campus administration office to maintain effective discipline on the bus. The transportation director or campus administration must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

To transport students safely, the vehicle operator must focus on driving and not be distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the transportation director or campus administrator may restrict or revoke a student's transportation privileges, in accordance with law.

REMOVAL FROM THE REGULAR EDUCATIONAL SETTING

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral

A routine referral occurs when a teacher sends a student to the campus administrator's office as a discipline management technique. The campus administrator shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for behavior that violates this Code of Conduct to maintain effective discipline in the classroom.

Formal Removal

A teacher may also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach the class or with other students' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive [toward the teacher, another adult, or another student in the classroom, that the teacher cannot teach, and the students in the classroom cannot learn.](#)
- ~~2-3.~~ A student engages in conduct that constitutes bullying, as defined...

Within three school days of the formal removal, the campus administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator. At the conference, the appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the campus administrator may place the student in:

- Another appropriate classroom.
- In-School Suspension.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Returning Student to Classroom

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's [written](#) consent.

A student who has been formally removed by a teacher for any other conduct may not be returned to the teacher's class without the teacher's written consent if the placement review committee determines that the teacher's class is the best or only alternative available, and not later than the third class day after the day the student was removed from class, a conference in which the teacher was provided an opportunity to participate has been held. The student may not be returned to the teacher's class unless the teacher provides written consent for the student's return or a return to class plan has been prepared for that student.

OUT-OF-SCHOOL SUSPENSION

Misconduct

Students may be suspended for any behavior listed in the Code of Conduct as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students ~~below grade 3 in grade 2 or below~~ unless the conduct meets the requirements established in law.

A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- ~~Conduct that threatens the immediate health and safety of other students in the classroom -contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or~~
- Documented conduct that results in repeated or significant disruption to the classroom
- Selling, giving or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drugs as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of the law.

Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the appropriate campus administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator renders a decision.

The campus administrator shall determine the number of days of a student's suspension, not to exceed three school days. In deciding whether to order out-of-school suspension, the administrator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care) or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity before the beginning of the next school year to complete each course the student was enrolled in at the time of removal. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (DAEP) PLACEMENT

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student that is not in elementary school.

For purposes of DAEP, elementary classification shall be kindergarten – grade 5, secondary classification shall be grades 6 – 8, and high school classification shall be grades 9 -12.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion. Removals to a DAEP shall be made by the Office of Student Discipline

Conference

When a student is removed from class for a DAEP offense, the CBC (Campus Behavior Coordinator) or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and the referring campus. At the conference, the CBC or appropriate administrator shall provide the student:

- Information, orally or in writing, of the reasons for the removal;
- An explanation of the basis for the removal; and
- An opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC or appropriate administrator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

Misconduct Identified in State Law

In accordance with state law, a student may be placed in a DAEP for any one of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority or secret society, including participating as a member or pledge or soliciting another person to become a pledge or member of a public school fraternity, sorority or secret society, or gang. (See **glossary**.)
- Involvement in criminal street gang activity. (See **glossary**.)
- Criminal mischief not punishable as a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see **glossary**) that the student has engaged in conduct punishable as a felony, ~~other than aggravated robbery or those listed as offenses in Title 5 (see glossary) of the Penal Code,~~ that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process. Aggravated robbery or felonies listed as offenses in Title 5 [see glossary] of the penal code are punishable as mandatory expulsions.

The campus CBC or appropriate administrator **may** place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a Disciplinary Alternative Education Program (DAEP) if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See **glossary**.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Engages in conduct punishable as a felony.
 - Commits an assault (see **glossary**) under Penal Code 22.01(a)(1).
 - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance, or dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in the Expulsion section of the Code). (See **glossary** for "under the influence" "controlled substance," and "dangerous drug.")
 - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision.

- Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of alcohol.
- Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
- Sells, gives, or delivers to another person [a nicotine delivery system](#) or ~~possesses or uses~~ an e-cigarette.
- Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See **glossary**)
- Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07 (a)(1), (2), (3), or (7).
- Engages in expellable conduct and is six to nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property ~~(Committing retaliation in combination with another expellable offense is addressed in the **Expulsion** section of this Code).~~
- [Engages in conduct that contains the elements of harassment under Penal Code 42.07 against any school employee or volunteer on or off school property.](#)
- [The student receives deferred prosecution \[see Glossary, or a court or jury finds that the student has engaged in delinquent conduct \[see Glossary\], or the Superintendent or designee has a reasonable belief under Section 53.03, Family Code, for conduct defined as any of the following offenses under the Penal Code:](#)
 1. [A felony offense under Title 5;](#)
 2. [The offense of deadly conduct under Section 22.05](#)
 3. [The felony offense of aggravated robbery under Section 29.03](#)
 4. [The offense of disorderly conduct involving a firearm under Section 42.01\(a\)\(7\) or \(8\); or](#)
 - [The offense of unlawfully carrying weapons under Section 46.02, except for an offense punishable as a Class C misdemeanor under that section.](#)
- ~~Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see **glossary**) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:~~
 1. ~~The student receives deferred prosecution (see **glossary**);~~
 2. ~~A court or jury finds that the student has engaged in delinquent conduct (see **glossary**), or~~
 3. 1. ~~The superintendent or designee has a reasonable belief (see the **glossary**) that the student engaged in the con~~

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Sexual Assault and Campus Assignments

A student shall be transferred to another campus if:

- The student has been convicted of continuous sexual abuse of a young child or disabled individual or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus; and
- The victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus.

If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

Process

Removals to a DAEP will be made by the Office of Student Discipline.

Conference

When a student is removed from class for a DAEP offense, the CBC or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, the referring campus, and, in the case of a teacher removal, the teacher.

At the conference, the CBC or appropriate administrator shall provide the student:

- Information, orally or in writing, of the reasons for the removal;
- An explanation of the basis for the removal; and
- An opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus administrator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Placement Order

After the conference, if the student is placed in a DAEP, the campus CBC or appropriate administrator shall write a placement order. A copy of the DAEP placement order and information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student for purposes of special education services shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code. If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order shall give notice of the inconsistency.

DAEP at Capacity

If a DAEP is at capacity at the time the appropriate administrator or designee is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in in-school suspension then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

If a DAEP is at capacity at the time the appropriate administrator or designee is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in in-school suspension to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

Coursework Notice

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete, at no cost to the student, a foundation curriculum course in which the student was enrolled at the time of removal, and which is required for graduation. The notice shall include information regarding all methods available for completing the coursework.

Length of Placement

The campus CBC or appropriate administrator shall determine the duration of a student's placement in a DAEP. The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements. The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student, so the students are not assigned to the same campus.

Exceeds School Year

Students who are in a DAEP placement at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the appropriate administrator or the board's designee must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or
2. The student has engaged in serious or persistent misbehavior (see **glossary**) that violates the district's Code of Conduct.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Appeals from students or parents regarding a student's placement in a Disciplinary Alternative Education Program (DAEP) should follow the guidelines outlined in policy FOC(LOCAL). All Level One DAEP appeals must be directed to the [Executive](#) Director of Student Discipline. Disciplinary consequences will not be delayed while an appeal is under review. The decision made by the Executive Director is final and cannot be appealed further. Copies of this policy are available at the principal's office, the central administration office, or online through Policy On-Line at www.houstonisd.org.

Restrictions During Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or co-curricular activities, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations. The district shall provide transportation to students in a DAEP at the elementary and middle school levels. A student with a disability who is entitled to transportation in accordance with the student's individualized education program (IEP) or Section 504 plan will receive transportation regardless of grade level.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program will continue through graduation, and the student shall not be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the campus administrator or the board's designee, at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the appropriate administrator or designee may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence, and no formal proceedings, deferred adjudication (see **glossary**), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board will make a record of the proceedings. If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal During Process

When a student violates the district's Code of Conduct in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the appropriate administrator or designee may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the appropriate administrator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district shall decide on a case-by-case basis whether to continue the placement of a student who enrolls in the district and was assigned to a DAEP in an open enrollment charter school or another district. The district may place the student in the district's DAEP or a regular classroom setting.

When a student enrolls in the district with a DAEP placement from a district in another state, the district has the right to place the student in DAEP to the same extent as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

State law requires the district to reduce a placement imposed by a district in another state that exceeds one year so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

Emergency Placement Procedure

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA (LEGAL) for more information.

PLACEMENT AND/OR EXPULSION FOR CERTAIN OFFENSES

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement. If the student is under any form of court supervision, including probation, community supervision, or parole, the student shall be placed in DAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in the DAEP for one semester or placed in a regular classroom. The student may not be placed in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Review Committee

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation. The placement review of a student with a disability who receives special education services must be done by the ARD committee.

Newly Enrolled Student

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee is final and may not be appealed.

Certain Felonies

Regardless of whether DAEP placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student may be expelled and placed in either DAEP or JJAEP if the board or its designee makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see **glossary**) of the Penal Code. The student must have:

- Received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Received probation or deferred adjudication or has been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location at which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school,
2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under these circumstances is entitled to a review of his or her status, including academic status, by the campus administrator or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

EXPULSION

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the district will take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See **DAEP Placement**)

Any Location

A student may be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- ~~Conduct that contains the elements of assault under Penal Code 22.01 (a) (1) in retaliation against a school employee or volunteer.~~
- Criminal mischief, if punishable as a felony.
- ~~Engaging in conduct that contains the elements of one of the following offenses against another student:~~
- ~~Aggravated assault.~~
- ~~Sexual assault.~~
- ~~Aggravated sexual assault.~~
- ~~Murder.~~
- ~~Capital Murder.~~
- ~~Criminal attempt to commit murder or capital murder.~~
- ~~Aggravated robbery.~~
- Breach of computer security. (See **glossary**)
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

Commented [RN1]: These have been removed and added to mandatory.

At School, Within 300 Feet, or at a School Event

A student may be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, a controlled substance, or a dangerous drug. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See **glossary** for "under the influence.")
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- ~~Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.~~
- Engaging in deadly conduct. (See **glossary**.)

Within 300 Feet of School

A student may be expelled for: ~~possession of a firearm, as defined by federal law, while within 300 feet of school property, as measured from any point on the school's real property boundary line. engaging in the following conduct while within 300 feet of school property;~~
as measured from any point on the school's real property boundary line:

- ~~Aggravated assault, sexual assault, or aggravated sexual assault.~~
- ~~Arson. (See **glossary**.)~~
- ~~Murder, capital murder, or criminal attempt to commit murder or capital murder.~~
- ~~Indecency with a child.~~
- ~~Aggravated kidnapping.~~
- ~~Manslaughter.~~
- ~~Criminally negligent homicide.~~
- ~~Aggravated robbery.~~
- ~~Continuous sexual abuse of a young child or disabled individual.~~
- ~~Felony controlled substance or dangerous drug offenses, not including THC.~~
- ~~Unlawfully carrying on or about the student's person a handgun or a location-restricted knife, as these terms are defined by state law. (See **glossary**.)~~
- ~~Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See **glossary**.)~~
- ~~Possession of a firearm, as defined by federal law. (See **glossary**.)~~

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Commented [RN2]: These are now mandatory expulsions

Property of Another District

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in DAEP

A student may be expelled for engaging in documented serious misbehavior that violates the district's Code of Conduct, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Penal Code 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
 - a. Public lewdness under Penal Code 21.07,
 - b. Indecent exposure under Penal Code 21.08,
 - c. Criminal mischief under Penal Code 28.03,
 - d. Hazing under Education Code 37.152, or
 - e. Harassment under Penal Code 42.07(a) (1) of a student or district employee

Mandatory Expulsion: Misconduct that Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur ~~on-school property~~ ~~or while attending a school-sponsored or school-related activity~~ on or off school property:

Under Federal Law

Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See **glossary**).

Note: Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

Under the Penal Code

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
 - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See **glossary**.) Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus; while participating in or preparing for a school-sponsored, shooting competition or a shooting sports activity that is sponsored or supported by the Parks and Wildlife Department; or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
 - A location-restricted knife, as defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See **glossary**.)
- Engages in conduct that contains the elements of the offense of exhibiting, using, or threatening to exhibit or use a firearm under Education Code 37.125.

- Behaving in a manner that contains the elements of the following offenses under the Penal Code:
 - Aggravated assault, sexual assault, or aggravated sexual assault.
 - Arson. (See **glossary**.)
 - Murder, capital murder, or criminal attempt to commit murder or capital murder.
 - Indecency with a child.
 - ~~Kidnapping or a~~Aggravated kidnapping.
 - ~~Burglary, robbery or a~~Aggravated robbery.
 - Manslaughter.
 - Criminally negligent homicide.
 - Continuous sexual abuse of a young child or disabled individual.
 - Behavior punishable as a felony that involves the selling, giving or delivering to another person, possessing, using, or being under the influence of a controlled substance or a dangerous drug.
 - ~~Engaging in conduct that contains elements of assault against a school employee or volunteer.~~
 - ~~Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.~~

Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled but shall be placed in a Disciplinary Alternative Education Program (DAEP). A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

Process

If a student is believed to have committed an expellable offense, the appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- A Disciplinary Alternative Education Program (DAEP).

Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and
3. An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends. The HISD School Board delegates to the superintendent or designee authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request the board review the expulsion decisions. The student or parent must submit a written request to the ~~division superintendent~~Chief of Schools Office within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall consider and base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

Expulsion Order

Before ordering the expulsion, the board or it's designee shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the superintendent or designee shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code. If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order shall give notice of the inconsistency.

Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements. The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below:

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees; or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal During Process

When a student's conduct requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district. If the superintendent's designee or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the superintendent's designee or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion. No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district shall decide on a case-by-case basis the placement of a student who is subject to an expulsion order from another district or an open enrollment charter school upon enrollment in the district.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees; or
2. Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA (LEGAL) and FODA (LEGAL) for more information.

GLOSSARY

The glossary provides legal definitions and locally established definitions and is intended to assist in understanding terms related to the Student Code of Conduct.

Abuse is improper or excessive use.

Aggravated robbery is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
 - a. 65 years of age or older; or
 - b. a disabled person.

Antisemitism is defined by Government Code Section 448.01 as a certain perception of Jews that may be expressed as hatred toward Jews. The term includes rhetorical and physical acts of antisemitism directed toward Jewish or non-Jewish individuals or their property or toward Jewish community institutions and religious facilities. Examples of antisemitism are included with the International Holocaust Remembrance Alliance's "Working Definition of Antisemitism adopted on May 26, 2016.

Armor-piercing ammunition is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is defined in part by Penal Code 28.02 as a crime that involves:

1. Starting a fire or causing an explosion with intent to destroy or damage:
 - a. Any vegetation, fence, or structure on open-space land; or
 - b. Any building, habitation, or vehicle:
 - I. Knowing that it is within the limits of an incorporated city or town;
 - II. Knowing that it is insured against damage or destruction;
 - III. Knowing that it is subject to a mortgage or other security interest;
 - IV. Knowing that it is located on property belonging to another;
 - V. Knowing that it has located within a property belonging to another; or
 - VI. When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another;
1. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or
2. Intentionally starting a fire or causing an explosion and in so doing:
 - c. Recklessly damaging or destroying a building belonging to another, or
 - d. Recklessly causing another person to suffer bodily injury or death.

Assault is defined in part by Penal Code 22.01 as intentionally, knowingly, or recklessly causing bodily injury to another; intentionally or knowingly threatening another with imminent bodily injury; or intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

Breach of Computer Security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district; and the student knowingly alters, damages, or deletes school district property or information; or commits a breach of any other computer, computer network, or computer system.

Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below.) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity

Chemical dispensing device is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by Penal Code 46.01 as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to a blackjack, nightstick, mace, and tomahawk.

Controlled Substance means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 1-B, 2, 2-A, 3 or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

Criminal Street Gang is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activity

Cyberbullying is defined by Education Code 37.0832 as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

Dangerous drug is defined by Health and Safety Code 483.001 as a device or drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating Violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

Deadly conduct under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Demerit is a mark given to someone for doing something wrong that may result in the loss of rank or privilege

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False Alarm or Report under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that they know is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by federal law (18 U.S.C. 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable firearm; or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.
Such a term does not include an antique firearm.

Graffiti includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes:

1. Conduct that meets the definition established in district policies DIA (LOCAL) and FFH (LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety as defined in Education Code 37.001(b)(2); or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
 - a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 - b. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
 - c. Conveying, in a manner reasonably likely to alarm the person receiving the report,
 - d. a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury;
 - e. Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
 - f. Making a telephone call and intentionally failing to hang up or disengage the connection;
 - g. Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section;
 - h. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
 - i. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or
 - j. Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

Hazing is defined by Education Code 37.151 as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purposes of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization. If the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that includes, causes, or requires the student to perform a duty or task that violates the Penal Code; and
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Hit list is defined in Education Code 37.001(b)(3) as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Improvised explosive device is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film photograph, videotape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Location-restricted knife is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Look-alike weapon means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

Machine gun as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Mandatory Parent/Guardian Conference - If a student is placed on a mandatory parent/guardian conference, a parent/guardian must accompany the student to school the next school day for a conference. Student absences, caused by the student's failure to appear with a parent or guardian, are considered unexcused absences. This type of suspension is not considered a disciplinary alternative education program, nor does it constitute a removal from school. Parents will be notified in writing that a student has been placed on a mandatory parent/guardian conference, and the transportation department will be notified that the student is not to ride the bus to school.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into the human body.

Personal Communication Device means a telephone, cell phone such as a smartphone or flip phone, tablet, smartwatch, radio device, paging device, or any other electronic device capable of telecommunication or digital communication.

Possession means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including but not limited to an automobile, truck, motorcycle or bicycle;
3. ~~Telecommunications~~ **Personal Communication Devices** or electronic devices; or
4. Any school property used by the student, including, but not limited to a locker or desk.

Prohibited weapon under Penal Code 46.05(a) means: The following items unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice:

1. A machine gun;
- ~~2. A short-barrel firearm;~~
- ~~3.2.~~ Armor-piercing ammunition;
- ~~4.3.~~ A chemical dispensing device;
- ~~5.4.~~ A zip gun;
- ~~6.5.~~ A tire deflation device; or
- ~~7.6.~~ An improvised explosive device.

Public Lewdness is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, is reckless about whether another is present who will be offended or alarmed by the act.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under Code of Criminal Procedure Article 15.27.

Self-defense is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

Serious misbehavior means:

1. Deliberate or violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
 - a. Public lewdness under Penal Code 21.07;
 - b. Indecent exposure under Penal Code 21.08;
 - c. Criminal mischief under Penal Code 28.03;
 - d. Hazing under Education Code 37.152; or
 - e. Harassment under Penal Code 42.07(a) (1) of a student or district employee

Serious or persistent misbehavior includes but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type to his or her threat by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building, room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or another public place;
4. Cause impairment or interruption of public communications, public transportation, public water, gas or power supply, or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the District).

Tire deflation device is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 felonies are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02-.05;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05-.06;
- Assault under Sections 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or disabled individual under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;

- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to ~~commit~~ die by suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09, [See FOC (EXHIBIT)]

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is defined by Penal Code 46.01 as a device or combination of devices, not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.



2025–2026

Código de Conducta Estudiantil



Adopción propuesta por la Junta Escolar de Houston ISD
el 22 de julio de 2025 • www.houstonisd.org

JUNTA ESCOLAR DE HOUSTON ISD



Ric Campo
Presidente



Angela Lemond Flowers
Vicepresidente



Paula Mendoza
Secretary



Michelle Cruz Arnold
Miembro de la Junta



Edgar Colón
Miembro de la Junta



Janette Garza Lindner
Miembro de la Junta



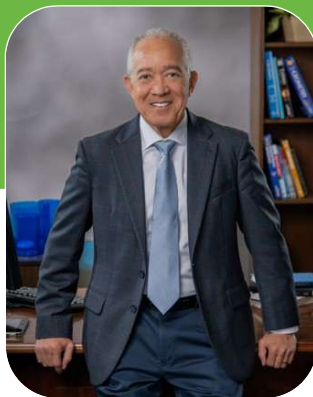
Marty Goossen
Miembro de la Junta



Lauren Gore
Miembro de la Junta



Marcos Rosales
Miembro de la Junta



F. Mike Miles
Superintendente de Escuelas de Houston ISD

Esta publicación, aprobada por la Junta Escolar de HISD, conlleva todo el peso de las Normas Administrativas y las Políticas de la Junta aprobadas y vigentes. Toda revisión debe ser aprobada por la Junta Escolar antes de entrar en vigor.

MANTÉNGASE INFORMADO

Sitio web de HISD:

www.HoustonISD.org

HISD NOW::

<https://www.youtube.com/@HISDNOW>

Twitter:

www.twitter.com/HoustonISD

Facebook:

www.facebook.com/HoustonISD

Mensajes de texto:

Enviar YES al 68453

YouTube:

www.youtube.com/user/TheHISD

La política del Distrito Escolar Independiente de Houston prohíbe la discriminación basada en la edad, color, impedimento o discapacidad, ascendencia, nacionalidad, estado civil, raza, religión, sexo, condición de veterano militar, afiliación política, orientación sexual, e identidad o expresión de género de una persona en sus

programas y actividades educativos y en sus prácticas de empleo.

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Código de Conducta Estudiantil

Accesibilidad

Si debido a una discapacidad, usted tiene dificultades para acceder a la información contenida en este documento, comuníquese con la Oficina Administrativa de HISD llamando al 713-556-6000.

Propósito

El Código de Conducta Estudiantil (“Código de Conducta”), en cumplimiento con el Capítulo 37 del Código de Educación de Texas, establece métodos y opciones para el control del comportamiento de los estudiantes, la prevención, la intervención en problemas de disciplina estudiantil y la imposición de la disciplina.

La ley requiere que el Distrito defina la mala conducta que puede o debe dar lugar a una serie de consecuencias disciplinarias específicas, que incluyen la expulsión de una escuela o aula de educación general, la suspensión fuera de la escuela, la asignación al Programa Escolar Alternativo Disciplinario (DAEP), la asignación al Programa Escolar Alternativo de la Justicia de Menores (JJAEP) y la expulsión de la escuela.

Este Código de Conducta adoptado por la Junta Escolar de Houston ISD fue elaborado con el asesoramiento del comité distrital y provee información a los padres y estudiantes sobre las normas de conducta, las consecuencias de la mala conducta y los procedimientos para la aplicación de medidas disciplinarias. Este Código de Conducta permanece en vigor durante la escuela de verano y en todos los eventos y actividades relacionados con la escuela fuera del ciclo escolar hasta que la Junta adopte una versión actualizada para el próximo ciclo escolar.

De conformidad con la ley estatal, el Código de Conducta será publicado en cada una de las escuelas o estará disponible para consulta en las oficinas del director de la escuela y de los funcionarios a cargo de la disciplina escolar. Además, el Código de Conducta será publicado en el sitio web del Distrito. Los padres recibirán notificación de cualquier infracción de conducta que pueda dar lugar a la suspensión, asignación de un estudiante al DAEP o JJAEP, expulsión o detención por parte de un agente policial en el marco del Capítulo 37 del Código de Educación.

Debido a que el Código de Conducta es adoptado por la Junta Escolar del Distrito, tiene vigor de política. En caso de conflicto entre el Código de Conducta y el Manual del Estudiante, prevalecerá el Código de Conducta.

Aviso: La disciplina de los estudiantes con discapacidades que son elegibles para recibir servicios bajo la ley federal (Ley de Educación de Personas con Discapacidades y la Sección 504 de la Ley de Rehabilitación de 1973) está sujeta a las disposiciones de esas leyes.

Resumen de las políticas relacionadas de la Junta Escolar

Este Código de Conducta Estudiantil se basa en las Políticas de la Junta y en las Normas Administrativas del Distrito. Los estudiantes están sujetos a las Políticas de la Junta y a las Normas Administrativas actualmente vigentes y aquellas que puedan ser adoptadas o enmendadas después de la publicación de este Código. Quienes deseen más información sobre las políticas y procedimientos administrativos en los que se basa este Código deberán consultarlas. Hay copias disponibles en todas las escuelas. Las secciones relacionadas con la conducta de los estudiantes son las siguientes:

Asistencia La Política de la Junta y las Normas Administrativas establecen que de cada estudiante se requerirán asistencia asidua y puntualidad. Las políticas de la Junta establecen la política de asistencia del Distrito para la obtención de créditos académicos de los estudiantes. Además, la Sección 25.087 del Código de Educación de Texas aborda las ausencias justificadas. Referencia(s) de la política de la Junta: FEC, FED, FEA

Quejas La política de la Junta establece que los estudiantes pueden presentar cualquier queja ante el Distrito, ya sea personalmente o a través de un representante, mediante los procedimientos de queja apropiados. Referencia(s) de la política de la Junta: FNG, FFH

Vestimenta y arreglo personal de los estudiantes La Política de la Junta describe la política del Distrito con respecto a la vestimenta y el arreglo personal de los estudiantes y exige el establecimiento de normas en cada escuela. Además, cada escuela puede establecer una política de uniforme escolar obligatoria de conformidad con la ley estatal y la política del Distrito. Referencia(s) de la política de la Junta: FNCA

Drogas ilegales y alcohol La política de la Junta y la ley estatal prohíben que un estudiante venda o posea una droga ilegal o alcohol en las instalaciones escolares. Referencia(s) de la política de la Junta: FNF1, FNF2, FNCF

Publicaciones estudiantiles La Política de la Junta describe las políticas del Distrito con respecto a la participación de los estudiantes en la publicación de periódicos escolares, anuarios, revistas literarias y otras publicaciones patrocinadas por la escuela; también cubre la publicación y distribución de publicaciones que no son patrocinadas por la escuela. Referencia(s) de la política de la Junta: FNAA, FMA

Fumar y/o vapear La política de la Junta establece que los estudiantes tienen prohibido poseer, fumar o consumir productos de tabaco o vapear en la propiedad escolar y en cualquier actividad relacionada con la escuela o sancionada por la escuela dentro o fuera de propiedad escolar. Referencia(s) de la política de la Junta: FNCD

Propiedad de la escuela La política de la Junta señala que la responsabilidad del estudiante por la propiedad escolar es la misma que su responsabilidad por otra propiedad pública; responsabiliza al estudiante por daños maliciosos, la desfiguración de la propiedad y el vandalismo. Referencia(s) de la política de la Junta: FNCB

Información y privacidad de los expedientes La política de la Junta detalla las políticas del Distrito con respecto al derecho a la información y la privacidad de los expedientes de los estudiantes. Además, la Ley de Información Pública de Texas, Artículo 6251.17a, y la Ley de Derechos Educativos y Privacidad de la Familia de 1974, Ley Pública 93480, describen los derechos del estudiante en este aspecto. Por otra parte, ciertos expedientes de educación especial serán destruidos al cabo de siete años después de la notificación requerida. Referencia(s) de la política de la Junta: FL, FL2, FL3

Disciplina La política de la Junta establece que el director de la escuela tendrá plena autoridad para mantener la disciplina en la escuela, y que los maestros serán responsables de la disciplina de los estudiantes. Además, establece que los estudiantes deben ser tratados de manera razonable, justa y consistente, pero no se tolerará la mala conducta grave o persistente. Por acción de la Junta, este Código de Conducta Estudiantil tiene vigor de política en asuntos disciplinarios. Referencia(s) de la política de la Junta: FOE, FOD, FOC, FOB, FO, FOF, FNC

Suspensiones y expulsiones La política de la Junta detalla las políticas referentes a las suspensiones y expulsiones. Referencia(s) de la política de la Junta: FO, FOD, FFB, FOC, FOA

Audiencias Las Normas Administrativas establecen los lineamientos para el formato de las audiencias. Referencia(s) de la política de la Junta: FOD

Fraternidades, sororidades, pandillas y organizaciones secretas. La política de la Junta y las leyes estatales prohíben las fraternidades, sororidades y organizaciones secretas en las escuelas del Distrito. Referencia(s) de políticas de la Junta Directiva: FNCC, FOC

Registro e incautación La política de la Junta detalla las políticas referentes al registro e incautación en las escuelas. Referencia(s) de la política de la Junta: FNF, FNF1, FNF2, FNCF

Castigo corporal La política de la Junta detalla la prohibición del castigo corporal por parte del Distrito. Referencia(s) de la política de la Junta: DC11

Autoridad y Jurisdicción del Distrito Escolar

Las reglas escolares y la autoridad del Distrito para administrar la disciplina se aplican siempre que el interés del Distrito esté involucrado, dentro o fuera de las instalaciones escolares, en clases y actividades patrocinadas por la escuela o independientemente de ellas.

El Distrito tiene autoridad disciplinaria sobre el estudiante:

1. durante el horario escolar regular;
2. mientras el estudiante viaja en transporte del Distrito;
3. durante el tiempo del almuerzo cuando se permite que el estudiante salga de la escuela;
4. en cualquier actividad relacionada con la escuela, independientemente de la hora o el lugar;
5. por cualquier mala conducta relacionada con la escuela, independientemente de la hora o el lugar;
6. cuando se toman represalias, o se amenaza con ellas, contra un empleado de la escuela, un miembro de la Junta o un voluntario, independientemente de la hora o el lugar;
7. cuando un estudiante comete ciberacoso; según lo dispuesto por el Código de Educación 37.0832;
8. cuando se comete un delito menor contra la propiedad dentro o fuera de propiedades escolares o en un evento relacionado con la escuela;
9. por ciertas infracciones cometidas dentro de una distancia de 300 pies de la propiedad escolar medida desde cualquier punto de la línea limítrofe de la propiedad de la escuela;
10. por ciertas infracciones cometidas estando en propiedad escolar o mientras se asiste a una actividad patrocinada por una escuela o relacionada con una escuela de otro distrito de Texas;
11. cuando el estudiante comete un delito mayor, según lo dispuesto por TEC 37.006 o 37.0081; y
12. cuando se requiere que el estudiante se registre como agresor sexual.

Derechos y responsabilidades de los estudiantes

El Título IX de la Ley de Enmiendas de la Educación es una ley federal que prohíbe la discriminación por motivos de sexo contra los estudiantes y empleados de HISD, incluida la discriminación sexual, el acoso sexual y otras conductas de índole sexual indebidas (como agresión sexual, acoso y violencia doméstica o de pareja) en un programa o actividad educativa. El Distrito tomará en serio todas las acusaciones de infracciones del Título IX y hará todos los esfuerzos razonables de manera rápida, justa, exhaustiva y equitativa para atender y responder a cada queja del Título IX presentada por estudiantes o empleados del Distrito.

Según lo requiera la ley, el Distrito observará los procedimientos siguientes ante una denuncia de acoso de índole sexual, incluido el acoso sexual, el acoso sexual basado en el género y la violencia de pareja, cuando esas acusaciones, de comprobarse, cumplirían con la definición de acoso sexual bajo el Título IX. Consulte el sitio web del Título IX de HISD para obtener más información sobre el Título IX. Además, las preguntas relacionadas con el Título IX pueden ser remitidas a:

Danielle Delone, *coordinadora de Título IX del Distrito*
Breanna Turner, *coordinadora adjunta de Título IX del Distrito*

Dirección postal de la oficina;

Hattie Mae White Educational Support Center
 4400 West 18th Street
 Houston, Texas 77092
 Teléfono: 713.556.6023

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Equipo escolar de Evaluación de Amenazas, Seguridad y Apoyo

Los administradores de las escuelas trabajarán en estrecha colaboración con el Equipo escolar de Evaluación de Amenazas, Seguridad y Apoyo para implementar la política y los procedimientos de evaluación de amenazas del Distrito, según lo requiere la ley, y tomarán las medidas disciplinarias apropiadas de conformidad con el Código de Conducta.

Registros

Los funcionarios del Distrito pueden realizar registros de los estudiantes, sus pertenencias y sus vehículos de acuerdo con las leyes estatales y federales y la política del Distrito. Los registros de los estudiantes se llevarán a cabo de manera razonable y no discriminatoria. Consulte las políticas del Distrito en FNF (LEGAL) y FNF (LOCAL) para obtener más información sobre investigaciones y registros.

El Distrito tiene el derecho de registrar un vehículo conducido a la escuela por un estudiante y estacionado en propiedad escolar siempre que exista una sospecha razonable para creer que contiene artículos o materiales prohibidos por el Distrito.

Los escritorios, armarios personales, tecnología proporcionada por el Distrito y artículos similares son propiedad del Distrito y se proporcionan para el uso y comodidad de los estudiantes. La propiedad del Distrito está sujeta a registro o inspección en cualquier momento sin previo aviso.

Denuncia de delitos

El director y otros administradores de la escuela, según corresponda, denunciarán los delitos según lo requiere la ley y llamarán a la policía local cuando un administrador sospeche que se ha cometido un delito en la escuela.

Personal de seguridad

La Junta utiliza agentes de la Policía Escolar (SBLE) para garantizar la seguridad y protección de los estudiantes, el personal y la propiedad. De acuerdo con la ley, la Junta coordina con la administración escolar y otros empleados del Distrito para que se asigne a estas personas el trabajo de aplicar la ley. Las disposiciones relativas a los distintos tipos de personal de seguridad se pueden encontrar en la serie de políticas de CKE.

Definición de “Padre”

A lo largo del Código de Conducta y las políticas disciplinarias relacionadas, el término “padre” se refiere al padre o madre, tutor legal u otra persona con control legal sobre el estudiante.

Participación en actividades de la graduación

El Distrito tiene el derecho de limitar la participación de un estudiante en las actividades de graduación cuando este haya cometido una infracción contemplada en el Código de Conducta del Distrito. La participación podría incluir un papel de orador, según lo establecido por la política y los procedimientos del Distrito.

Los estudiantes elegibles para presentar los comentarios de apertura y cierre en la graduación recibirán notificación del director de la escuela. Independientemente de cualquier otro requisito de elegibilidad, para ser considerado elegible, el estudiante no debe haber exhibido ningún tipo de mala conducta que diera lugar a una suspensión fuera de la escuela, la remoción al DAEP o la expulsión en el semestre inmediatamente anterior a la graduación.

El estudiante valedictorian o salutatorian puede tener un rol de orador en la graduación. Ningún estudiante será elegible para ese papel de orador si incurrió en cualquier tipo de mala conducta que diera lugar a una suspensión fuera de la escuela, la remoción al DAEP o la expulsión en el semestre inmediatamente anterior a la graduación.

Solo los estudiantes que se gradúan y ocupan uno de los siguientes puestos de honor, con base en criterios neutrales, serán elegibles para usar el foro público limitado: representantes oficiales de su clase y el diez por ciento superior. Un estudiante que de otra manera tendrá un papel de orador en la ceremonia de graduación no es elegible para presentar los comentarios de apertura y cierre. Los estudiantes que sean elegibles recibirán notificación y se les dará la oportunidad de ser voluntarios. Los estudiantes no podrán ser voluntarios si fueron objeto de asignación disciplinaria en cualquier momento en el semestre de primavera. El tema de los comentarios de apertura y cierre estará relacionado con el propósito de la ceremonia de graduación y con el propósito de marcar el comienzo y la clausura del evento: honrar la ocasión, a los participantes y a los asistentes; convocar al orden; y enfocar a la audiencia en el propósito del evento. FNA(LOCAL)

Personas no autorizadas

De acuerdo con el Código de Educación 37.105, un administrador escolar o un agente de policía del Distrito tendrá autoridad para negar la entrada a una persona o expulsarla de una propiedad del Distrito si se niega a retirarse pacíficamente al solicitárselo, y la persona:

1. representa un riesgo sustancial de daño para cualquier otra persona; o
2. se comporta de manera inapropiada para un entorno escolar y persiste en ese comportamiento después de recibir una advertencia verbal de que el comportamiento es inapropiado y puede dar lugar a la denegación de entrada o expulsión.

Las apelaciones relacionadas con la denegación de entrada o la expulsión de una propiedad del Distrito se pueden presentar de acuerdo con las políticas FNG (LOCAL) o GF (LOCAL), según corresponda. No obstante, los plazos para los procedimientos de quejas del Distrito se ajustarán según sea necesario para permitir que la persona se dirija a la Junta en persona dentro de 90 días calendario, a menos que la queja se resuelva antes de una audiencia de la Junta.

Ver **DAEP: Restricciones durante la asignación** para informarse sobre estudiantes asignados al DAEP en el tiempo de la graduación.

Normas de conducta estudiantil

La expectativa es que cada estudiante:

- sea cortés, aun cuando los demás no lo sean;
- se comporte de manera responsable;
- ejerza la autodisciplina;
- asista a todas sus clases con regularidad y puntualidad;
- lleve los materiales y tareas necesarios a la clase;
- cumpla con las normas de vestimenta y arreglo personal del Distrito y la escuela y lleve su tarjeta de identificación;
- obedezca todas las reglas del aula y de la escuela;
- respete los derechos y privilegios de los estudiantes, maestros y otros empleados y voluntarios del Distrito;
- respete la propiedad de los demás, incluyendo la propiedad e instalaciones del Distrito;
- coopere o ayude al personal escolar a mantener la seguridad, el orden y la disciplina; y
- se adhiera a los requisitos del Código de Conducta Estudiantil.

Infracciones de conducta generales

Las siguientes categorías de conducta están prohibidas en la escuela, en los vehículos propiedad del Distrito u operados por él y en todas las actividades relacionadas con la escuela, pero la lista no incluye las infracciones más graves. En las secciones subsiguientes sobre **Suspensión fuera de la escuela**, **Asignación al DAEP**, **Asignación y/o expulsión por ciertas infracciones** y **Expulsión**, se enumeran las infracciones que requieren o permiten consecuencias específicas. Cualquier infracción, sin embargo, puede ser lo suficientemente grave como para dar lugar a la expulsión del entorno educativo general como se detalla en la sección correspondiente.

Menosprecio de la autoridad

Los estudiantes no deberán:

- incumplir las directivas dadas por el personal de la escuela (insubordinación);
- irse sin permiso de las instalaciones escolares o eventos patrocinados por la escuela;
- desobedecer las reglas de conducta en vehículos del Distrito;
- negarse a aceptar medidas disciplinarias asignadas por un maestro, director o administrador del Distrito.

Maltrato de los demás

Los estudiantes **no** deberán:

- usar lenguaje vulgar o blasfemias ni hacer gestos obscenos;
- pelear o luchar; (Para la agresión, ver **DAEP—Asignación y/o expulsión por ciertas infracciones**).
- participar en novatadas; (Ver el término **novatada** en el **Glosario**)
- incurrir en **acoso escolar**, **ciberacoso**, **acoso o lista de víctimas**; (Ver los cuatro términos en **negrita** en el **Glosario**)
- coaccionar a una persona mediante la amenaza de fuerza para que actúe de cierta manera;
- cometer extorsión o chantaje;
- amenazar a un estudiante, empleado o voluntario del Distrito, incluso fuera de propiedad escolar si la conducta causa una interrupción o interferencia sustancial en el entorno educativo;
- incurrir en contacto verbal, físico o sexual inapropiado dirigido hacia otra persona, como un estudiante, empleado o voluntario del Distrito;
- incurrir en acoso sexual o de género o abuso sexual, ya sea de palabra, gesto o cualquier otra conducta dirigida hacia otra persona, como un estudiante empleado, miembro de la Junta o voluntario del Distrito;
- incurrir en la exposición inapropiada o indecente de partes privadas del cuerpo;
- cometer actos de conducta que constituyen violencia de pareja; (Ver el término **violencia de pareja** en el **Glosario**)
- grabar la voz o la imagen de otra persona sin el consentimiento previo de la persona que se graba, o de cualquier manera que interfiera con el entorno educativo o invada la privacidad de los demás;
- divulgar o amenazar con divulgar material visual íntimo de un menor o un estudiante mayor de 18 años sin el consentimiento del estudiante.

Infracciones contra la propiedad

Los estudiantes no deberán:

- robar a los estudiantes, el personal o la escuela;
- dañar o vandalizar la propiedad de otros; (Para delitos mayores contra la propiedad, ver DAEP—Asignación y/o expulsión por ciertas infracciones).
- desfigurar o dañar con grafiti u otros medios la propiedad escolar, como libros de texto, tecnología, recursos electrónicos, armarios, muebles y otros equipos;
- cometer o ayudar a cometer un robo o hurto, incluso si no constituye un delito mayor según el Código Penal. (Para delito mayor de robo, robo con agravantes o hurto, ver DAEP—Asignación y/o expulsión por ciertas infracciones).
- ingresar, sin autorización, en instalaciones del Distrito que no estén abiertas y en funcionamiento habitual.

Poseción de artículos prohibidos

Los estudiantes no tendrán en su posesión ni usarán:

- fuegos artificiales de cualquier tipo, bombas de humo o fétidas, ni cualquier otro dispositivo pirotécnico;
- una navaja de afeitar, cortadores de caja, cadenas o cualquier otro objeto utilizado de manera amenazante o que inflija lesiones corporales a otra persona;
- un arma de imitación destinada a ser utilizada como arma o que razonablemente podría percibirse como un arma real;
- una pistola de aire comprimido o de balines;
- munición;
- un instrumento de mano diseñado para cortar o apuñalar a una persona al ser lanzado;
- un silenciador o supresor de armas de fuego;
- nudilleras;
- un cuchillo de uso restringido en el sitio;
- un garrote;
- un arma de fuego;
- una pistola paralizante;
- una navaja de bolsillo o cualquier otra navaja pequeña;
- *Mace* o aerosol de pimienta;
- material pornográfico;
- productos de tabaco, cigarrillos, cigarrillos electrónicos y cualquier componente, parte o accesorio de un dispositivo electrónico para fumar;
- fósforos o un encendedor;
- un puntero láser, a menos que sea para un uso aprobado; o
- cualquier artículo que generalmente no se considera como un arma, incluidos útiles escolares, cuando el director o la persona designada determina que existe un peligro.

*Para las armas y armas de fuego, ver **DAEP—Asignación y/o expulsión por ciertas infracciones**. En muchas circunstancias, la posesión de estos artículos se castiga con la expulsión obligatoria bajo la ley federal o estatal.

Posesión de dispositivos electrónicos o de telecomunicaciones

Ley HB 1481

Para garantizar un ambiente escolar seguro, respetuoso y con enfoque académico, el uso de teléfonos celulares y dispositivos electrónicos similares (teléfonos celulares, tabletas, relojes inteligentes o cualquier otro dispositivo electrónico capaz de comunicación digital) está estrictamente prohibido durante el día escolar en todas las escuelas de HISD.

Los estudiantes no pueden:

- Usar teléfonos celulares por cualquier motivo (llamadas, mensajes de texto, fotos, redes sociales, acceso a Internet, etc.)
- Mostrar o llevar teléfonos de manera visible
- Usar relojes inteligentes u otros dispositivos de comunicación portátiles
- Tener teléfonos visibles o audibles en cualquier momento desde la llegada hasta la salida, incluso durante los períodos de almuerzo y transición.

Nuestras expectativas son las siguientes:

- Los estudiantes deben dejar sus teléfonos en casa o guardarlos, apagados, en sus mochilas al llegar a la escuela.
- Los teléfonos deben permanecer fuera de la vista y sin usar durante todo el día escolar, incluyendo durante las transiciones y el almuerzo.
- Los teléfonos no se pueden llevar en la ropa ni se pueden mostrar de manera visible en ningún momento.

Si se ve, escucha o utiliza un teléfono durante el día escolar:

1. El personal confiscará el dispositivo.
2. El nombre del estudiante estará claramente etiquetado en el dispositivo.
3. El teléfono será entregado y almacenado en la oficina principal.

Consecuencias:

- 1ª infracción: Los padres/tutores pueden recuperar el dispositivo de comunicación personal de la oficina principal después del horario escolar y revisarán la ley estatal de Texas y la política de dispositivos de comunicación personal de HISD con la administración de la escuela o la persona designada.
- 2ª infracción: Los padres/tutores pueden recuperar el dispositivo de la oficina después de un día escolar completo y revisarán la ley estatal de Texas y la política de dispositivos de comunicación personal de HISD con la administración de la escuela o la persona designada.
- 3ª infracción: Los padres/tutores pueden recuperar el dispositivo de la oficina principal después de dos días escolares completos y revisarán la ley estatal de Texas y la política de dispositivos de comunicación personal de HISD con la administración de la escuela o la persona designada.

Las infracciones adicionales conllevarán medidas disciplinarias formales de mayor gravedad de acuerdo con el Código de Conducta Estudiantil de HISD.

Esta prohibición no se aplica al uso de los dispositivos:

1. que son necesarios para implementar un IEP, un plan creado bajo la Sección 504 o un programa o plan similar.
2. por un estudiante con una necesidad documentada basada en una directiva de un médico calificado; o
3. necesarios para cumplir con un requisito de salud o seguridad impuesto por la ley o como parte de los protocolos de seguridad del Distrito o de la escuela.

DISTRITO ESCOLAR INDEPENDIENTE DE HOUSTON

Medicamentos recetados y de venta libre y drogas ilegales

Los estudiantes no deberán:

- poseer, usar, dar o vender alcohol o una droga ilegal. (Consulte también **Asignación al DAEP y Expulsión** para ver las consecuencias obligatorias y permitidas según la ley estatal);
- poseer o vender semillas o trozos de marihuana en menos de una cantidad utilizable;
- poseer, usar, dar o vender parafernalia relacionada con cualquier sustancia prohibida; (Ver el término **parafernalia** en el **Glosario**)
- poseer, consumir, abusar o vender similares de drogas o tratar de hacer pasar artículos como drogas o contrabando;
- abusar de un medicamento recetado propio del estudiante, dar un medicamento recetado a otro estudiante o poseer o estar bajo la influencia del medicamento recetado de otra persona en propiedad escolar o en un evento relacionado con la escuela; (Ver el término **abuso** en el **Glosario**)
- abusar de medicamentos de venta libre; (Ver el término **abuso** en el **Glosario**)
- estar bajo la influencia de medicamentos recetados o de venta libre que causan impedimento de las funciones del cuerpo o la mente; (Ver el término **bajo la influencia** en el **Glosario**)
- tener o consumir en la escuela medicamentos recetados o medicamentos de venta libre de manera contraria a la prevista en la política del Distrito.

Uso indebido de los recursos tecnológicos y la Internet

Los estudiantes no deberán:

- infringir las políticas, reglas o acuerdos firmados por el estudiante o sus padres con respecto al uso de recursos tecnológicos;
- usar la Internet u otras comunicaciones electrónicas para amenazar o acosar a los estudiantes, empleados, miembros de la Junta o voluntarios del Distrito, incluso fuera de propiedad escolar si la conducta causa una interrupción o interferencia sustancial en el entorno educativo o infringe los derechos de otro estudiante en la escuela;
- enviar, publicar, entregar o poseer mensajes electrónicos abusivos, obscenos, de orientación sexual, amenazantes, acosadores, dañinos para la reputación de otra persona o ilegales, incluido el

ciberacoso y el sexteo, ya sea dentro o fuera de propiedad escolar, si la conducta causa una interrupción o interferencia sustancial en el entorno educativo o infringe los derechos de otro estudiante en la escuela;

- tratar de acceder o eludir contraseñas u otra información relacionada con la seguridad del Distrito, los estudiantes o los empleados, o cargar o crear virus informáticos, incluso fuera de propiedad escolar si la conducta causa una interrupción o interferencia sustancial en el entorno educativo;
- tratar de alterar, destruir o deshabilitar los recursos tecnológicos del Distrito, incluidos, entre otros, computadoras y equipo relacionado, datos del Distrito, datos de otras personas u otras redes conectadas con el sistema del Distrito, incluso fuera de propiedad escolar si la conducta causa una interrupción o interferencia sustancial en el entorno educativo; o
- usar la Internet u otra comunicación electrónica para cometer o fomentar actos de conducta ilegal o amenazar la seguridad escolar, incluso fuera de propiedad escolar si la conducta causa una interrupción o interferencia sustancial en el entorno educativo o infringe los derechos de otro estudiante en la escuela.

Transgresiones de seguridad

Los estudiantes no deberán:

- arrojar objetos que puedan causar lesiones corporales o daños a la propiedad;
- descargar un extintor de incendios sin una causa válida;
- hacer acusaciones falsas o perpetrar engaños con respecto a la seguridad escolar;
- incurrir en cualquier conducta que los funcionarios escolares puedan creer razonablemente que interrumpirá sustancialmente el programa escolar o incitará a la violencia;
- incurrir en intercambios verbales (orales o escritos) que amenazan la seguridad de otro estudiante, un empleado de la escuela o la propiedad de la escuela; o
- poseer material publicado o electrónico diseñado para promover o incitar comportamiento ilegal o que podría amenazar la seguridad escolar.
- Dejar abiertas las puertas de seguridad de la escuela ni eludir los sistemas de detección de armas, incluyendo, entre otras, las puertas exteriores, las salidas de emergencia y las puertas temporales de los edificios.

Infracciones misceláneas

Los estudiantes no deberán:

- hacer apuestas;
- falsificar registros, pases u otros documentos relacionados con la escuela;
- cometer actos o demostraciones que interrumpen sustancialmente o interfieren materialmente con las actividades escolares;
- infringir las normas de vestimenta y arreglo personal como se comunica en el Manual del Estudiante y el Código de Conducta;
- infringir reiteradamente otras normas de conducta comunicadas en el aula o por la escuela; o
- cometer deshonestidad académica, que incluye hacer trampa o copiar el trabajo de otro estudiante, el plagio y la comunicación no autorizada de los estudiantes durante un examen.

El Distrito puede imponer reglas para el aula o la escuela además de las establecidas en el Código de Conducta. Estas reglas pueden publicarse en las aulas o entregarse al estudiante y pueden o no referirse a infracciones del Código de Conducta.

Técnicas de gestión de la disciplina

La gestión disciplinaria debe apuntar a mejorar la conducta y alentar a los estudiantes a ser miembros responsables de la comunidad escolar. Las medidas se basarán en el juicio profesional de los maestros y administradores y en las técnicas de la gestión de la disciplina, como las prácticas restaurativas. Las decisiones disciplinarias se tomarán en función de la gravedad de la infracción, la edad y el nivel de grado del estudiante, la frecuencia de la mala conducta, la actitud del estudiante, el efecto de la mala conducta en el entorno escolar y los requisitos legales.

Técnicas

Las siguientes técnicas disciplinarias se pueden usar solas, combinadas o como parte de intervenciones progresivas para conducta prohibida por el Código de Conducta o por reglas de la escuela o el aula.

- Corrección verbal, oral o escrita
- Tiempo para reflexionar o un breve periodo de separación (*time-out*), de acuerdo con la ley
- Cambio de asiento en el aula o en vehículos propiedad del Distrito u operados por él
- Confiscación temporal de artículos que interrumpen el proceso educativo
- Recompensas o deméritos
- Contratos de conducta
- Asesoramiento por parte de maestros, consejeros escolares o personal administrativo
- Reuniones de padres y maestros
- Prácticas restaurativas
- Reducciones de las calificaciones por trampas, plagio y en otros casos en que lo permita la política
- Detención escolar, incluso fuera del horario normal de clases (Antes de que un estudiante menor de 18 años sea asignado a detención escolar fuera del horario normal de clases, se notificará al estudiante y se debe notificar al padre o tutor para que se pueda planificar el transporte).
- Derivar al estudiante a la oficina, a otra área designada o a la ISS (suspensión en la escuela)
- Asignación de responsabilidades escolares, como limpiar o recoger basura
- Retiro de privilegios, como la participación en actividades extracurriculares, la elegibilidad para postularse y ocupar cargos honoríficos o la membresía en clubes y organizaciones patrocinados por la escuela
- Sanciones identificadas en las normas de comportamiento extracurricular de organizaciones estudiantiles
- Restricción o revocación de los privilegios de transporte del Distrito
- Período de prueba evaluado y administrado por la escuela
- Suspensión fuera de la escuela, como se especifica en la sección de **Suspensión fuera de la escuela** de este Código
- Asignación al DAEP, como se especifica en la sección del **DAEP** de este Código
- Expulsión y/o asignación a un entorno escolar alternativo, como se especifica en este Código en la sección **Asignación y/o Expulsión por Ciertas Infracciones**
- Expulsión, según se especifica en la sección de **Expulsión** de este Código
- Remisión a una agencia externa o autoridad legal para enjuiciamiento penal, además de las medidas disciplinarias impuestas por el Distrito
- Asesoramiento conductual
- Clases de manejo de la ira
- Mediación (víctima-infractor)
- Círculos en el aula
- Conferencias grupales familiares
- Otras estrategias y consecuencias según lo determinen los funcionarios escolares

Técnicas aversivas prohibidas

Está prohibido el uso de técnicas aversivas con los estudiantes. Las técnicas aversivas son métodos o intervenciones para reducir la recurrencia de un comportamiento causando malestar o dolor físico o emocional significativo de forma intencional. Las técnicas aversivas incluyen:

- emplear técnicas diseñadas para causar dolor físico o que probablemente lo causarán;
- emplear técnicas diseñadas para causar dolor físico por choque o que probablemente lo causen, o cualquier procedimiento que involucre puntos de presión o bloqueos articulares;
- dispersión dirigida de aerosoles, neblinas o sustancias nocivas, tóxicas o desagradables cerca de la cara de un estudiante;
- negación de acceso adecuado al sueño, el aire, la comida, el agua, el refugio, la ropa de cama, la comodidad física, la supervisión o el uso de un baño;
- ridiculizar o degradar a un estudiante de una manera que afecte negativamente o ponga en peligro su aprendizaje o salud mental o constituya abuso verbal;
- emplear un dispositivo, material u objeto que inmovilice las cuatro extremidades de un estudiante, incluida la sujeción en decúbito prono o supino en el piso;
- interferir con la respiración del estudiante, lo que incluye aplicar presión sobre el torso o el cuello, o colocar algo dentro, sobre o encima de la boca o la nariz del estudiante o cubrirle la cara;
- restringir la circulación del estudiante;
- sujetar al estudiante a un objeto estacionario mientras el estudiante está de pie o sentado;
- inhibir, reducir o dificultar la capacidad del estudiante para comunicarse;
- el uso de restricciones químicas;
- usar el tiempo de separación (*time-out*) de una manera que impida que el estudiante pueda participar y progresar adecuadamente en el currículo requerido o en cualquier meta de su programa educativo individualizado (IEP), incluido su aislamiento mediante el uso de barreras físicas; y
- privar al estudiante de uno o más de sus sentidos, a menos que la técnica no le cause malestar o cumpla con su IEP o plan de intervención conductual (BIP).

Listado de infracciones y consecuencias por nivel

Infracciones del Nivel I

En el Nivel I, la mala conducta incluye infracciones repetidas de los procedimientos o reglas de gestión del aula y otra mala conducta que interrumpe el proceso educativo. La siguiente es una lista de los tipos más comunes de infracciones de conducta del Nivel I:

1. Negarse a seguir las reglas del aula
2. Llegar tarde a clase
3. Negarse a participar en las actividades del aula o a cumplir con las tareas
4. No llevar los materiales necesarios a clase
5. Poseer o usar artículos que causan molestias
6. Usar dispositivos electrónicos prohibidos
7. Comer, beber o mascar chicle en un área no designada para ello
8. Interrumpir el proceso ordenado del aula
9. Correr, hacer ruido excesivo o causar otras molestias en pasillos, edificios, aulas y otros entornos supervisados
10. Infringir el código de vestimenta (incluye no usar cubierta facial adecuada o la tarjeta de identificación)
11. Recibir infracciones de estacionamiento

Opciones disciplinarias para el Nivel I

En ningún orden específico, se aplicará una de estas medidas o más en combinación:

1. Reunión maestro-estudiante, consejero-estudiante, administrador-estudiante
2. Llamada de conferencia con los padres
3. Medida disciplinaria o asignación en clase como, entre otras: corrección verbal, cambio de asiento, recompensas o deméritos, contratos de conducta o deducciones de puntos utilizando sistemas para las calificaciones de conducta
4. Retiro de privilegios del estudiante
5. Detención escolar
6. Confiscación de artículos o materiales que causan molestias
7. Confiscación de artículos prohibidos
8. Asignación de servicios supervisados en la escuela
9. Corrección requerida de la vestimenta o la apariencia personal
10. Periodo de prueba asignado por la escuela
11. Prácticas restaurativas

Infracciones del Nivel II

Cuando el comportamiento de un estudiante no cambia después de la aplicación de una medida del Nivel I, y el estudiante ha sido derivado por segunda vez a la oficina del director por infracciones repetidas del Nivel I, será trasladado al Nivel II a efectos disciplinarios. Los ejemplos de infracciones del Nivel II incluyen, entre otros:

1. Falta de respeto a la autoridad
2. No cumplir con las instrucciones dadas por el personal de la escuela

Opciones disciplinarias para el Nivel II

En ningún orden específico, se aplicará una de estas medidas o más en combinación:

1. Cualquier medida del Nivel I
2. Escuela de los sábados
3. Suspensión en la escuela
4. Conferencia obligatoria con los padres o tutores

Infracciones del Nivel III

Los actos de mala conducta de Nivel III incluyen infracciones que son algo más graves que las de los Niveles I y II en su efecto en el proceso ordenado del programa escolar. Los ejemplos de mala conducta incluyen, entre otros:

1. Hacer trampa o copiar el trabajo de otro estudiante
2. Salir sin permiso del aula, de terrenos e instalaciones de la escuela o de eventos patrocinados por la escuela (absentista)
3. Saltearse una clase u otra actividad programada
4. Usar, ya sea oralmente o por escrito, lenguaje o gestos profanos, obscenos, indecentes o de índole racial o étnica con la intención de ofender
5. Alterar registros o documentos escolares o falsificar un nombre en documentos escolares
6. Vandalizar o desfigurar la propiedad escolar
7. Tener ausencias o llegadas tarde excesivas
8. Incurrir en actos de familiaridad inapropiada con otros estudiantes
9. Usar, de manera reiterada, dispositivos electrónicos prohibidos
10. Arrojar o usar irresponsablemente objetos que pueden causar lesiones corporales o daños a la propiedad
- ~~11. Poseer o consumir productos de tabaco en propiedad escolar en cualquier momento o en asistencia a una actividad relacionada con la escuela fuera del plantel~~
- ~~12.11.~~ Incurrir en cualquier contacto físico inaceptable o no deseado, más allá de que cause una lesión o no
- ~~13.~~ Conducir un automóvil de forma imprudente
- ~~14.~~ Hacer apuestas
- ~~15.~~ Poseer, consumir o distribuir cerveza, vino u otros licores sin alcohol
- ~~16.12.~~ Poseer una pistola de aire
- ~~17.13.~~ Poseer munición real
- ~~18.14.~~ Repetir cualquier infracción del Nivel II o cometer el estudiante una nueva infracción mientras está sujeto a medidas disciplinarias por una infracción del Nivel II

Opciones disciplinarias para el Nivel III

En ningún orden específico, se aplicará una de estas medidas o más en combinación:

1. Cualquier consecuencia del Nivel I o del Nivel II
2. Confiscación de artículos prohibidos
3. Sanción de las calificaciones por copiar o hacer trampa o por una tarea relacionada con la infracción
4. Exclusión de actividades extracurriculares
5. Restauración y/o restitución, según corresponda
6. Remisión al personal policial
7. Suspensión en la escuela
8. Suspensión fuera de la escuela

Infracciones graves, Nivel IV

Las infracciones del Nivel IV incluyen actos de mala conducta que interrumpen gravemente el proceso educativo, ponen en peligro o afectan gravemente a otros estudiantes, o infringen la ley. Los ejemplos incluyen, entre otros:

1. Repetir cualquier infracción del Nivel III o cometer el estudiante una nueva infracción mientras está sujeto a medidas disciplinarias por una infracción del Nivel III
2. Repetir actos de desobediencia o conducta desordenada que puedan causar una alteración en la escuela, o poner en peligro o afectar gravemente la salud y la seguridad de los demás
- 2.3. Poseer o consumir productos de tabaco en las propiedades escolares en cualquier momento o mientras participa en una actividad escolar fuera de la escuela relacionada con la escuela.
- 3.4. Amenazar (oralmente o por escrito) con causar daño corporal a otros o a pertenencias de otros (acoso)
- 4.5. Interferir con las autoridades o programas escolares mediante boicots, sentadas, invasión de propiedad privada, etc.
- 5.6. Pelear, que se define como un conflicto físico entre dos o más personas - **Si un estudiante que es atacado contraataca, ocurre una pelea.** Para evitar la penalización, un estudiante que está siendo atacado debe tratar de separarse de la situación y acudir al personal de la escuela.
- 6.7. Cometer robo, hurto o entrada ilícita con fines delictivos
- 7.8. Extorsión, coerción o chantaje (obtener dinero, objetos o favores de personas renuentes)
- 8.9. Dirigir lenguaje o gestos profanos, obscenos, indecentes, inmorales u ofensivos al personal escolar
- 9.10. Incumplimiento de medidas disciplinarias asignadas
- 10.11. Poseer un dispositivo, objeto o sustancia que puede causar daños corporales a las personas en cualquier entorno escolar
- 11.12. No informar al personal de la escuela de su conocimiento de un evento, dispositivo, objeto o sustancia que podría causar daño corporal a las personas en cualquier entorno escolar
13. Poseer, consumir o distribuir cualquier sustancia representada como droga o alcohol
12. Poseer o usa un cigarrillo electrónico según lo define la Sección 161.081.
- 13.14. Incurrir en conducta sexual inapropiada y/o acoso sexual
- 14.15. Participar en novatadas
- 15.16. Comportamiento, vestimenta o actividad relacionada con las pandillas o pertenencia a una pandilla
- 16.17. Poseer parafernalia de drogas
- 17.18. Cometer vandalismo en grado mayor contra propiedad del Distrito
- 18.19. Publicar o distribuir materiales comunicativos no autorizados en las instalaciones escolares

- 19.20. Colocar o detonar fuegos artificiales
- 20.21. Comprometerse a unirse o solicitar membresía en una fraternidad o sororidad de una escuela pública, sociedad secreta o pandilla según se define en TEC 37.121
- 21.22. Poseer o distribuir material pornográfico
- 22.23. Distribuir medicamentos de venta libre o recetados a otros estudiantes y/o ingerir ese tipo de medicamentos recibidos de otros estudiantes
- 23.24. Entrar ilícitamente en propiedad ajena
- 24.25. Continuar cometiendo actos de mala conducta grave o persistente que infringen el Código de Conducta o las reglas del aula del DAEP después de haber sido asignado a un programa escolar alternativo por razones disciplinarias (Posible expulsión)
- 25.26. Incurrir en delitos menores contra la propiedad, bajo el Código Penal 28.03, si la conducta es punible como delito mayor, ya sea que se haya cometido dentro o fuera de propiedad escolar o en una actividad relacionada con la escuela, (daño intencional o a sabiendas a la propiedad escolar que resulta en una pérdida de \$1,500 o más) (Posible expulsión)
- 26.27. Agresión simple (Agresión Clase C encontrado en la Sección F de la Política de la Junta)
- 27.28. Cualquier contacto físico no deseado que causa una lesión
- 28.29. Modificación electrónica de los registros escolares
- 29.30. Represalias contra otro estudiante
- 30.31. Alterar o falsificar un chequeo, prueba de detección de drogas o registro
- 31.32. Participar en una fraternidad o sororidad de una escuela pública o en una sociedad secreta, incluida la participación como miembro o aspirante, o solicitar a otra persona que se convierta en aspirante o miembro de una fraternidad o sororidad de una escuela pública o de una sociedad secreta o pandilla
- 32.33. Incurrir en acoso que motiva a un estudiante a intentar cometer suicidio o suicidarse
- 33.34. Incitar a la violencia contra un estudiante a través del acoso grupal
- 34.35. Divulgar o amenazar con divulgar material visual íntimo de un menor o un estudiante mayor de 18 años sin su consentimiento

Opciones disciplinarias para el Nivel IV

En ningún orden específico, se aplicará una de estas medidas o más en combinación:

1. Conferencia maestro-estudiante, administrador-estudiante o con los padres
2. Prácticas restaurativas
3. Suspensión fuera de la escuela que no exceda tres días a la vez
4. Citación por parte de personal policial
5. Suspensión en la escuela (incluye asignación para estudiantes menores de 10 años)
6. Reasignación de clases
7. Asignación al Programa Escolar Alternativo Disciplinario
8. Reunión obligatoria con los padres o tutores
9. Proyectos de servicio comunitario

Nivel V – Remoción obligatoria

Un estudiante **debe** ser asignado a un Programa Escolar Alternativo Disciplinario (DAEP) si:

- incurre en conducta relacionada con una falsa alarma o informe (incluida una amenaza de bomba) o una amenaza terrorista relacionada con una escuela pública; (Ver el **Glosario**)
- comete las siguientes infracciones en propiedad escolar o dentro de una distancia de 300 pies de la propiedad escolar medida desde cualquier punto de la línea limítrofe de la propiedad de la escuela, o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela dentro o fuera de propiedad escolar:
 - incurre en conductas punibles como delito mayor;
 - comete agresión (Ver el Glosario) tipificada en el Código Penal 22.01(a) (1);
 - vende, da o entrega a otra persona o posee, consume o está bajo la influencia de una sustancia controlada o droga peligrosa en una cantidad que no constituye un delito mayor; (Las infracciones de drogas relacionadas con la escuela que son punibles como delitos mayores se abordan en la sección de Expulsión del Código). (Ver los términos **bajo la influencia, sustancia controlada y droga peligrosa** en el **Glosario**)
 - vende, da o entrega a otra persona o posee, consume o está bajo la influencia de marihuana o THC. Un estudiante con una receta válida de cannabis con bajo contenido de THC según lo autorizado por el Capítulo 487 del Código de Salud y Seguridad no infringe esta disposición;
 - vende, da o entrega a otra persona una bebida alcohólica, comete un acto o infracción grave mientras está bajo la influencia del alcohol, o posee, consume o está bajo la influencia del alcohol;
 - incurre en conducta con elementos indicativos de una infracción relacionada con productos químicos volátiles abusables;
 - Vende, regala o entrega a otra persona un sistema de administración de nicotina o un cigarrillo electrónico, vende, da o entrega a otra persona o posee o consume cigarrillos electrónicos;
 - incurre en conducta con elementos indicativos de lascivia pública o exhibicionismo; (Ver el **Glosario**)
 - incurre en conducta con elementos indicativos de acoso contra un empleado, según el Código Penal 42.07 (a) (1), (2), (3) o (7);
 - incurre en conductas punibles con expulsión y tiene entre 6 y 9 años;
 - comete un delito federal relacionado con las armas de fuego y es menor de 6 años;
 - incurre en conducta con elementos indicativos de represalia contra cualquier empleado escolar o voluntario dentro o fuera de propiedad escolar (cometer represalias en combinación con otra infracción punible con expulsión se aborda en la sección de **Expulsión** de este Código);

- incurre en conducta punible como robo agravado o un delito mayor enumerado en el Título 5 (Ver el **Glosario**) del Código Penal cuando la conducta ocurre fuera de propiedad escolar y no en un evento patrocinado por la escuela o relacionado con la escuela, y
 1. el estudiante recibe un enjuiciamiento diferido (Ver **Glosario**),
 2. un tribunal o jurado determina que el estudiante ha incurrido en conducta delictiva (Ver el **Glosario**), o
 3. el superintendente o la persona designada tiene una creencia razonable (Ver el **Glosario**) de que el estudiante incurrió en esa conducta.

Nota: A partir del 1 de enero de 2024, a raíz de las enmiendas al Código de Educación de Texas (HB114) y el plan del Distrito de Innovación de HSD, los estudiantes que cometan una infracción relacionada con el vapeo por primera vez ya no enfrentarán la asignación obligatoria al DAEP. En cambio, HSD se centrará en consecuencias alternativas e intervenciones tempranas para aplicar medidas disciplinarias y prevenir la superpoblación del DAEP. Todas las infracciones posteriores darán lugar a una asignación obligatoria al DAEP.

Nivel V – Expulsión obligatoria

Un estudiante **debe** ser expulsado bajo la ley federal o estatal por cualquiera de las siguientes infracciones que ocurran en propiedad escolar o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela dentro o fuera de propiedad escolar:

Llevar a la escuela o poseer en la escuela, incluyendo cualquier entorno que esté bajo el control o supervisión del Distrito a efectos de una actividad escolar, un arma de fuego, según lo define la ley federal. (Ver el **Glosario**)

Nota: La expulsión obligatoria bajo la Ley Federal de Escuelas Libres de Armas no se aplica a un arma de fuego que está legalmente guardada dentro de un vehículo cerrado con llave o a las armas de fuego utilizadas en actividades aprobadas y autorizadas por el Distrito cuando el Distrito ha adoptado las salvaguardas correspondientes para garantizar la seguridad de los estudiantes.

- Llevar ilegalmente consigo, o tener en su proximidad el estudiante, de manera prohibida por el Código Penal 46.02: :
 - una pistola, definida por la ley estatal como cualquier arma de fuego diseñada, fabricada o adaptada para ser disparada con una mano. (Ver el **Glosario**) Nota: Un estudiante no puede ser expulsado únicamente sobre la base de su uso, exhibición o posesión de un arma de fuego que ocurra en una instalación de campo de tiro aprobada que no está ubicada en una escuela; mientras participa o se prepara para una competencia de tiro patrocinada por la escuela o una actividad deportiva de tiro patrocinada o apoyada por el Departamento de Parques y Vida Silvestre; o una organización sancionadora de deportes de tiro en colaboración con el departamento. [Ver política FNCG(LEGAL)]; o
 - un cuchillo de uso restringido en el sitio, según lo define la ley estatal.
- Posesión, fabricación, transporte, reparación o venta de un arma prohibida, según se define en la ley estatal. (Ver el **Glosario**)

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- Incurrir en una conducta con elementos indicativos de las siguientes infracciones tipificadas en el Código

Penal:

- agresión con agravantes, agresión sexual o agresión sexual con agravantes;
- incendio provocado; (Ver el **Glosario**)
- asesinato, asesinato premeditado o intento criminal de cometer asesinato o asesinato premeditado;
- indecencia con un menor;
- secuestro con agravantes;
- robo con agravantes;
- homicidio involuntario;
- homicidio culposo;
- abuso sexual continuo de un niño menor o de una persona con una discapacidad;
- comportamiento punible como delito mayor que implica vender, dar o entregar a otra persona, poseer, consumir o estar bajo la influencia de una sustancia controlada o una droga peligrosa; y
- tomar represalias contra un empleado o voluntario de la escuela en combinación con una de las infracciones de expulsión obligatoria mencionadas anteriormente

Estudiantes con discapacidades

La disciplina de los estudiantes con discapacidades está sujeta a las leyes estatales y federales aplicables, además del Código de Conducta. En caso de conflicto, el Distrito cumplirá con la ley federal. Para obtener más información sobre la disciplina de los estudiantes con discapacidades, consulte la política FOF (LEGAL).

De conformidad con el Código de Educación, un estudiante que recibe servicios de educación especial no puede ser disciplinado por conducta indicativa de intimidación, ciberacoso, acoso o por hacer listas de víctimas (Ver el **Glosario**) hasta que se haya celebrado una reunión del comité de Admisión, Revisión y Retiro (ARD) para analizar la conducta.

Al decidir si ordenar la suspensión, asignación al DAEP o la expulsión, independientemente de si la acción es obligatoria o discrecional, el Distrito tomará en cuenta una discapacidad que afecte sustancialmente la capacidad del estudiante para apreciar el error de su conducta.

Para obtener información sobre los estudiantes con discapacidades, la suspensión, la expulsión y el DAEP, consulte el Aviso de Garantías Procesales, Derechos de los Padres de Estudiantes con Discapacidades en el sitio web del Distrito, www.houstonisd.org.

Notificación

Un administrador de la escuela notificará de inmediato por teléfono o en persona a los padres de un estudiante de cualquier infracción que pueda dar lugar a suspensión dentro o fuera de la escuela, asignación al DAEP o al JJAEP o expulsión. El administrador también notificará a los padres si el estudiante es detenido por un agente policial bajo las disposiciones disciplinarias del Código de Educación.

Se hará un esfuerzo de buena fe para proporcionar notificación por escrito de la medida disciplinaria del estudiante el día en que se tomó la medida, para que se la entregue a sus padres. Si no ha sido posible contactar con el padre por teléfono o en persona antes de las 5:00 p. m. del primer día hábil después del día en que se tomó la medida disciplinaria, el administrador enviará una notificación escrita por correo postal. Si el administrador no puede notificar al padre, el director o la persona designada deberá proporcionar la notificación.

Antes de que el director o el administrador apropiado asigne a un estudiante menor de 18 años a detención escolar fuera del horario normal de clases, se notificará a los padres del estudiante para informarles de la razón de la detención y los arreglos para el transporte necesario.

Participación de los Padres

El director u otro administrador competente deberá notificar a los padres o a la persona que ejerza la patria potestad de un estudiante que ha sido colocado en un Programa Escolar Alternativo Disciplinario (DAEP).

Apelaciones

Las preguntas de los padres con respecto a las medidas disciplinarias deben dirigirse al maestro o a la administración de la escuela, según corresponda. Las apelaciones o quejas relacionadas con el uso de técnicas específicas de gestión disciplinaria deben abordarse de acuerdo con la política FOC/FOD (LEGAL). Se puede obtener una copia de la política en la oficina del director, en la oficina de la administración central o en *Policy Online* en la siguiente dirección: www.houstonisd.org.

El Distrito no demorará una consecuencia disciplinaria mientras un estudiante o padre presenta una queja. En el caso de un estudiante acusado de una conducta que coincide con la definición de acoso sexual según lo definido por el Título IX, el Distrito cumplirá con la ley federal aplicable, incluido el proceso formal de queja de Título IX. Ver políticas FFH (LEGAL) Y (LOCAL).

Remoción del autobús escolar

Un conductor de autobús puede remitir a un estudiante a la oficina del director de transporte o a la oficina de la administración de la escuela para mantener una disciplina efectiva en el autobús. El director de transporte o la administración de la escuela deben emplear técnicas adicionales de gestión disciplinaria, según corresponda, que pueden incluir restringir o revocar el privilegio de viajar en autobús de un estudiante.

Para transportar a los estudiantes de manera segura, el operador del vehículo debe concentrarse en conducir y no distraerse con mal comportamiento de los estudiantes. Por lo tanto, cuando las técnicas apropiadas de gestión disciplinaria no logran mejorar el comportamiento, o cuando una mala conducta específica justifica la remoción inmediata, el director de transporte o el administrador de la escuela pueden restringir o revocar el privilegio de transporte de un estudiante de acuerdo con la ley.

Remoción del entorno educativo general

Además de otras técnicas de gestión de la disciplina, la mala conducta puede dar lugar a la expulsión del entorno educativo general mediante una remisión de rutina o una remoción formal.

Remisión de rutina

Una remisión de rutina ocurre cuando un maestro envía a un estudiante a la oficina del administrador de la escuela como técnica de gestión de la disciplina. El administrador empleará técnicas alternativas de gestión de la disciplina, incluyendo intervenciones progresivas. Un maestro o administrador puede retirar a un estudiante del aula por comportamiento que infrinja este Código de Conducta para mantener una disciplina efectiva en el aula.

Remoción formal

Un maestro también puede iniciar una expulsión formal del aula si:

- 1-el comportamiento del estudiante ha sido documentado por el maestro como interferencia repetida con su capacidad para enseñar a la clase o con la capacidad de otros estudiantes para aprender; o
- 2-El comportamiento es tan rebelde, perturbador o abusivo hacia el maestro, otro adulto u otro estudiante en el salón de clases, el comportamiento es tan rebelde, perturbador o abusivo que el maestro no puede enseñar y los estudiantes del aula no pueden aprender.
- 3.Un estudiante se involucra en una conducta que constituye acoso, según lo define el Código de Educación 37.0832.0.

Dentro de los tres días de clases posteriores a la remoción formal, el administrador de la escuela programará una conferencia con el padre del estudiante, el estudiante, el maestro que retiró al estudiante de la clase y cualquier otro administrador, si corresponde.

En la conferencia, el administrador informará al estudiante de la presunta mala conducta y las consecuencias propuestas. El estudiante tendrá la oportunidad de responder a las acusaciones.

Cuando un estudiante es retirado del aula regular por un maestro y hay una conferencia pendiente, el administrador de la escuela puede colocar al estudiante en:

- a. otra aula apropiada
- b. suspensión en la escuela
- c. suspensión fuera de la escuela
- d. DAEP

Un maestro o administrador **debe** retirar a un estudiante del aula si este exhibe un comportamiento que, según el Código de Educación, requiere o permite que el estudiante sea asignado al DAEP o expulsado. En caso de remoción por estos motivos, se seguirán los procedimientos indicados en los apartados siguientes sobre el DAEP y la expulsión.

Regreso del estudiante al aula

Un estudiante que ha sido formalmente removido del aula por un maestro por incurrir en una conducta contra el maestro con elementos indicativos de agresión, agresión con agravantes, agresión sexual o agresión sexual con agravantes no puede ser devuelto a la clase del maestro sin el consentimiento escrito del maestro.

Un estudiante que haya sido expulsado formalmente por un maestro por cualquier otra conducta no podrá volver a la clase del maestro sin el consentimiento por escrito del maestro si el Comité de Revisión de Asignación determine que la clase del maestro es la mejor o la única alternativa disponible, y a más tardar el tercer día de clase después del día en que el estudiante fue expulsado de la clase. Se ha llevado a cabo una conferencia en la que se ha dado al maestro la oportunidad de participar. El estudiante no podrá regresar a la clase del maestro a menos que el maestro dé su consentimiento por escrito para que el estudiante regrese o se haya preparado un plan de reincorporación a la clase para dicho estudiante. Un estudiante que ha sido removido formalmente por un maestro por cualquier otra conducta puede ser devuelto a la clase sin el consentimiento del maestro si el comité de revisión de asignación determina que la clase del maestro es la mejor o la única alternativa disponible.

Suspensión fuera de la escuela

Mala conducta

Los estudiantes pueden ser suspendidos por cualquier comportamiento enumerado en el Código de Conducta como infracción de conducta general, infracción con asignación al DAEP o infracción punible con expulsión.

El distrito no utilizará la suspensión fuera de la escuela para estudiantes por debajo del 3 grado a menos que la conducta cumpla con los requisitos establecidos por la ley. El Distrito no utilizará la suspensión fuera de la escuela para los estudiantes del grado 2 o inferior a menos que la conducta coincida con los requisitos establecidos en la ley.

Un estudiante por debajo del grado 3 o sin vivienda no será puesto en suspensión fuera de la escuela a menos que, en propiedad escolar o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela dentro o fuera de la propiedad escolar, el estudiante:

- c. incurra en una conducta con elementos indicativos de una infracción de armas, según lo dispuesto en la Sección 46.02 o 46.05 del Código Penal;
- f. Conducta que amenace la salud y seguridad inmediatas de otros estudiantes en el salón de clases:
 - o incurra en una conducta con elementos indicativos de agresión, agresión sexual, agresión con agravantes o agresión sexual con agravantes, según lo dispuesto por el Código Penal; o
 - f.g. Conducta documentada que resulta en interrupciones repetidas o significativas en el salón de clases.
- g.h. venda, dé o entregue a otra persona o posea, consuma o esté bajo la influencia de cualquier cantidad de marihuana, una bebida alcohólica o una sustancia controlada o drogas peligrosas según lo definido por la ley federal o estatal.

El Distrito utilizará un programa de comportamiento positivo como alternativa disciplinaria para estudiantes por debajo del grado 3 que cometan infracciones de conducta general en lugar de la suspensión o asignación al DAEP. El programa deberá cumplir con los requisitos de la ley.

Proceso

La ley estatal permite que un estudiante sea suspendido por un máximo de tres días de clases por cada infracción de conducta, sin límite en el número de veces que un estudiante puede ser suspendido en un semestre o ciclo escolar.

Antes de ser suspendido, un estudiante deberá tener una conferencia informal con el administrador apropiado de la escuela, quien informará al estudiante de la presunta mala conducta y le dará la oportunidad de responder a la acusación antes de que se tome una decisión.

El administrador de la escuela determinará el número de días de suspensión de un estudiante, que no excederá los tres días de clases. Al decidir si ordenar la suspensión fuera de la escuela, el administrador deberá tener en cuenta:

1. la defensa propia (Ver el **Glosario**),
2. la intención o falta de intención en el momento de la conducta del estudiante,
3. el historial disciplinario del estudiante,
4. una discapacidad que afecta sustancialmente la capacidad del estudiante para apreciar el error de su conducta,
5. el estado del estudiante en tutela del Departamento de Servicios Familiares y de Protección (cuidado de crianza), o
6. el estado del estudiante como indigente (sin vivienda).

El administrador apropiado determinará cualquier restricción sobre la participación en actividades extracurriculares y cocurriculares patrocinadas por la escuela o relacionadas con ella.

Trabajo escolar durante la suspensión

El Distrito se asegurará de que el estudiante reciba acceso al trabajo escolar del currículo básico mientras está suspendido dentro o fuera de la escuela, incluyendo al menos un método para recibir este trabajo que no requiera el uso de la Internet.

Un estudiante removido del aula regular por una suspensión en la escuela u otro entorno que no sea el DAEP, tendrá la oportunidad antes del comienzo del próximo ciclo escolar de completar cada curso en que estaba inscrito en el momento de su remoción. El Distrito puede ofrecer la oportunidad por cualquier método disponible, incluyendo un curso por correspondencia, otra opción de aprendizaje a distancia o la escuela de verano. El Distrito no le cobrará al estudiante por ningún método de finalización de cursos que le proporcione.

Asignación al Programa Escolar Alternativo Disciplinario (DAEP)

El DAEP se proporcionará en un entorno que no será el aula regular del estudiante. Un estudiante de primaria no puede ser asignado al DAEP con un estudiante que no está en la primaria.

A los efectos del DAEP, la clasificación de la primaria será de kínder a 5º grado, la clasificación de secundaria de 6º a 8º grado y la clasificación de preparatoria de 9º a 12º grado.

Un estudiante expulsado por una infracción que de otra manera habría dado lugar a su asignación al DAEP no tiene que ser asignado al DAEP además de la expulsión. Las remociones al DAEP las efectuará la Oficina de Disciplina Estudiantil.

Conferencia

Cuando un estudiante es retirado del aula por una infracción que da lugar al DAEP, el CBC (Coordinador de Comportamiento de la Escuela) o el administrador apropiado programará una conferencia dentro de los tres días de clases siguientes con el padre del estudiante, el estudiante y la escuela que lo remite. En la conferencia, el CBC o el administrador apropiado proporcionará al estudiante:

- información, verbal o por escrito, de los motivos de la remoción;
- una explicación de la razón de la remoción; y
- una oportunidad para responder a los motivos de la remoción.

Después de intentos válidos para exigir la asistencia, el Distrito puede llevar a cabo la conferencia y tomar una decisión de asignación independientemente de si el estudiante o los padres del estudiante asisten a la conferencia.

Al decidir si asignar a un estudiante al DAEP, independientemente de si la medida es obligatoria o discrecional, el CBC o el administrador apropiado deberá tener en cuenta:

1. la defensa propia (Ver el **Glosario**),
2. la intención o falta de intención en el momento de la conducta del estudiante,
3. el historial disciplinario del estudiante,
4. una discapacidad que afecta sustancialmente la capacidad del estudiante para apreciar el error de su conducta.
5. el estado del estudiante en tutela del Departamento de Servicios Familiares y de Protección (cuidado de crianza), y
6. el estado del estudiante como indigente (sin vivienda).

Asignación discrecional: mala conducta que puede dar lugar a la asignación al DAEP

Un estudiante **puede** ser asignado al DAEP por comportamientos prohibidos en la sección de Infracciones de Conducta Generales de este Código.

Mala conducta identificada en la Ley Estatal

De acuerdo con la ley estatal, un estudiante **puede** ser asignado al DAEP por cualquiera de las siguientes infracciones:

- incurrir en acoso que motiva a un estudiante a intentar cometer suicidio o suicidarse;
- incitar a la violencia contra un estudiante a través del acoso grupal;
- divulgar o amenazar con divulgar material visual íntimo de un menor o un estudiante mayor de 18 años sin su consentimiento;

- participación en una fraternidad o sororidad de una escuela pública o en una sociedad secreta, incluida la participación como miembro o aspirante, o solicitar a otra persona que se convierta en aspirante o miembro de una fraternidad o sororidad de una escuela pública o de una sociedad secreta o pandilla; (Ver el **Glosario**)
- participación en actividad de pandillas callejeras delincuentes; (Ver el **Glosario**)
- delito menor contra la propiedad no punible como delito mayor;
- agresión (sin lesiones corporales) con amenaza de lesiones corporales inminentes; y
- agresión por contacto físico ofensivo o provocativo.

De acuerdo con la ley estatal, un estudiante **puede** ser asignado al DAEP si el superintendente o la persona designada por el superintendente tiene una creencia razonable (Ver el **Glosario**) de que el estudiante ha participado en una conducta punible como delito mayor, ~~sin ser robo con agravantes o aquellos enumerados como infracciones en el Título V (Ver Glosario) del Código Penal, que ocurre fuera de propiedad escolar y no en un evento patrocinado por la escuela o relacionado con ella, si la presencia del estudiante en el aula general amenaza la seguridad de otros estudiantes o maestros o si será perjudicial para el proceso educativo. El robo agravado o los delitos graves enumerados como infracciones en el Título 5 [ver glosario] del código penal se castigan como expulsiones obligatorias.~~

El CBC de la escuela o el administrador apropiado **puede** asignar a un estudiante al DAEP por conducta fuera de la escuela para la cual la asignación al DAEP es requerida por la ley estatal, si el administrador no tiene conocimiento de la conducta antes del primer aniversario de la fecha en que ocurrió la conducta.

Asignación obligatoria: mala conducta que requiere de asignación al DAEP

Un estudiante **debe** ser asignado al Programa Escolar Alternativo Disciplinario (DAEP) si:

- incurre en conducta relacionada con una falsa alarma o informe (incluida una amenaza de bomba) o una amenaza terrorista que involucra a una escuela pública; (Ver el **Glosario**)
- comete las siguientes infracciones en propiedad escolar o dentro de una distancia de 300 pies de la propiedad escolar medida desde cualquier punto de la línea límite de la propiedad de la escuela, o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela dentro o fuera de propiedad escolar
- incurre en conductas punibles como delito mayor
- comete agresión (Ver el **Glosario**) tipificada en el Código Penal 22.01(a) (1)
- vende, da o entrega a otra persona, o posee, consume o está **bajo la influencia** de una **sustancia controlada** o de una **droga peligrosa** en una cantidad que no constituye un delito mayor (Los delitos mayores de drogas relacionados con la escuela se abordan en la sección de Expulsión del Código). (Ver los tres términos en negrita en el **Glosario**)
- vende, da o entrega a otra persona, o posee, consume o está bajo la influencia de marihuana o THC. Un estudiante con una receta válida de cannabis con bajo contenido de THC según lo autorizado por el Capítulo 487 del Código de Salud y Seguridad no infringe esta disposición.
- vende, da o entrega a otra persona una bebida alcohólica; comete un acto o infracción grave mientras está bajo la influencia del alcohol, o posee, consume o está bajo la influencia del alcohol
- incurre en conducta con elementos indicativos de infracción relacionada con productos químicos volátiles abusables
- ~~Vende, regala o entrega a otra persona un sistema de administración de nicotina o un cigarrillo electrónico, vende, da o entrega a otra persona o posee o consume un cigarrillo electrónico~~

- incurre en conducta con elementos indicativos de lascivia pública o exhibicionismo (Ver el **Glosario**)
- incurre en conducta con elementos indicativos de acoso contra un empleado según el Código Penal 42.07 (a) (1), (2), (3) o (7)
- incurre en conductas punibles con expulsión y tiene entre 6 y 9 años
- comete un delito federal relacionado con las armas de fuego y es menor de 6 años
- ~~incurre en conducta con elementos indicativos de represalia contra cualquier empleado escolar o voluntario dentro o fuera de propiedad escolar (cometer represalias en combinación con otra infracción punible con expulsión se aborda en la sección de **Expulsión** de este Código)~~
- ~~Se involucra en una conducta que contiene los elementos de acoso bajo el Código Penal 42.07 contra cualquier empleado o voluntario de la escuela dentro o fuera de la propiedad escolar.~~
- ~~El estudiante recibe un aplazamiento del proceso judicial [ver glosario], o un tribunal o jurado determina que el estudiante ha participado en una conducta delictiva [ver glosario], o el Superintendente o la persona designada tiene motivos razonables para creer, en virtud de la Sección 53.03 del Código de Familia, que la conducta del estudiante constituye cualquiera de los siguientes delitos bajo el Código Penal:~~
 1. ~~1. Un delito grave bajo el Título 5;~~
 2. ~~2. El delito de conducta mortal bajo la Sección 22.05~~
 3. ~~3. El delito grave de robo agravado según la Sección 29.03~~
 4. ~~4. El delito de conducta desordenada que involucre un arma de fuego bajo la Sección 42.01 (a) (7) u (8); o~~
 - 4-5. ~~El delito de porte ilegal de armas bajo la Sección 46.02, excepto por un delito punible como un delito menor de Clase C bajo esa sección, incurre en conducta punible como robo agravado o un delito mayor enumerado en el Título 5 (Ver el **Glosario**) del Código Penal cuando la conducta ocurre fuera de propiedad escolar y no en un evento patrocinado por la escuela o relacionado con la escuela y:~~
 2. ~~el estudiante recibe un enjuiciamiento diferido (Ver el **Glosario**),~~
 3. ~~un tribunal o jurado determina que el estudiante ha incurrido en conducta delictiva (Ver el **Glosario**); o~~
 4. ~~el superintendente o la persona designada tiene una creencia razonable (Ver el **Glosario**) de que el estudiante incurrió en esa conducta.~~

Agresión sexual y asignación de escuela

Un estudiante será transferido a otra escuela si:

- el estudiante ha sido condenado por abuso sexual continuo de un niño menor o una persona con una discapacidad o ha sido condenado o se encuentra bajo proceso suspendido o diferido por agresión sexual o agresión sexual con agravantes contra otro estudiante en la misma escuela; y
- el padre de la víctima, u otra persona con autoridad para actuar en nombre de la víctima, solicita que la Junta transfiera al estudiante infractor a otra escuela.

Si no hay otra escuela en el Distrito que atienda el grado escolar del estudiante infractor, el estudiante infractor será transferido al DAEP.

Proceso

Las remociones al DAEP serán hechas por la Oficina de Disciplina Estudiantil.

Conferencia

DISTRITO ESCOLAR INDEPENDIENTE DE HOUSTON

Cuando un estudiante es retirado del aula por una infracción que da lugar a una asignación al DAEP, el CBC o el administrador apropiado programará una conferencia dentro de los tres días de clases siguientes con el padre del estudiante, el estudiante y la escuela que lo remite. En la conferencia, el CBC o el administrador apropiado proporcionará al estudiante:

- información, verbal o por escrito, de los motivos de la remoción;
- una explicación de la razón de la remoción; y
- una oportunidad para responder a los motivos de la remoción.

Después de intentos válidos para exigir la asistencia, el Distrito puede llevar a cabo la conferencia y tomar una decisión de asignación independientemente de si el estudiante o los padres del estudiante asisten a la conferencia.

Consideración de factores atenuantes

Al decidir si asignar a un estudiante al DAEP, independientemente de si la medida es obligatoria o discrecional, el administrador de la escuela deberá tener en cuenta:

1. la defensa propia (Ver el **Glosario**),
2. la intención o falta de intención en el momento de la conducta del estudiante,
3. el historial disciplinario del estudiante,
4. una discapacidad que afecta sustancialmente la capacidad del estudiante para apreciar el error de su conducta,
5. el estado del estudiante en tutela del Departamento de Servicios Familiares y de Protección (cuidado de crianza), y
6. el estado del estudiante como indigente (sin vivienda).

Orden de asignación

Después de la conferencia, si el estudiante es asignado al DAEP, el CBC de la escuela o el administrador apropiado escribirá una orden de asignación. Una copia de la orden de asignación al DAEP e información para el padre, o la persona que tiene relación parental con el estudiante, con respecto al proceso para solicitar una evaluación individual e inicial completa del estudiante a efectos de servicios de educación especial se enviará al estudiante y a sus padres.

A más tardar el segundo día hábil después de la conferencia, un designado de la Junta entregará al tribunal de menores una copia de la orden de asignación y toda la información requerida por la Sección 52.04 del Código de Familia.

Si el estudiante es asignado al DAEP y la duración de la asignación es inconsistente con las pautas incluidas en este Código, la orden de asignación deberá dar aviso de la inconsistencia.

DAEP sin cupos

Si el DAEP está al límite de su capacidad en el momento en que el administrador apropiado o la persona designada está decidiendo la asignación por conducta relacionada con la marihuana, el THC, un cigarrillo electrónico, alcohol o un producto químico volátil abusable, el estudiante será asignado a suspensión dentro de la escuela y luego transferido al DAEP por el resto del período si se abren cupos antes del final del período de la asignación.

Si un DAEP está al límite de su capacidad en el momento en que el administrador apropiado o la persona designada está decidiendo la asignación de un estudiante que incurrió en conducta violenta, un estudiante que haya sido asignado al DAEP por conducta relacionada con la marihuana, el THC, un cigarrillo electrónico, alcohol o un producto químico volátil abusable puede ser asignado a suspensión en la escuela a efectos de liberar un cupo en el DAEP para el estudiante que incurrió en conducta violenta. Si se abriera un cupo en el DAEP antes del final del período de la asignación del estudiante removido, el estudiante volverá al DAEP por el resto del período.

Aviso sobre el trabajo escolar

El padre o tutor de un estudiante colocado en el DAEP recibirá una notificación por escrito de la oportunidad del estudiante de completar, sin costo para él, un curso del plan de estudios básico en el que el estudiante estaba inscrito en el momento de la remoción y que es requerido para la graduación. El aviso deberá incluir información sobre todos los métodos disponibles para completar el trabajo del curso.

Duración de la asignación

El CBC de la escuela o el administrador apropiado determinará la duración de la asignación del estudiante al DAEP. La duración de la asignación de un estudiante se determinará caso por caso en función de la gravedad de la infracción, la edad y el nivel de grado del estudiante, la frecuencia de la mala conducta, la actitud del estudiante y los requisitos legales. El período máximo de asignación al DAEP será de un año calendario, excepto según lo dispuesto a continuación.

A menos que se especifique lo contrario en la orden de asignación, los días de ausencia del DAEP no contarán para cumplir con el número total de días requeridos en la orden de asignación al DAEP de un estudiante.

El Distrito administrará las evaluaciones previas y posteriores requeridas para los estudiantes asignados al DAEP para un periodo de 90 días o más de conformidad con los procedimientos administrativos establecidos por el Distrito para administrar otras evaluaciones de diagnóstico o referencia.

Excede un año

La asignación al DAEP puede exceder un año cuando una revisión por parte del Distrito determina que el estudiante es una amenaza para la seguridad de otros estudiantes o para los empleados del Distrito.

Las limitaciones estatutarias sobre la duración de una asignación al DAEP no se aplican a una asignación que resulta de una decisión de la Junta de asignar a un estudiante que cometió agresión sexual contra otro estudiante, para que los estudiantes no estén asignados a una misma escuela.

Excede el ciclo escolar

Es posible que se requiera que los estudiantes que están asignados al DAEP al final de un ciclo escolar continúen esa asignación al comienzo del próximo ciclo escolar para completar el período de asignación establecido.

Para que la asignación al DAEP se extienda más allá del final del ciclo escolar, el administrador apropiado o la persona designada por la Junta debe determinar que:

1. la presencia del estudiante en el aula general o en la escuela presenta un peligro de daño físico para el estudiante o para otros; o
2. el estudiante ha incurrido en mala conducta grave o persistente (Ver el Glosario) que infringe el Código de Conducta del Distrito.

Excede 60 días

Para que la asignación al DAEP se extienda más allá de los 60 días o el final del próximo periodo de calificación, lo que ocurra primero, se notificará a los padres del estudiante y se les dará la oportunidad de participar en un procedimiento disciplinario ante la Junta o la persona designada por la Junta.

Apelaciones

Las apelaciones de los estudiantes o padres con respecto a la asignación de un estudiante al DAEP deben seguir las pautas descritas en la política FOC (LOCAL). Todas las apelaciones del DAEP de Nivel I deben dirigirse al director ejecutivo de Disciplina Estudiantil. Las consecuencias disciplinarias no se demorarán mientras se revisa una apelación. La decisión tomada por el director ejecutivo es definitiva e inapelable. Copias de esta política están disponibles en la oficina del director, la oficina de la administración central o en línea a través de *Policy Online* en www.houstonisd.org

Restricciones durante la asignación

El Distrito no permite que un estudiante asignado al DAEP participe en ninguna actividad extracurricular o cocurricular patrocinada por la escuela o relacionada con ella, incluyendo postularse y ocupar cargos honoríficos o ser miembro de clubes y organizaciones patrocinados por la escuela.

El Distrito proporcionará transporte a los estudiantes en el DAEP de escuela primaria y secundaria. Un estudiante con una discapacidad que tiene derecho a transporte de acuerdo con su programa educativo individualizado (IEP) o su plan de la Sección 504 recibirá transporte independientemente del grado escolar.

Para los estudiantes sénior que son elegibles para graduarse y están asignados al DAEP en el momento de la graduación, la asignación al programa continuará hasta la graduación, y al estudiante no se le permitirá participar en la ceremonia de graduación ni en las actividades relacionadas con la graduación a menos que se especifique lo contrario en la orden de asignación al DAEP.

Revisión de la asignación

A los estudiantes asignados al DAEP se les proveerá una revisión de su estado, incluido su estado académico, por parte del administrador de la escuela o la persona designada por la Junta, a intervalos que no excederán los 120 días. En el caso de un estudiante de preparatoria, también se revisará su progreso hacia la graduación y su plan de graduación. En la revisión, el estudiante o sus padres tendrán la oportunidad de presentar argumentos para el regreso del estudiante a la escuela o aula regular. El estudiante no puede ser devuelto al aula de un maestro que lo retiró sin que ese maestro dé su consentimiento.

Casos de mala conducta adicionales

Si durante el período de asignación al DAEP el estudiante incurre en actos de mala conducta adicionales por los cuales se requiere o permite la asignación al DAEP o la expulsión, se pueden llevar a cabo procedimientos adicionales y el administrador apropiado o la persona designada puede emitir una orden disciplinaria adicional como resultado de esos procedimientos.

Aviso de proceso penal

Cuando un estudiante es asignado al DAEP por ciertas infracciones, la oficina del fiscal notificará al Distrito si:

1. el enjuiciamiento del caso de un estudiante fue rechazado por falta de mérito procesal o pruebas insuficientes y no habrá procedimientos formales, proceso suspendido o diferido ni enjuiciamiento diferido (Ver el **Glosario**); o
2. el tribunal o el jurado declararon no culpable a un estudiante o determinaron que el estudiante no incurrió en conducta delictiva o que indicara la necesidad de supervisión, y el caso fue resuelto con sobreseimiento definitivo.

Si un estudiante fue asignado al DAEP por tal conducta, al recibir la notificación del fiscal, el superintendente o la persona designada revisará la asignación del estudiante y programará una revisión con los padres del estudiante a más tardar el tercer día después de que el superintendente o la persona designada reciba la notificación del fiscal. El estudiante no puede regresar al aula regular mientras la revisión está pendiente.

Después de revisar el aviso y recibir información de los padres del estudiante, el superintendente o la persona designada puede continuar la asignación del estudiante si hay razones para creer que la presencia del estudiante en el aula regular amenaza la seguridad de otros estudiantes o maestros.

El estudiante no puede regresar al aula regular mientras la apelación está pendiente. En el caso de una apelación, la Junta deberá, en la próxima reunión programada, revisar la notificación del fiscal y recibir información del estudiante, el padre del estudiante y el superintendente o la persona designada, y confirmar o revertir la decisión del superintendente o la persona designada. La Junta levantará acta de las actuaciones.

Si la Junta confirma la decisión del superintendente o de la persona designada, el estudiante y sus padres pueden apelar ante el Comisionado de Educación. El estudiante no puede regresar al aula regular mientras la apelación está pendiente.

Retiro de la escuela durante el proceso

Cuando un estudiante infringe el Código de Conducta del Distrito de una manera que requiere o permite que el estudiante sea asignado al DAEP y el estudiante se retira del Distrito antes de que se complete una orden de asignación, el administrador apropiado o la persona designada puede completar los procedimientos y emitir una orden de asignación. Si el estudiante luego se vuelve a inscribir en el Distrito en el mismo ciclo escolar o un ciclo subsiguiente, el Distrito puede hacer cumplir la orden en ese momento, menos cualquier período de la asignación que el estudiante haya completado durante la inscripción en otro Distrito. Si el administrador apropiado o la Junta no emiten una orden de asignación después de que el estudiante se retira, el próximo Distrito en el que se inscriba el estudiante puede completar los procedimientos y emitir una orden de asignación.

Estudiante recién inscrito

El Distrito decidirá caso por caso si continúa la asignación de un estudiante que se inscribe en el Distrito y fue asignado al DAEP en una escuela charter de inscripción abierta u otro distrito. El Distrito puede asignar al estudiante al DAEP del Distrito o a un aula regular.

Cuando un estudiante se inscribe en el Distrito con una asignación al DAEP de un distrito de otro estado, el Distrito tiene el derecho de asignar al estudiante al DAEP en la misma medida que cualquier otro estudiante recién inscrito si el comportamiento cometido es una razón para la asignación al DAEP en el distrito receptor.

La ley estatal requiere que el Distrito reduzca una asignación impuesta por un distrito de otro estado que exceda un año para que la asignación total no exceda un año. Sin embargo, después de una revisión, la asignación puede extenderse más de un año si el Distrito determina que el estudiante es una amenaza para la seguridad de otros estudiantes o empleados o si la asignación extendida es lo mejor para el estudiante.

Procedimiento para la asignación de emergencia

Cuando es necesaria una asignación de emergencia porque el comportamiento del estudiante es tan rebelde, perturbador o abusivo que interfiere seriamente con las operaciones del aula o de la escuela, se le notificará oralmente al estudiante la razón de la acción. A más tardar el décimo día después de la fecha de la asignación, el estudiante recibirá la conferencia apropiada requerida para la asignación al DAEP.

Servicios de transición

De acuerdo con la ley y los procedimientos del Distrito, el personal de la escuela proporcionará servicios de transición a un estudiante que regrese al aula regular después de una asignación a un programa escolar alternativo, incluido el DAEP. Consulte la política FOCA (LEGAL) para obtener más información.

Asignación y/o expulsión a causa de ciertas infracciones

Esta sección incluye dos categorías de infracciones para las cuales el Código de Educación proporciona procedimientos únicos y consecuencias específicas.

Agresores sexuales registrados

Al recibir una notificación de conformidad con la ley estatal de que un estudiante está actualmente obligado a registrarse como agresor sexual, el Distrito debe retirar al estudiante del aula regular y determinar la asignación apropiada a menos que el tribunal ordene la asignación al JJAEP.

Si el estudiante está bajo cualquier forma de supervisión judicial, incluida la libertad vigilada, supervisión comunitaria o la libertad condicional, el estudiante será asignado al DAEP durante al menos un semestre.

Si el estudiante no está bajo ningún tipo de supervisión judicial, la asignación puede ser al DAEP por un semestre o a un aula regular. El estudiante no puede ser asignado al aula regular si la Junta o su designado determina que la presencia del estudiante:

1. amenaza la seguridad de otros estudiantes o de los maestros,
2. será perjudicial para el proceso educativo, o
3. no es lo mejor para los estudiantes del Distrito.

Comité de revisión

Al final del primer semestre de la asignación de un estudiante a un entorno escolar alternativo y antes del comienzo de cada ciclo escolar para el cual el estudiante permanece en una asignación alternativa, el Distrito convocará un comité, de conformidad con la ley estatal, para revisar la asignación del estudiante. El comité recomendará si el estudiante debe regresar al aula regular o debe continuar la asignación. En ausencia de una conclusión especial, la Junta o la persona designada por ella debe seguir la recomendación del comité.

La revisión de la asignación de un estudiante con una discapacidad que recibe servicios de educación especial debe ser realizada por el comité de ARD.

Estudiante recién inscrito

Si un estudiante se inscribe en el Distrito durante una asignación obligatoria como agresor sexual registrado, el Distrito puede contar cualquier tiempo que el estudiante ya haya cumplido en una asignación o puede requerir un semestre adicional en una asignación alternativa sin realizar una revisión de la asignación.

Apelación

El estudiante o sus padres pueden apelar la asignación solicitando una conferencia entre la Junta o su designado, el estudiante y el padre del estudiante. La conferencia se limita a la cuestión fáctica de si el estudiante está obligado a registrarse como agresor sexual. Toda decisión de la Junta o de la persona designada por ella es definitiva e inapelable.

Ciertos delitos mayores

Independientemente de si se requiere o se permite la asignación al DAEP o la expulsión por una de las razones contempladas en las secciones de Asignación al DAEP o Expulsión, de conformidad con el Código de Educación 37.0081, un estudiante puede ser expulsado y asignado al DAEP o al JJAEP si la Junta o su designado llega a ciertas conclusiones y existen las siguientes circunstancias en relación con el robo con agravantes o un delito mayor bajo el Título V (Ver el **Glosario**) del Código Penal. El estudiante debe haber:

- recibido un enjuiciamiento diferido por una conducta definida como robo con agravantes o un delito mayor contemplado en el Título V;
- recibido una sentencia de un tribunal o jurado por haber incurrido en conducta delictiva definida como robo con agravantes o un delito mayor en el Título V;

- sido acusado de incurrir en conducta definida como robo con agravantes o un delito mayor contemplado en el Título V;
- sido remitido a un tribunal de menores por presuntamente incurrir en conducta delictiva definida como robo con agravantes o delito mayor contemplado en el Título V; o
- recibido libertad vigilada o proceso suspendido o diferido o ha sido arrestado, imputado o condenado por robo con agravantes o un delito mayor contemplado en el Título V.

El Distrito puede expulsar al estudiante y ordenar la asignación bajo estas circunstancias, independientemente de

1. la fecha en el que estudiante incurrió en la conducta,
2. el lugar donde incurrió en la conducta,
3. si el estudiante incurrió en la conducta estando inscrito en el Distrito, o
4. si el estudiante ha completado con éxito cualquier requisito de disposición judicial impuesto en relación con la conducta.

Audiencia y conclusiones requeridas

El estudiante primero debe tener una audiencia ante la Junta o su designado, quien debe determinar que, además de las circunstancias anteriores que permiten la expulsión, la presencia del estudiante en el aula regular:

1. amenaza la seguridad de otros estudiantes o de los maestros,
2. será perjudicial para el proceso educativo, o
3. no es lo mejor para los estudiantes del Distrito.

Toda decisión de la Junta o de la persona designada por la Junta en virtud de esta sección es definitiva e inapelable.

Duración de la asignación

El estudiante estará sujeto a la asignación hasta que:

1. se gradúe de la escuela preparatoria,
2. se desestimen los cargos o se reduzcan a delito menor, o
3. complete el término de la asignación o sea asignado a otro programa.

Revisión de la asignación

Un estudiante asignado al DAEP o al JJAEP bajo estas circunstancias tiene derecho a una revisión de su estado, incluido su estado académico, por parte del administrador de la escuela o la persona designada por la Junta, a intervalos que no excederán los 120 días. En el caso de un estudiante de preparatoria, también se revisará su progreso hacia la graduación y su plan de graduación. En la revisión, el estudiante o sus padres tendrán la oportunidad de presentar argumentos para el regreso del estudiante a la escuela o aula regular.

Estudiante recién inscrito

Un estudiante que se inscribe en el Distrito antes de completar una asignación correspondiente a esta sección en otro distrito escolar debe cumplir el término de la asignación.

Expulsión

Al decidir si ordenar la expulsión de un estudiante, independientemente de si la medida es obligatoria o discrecional, el Distrito tendrá en cuenta:

1. la defensa propia (Ver el **Glosario**),
2. la intención o falta de intención en el momento de la conducta del estudiante,
3. el historial disciplinario del estudiante,
4. una discapacidad que afecta sustancialmente la capacidad del estudiante para apreciar el error de su conducta,
5. el estado del estudiante en tutela del Departamento de Servicios Familiares y de Protección (cuidado de crianza), y
6. el estado del estudiante como indigente (sin vivienda).

Expulsión discrecional: mala conducta que puede dar lugar a la expulsión

Algunos de los siguientes tipos de mala conducta pueden dar lugar a la asignación obligatoria al DAEP, sea el estudiante expulsado o no. (Ver **Asignación al DAEP**)

En cualquier sitio

Un estudiante puede ser expulsado por:

- incurrir en acoso que motiva a un estudiante a intentar cometer suicidio o suicidarse;
- incitar a la violencia contra un estudiante a través del acoso grupal;
- divulgar o amenazar con divulgar material visual íntimo de un menor o un estudiante mayor de 18 años sin su consentimiento;
- ~~incurrir en conducta con elementos indicativos de agresión bajo el Código Penal 22.01 (a)(1) en represalia contra un empleado o voluntario de la escuela;~~
- delito menor contra la propiedad si es punible como delito mayor;
- ~~incurrir en conducta con elementos indicativos de una de las siguientes infracciones contra otro estudiante:~~
 - ~~agresión con agravantes~~
 - ~~agresión sexual~~
 - ~~agresión sexual con agravantes~~
 - ~~asesinato~~
 - ~~asesinato premeditado~~
 - ~~intento criminal de cometer asesinato o asesinato premeditado~~
 - ~~robo con agravantes~~
- vulneración de la seguridad informática (Ver el **Glosario**)
- incurrir en conducta relacionada con una falsa alarma o informe (incluida una amenaza de bomba) o una amenaza terrorista relacionada con una escuela pública.

Commented [RN1]: Han sido agregados a Mandatorio.

En la escuela, dentro de una distancia de 300 pies o en un evento escolar

Un estudiante **puede** ser expulsado por cometer cualquiera de las siguientes infracciones en propiedad escolar o dentro de una distancia de 300 pies de la propiedad escolar medida desde cualquier punto de la línea limítrofe de la propiedad de la escuela, o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela dentro o fuera de propiedad escolar:

- vende, da o entrega a otra persona o posee, consume o está bajo la influencia de cualquier cantidad de, una sustancia controlada o una droga peligrosa. Un estudiante con una receta válida de cannabis con bajo contenido de THC según lo autorizado por el Capítulo 487 del Código de Salud y Seguridad no infringe esta disposición; (Ver el término **bajo la influencia** en el **Glosario**)
- vende, da o entrega a otra persona o posee, consume o está bajo la influencia de cualquier cantidad de alcohol, o comete un acto o infracción grave mientras está bajo la influencia del alcohol;
- incurre en conducta con elementos indicativos de una infracción relacionada con productos químicos abusables;
- ~~incurre en conducta con elementos indicativos de agresión bajo la Sección 22.01(a)(1) contra un empleado o un voluntario; o~~
- incurre en conducta mortal. (Ver el **Glosario**)

Dentro de una distancia de 300 pies de la escuela

Un estudiante **puede** ser expulsado ~~por posesión de un arma de fuego, según lo define la ley federal, mientras se encuentra dentro de los 300 pies de la propiedad escolar, medido desde cualquier punto en la línea límite de propiedad inmobiliaria de la escuela, por incurrir en la siguiente conducta dentro de una distancia de 300 pies de la propiedad escolar medida desde cualquier punto de la línea limítrofe de la propiedad de la escuela:~~
~~agresión con agravantes; agresión sexual o agresión sexual con agravantes;~~
~~incendio provocado; (Ver el **Glosario**)~~
~~asesinato, asesinato premeditado o intento criminal de cometer asesinato o asesinato premeditado;~~
~~indecencia con un menor;~~
~~secuestro con agravantes;~~
~~homicidio involuntario;~~
~~homicidio culposo;~~
~~robo con agravantes;~~
~~abuso sexual continuo de un niño menor o de una persona con una discapacidad;~~
~~delitos mayores relacionados con sustancias controladas o drogas peligrosas, sin incluir THC;~~
~~portar ilegalmente, o tener en su proximidad el estudiante, una pistola o un cuchillo de uso restringido en el sitio, según se definen estos términos por la ley estatal; (Ver el **Glosario**)~~
~~poseer, fabricar, transportar, reparar o vender un arma prohibida, según lo define la ley estatal; o (Ver el **Glosario**)~~
~~posesión de un arma de fuego, según lo define la ley federal. (Ver el **Glosario**)~~

En propiedad de otro distrito

Un estudiante **puede** ser expulsado por cometer cualquier infracción que sea una infracción obligatoriamente punible con expulsión de acuerdo con el Estado si la infracción se comete en la propiedad de otro distrito de Texas o mientras el estudiante asiste a una actividad patrocinada por la escuela o relacionada con la escuela de otro distrito de Texas.

Commented [RN2]: Estas son expulsiones mandatorias.

En el DAEP

Un estudiante **puede** ser expulsado por incurrir en mal comportamiento grave documentado que infringe el Código de Conducta del Distrito a pesar de las intervenciones conductuales documentadas mientras estaba asignado al DAEP.

A los efectos de la expulsión discrecional del DAEP, mal comportamiento grave significa:

1. comportamiento violento deliberado que representa una amenaza directa para la salud o la seguridad de los demás;
2. extorsión, es decir, la obtención de dinero u otros bienes por la fuerza o la amenaza;
3. conducta que constituya coerción, tal como se define en el Código Penal 1.07; o
4. conducta que constituya la infracción de:
 - a. lascivia pública según el Código Penal 21.07,
 - b. exhibicionismo, según el Código Penal 21.08
 - c. delito menor contra la propiedad, según el Código Penal 28.03,
 - d. novatadas, según el Código de Educación 37.152, o
 - e. acoso, según el Código Penal 42.07(a) (1), de un estudiante o empleado del Distrito

Expulsión obligatoria: mala conducta que requiere expulsión

Un estudiante **debe** ser expulsado bajo la ley federal o estatal por cometer cualquiera de las siguientes infracciones **en propiedad escolar o mientras asiste a una actividad patrocinada por la escuela o relacionada con la escuela** dentro o fuera de **la** propiedad escolar:

Bajo la Ley Federal

Llevar a la escuela, o poseer en la escuela, incluyendo cualquier entorno que esté bajo el control o supervisión del Distrito para una actividad escolar, un arma de fuego, según la definición de la ley federal. (Ver el **Glosario**)

Nota: La expulsión obligatoria bajo la Ley Federal de Escuelas Libres de Armas no se aplica a un arma de fuego que está legalmente guardada dentro de un vehículo cerrado con llave o a las armas de fuego utilizadas en actividades aprobadas y autorizadas por el Distrito cuando el Distrito ha adoptado las salvaguardas correspondientes para garantizar la seguridad de los estudiantes.

Bajo el Código Penal

- Llevar ilegalmente consigo, o tener en su proximidad el estudiante, de manera prohibida por el Código Penal 46.02:
 - una pistola, definida por la ley estatal como cualquier arma de fuego diseñada, fabricada o adaptada para ser disparada con una mano. (Ver el **Glosario**) Nota: Un estudiante no puede ser expulsado únicamente sobre la base de su uso, exhibición o posesión de un arma de fuego que ocurra en una instalación de campo de tiro aprobada que no está ubicada en una escuela; mientras participa o se prepara para una competencia de tiro patrocinada por la escuela o una actividad deportiva de tiro patrocinada o apoyada por el Departamento de Parques y Vida Silvestre; o una organización sancionadora de deportes de tiro en colaboración con el departamento; [Ver política FNCG(LEGAL).]
 - un cuchillo de uso restringido en el sitio, según lo define la ley estatal. (Ver el **Glosario**)
- Posesión, fabricación, transporte, reparación o venta de un arma prohibida, según se define en la ley estatal; (Ver el **Glosario**)
- Participa en una conducta que contiene los elementos del delito de exhibir, utilizar o amenazar

• Incurrir en conducta con elementos indicativos de las siguientes infracciones bajo el Código Penal:

- agresión con agravantes, agresión sexual o agresión sexual con agravantes;
- incendio provocado; (Ver el **Glosario**)
- asesinato, asesinato premeditado o intento criminal de cometer asesinato o asesinato premeditado;
- indecencia con un menor;
- secuestro ~~o secuestro agravado con agravantes;~~
- robo, hurto ~~o robo agravado con agravantes;~~
- homicidio involuntario;
- homicidio culposo;
- abuso sexual continuo de un niño menor o de una persona con una discapacidad
- comportamiento punible como delito mayor que implica vender, dar o entregar a otra persona, poseer, consumir o estar bajo la influencia de una sustancia controlada o una droga peligrosa; y
- ~~Participar en una conducta que contenga elementos de agresión contra un empleado o voluntario de la escuela, tomar represalias contra un empleado o voluntario de la escuela, en combinación con una de las infracciones de expulsión obligatoria mencionadas anteriormente~~

Menor de 10 años

Cuando un estudiante menor de 10 años incurre en un comportamiento punible con expulsión, el estudiante no será expulsado, sino que será asignado al Programa Escolar Alternativo Disciplinario (DAEP). Un estudiante menor de 6 años no será asignado al DAEP a menos que el estudiante cometa un delito federal relacionado con armas de fuego.

Proceso

Si se cree que un estudiante ha cometido una infracción punible con expulsión, el administrador apropiado programará una audiencia dentro de un tiempo razonable. Se invitará por escrito a los padres del estudiante a asistir a la audiencia. Hasta que se pueda llevar a cabo una audiencia, el administrador puede colocar al estudiante en:

- otra aula apropiada
- suspensión en la escuela
- suspensión fuera de la escuela
- un Programa Disciplinario de Educación Alternativa (DAEP).

Audiencia

Un estudiante que enfrenta la expulsión tendrá una audiencia con el debido proceso correspondiente. El estudiante tiene derecho a:

1. representación por parte de los padres del estudiante u otro adulto que pueda proporcionar orientación al estudiante y que no sea un empleado del Distrito,
2. la oportunidad de testificar y presentar pruebas y testigos en su defensa, y
3. la oportunidad de interrogar a los testigos convocados por el Distrito en la audiencia.

Después de notificar al estudiante y a los padres sobre la audiencia, el Distrito puede celebrar la audiencia independientemente de si el estudiante o los padres del estudiante asisten a ella. La Junta Escolar de HISD delega en el superintendente o en su representante la autoridad para llevar a cabo audiencias y expulsar estudiantes.

Revisión de la expulsión por parte de la Junta

Después de la audiencia de debido proceso, el estudiante expulsado puede solicitar a la Junta una revisión de la decisión de expulsión. El estudiante o padre debe presentar una solicitud por escrito a **la Oficina del Jefe de Escuelas** ~~o al superintendente de la División~~ dentro de los siete días posteriores a la recepción de la decisión por escrito. El superintendente debe proporcionar al estudiante o padre un aviso por escrito de la fecha, hora y lugar de la reunión en la que la Junta revisará la decisión.

La Junta revisará el expediente de la audiencia de expulsión en una reunión a puerta cerrada. La Junta también puede escuchar una declaración del estudiante o padre y de la persona designada por la Junta.

La Junta considerará su decisión y se basará en las pruebas incluidas en el expediente y en las declaraciones hechas por las partes en la revisión. La Junta tomará su decisión y la comunicará oralmente al concluir la presentación. Las consecuencias no se aplazarán mientras está pendiente el resultado de la audiencia.

Orden de expulsión

Antes de ordenar la expulsión, la Junta o la persona que haya designado deberá tener en cuenta:

1. la defensa propia (Ver el **Glosario**),
2. la intención o falta de intención en el momento de la conducta del estudiante,
3. el historial disciplinario del estudiante,
4. una discapacidad que afecta sustancialmente la capacidad del estudiante para apreciar el error de su conducta,
5. el estado del estudiante en tutela del Departamento de Servicios Familiares y de Protección (cuidado de crianza), o
6. el estado del estudiante como indigente (sin vivienda).

Si el estudiante es expulsado, la Junta o su designado entregará al estudiante y a sus padres una copia de la orden de expulsión del estudiante. A más tardar el segundo día hábil después de la audiencia, el superintendente o la persona designada entregará al tribunal de menores una copia de la orden de expulsión y la información requerida por la Sección 52.04 del Código de Familia.

Si la duración de la expulsión es inconsistente con las pautas incluidas en el Código de Conducta Estudiantil, la orden de expulsión deberá incluir aviso de la inconsistencia.

Duración de la expulsión

La duración de una expulsión se basará en la gravedad de la infracción, la edad y el nivel de grado del estudiante, la frecuencia de la mala conducta, la actitud del estudiante y los requisitos legales. La duración de la expulsión de un estudiante se determinará caso por caso. El período máximo de la expulsión es de un año calendario, salvo lo dispuesto a continuación:

Una expulsión no puede exceder un año a menos que, después de una revisión, el Distrito determine que:

1. el estudiante es una amenaza para la seguridad de otros estudiantes o para los empleados del Distrito; o
2. prolongar la expulsión es lo mejor para el estudiante.

Las leyes estatales y federales requieren que un estudiante sea expulsado del aula regular por un período mínimo de un año calendario por llevar a la escuela un arma de fuego, según la definición de la ley federal. Sin embargo, el superintendente puede modificar la duración de la expulsión caso por caso.

Los estudiantes que al final de un ciclo escolar cometen infracciones que requieren expulsión pueden ser expulsados hasta en el siguiente ciclo escolar para completar el término de la expulsión.

Retiro de la escuela durante el proceso

Cuando la conducta de un estudiante requiere o permite la expulsión del Distrito y el estudiante se retira del Distrito antes de que se lleve a cabo la audiencia de expulsión, el Distrito puede llevar a cabo la audiencia después de enviar una notificación por escrito al padre y al estudiante.

Si el estudiante luego se vuelve a inscribir en el Distrito en el mismo ciclo escolar o el siguiente, el Distrito puede hacer cumplir la orden de expulsión en ese momento, menos cualquier período de expulsión que el estudiante haya cumplido durante la inscripción en otro distrito. Si la persona designada por el superintendente o la Junta no emite una orden de expulsión después de que el estudiante se retira, el próximo distrito en el que se inscriba el estudiante puede completar los procedimientos.

Casos de mala conducta adicionales

Si durante la expulsión, el estudiante incurre en actos de conducta adicionales para los cuales se requiere o permite la asignación al DAEP o la expulsión, se pueden llevar a cabo procedimientos adicionales, y la persona designada por el superintendente o la Junta puede emitir una orden disciplinaria adicional a raíz de esos procedimientos.

Restricciones durante la expulsión

Los estudiantes expulsados tienen prohibido estar en las instalaciones de la escuela o asistir a actividades patrocinadas por la escuela o relacionadas con la escuela durante el período de expulsión. No se podrá obtener ningún crédito académico del Distrito por el trabajo perdido durante el período de expulsión, a menos que el estudiante esté inscrito en un JJAEP u otro programa aprobado por el Distrito.

Estudiante recién inscrito

El Distrito decidirá caso por caso la asignación de un estudiante sujeto a una orden de expulsión de otro Distrito o de una escuela charter de inscripción abierta al momento de la inscripción en el Distrito. Si un estudiante expulsado en otro estado se inscribe en el Distrito, el Distrito puede continuar la expulsión bajo los términos de la orden de expulsión, puede asignar al estudiante al DAEP por el período especificado en la orden, o puede permitir que el estudiante asista a clases regulares si:

1. el distrito de otro estado proporciona al Distrito una copia de la orden de expulsión, y
2. la infracción que dio lugar a la expulsión también es una infracción punible con expulsión en el distrito en el que el estudiante se está inscribiendo.

Si un estudiante es expulsado por un distrito en otro estado por un período que excede un año y el Distrito continúa la expulsión o asigna al estudiante al DAEP, el Distrito reducirá el período de la expulsión o asignación al DAEP para que el período total no exceda un año, a menos que después de una revisión se determine que:

1. el estudiante es una amenaza para la seguridad de otros estudiantes o los empleados del Distrito; o
2. prolongar la asignación es lo mejor para el estudiante.

Procedimiento para la expulsión de emergencia

Cuando una expulsión de emergencia es necesaria para proteger a las personas o la propiedad contra daño inminente, el estudiante recibirá una notificación verbal de la razón de la medida adoptada. Dentro de los diez días posteriores a la fecha de la expulsión de emergencia, el estudiante recibirá el debido proceso correspondiente requerido para un estudiante que enfrenta la expulsión.

Asignación al DAEP para estudiantes expulsados

El Distrito puede proporcionar servicios educativos en el DAEP a cualquier estudiante expulsado; sin embargo, si el estudiante es menor de 10 años es obligatorio proporcionarle servicios educativos en el DAEP.

Servicios de transición

De acuerdo con la ley y los procedimientos del Distrito, el personal de la escuela proporcionará servicios de transición a un estudiante que regrese al aula regular después de una asignación a un programa escolar alternativo, incluido el DAEP o el JJAEP. Consulte la política FOCA (LEGAL) para obtener más información.

GLOSARIO

El glosario proporciona definiciones legales y definiciones establecidas localmente y su finalidad es ayudar a comprender los términos relacionados con el Código de Conducta Estudiantil.

Abuso – uso inadecuado o excesivo.

Acoso – se incluyen:

1. Conducta coincidente con la definición establecida en las políticas distritales DIA (LOCAL) y FFH (LOCAL);
2. Conducta que amenaza con causar daño o lesión corporal a otra persona, incluso a un estudiante, empleado, representante designado por la Mesa Directiva o voluntario del Distrito; es de índole sexual intimidante; causa daño físico a la propiedad de un estudiante; somete a un estudiante a confinamiento o restricción física; o daña con malicia y sustancialmente la salud física o emocional o la seguridad de un estudiante, según se define en el Art. 37.001(b)(2); o
3. Conducta punible como delito según el Art. 42.77 del Código Penal. Incluye los siguientes actos si conlleva intención de acosar, molestar, alamar, abusar, atormentar o avergonzar:
 - a. iniciar una comunicación y, en el curso de esa comunicación, hacer un comentario, solicitud, sugerencia o propuesta obscena, según la definición de la ley;
 - b. amenazar, de manera que razonablemente podría alamar a la persona que recibe la amenaza, con infligirle lesiones corporales o con cometer un delito grave contra la persona, un miembro de su familia o su hogar o propiedad;
 - c. transmitir información falsa de que una persona ha muerto o sufrido lesiones corporales graves, sabiendo que la información es falsa y de manera que razonablemente podría alamar a la persona que recibe la información;
 - d. hacer que el teléfono de otra persona suene repetidamente o hacer llamadas telefónicas repetidas de forma anónima o de manera que probable y razonablemente acose, moleste, alarme, abuse, atormenta, avergüence u ofenda a otra persona;
 - e. hacer una llamada telefónica e intencionalmente no colgar o desconectar la conexión;
 - f. permitir a sabiendas que un teléfono bajo el control de la persona sea utilizado por otra persona para cometer un delito descrito bajo esta sección;
 - g. enviar comunicaciones electrónicas reiteradamente y de manera que podría acosar, molestar, alamar, abusar, atormentar, avergonzar u ofender a otra persona;
 - h. publicar reiteradamente en un sitio de internet, incluso una plataforma de redes sociales, comunicaciones electrónicas de manera que razonablemente podría percibirse como abuso o causar angustia o tormento a otra persona, a menos que las comunicaciones se realicen en conexión con un asunto de interés público, según lo define la ley; or
 - i. hacer llamadas telefónicas obscenas, intimidatorias o amenazantes u otras comunicaciones electrónicas desde un número de teléfono temporal o desechable proporcionado por una aplicación de Internet u otros medios tecnológicos.

Acoso escolar – definido en la Sección 37.0832 del Código de Educación como un acto aislado significativo o la repetición continua de actos dirigidos contra un estudiante por un estudiante o más, que explota un desequilibrio de poder y consiste en expresión escrita o verbal, expresión por vía electrónica o conducta física que:

1. tiene o tendrá el efecto de dañar físicamente a un estudiante, dañar la propiedad del estudiante o causar que el estudiante razonablemente sienta temor de sufrir daño físico o a su propiedad;
2. es lo suficientemente grave, persistente o generalizado como para que el acto o amenaza cree un entorno educativo intimidante, amenazante o abusivo para el estudiante;
3. interfiere material y sustancialmente con el proceso educativo o el orden de un aula o escuela; o
4. infringe los derechos de la víctima en la escuela.

El acoso escolar incluye el ciberacoso (Ver a continuación). Esta ley estatal sobre la prevención del acoso escolar se aplica a:

1. acoso que ocurre en propiedad escolar o se recibe allí, o en el sitio de una actividad patrocinada por la escuela o relacionada con ella tanto en propiedad escolar como fuera de ella;
2. acoso que ocurre en un vehículo o autobús escolar de propiedad pública o privada que se usa para el transporte de estudiantes de ida y vuelta a la escuela o a una actividad patrocinada por la escuela o relacionada con ella; y
3. ciberacoso ocurrido fuera de la escuela o de una actividad patrocinada por la escuela o relacionada con ella, si el acto interfiere con las oportunidades educativas del estudiante o con el orden del aula, escuela o actividad patrocinada por la escuela o relacionada con ella.

Agresión – definida en parte en el Art. 22.01 del Código Penal como causar lesiones corporales a otra persona intencionalmente, a sabiendas o de forma imprudente; amenazar a otra persona intencionalmente o a sabiendas con lesiones corporales inminentes; o causar contacto físico con otra persona intencionalmente o a sabiendas, cuando razonablemente podría considerarse ofensivo o provocativo.

Amenaza terrorista – definida en el Art. 22.07 del Código Penal como amenaza de violencia contra cualquier persona o propiedad con la intención de:

1. provocar cualquier reacción de un organismo oficial o voluntario de respuesta a emergencias;
2. causar que alguien sienta temor de lesiones corporales graves o inminentes;
3. prevenir o interrumpir la ocupación de un edificio, sala, sitio de reunión o lugar al que tiene acceso el público; lugar de empleo u ocupación; aeronaves, automóviles y otros medios de transporte; y otros sitios públicos;
4. causar interferencia o interrupción de las comunicaciones públicas; el transporte público; el suministro público de agua, gas o electricidad u otro servicio público;
5. causar que el público o un grupo numeroso del público tema lesiones corporales graves; o
6. influir en la conducta o actividades de una rama o agencia del gobierno federal, del estado o de una subdivisión política del estado (incluido el Distrito).

Antisemitismo: El antisemitismo se define en la sección 448.01 del Código de Gobierno como una determinada percepción de los judíos que puede expresarse como odio hacia ellos. El término incluye actos retóricos y físicos de antisemitismo dirigidos hacia personas judías o no judías o sus propiedades, o hacia instituciones comunitarias judías e instalaciones religiosas. Se incluyen ejemplos de antisemitismo en la «Definición de trabajo del antisemitismo» adoptada por la Alianza Internacional para el Recuerdo del Holocausto el 26 de mayo del 2016.

Arma ametralladora – definida en el Art. 46.01 del Código Penal como cualquier arma de fuego capaz de disparar más de dos tiros automáticamente, sin recarga manual, con una sola operación del gatillo.

Arma de fuego – definida en el Art. (18 U.S.C. 921(a)) de la ley federal como:

1. cualquier arma (incluso una pistola de salva) que al ser accionada por un detonante es capaz de disparar un proyectil, por diseño o por ser fácilmente adaptable para ese fin;
2. el amazón o recámara de ese tipo de arma;
3. cualquier silenciador o supresor de sonido de arma de fuego, definido como dispositivo para silenciar, suprimir o disminuir el sonido de un arma de fuego portable; o
4. todo dispositivo destructivo, como un explosivo, bomba incendiaria o de gas venenoso o granada. El término no abarca las armas de fuego antiguas.

Arma de fuego de cañón corto – definida en el Art. 46.01 del Código Penal como un rifle con una longitud de cañón de menos de 16 pulgadas o una escopeta con una longitud de cañón de menos de 18 pulgadas, o cualquier arma fabricada a partir de un rifle o una escopeta que, modificada, tenga una longitud total de menos de 26 pulgadas.

Arma de fuego improvisada – definida en el Art. 46.01 del Código Penal como dispositivo, o combinación de dispositivos, que originalmente no constituía un arma de fuego y ha sido adaptado para expulsar un proyectil a través de un cañón de ánima lisa o de ánima estriada usando la energía generada por una explosión o sustancia ardiente.

Arma de imitación – se refiere a un objeto similar a un arma, pero cuyo propósito no es usarlo para causar lesiones corporales graves.

Arma explosiva – definida en el Art. 46.01 del Código Penal como cualquier bomba, granada, cohete o mina explosiva o incendiaria con un mecanismo diseñado, fabricado o adaptado con el propósito de infligir lesiones corporales graves, muerte o daños substanciales a la propiedad, o con el propósito principal de causar un estallido tan potente que provoque la alarma o el terror injustificados del público.

Arma prohibida – según el Art. 46.05(a) del Código Penal se refiere a:

1. los siguientes artículos a menos que estén registrados en el Bureau de Alcohol, Tabaco, Armas de Fuego y Explosivos de EE. UU., o que no estén sujetos al requisito de registro, o si los artículos están clasificados como una curiosidad o reliquia por el Departamento de Justicia de EE. UU.:
 - a. un arma ametralladora;
 - b. **un arma de fuego de cañón corto;**
2. las balas perforantes;
3. un dispositivo dispensador de sustancias químicas;
4. un arma de fuego improvisada (zip gun);
5. un dispositivo para desinflar neumáticos; o
6. un dispositivo explosivo improvisado.

Bajo la influencia – carecer del uso normal de las facultades mentales o físicas. La disminución de las facultades mentales o físicas de una persona puede ser evidente en el comportamiento atípico o errático exhibido, en la presencia de síntomas físicos del consumo de drogas o alcohol, o por la admisión de la persona misma. Un estudiante “bajo la influencia” no necesita estar legalmente embriagado para desencadenar una acción disciplinaria.

Bala perforante – definida en el Art. 46.01 del Código Penal como munición de armas de fuego para pistolas y revólveres diseñada principalmente para penetrar metal, o el blindaje o armadura corporal.

Ciberacoso – definido en el Art. 37.0832 del Código de Educación como acoso cometido mediante el uso de cualquier dispositivo de comunicación electrónica, incluso un teléfono celular o de otro tipo, computadora, cámara, correo electrónico, mensajería instantánea o de texto, aplicación de las redes sociales, sitio de Internet o cualquier otro instrumento de comunicación digital basado en la Internet.

Cigarrillo electrónico – se refiere a cualquier dispositivo que simula fumar mediante el uso de un elemento calefactor mecánico, pilas o un circuito electrónico para suministrar nicotina u otras sustancias a la persona que inhala el producto del dispositivo, o una solución líquida consumible u otro material en aerosol vaporizado durante el uso del cigarrillo electrónico u otro dispositivo descrito en esta disposición. El término incluye cualquier dispositivo que se fabrique, distribuya o venda como cigarrillo electrónico, cigarro electrónico, pipa electrónica o con cualquier otro nombre o descripción del producto y un componente, parte o accesorio del dispositivo, independientemente de que el componente, parte o accesorio se vendan separados del dispositivo.

Conducta delictiva – conducta que infringe leyes estatales o federales y cuyo castigo es la confinación en la cárcel o en la penitenciaría. Abarca conductas que contravienen ciertas órdenes del tribunal de menores, como la de libertad condicional, pero no incluye infracciones de las leyes de tránsito.

Conducta mortal – según el Art. 22.05 del Código Penal, ocurre cuando la conducta imprudente de una persona pone a otra persona en peligro inminente de lesión corporal grave, como al descargar intencionalmente un arma de fuego en dirección a una persona, vivienda, edificio o vehículo.

Conferencia obligatoria con los padres o tutores – Si un estudiante requiere de una conferencia obligatoria con los padres o tutores, un padre o tutor debe acompañar al estudiante a la escuela el siguiente día escolar para la conferencia. Las ausencias de los estudiantes que sean causadas por falta de comparecencia con un padre o tutor, se consideran ausencias injustificadas. Este tipo de suspensión no se considera un programa escolar alternativo disciplinario ni constituye una expulsión de la escuela. Los padres recibirán notificación por escrito cuando el estudiante requiere de una conferencia obligatoria de padres o tutores, y el departamento de transporte recibirá notificación de que el estudiante no debe viajar en autobús a la escuela.

Consumo – introducir voluntariamente en el cuerpo, por cualquier medio, una sustancia prohibida.

Creencia razonable – es lo que una persona común de inteligencia promedio y sano juicio creería. El Capítulo 37 requiere ciertas decisiones disciplinarias cuando el superintendente o su representante designado tienen la creencia razonable de que un estudiante ha cometido un acto de conducta punible como delito grave. Al formar esa creencia razonable, el superintendente o su representante designado pueden usar toda la información disponible, incluida la notificación del arresto del estudiante de conformidad con el Art. 15.27 del Código de Procedimiento Legal.

Cuchillo de uso restringido – definido en el Art. 46.01 del Código Penal como una navaja o cuchillo con una hoja de más de cinco pulgadas y media.

Defensa propia – el uso de la fuerza aplicado en la medida en que, dentro de lo razonable, alguien crea que es inmediatamente necesario para protegerse de otra persona.

Delitos mayores del Título V – delitos enumerados en el Título V del Código Penal que típicamente tienen que ver con causar lesiones a una persona, inclusive:

- asesinato, homicidio no premeditado u homicidio culposo -Secciones 19.02–.05;
- secuestro -Sección 20.03;
- trata de personas -Sección 20A.02;
- tráfico ilícito o tráfico ilícito continuo de personas -Secciones 20.05–.06;

- agresión -Sección 22.01;
- agresión con agravantes -Sección 22.02;
- agresión sexual -Sección 22.011;
- agresión sexual con agravantes -Sección 22.021;
- retención ilícita -Sección 20.02;
- abuso sexual continuo de un niño menor o de una persona con una discapacidad -Sección 21.02;
- bestialismo -Sección 21.09;
- relación inapropiada entre educador y estudiante -Sección 21.12;
- voyerismo -Sección 21.17;
- indecencia con un menor -Sección 21.11;
- grabación visual invasiva -Sección 21.15;
- divulgación o promoción de material visual íntimo -Sección 21.16;
- coerción sexual -Sección 21.18;
- lesión de un menor, una persona de edad avanzada o una persona de cualquier edad con una discapacidad -Sección 22.04;
- abandonar o poner en peligro a un menor -Sección 22.041;
- conducta mortal -Sección 22.05;
- amenaza terrorista -Sección 22.07;
- ayudar a una persona a cometer suicidio -Sección 22.08; y
- alteración de un producto de consumo -Sección 22.09, [Ver FOC (EXHIBIT)]

Demérito – es una puntuación asignada a alguien por hacer algo mal, y puede dar lugar a la pérdida de rango o privilegio.

Discrecional – significa que algo queda en manos de la persona que regula o toma las decisiones en un sitio.

Dispositivo de comunicación personal significa un teléfono, teléfono celular como un teléfono inteligente o teléfono plegable, tableta, reloj inteligente, dispositivo de radio, dispositivo de localización o cualquier otro dispositivo electrónico capaz de telecomunicación o comunicación digital.

Dispositivo dispensador de productos químicos – definido en el Art. 46.01 del Código Penal como dispositivo diseñado, fabricado o adaptado con el propósito de dispensar una sustancia capaz de causar un efecto psicológico o fisiológico adverso en el ser humano. Un pequeño dispensador de productos químicos vendido comercialmente para la protección personal no entra en esta categoría.

Dispositivo explosivo improvisado – definido en el Art. 46.01 del Código Penal como una bomba completa y operativa diseñada para causar lesiones corporales graves, muerte o daños sustanciales a la propiedad, fabricada de manera improvisada utilizando componentes no militares.

Dispositivo para desinflar neumáticos – definido en el Art. 46.01 del Código Penal como un dispositivo, ya sea un abrojo metálico (miguelito) o una barrera de clavos, que impide el avance de un vehículo de rueda, o lo detiene, al pinchar uno o más de los neumáticos del vehículo cuando el conductor pasa por encima del dispositivo.

Droga peligrosa – definida en el Art. 483.001 del Código de Salud y Seguridad como dispositivo o medicamento que no es seguro consumir si es automedicado y no está incluido en los Anexos I a V ni en los Grupos de Penalización 1 al 4 de la Ley de Sustancias Controladas de Texas. El término incluye los dispositivos o drogas que la ley federal prohíbe dispensar sin receta, o restringe su uso y prescripción a veterinarios licenciados.

Enjuiciamiento diferido – se le puede ofrecer a un menor como alternativa a procurar una condena judicial por conducta delictiva o conducta que indica la necesidad de supervisión.

Exhibicionismo – definido en el Art. 21.08 del Código Penal como delito que ocurre cuando una persona expone el ano o cualquier parte de sus genitales con la intención de despertar o satisfacer el deseo sexual de cualquier persona, obrando de forma imprudente sin considerar que podrían estar presentes otras personas a quienes el acto ofenderá o alarmará.

Falsa alarma o informe – según el Art. 42.06 del Código Penal, cuando una persona intencionalmente inicia, comunica o circula un informe de bomba, incendio, delito u otra emergencia presente, pasada o futura sabiendo que es falso o infundado y que normalmente podría:

1. causar la actuación de un organismo oficial o voluntario de respuesta a emergencias;
2. causar a alguien temor de lesiones corporales graves o inminentes; o
3. prevenir o interrumpir la ocupación de un edificio, sala o sitio de reunión.

Fraternidad o sororidad de escuela pública, sociedad secreta, pandilla – toda organización compuesta total o parcialmente por estudiantes que tiene el objetivo de perpetuarse reclutando miembros nuevos entre los estudiantes inscritos en la escuela basándose en una decisión de sus miembros en lugar de en la libre elección de estudiantes que reúnen las condiciones establecidas. Las organizaciones educativas enumeradas en el Art. 37.121(d) del Código de Educación están exentas de esta definición.

Garrote – definido en el Art. 46.01 del Código Penal como un instrumento especialmente diseñado, fabricado o adaptado con el propósito de infligir lesiones corporales graves o la muerte golpeando a una persona con él. El término incluye, entre otros instrumentos: cachiporras, mazas, porras y tomahawks.

Graffiti – incluye marcas hechas con pintura, bolígrafo o marcador indeleble o con un instrumento para grabar o labrar en bienes tangibles sin el consentimiento del propietario. Las marcas pueden ser inscripciones, lemas, dibujos o pinturas.

Incendio provocado – definido en parte en el Art. 28.02 del Código Penal como delito que implica:

1. Encender fuego o causar una explosión con la intención de destruir o dañar:
 - a. cualquier vegetación, valla o estructura en terreno abierto; o
 - b. cualquier edificio, residencia o vehículo:
 - i. sabiendo que está dentro de los límites de una ciudad o pueblo incorporado;
 - ii. sabiendo que está asegurado contra daños o destrucción;
 - iii. sabiendo que está sujeto a una hipoteca o garantía prendaria;
 - iv. sabiendo que está ubicado en propiedad ajena;
 - v. sabiendo que se ha ubicado allí propiedad perteneciente a otro; o
 - vi. cuando la persona que enciende el fuego es imprudente en cuanto a si la quema o explosión pondrán en peligro la vida de alguien o la seguridad de la propiedad ajena;
2. Encender fuego o causar una explosión obrando con imprudencia al elaborar, o intentar elaborar, una sustancia controlada si el fuego o la explosión dañan cualquier edificio, vivienda o vehículo; o
3. Encender fuego o causar una explosión intencionalmente y al hacerlo:
 - a. dañar o destruir imprudentemente un edificio ajeno, o
 - b. causar imprudentemente que otra persona sufra lesiones corporales o muera.

Lascivia pública – definida en el Art. 21.07 del Código Penal como delito que ocurre cuando una persona participa a sabiendas en un acto de cópula sexual, cópula sexual pervertida, o contacto sexual en un sitio público o, si no es un lugar público, cuando la persona obra de forma imprudente sin considerar que podrían estar presentes otras personas a quienes el acto ofenderá o alarmará.

Lista de víctimas – definida en el Art. 37.001(b)(3) del Código de Educación como lista que se usará para agredir a las personas nombradas en la lista con un arma de fuego, una navaja o cualquier otro objeto que les cause daño corporal.

Mala conducta grave – consiste en:

1. comportamiento violento deliberado que representa una amenaza directa a la salud y la seguridad de los demás;
2. extorsión, es decir, obtener dinero u otros bienes por la fuerza o con amenazas;
3. conducta que constituye coerción, según se define en el Art. 1.07 del Código Penal; o
4. conducta que constituye el delito de:
 - a. lascivia pública -Art. 21.07 del Código Penal;
 - b. exhibicionismo -Art. 21.08 del Código Penal;
 - c. delito menor contra la propiedad -Art. 28.03 del Código Penal;
 - d. novatadas -Art. 37.152 del Código de Educación; o
 - e. acoso de un estudiante o empleado del Distrito -Art. 42.07(a)(1) del Código Penal.

Mala conducta grave o persistente – incluye, entre otros:

- comportamiento que permite fundamentar la expulsión o asignación obligatoria al DAEP;
- comportamiento identificado por el Distrito como causa para asignación discrecional al DAEP;
- actos o demostraciones que alteran sustancialmente la actividad escolar o interfieren materialmente con ella.
- negativa a intentar hacer o completar trabajo escolar asignado;
- insubordinación;
- lenguaje obsceno o vulgar o gestos obscenos;
- retirarse de la escuela sin permiso;
- falsificación de expedientes, pases y otros documentos escolares; o
- negativa a aceptar medidas disciplinarias emitidas por el maestro o el director.

Material visual íntimo – definido en el Art. 98B.001 del Código de Prácticas y Recursos Civiles y el Art. 21.16 del Código Penal como material visual que muestra a una persona con sus partes íntimas expuestas o realizando un acto sexual. “Material visual” se refiere a cualquier película, fotografía, cinta de video, negativo o diapositiva de cualquier reproducción fotográfica o cualquier otro medio físico que permita que una imagen se muestre en una computadora o en pantalla de video y cualquier imagen transmitida a una computadora u otra pantalla de video.

Novatada – definida en el Art. 37.151 del Código de Educación como acto intencional, consciente o imprudente cometido por una persona o más dentro o fuera de una escuela, dirigido contra un estudiante para pertenecer, integrarse o afiliarse a una organización estudiantil u ocupar un cargo en ella, cuando el acto conlleva elementos definidos en el Art. 37.151 del Código de Educación, a saber:

1. cualquier tipo de brutalidad física;
2. una actividad que somete al estudiante a un riesgo irrazonable de daño o que afecta adversamente la salud mental o física del estudiante, como la privación del sueño, la exposición a los elementos, el confinamiento en espacios reducidos, la calistenia o el consumo de alimentos, líquidos, drogas u otras sustancias;
3. una actividad que induzca cause o requiera al estudiante llevar a cabo una orden o tarea que infringe el Código Penal; y
4. forzar a un estudiante a consumir una droga o bebida alcohólica en una cantidad que llevaría a una persona razonable a creer que el estudiante estaría ebrio.

Nudillera – se refiere a cualquier instrumento duro consistente en anillos que protegen los dedos y diseñado o adaptado para infligir lesiones corporales graves o la muerte a una persona asestándole puñetazos con la nudillera puesta.

Obligatorio – significa que algo es imperativo o requerido por una autoridad.

Pandilla callejera delincuente – definida en el Art. 71.01 del Código Penal como tres o más personas con un signo o símbolo distintivo común o un liderazgo identificable que habitual o continuamente se asocian en actividades para delinquir.

Parafernalia – dispositivos que se pueden usar para inhalar, ingerir, inyectar o introducir de alguna otra manera una sustancia controlada en el cuerpo humano.

Pistola – definida en el Art. 46.01 del Código Penal como cualquier arma de fuego diseñada, fabricada o adaptada para ser disparada con una mano.

Posesión – llevar un objeto consigo una persona o tenerlo en sus pertenencias, inclusive, entre otros:

1. objetos en la ropa, bolsa o mochila;
2. objetos en un vehículo particular, por ejemplo, un automóvil, camioneta, moto o bicicleta que se usa para trasladarse entre la escuela y la casa o a actividades relacionadas con la escuela;
3. dispositivos de telecomunicaciones o electrónicos; o
4. objetos en propiedad escolar usada por el estudiante, como un armario o escritorio, etc.

Proceso suspendido o diferido – es una alternativa a procurar una condena judicial que se puede ofrecer a un menor por conducta delictiva o conducta que indica la necesidad de supervisión.

Robo con agravantes – definido en parte en el Art. 29.03(a) del Código Penal como la instancia en que una persona comete un robo y:

1. causa lesiones corporales graves a otra persona;
2. usa o exhibe un arma mortal; o
3. causa lesiones corporales a otra persona o amenaza o pone a otra persona en temor de lesiones corporales o muerte inminentes, si la otra persona es:
 - a. mayor de 65 años; o
 - b. una persona con una discapacidad.

Sustancia controlada – una sustancia, incluso medicamentos, adulterantes y diluyentes, enumerados en los Anexos I a V o de los Grupos de Penalización 1, 1-A, 1-B, 2, 2-A, 3 y 4 de la Ley de Sustancias Controladas de Texas. El término incluye el peso total de cualquier mezcla, solución o sustancia que contenga una sustancia controlada. El término no incluye el cáñamo, según su definición en el Art. 121.001 del Código de Agricultura, ni el tetrahidrocannabinol (THC) presente en el cáñamo.

Violencia de pareja – ocurre cuando una persona en relación de noviazgo presente o pasado se vale del abuso físico, sexual, verbal o emocional para dañar, amenazar, intimidar o controlar a la otra persona de la relación. La violencia de pareja también ocurre cuando una persona comete estos actos contra alguien que se encuentra en una relación matrimonial o de noviazgo con la persona que está o estuvo una vez en una relación matrimonial o de noviazgo con quien comete el delito, según se define en el Art. 71.0021 del Código de la Familia.

Vulneración de la seguridad informática – implica acceder a una computadora, red informática o sistema informático a sabiendas sin el consentimiento efectivo del propietario según se define en el Art. 33.02 del Código Penal, si la conducta conlleva acceso a una computadora, red informática o sistema informático propiedad de un distrito escolar, u operado en nombre de un distrito escolar, y el estudiante a sabiendas altera, daña o elimina propiedad o información del distrito escolar o accede sin autorización a cualquier otra computadora, red informática o sistema de informática.





Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

8.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Vendor Awards For Purchases Which Cost \$1,000,000 Or More And Purchases Associated With A Board-Approved Cooperative Or Intergovernmental Interlocal Agreement

The purpose of this item is to authorize vendor awards for purchases which cost \$1,000,000 or more. Pursuant to School Board policy, contracts for purchases which cost \$1,000,000 or more are submitted to the Houston Independent School District (HISD) School Board for approval before purchase orders and/or agreement letters are issued. The Purchasing Services Department, authorized by board policy, enters into purchase agreements for bid projects less than \$1,000,000, subject to ratification by the School Board.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids comply with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders and a description of the items to be purchased.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves vendor awards for purchases which cost \$1,000,000 or more and purchases associated with a board-approved cooperative or intergovernmental interlocal agreement, effective September 12, 2025.

**Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda**

Project Information	25-03-14-04 – Cooperative / Spring Water Drinking and Coolers – (Bean) – (CFOO)
Project Description	The purpose of this project is to obtain drinking water, dispenser rental, and related products districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$800,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 25/020AK-01 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through April 15, 2026, with two automatic renewals, if Choice Partners executes its project renewal options, not to extend beyond April 15, 2028.
Amount not to Exceed (Project Term)	\$800,000

Recommended Vendor(s) for Approval	M/WBE Commitment
BlueTriton Brands, Inc.	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	25-04-06-01 – Cooperative / Costumes, Dancewear, Uniforms, and Accessories – (Majano) – (CAO)
Project Description	The purpose of this project is to obtain performance apparel, uniforms, costumes, dancewear, and accessories for performing arts districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$2,600,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 773-25 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through June 30, 2026, with two automatic renewals, if BuyBoard executes its project renewal options, not to extend beyond June 30, 2028.
Amount not to Exceed (Project Term)	\$2,600,000

Recommended Vendor(s) for Approval	M/WBE Commitment
The Bandmans Company Southwest, Inc., dba Bandmans, dba The Bandmans Company	N/A
Cousin's Uniform & Tux, LLC, dba Cousin's Concert Attire	N/A
DeMoulin Brothers & Company	N/A
Fruhauf Uniforms, Inc.	N/A
It's Greek to Me, Inc., dba Champion Teamwear	N/A
Michele Summerall dba getpoms.com	N/A
Rebel Athletic Holdings, LLC, dba Rebel Athletic, LLC	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	25-05-01-02 – Cooperative / Vendor Management Software – (James) – (CFOO)
Project Description	The purpose of this project is to obtain licenses and support services for the B2Gnow suite of programs and products districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$150,000 for the duration of the project. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative project number DIR-CPO-5356 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through July 18, 2026, with four automatic renewals, if DIR executes its project renewal options, not to extend beyond July 18, 2030.
Amount not to Exceed (Project Term)	\$150,000

Recommended Vendor(s) for Approval	M/WBE Commitment
AskReply, Inc., dba B2Gnow, Panther International, eComply Solutions	N/A

**Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda**

Project Information	25-05-01-11 – Cooperative / Vocational Welding Gases and Supplies – (Contreras) – (CAO)
Project Description	The purpose of this project is to obtain welding gases and supplies for the Career and Technical Education (CTE) welding program. Based on annual appropriations, the projected expenditure is not to exceed \$1,050,000 for the duration of the project. This is a cooperative agreement with Texas Multiple Award Schedules (TXMAS) utilizing cooperative project number 304T-25-430M2.2 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through May 31, 2026, with two automatic renewals, if TXMAS executes its project renewal options, not to extend beyond May 31, 2028.
Amount not to Exceed (Project Term)	\$1,050,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Airgas, Inc., dba Airgas USA, LLC	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	26-07-08-04 – Cooperative / Wireless Temperature Monitoring for Refrigeration – (Ly) – (CFMO)
Project Description	The purpose of this project is to obtain a temperature monitoring system for refrigeration units for the Nutrition Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$500,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 25/029TP in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through June 17, 2026, with two automatic renewals, if Choice Partners executes its project renewal options, not to extend beyond June 17, 2028.
Amount not to Exceed (Project Term)	\$500,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Digi SmartSense LLC, dba SmartSense by Digi	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	26-07-10-42 – Cooperative / Library Management System & Related Online Digital Resources and Services – (Sanchez) – (CTO)
Project Description	The purpose of this project is to obtain a library management system and related online digital resources and services for districtwide use. Based on annual appropriations, the projected expenditure is not to exceed \$695,000 for the duration of the project. This is a cooperative agreement with The Educational Purchasing Interlocal Cooperative at ESC Region 6 (EPIC6) utilizing cooperative project number 22.24 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through June 30, 2026, with two automatic renewals, if EPIC6 executes its project renewal options, not to extend beyond June 30, 2028.
Amount not to Exceed (Project Term)	\$695,000

Recommended Vendor(s) for Approval	M/WBE Commitment
FSS Software Topco, LP, dba Follett Software, LLC	N/A

**Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda**

Project Information	26-07-13-01 – Cooperative / Police Uniforms & Accessories – (Hardy) – (COP)
Project Description	The purpose of this project is to obtain uniforms, equipment, supplies, and related items for the Police Department. Based on annual appropriations, the projected expenditure is not to exceed \$1,000,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 773-25 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through June 30, 2026, with two automatic renewals, if BuyBoard executes its project renewal options, not to extend beyond June 30, 2028.
Amount not to Exceed (Project Term)	\$1,000,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Impact Promotional Services, LLC, dba Got You Covered Work Wear and Uniforms	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	26-07-19-01 – Cooperative / Student Achievement: Technology Equipment, Products, Services, and Software – (Contreras) – (CFOO)
Project Description	The purpose of this project is to obtain a web-based software solution designed to simplify, streamline, and support Title I, II, and IV documentation, compliance, and monitoring. Based on annual appropriations, the projected expenditure is not to exceed \$750,000 for the duration of the project. This is a cooperative agreement with BuyBoard utilizing cooperative project number 759-25 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through Jan 31, 2026, with two automatic renewals, if BuyBoard executes its project renewal options, not to extend beyond January 31, 2028.
Amount not to Exceed (Project Term)	\$750,000

Recommended Vendor(s) for Approval	M/WBE Commitment
806 Technologies, Inc.	N/A

Approval of Interlocal Project
Recommended for 9/11/2025 Board Agenda

Project Information	26-08-04-48 – Interlocal / Appraisal and Incentive Management (AIM) Platform – (Sanchez) – (CTO)
Project Description	The purpose of this project is to obtain professional and consulting services to design and support the Appraisal and Incentive Management (AIM) platform containing the various appraisal systems used for employee development and performance evaluations districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Lubbock Independent School District (LISD) utilizing interlocal project number 2025-1105 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through June 30, 2026, with two automatic renewals, if LISD executes its project renewal options, not to extend beyond June 30, 2028.
Amount not to Exceed (Project Term)	\$1,500,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Battelle for Kids	N/A

Approval of Cooperative Project
Recommended for 9/11/2025 Board Agenda

Project Information	26-08-06-04 – Cooperative / Records Management Software, Maintenance, and Related Services – (Garcia) – (CTO)
Project Description	The purpose of this project is to obtain records management software, maintenance, and related services for use districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$60,000 for the duration of the project. This is a cooperative agreement with Choice Partners utilizing cooperative project number 25/018MF in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 12, 2025, through May 20, 2026, with two automatic renewals, if Choice Partners executes its project renewal options, not to extend beyond May 20, 2028.
Amount not to Exceed (Project Term)	\$60,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Revolution Data Systems, LLC	N/A

**Amendment to Item Approved on a Prior Agenda
Recommended for 9/11/2025 Board Agenda**

Project Information	21-11-09-48 – Interlocal / Online Subscription for Resources & Legal Guidance – (Ho) – (CAO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on February 11, 2021. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain resource materials including subscriptions, books, and legal publications that provide educational institutions guidance in areas including but not limited to special education, legal, transportation, and human resources. Based on annual appropriations, the projected expenditure is not to exceed \$148,500 for the duration of the project. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Allen Independent School District (AISD) project number 2020-SEP-69 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from February 12, 2021, through October 25, 2021, with four automatic annual renewals, if AISD executes its project renewal options, not to extend beyond October 25, 2025.
Amount not to Exceed (Project Term)	\$148,500

Recommended Vendor(s) for Approval	M/WBE Commitment
LRP Publications	N/A

**Amendment to Item Approved on a Prior Agenda
Recommended for 9/11/2025 Board Agenda**

Project Information	25-10-07-28 – Cooperative / Cloud Solutions and Services – (Garcia) – (CTO) – NTE Increase
Project Description	This project was originally approved on October 25, 2024, and ratified by the Board on January 16, 2025. The purpose of this project amendment is to request an increase to the spending limit authorization to obtain a variety of cloud solutions to support district operations. Based on annual appropriations, the projected expenditure is not to exceed \$1,765,000 for the duration of the project. This is a cooperative agreement with Educational & Institutional Cooperative Services, Inc., (E&I) utilizing cooperative project number E100063-2021MA in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 28, 2024, through March 31, 2026, with one automatic renewal, if E&I executes its project renewal option, not to extend beyond March 31, 2027.
Amount not to Exceed (Project Term)	\$1,765,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Carahsoft Technology Corporation	N/A

**Amendment to Item Approved on a Prior Agenda
Recommended for 9/11/2025 Board Agenda**

Project Information	21-06-02 – RFP / Instructional Curriculum Materials, Supplies, and Digital Resources – (Guerrero Martinez) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning August 14, 2025, with no additional increase in funding, to provide supplemental curriculum materials, educational/instructional software, digital resources, and related items districtwide. GL Group, Inc., dba Booksource has changed its business name to Mackin Book Company, dba GL Group, LLC, dba Booksource. The district applied the best value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from July 1, 2022, through June 30, 2023, with four automatic annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
Mackin Book Company, dba GL Group, LLC, dba Booksource	A-100%

**Amendment to Item Approved on a Prior Agenda
Recommended for 9/11/2025 Board Agenda**

Project Information	25-04-12 – RFP / Network Detection and Response Solution – (March) – (CITO)
Project Description	This project was originally approved by the School Board on August 14, 2025. The purpose of this correction amendment is to revise the previously awarded board item to secure a comprehensive Network Detection and Response (NDR) solution, strengthening the district's cybersecurity posture and protection against cyber threats. Based on annual appropriations, the projected expenditure is not to exceed \$6,000,000 for the duration of the project. The district applied the best value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from August 15, 2025, through August 14, 2026, with two automatic annual renewals, not to extend beyond August 14, 2028.
Amount not to Exceed (Project Term)	\$6,000,000

Recommended Vendor(s) for Approval	M/WBE Commitment
H5 Strategic Alliances, LLC	A-100%

**Amendment to Item Approved on a Prior Agenda
Recommended for 9/11/2025 Board Agenda**

Project Information	25-12-06-01 – Cooperative / Technology Solutions and Related Services – (Sanchez) – (CTO) – Vendor Name Change
Project Description	This project was originally approved by the School Board on March 20, 2025. The purpose of this project amendment is to change the name of the awarded vendor, with no additional increase in funding, to obtain technology equipment, software applications, and related products and services districtwide. BMP Rackmount Solutions, LLC, dba Newbart Products, a division of Rackmount Solutions has changed its business name to BMP Rackmount Solutions, LLC, dba Rackmount Solutions. This is a cooperative agreement with BuyBoard utilizing cooperative project number 760-25 in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from March 21, 2025, through January 31, 2026, with two automatic renewals, if BuyBoard executes its project renewal options, not to extend beyond January 31, 2028.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
BMP Rackmount Solutions, LLC, dba Rackmount Solutions	N/A

Code Legend

M/WBE - Minority and Women Business Enterprise Notations

- a. Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- b. Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- c. Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

(NP-0%) - Non-profit



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

9.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Resolution Adopting Tax Rate And Levying Ad Valorem Taxes For Tax Year 2025

To support the approved 2025-2026 budget and to make required expenditures, the Houston Independent School District (HISD) must adopt a tax rate that will provide revenue through the property tax as provided by law. The rate to be adopted must include the necessary revenue for payment of maintenance and operations expenses and for debt service. The rate of \$0.8489 per \$100 of taxable value is recommended as the HISD 2025 tax rate to be adopted by the School Board. This rate includes a maintenance and operations component of \$0.6822 and a debt-service component of \$0.1667.

Approval of this tax rate will allow the Harris County Tax Assessor-Collector to begin preparation of the 2025 tax bills. Revenue collected from taxes will be distributed to the General Fund and the Debt Service Fund.

Tax Rates	FY 2024-2025	FY 2025-2026	Change
Maintenance and Operations Tax Rate	\$0.7016	\$0.6822	(\$0.0194)
Interest & Sinking Tax Rate	\$0.1667	\$0.1667	\$0.00
Total District Tax Rate	\$0.8683	\$0.8489	(\$0.0194)

The resolution and ordinance adopting the tax rate for 2025 is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves property taxes being increased by the adoption of a tax rate of \$0.8489 per \$100 of taxable value, and approves the resolution and ordinance adopting the tax rate and levying ad valorem taxes for the year 2025 as reflected in the resolution, effective September 12, 2025.

**RESOLUTION
HOUSTON INDEPENDENT SCHOOL DISTRICT
HOUSTON, HARRIS COUNTY, TEXAS
2025**

RESOLUTION AND ORDINANCE ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE HOUSTON INDEPENDENT SCHOOL DISTRICT FOR THE YEAR 2025:

WHEREAS, the School Board of the Houston Independent School District finds that it is necessary that the Board adopt a rate for tax year 2025 at \$0.8489 per One Hundred Dollars (\$100.00) of assessed property value to operate the school system during the 2025–2026 budget year, and provide for the bonded indebtedness of the School District; and

WHEREAS, the Superintendent of Schools recommends and the Board finds that the school tax rate for the Houston Independent School District should be adopted at \$0.8489 and taxes levied based per One Hundred Dollars (\$100.00) assessed property value, with \$0.6822 being for current maintenance and operations of the school district, and \$0.1667 for payment of interest on outstanding bonded indebtedness to provide for Sinking Fund requirements.

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE SCHOOL BOARD OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT THAT:

All the above paragraphs are incorporated and made a part of this Resolution and Ordinance; and

THAT the school tax rate for the HOUSTON INDEPENDENT SCHOOL DISTRICT, for the year 2025 shall be, and the rate is hereby fixed at \$0.6822 per One Hundred Dollars (\$100.00) of assessed property value for maintenance and operations of the schools of the district, and \$0.1667 per One Hundred Dollars (\$100.00) of assessed property value to pay interest on outstanding bonded indebtedness and provide for Sinking Fund requirements, making a total tax rate of \$0.8489 per each One Hundred Dollars (\$100.00) of assessed value of taxable property, such ad valorem taxes to be levied on all taxable property situated in the district for all purposes, not exempt from taxation by valid laws, during the year 2025, and the Assessor and Collector of Taxes of the district is hereby authorized and directed to assess property and collect school taxes on the basis of this rate for the year 2025; and

THAT the assessed value of taxable property shall be based upon the current assessment ratio of one hundred percent (100%) of market value; and the tax rolls for 2025 and all prior years are approved.

PASSED, APPROVED, AND ADOPTED this 12th day of September 2025.

HOUSTON INDEPENDENT SCHOOL DISTRICT

President
School Board

Attest:

Secretary
School Board



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

10.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Certification Waiver For Teachers, Counselors, And Assistant Principals For The 2025-2026 School Year

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves the district's application to the commissioner of education for a certification waiver for teachers, counselors, and assistant principals for the 2025-2026 school year. The waiver is required by the Texas Education Agency (TEA) to hire educators without a teacher, counselor, or assistant principal certification.

The TEA allows school districts to employ educators and other public-school personnel without certification by submitting a request to waive such requirement. Waivers are typically requested 31 days before the time frame when the district seeks to use the waivers. HISD may need to hire and employ qualified but uncertified teachers, counselors, and assistant principals for the 2025-2026 school year when certified candidates are not available. The continuing shortage of certified educators has resulted in the need for school districts to leverage these allowable TEA certification waiver options.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the district's application to the commissioner of education for a waiver of the certification requirement for teachers, counselors, and assistant principals, effective September 12, 2025.



9/11/2025

11.

Office of the Superintendent of Schools

Office of Organizational Effectiveness

Authority To Negotiate, Execute, And Amend Agreements And/Or Interlocal Memorandums Of Understanding With Community Agencies, Residential Facilities, And Educational Service Providers For Appraisal, Related, Instructional, And/Or Consultant Services For Students With Disabilities

This is an update to the annual request to enter into contract negotiations for services for students with disabilities which was approved by the Houston Independent School District (HISD) School Board on June 12, 2025. The update establishes a not-to-exceed amount of \$7.5 million.

These contracts are in compliance with Texas Education Agency (TEA) policies and guidelines. This agenda item requests that the School Board authorizes the superintendent of schools or a designee to approve other individual contracts after they have been negotiated by appropriate financial, legal, and special education staff members.

For school year 2025-2026, students with disabilities may require educational and related services beyond the scope of those offered on school campuses. These services are identified in each student's Individualized Education Program (IEP).

Contracts with residential and day-program facilities may include but are not limited to such facilities as River Oaks Academy, Shiloh Treatment Center, Texas School for the Deaf, Texas School for the Blind, Heartspring, The Monarch School and Institute, Harris County Department of Education, and Providence Treatment Center. Each residential and nonpublic day-school facility has been approved by the TEA. The Special Education Services Department makes an annual site visit to each residential and nonpublic day-school facility to review and evaluate student performance and program effectiveness in the implementation of the student's IEP. The TEA reference guide for nonpublic schools is used for the evaluation. Also, this includes services provided to students with disabilities in residential facilities (RFs) within HISD boundaries which may include but are not limited to Harris County Jails, Odyssey House, The University of Texas M.D. Anderson Cancer Center, Harris County Psychiatric Center, Texas Children's Hospital, and Houston Area Women's Center. Each RF has been approved by a Texas Department of Licensing and Regulatory agency.

In addition, agreements with vendors for Independent Educational Evaluations per parental requests in accordance with the Individuals with Disabilities Education Act (IDEA) regulations are included in this agenda item. Vendors for instructional and related student supports as mandated by TEA hearing officers' decisions, confidential settlement agreements, and settlement agreements executed by the district are also included.

Also specified in this agenda item are agreements with parents for transporting their children to and from school. Parents are reimbursed for transportation costs in cases where a student's physical or emotional condition prohibits them from being transported on an HISD bus. A private transportation agreement will be offered when specifically recommended and approved by the Admission, Review, and Dismissal/Individualized Education Program (ARD/IEP) committee. The contracts will be on file in the Special Education Services and Community Services departments.

COST/FUNDING SOURCE(S): The total cost of this program is determined by instructional and related services for students with disabilities as per their IEPs. The program's cost will be funded by IDEA Part B (IDEA-B) formula grant funds, IDEA-B preschool grant funds, and General Revenue funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
Special Revenue	2240000000	1060924000	PS11230000000000	6219000000	N//A	TBD
Special Revenue	2240000000	1060924000	PS11230000000000	6223000000	N//A	TBD
General Revenue	1993000000	1060924000	PS11230000000000	6223000000	N//A	TBD
General Revenue	1993000000	1060924000	PS31230000000000	6299000000	N//A	TBD

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent of schools or a designee to negotiate, execute, and amend agreements and/or interlocal memorandums of understanding with community agencies, residential facilities, and educational service providers for appraisal, related, instructional, and/or consultant services as needed by staff members and students with disabilities, for an amount not to exceed \$7.5 million, effective September 12, 2025.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

12.

Office of the Superintendent of Schools

Office of Organizational Effectiveness

Approval Of Additional Bus Stops In Hazardous Walking Zone Areas For Fiscal Year 2025-2026

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves the addition of bus stops so students will not walk in hazardous areas within the district boundaries.

In most cases, students who reside within two miles of their zoned school are considered to live within the walking zone and do not receive district bus service. However, there is an exception for students residing within two miles of their zoned school if the walking route is deemed hazardous.

Texas Education Code, Sec. 42.155, states, "a hazardous condition exists where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition."

School districts receive funding, or transportation allotments, to operate bus services. The regular portion of this allotment is for students who reside more than two miles from their school zone. The state also provides funding of up to 10 percent of a district's regular transportation allotment for the transportation of students living within two miles of their zone school and who would be subject to hazardous traffic conditions if they walked.

The additional bus stops have been identified for fiscal year 2025-2026 and the list is attached.

COST/FUNDING SOURCE(S): TBD

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the addition of bus stops in hazardous walking zone areas, effective September 12, 2025.

[illegible]

RICE SCHOOL PK-8 @ 7550 Seuss Drive
 CULLEN MS - 6900 SCOTT ST gen stop
 8311 WINKLER DR
 FORDSHIRE DR & LEESHIRE DR
 RIO QUATRO DR & SAN PABLO GARDENS DR
 THE PALMS AT CHIMNEY ROCK - 5515 DASHWOOD DR, 77081
 CUNNINGHAM ES - 5100 GULFTON ST
 PARK AT RIVER OAKS - 3121 BUFFALO SPEEDWAY
 WISDOM HS - 6529 BEVERLY HILL ST
 N STADIUM DR & OLD SPANISH TRL
 CHEVERY DR & SUMMERLYN DR
 Pleasant Stay Corporate Housing - 3788 RICHMOND AVE
 THE PARK AT SUTTON HILL APTS - 11911 MARTIN LUTHER KING BL
 CARNEGIE VANGUARD HS - 1501 TAFT ST
 JEFFERSON ES - 5000 SHARMAN ST
 Westward Square Apartments - 6233 GULFTON ST
 ELMORE ES - 8200 TATE ST
 11211 S POST OAK RD, Houston, 77035
 HIGH SCHOOL FOR LAW AND JUSTICE - 3505 COYLE ST
 4530 Holly Street
 PENWELL MEADOW LN & WEBERCREST DR
 Mary Street & Noble Street
 THE AVENUE APTS - 5050 YALE ST
 NELLIE KEYES PARK - 801 LESTER ST
 NORTH FOREST TRAILS APTS - 9550 N WAYSIDE DR
 Seamist Dr & Tannehill Dr
 BELLERIVE DR & REIMS RD
 DYERSDALE VILLAGE APTS - 9700 MESA DR
 2062 Westcreek Lane
 KASHMERE GARDENS ES - 4901 LOCKWOOD DR
 Tharp Avenue & Coyle Street
 5414 Castle St
 WHARTON ES - 900 W GRAY ST
 Nieto Park - 500 Port St
 Lincoln Park @ 979 Greshaw St, Houston, TX 77088
 PARK PLACE ES - 8235 PARK PLACE BLVD
 BROOKSIDE GARDENS APTS - 3525 S SAM HOUSTON PKY E
 MURWORTH DR & TIMBERSIDE DR
 The Reserve at Bankside Apartments- 10800 FONDREN RD
 RONALD McDONALD HOUSE -1907 HOLCOMBE BLVD
 APARTMENTS AT 5900 RAMPART ST, Houston, 77081
 SCARBOROUGH ES - 3030 TRENTON RD
 GARDEN VILLAS ES - 7185 SANTA FE DR
 POE ES - 5100 HAZARD ST
 7147 Old Katy Road

RICE SCHOOL PK-8 @ 7550 Seuss Drive
 CULLEN MS - 6900 SCOTT ST gen stop
 8311 WINKLER DR
 FORDSHIRE DR & LEESHIRE DR
 RIO QUATRO DR & SAN PABLO GARDENS DR
 THE PALMS AT CHIMNEY ROCK - 5515 DASHWOOD DR, 77081
 CUNNINGHAM ES - 5100 GULFTON ST
 PARK AT RIVER OAKS - 3121 BUFFALO SPEEDWAY
 WISDOM HS - 6529 BEVERLY HILL ST
 N STADIUM DR & OLD SPANISH TRL
 CHEVERY DR & SUMMERLYN DR
 Pleasant Stay Corporate Housing - 3788 RICHMOND AVE
 THE PARK AT SUTTON HILL APTS - 11911 MARTIN LUTHER KING BLVD
 CARNEGIE VANGUARD HS - 1501 TAFT ST
 JEFFERSON ES - 5000 SHARMAN ST
 Westward Square Apartments - 6233 GULFTON ST
 ELMORE ES - 8200 TATE ST
 11211 S POST OAK RD, Houston, 77035
 HIGH SCHOOL FOR LAW AND JUSTICE - 3505 COYLE ST
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 PENWELL MEADOW LN & WEBERCREST DR
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 POE ES - 5100 HAZARD ST
 7147 Old Katy Road

Carnegie HS
Challenge EC HS
Challenge EC HS
Clifton MS
Clifton MS
Clifton MS
Clifton MS
Clifton MS
Clifton MS
Cook ES
Cook ES
Crockett ES
DeBakey HS
DeBakey HS
DeBakey HS
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Elmore ES
Energy Inst HS
Energy Inst HS
Energy Inst HS
Forest Brook MS
Forest Brook MS
Forest Brook MS
Forest Brook MS
Forest Brook MS
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES
Frost ES

MILAGRO PLAZA APTS - 6500 DUNLAP ST, Houston, 77074
SHADY VISTA LN & WOODLYN RD
PALOMINO PLACE APTS - 4400 W AIRPORT BLVD
BENBROOK ES - 4026 BOLIN RD
ELLE AT THE MEDICAL CENTER APT - 8181 EL MUNDO ST
SHARPTOWN INTERNATIONAL - 8330 TRIOLA LN
Have Haven RTC
5301 Beverlyhill Street
DONEGAL WAY & HARTSVILLE RD
QUAIL MEADOWS APTS - 10201 TELEPHONE RD
EVERGREEN DR & SOUTHWAY DR
LINCOLN PARK APTS - 790 W LITTLE YORK RD
KILKENNY DR & MURR WAY
Avanti Cityside Apartments- 7373 ARDMORE ST
YATES HS - 3703 SAMPSON ST
HEROD ES - 5627 JASON ST
The Meritage Apartments - 4550 BRAESWOOD BLVD
THOMAS MS - 5655 SELINSKY RD
BERRY ES - 2310 BERRY RD
GOLFCREST ES - 7414 FAIRWAY DR
Shady Oaks Apts - 8210 Shady Dr
PILGRIM ACADEMY - 6302 SKYLINE DR
BEECHNUT GROVE APTS - 7511 BEECHNUT ST
SANDS POINT DR & ALLDAY DR
BAYOU PARK APTS - 4400 MEMORIAL DR
HEIGHT HS - 413 E 13TH ST gen
KNOB MOUNTIAN TRL & N WAYSIDE DR
Carnegie Vanguard HS - 1501 Taft St, Houston, TX 77019
MARQ 31 APTS - 3131 TIMMONS LN
WORTHING HS - 9215 SCOTT ST
BOOKER T WASHINGTON HS - 4204 YALE ST
HERMANN PARK LOFTS - 1 HERMANN PARK CT
CLAREWOOD DR & RENWICK DR
BAYOU VISTA DR & BERTELLIS LN
11212 South Post Oak Road
WESTOVER APTS - 6810 WESTOVER
LOVETT ES - 8814 S RICE AVE
SHEARN ES - 9802 STELLA LINK RD
FOERSTER ES -14200 FONMEADOW DR
AFTON GARDENS APT - 4727 W ALABAMA ST
LOS ARCOS APT - 11315 FONDREN RD
2503 Briar Ridge Drive
The Ranch at Silvercreek - 4619 W 34TH ST
Tiffany Drive & Gallagher Drive
Orlando Street & Bentley Street
Pinemont Heights - 5102 ROYAL HEATH DR

MILAGRO PLAZA APTS - 6500 DUNLAP ST, Houston, 77074
SHADY VISTA LN & WOODLYN RD
PALOMINO PLACE APTS - 4400 W AIRPORT BLVD
BENBROOK ES - 4026 BOLIN RD
ELLE AT THE MEDICAL CENTER APT - 8181 EL MUNDO ST
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LINCOLN PARK APTS - 790 W LITTLE YORK RD
KILKENNY DR & MURR WAY
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HEROD ES - 5627 JASON ST
The Meritage Apartments - 4550 BRAESWOOD BLVD
THOMAS MS - 5655 SELINSKY RD
BERRY ES - 2310 BERRY RD
GOLFCREST ES - 7414 FAIRWAY DR
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PILGRIM ACADEMY - 6302 SKYLINE DR
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SANDS POINT DR & ALLDAY DR
BAYOU PARK APTS - 4400 MEMORIAL DR
HEIGHT HS - 413 E 13TH ST gen
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Carnegie Vanguard HS - 1501 Taft St, Houston, TX 77019
MARQ 31 APTS - 3131 TIMMONS LN
WORTHING HS - 9215 SCOTT ST
Booker T Washington HS - 4204 Yale St, Houston, TX 77018
HERMANN PARK LOFTS - 1 HERMANN PARK CT
CLAREWOOD DR & RENWICK DR
BAYOU VISTA DR & BERTELLIS LN
11212 South Post Oak Road
WESTOVER APTS - 6810 WESTOVER
LOVETT ES - 8814 S RICE AVE
SHEARN ES - 9802 STELLA LINK RD
FOERSTER ES -14200 FONMEADOW DR
AFTON GARDENS APT - 4727 W ALABAMA ST
LOS ARCOS APT - 11315 FONDREN RD
2503 Briar Ridge Drive
The Ranch at Silvercreek - 4619 W 34TH ST
Tiffany Drive & Gallagher Drive
Orlando Street & Bentley Street
Pinemont Heights - 5102 ROYAL HEATH DR

Furr HS	ROBINSON ES - 12375 WOOD FOREST DR	ROBINSON ES - 12375 WOOD FOREST DR
Furr HS	FLEMING DR & COOLWOOD DR	FLEMING DR & COOLWOOD DR
Furr HS	RODRIGUEZ ES - 5858 CHIMNEY ROCK RD	RODRIGUEZ ES - 5858 CHIMNEY ROCK RD
Furr HS	PASADENA ST & SATSUMA ST	PASADENA ST & SATSUMA ST
Furr HS	CRYSTAL SPRING APT - 5900 SELINSKY RD	CRYSTAL SPRING APT - 5900 SELINSKY RD
Furr HS	BRUNSWICK MEADOW LN & SANDSTONE BEND DR	BRUNSWICK MEADOW LN & SANDSTONE BEND DR
Furr HS	FURR HS - 500 MERCURY DR	FURR HS - 500 MERCURY DR
Furr HS	WILSON ES - 2100 YUPON ST	WILSON ES - 2100 YUPON ST
Furr HS	ELIOT ES - 6411 LAREDO ST	ELIOT ES - 6411 LAREDO ST
Furr HS	4330 Bellfort Street	4330 Bellfort Street
Furr HS	LONE OAK RD & SEVEN MILE LN	LONE OAK RD & SEVEN MILE LN
Furr HS	San Paloma Apartments - 1255 ELDRIDGE PKWY	San Paloma Apartments - 1255 ELDRIDGE PKWY
Furr HS	TOWNE PLAZA APTS - 4655 WILD INDIGO ST	TOWNE PLAZA APTS - 4655 WILD INDIGO ST
Furr HS	THE ATRIUM APTS - 5606 BISSONNET ST	THE ATRIUM APTS - 5606 BISSONNET ST
Furr HS	HAMILTON MS - 140 EAST 22ND ST.	HAMILTON MS - 140 EAST 22ND ST.
Garcia ES	Oak Manor Apartments - 1705 W 34TH ST, Houston, 77018	Oak Manor Apartments - 1705 W 34TH ST, Houston, 77018
Gregory-Lincoln PK-8	HORNWOOD DR & TARNEF DR	HORNWOOD DR & TARNEF DR
Gregory-Lincoln PK-8	STONE ST & BELLFORT AVE	STONE ST & BELLFORT AVE
HAIS HS	FONWOOD ECC - 9709 MESA DR	FONWOOD ECC - 9709 MESA DR
Hartman MS	Watermill Apartments - 6505 WESTHEIMER RD	Watermill Apartments - 6505 WESTHEIMER RD
Hartman MS	WILDHEATHER PARK - 14850 WHITE HEATHER DR	WILDHEATHER PARK - 14850 WHITE HEATHER DR
Heights HS	Boys and Girls Club 5950 SELINSKY RD, Houston, TX 77048	Boys and Girls Club 5950 SELINSKY RD, Houston, TX 77048
Heights HS	INDEPENDENCE HEIGHTS - 302 CROSSTIMBERS ST	INDEPENDENCE HEIGHTS - 302 CROSSTIMBERS ST
Henry MS	T H ROGERS - 5840 SAN FELIPE ST	T H ROGERS - 5840 SAN FELIPE ST
Henry MS	PARKER ES - 10626 ATWELL DR	PARKER ES - 10626 ATWELL DR
Henry MS	Rand Street & Hirsch Road	Rand Street & Hirsch Road
Henry MS	Salina Street & East Lockwood Drive	Salina Street & East Lockwood Drive
Highland Heights ES	BARRICK ES - 12001 WINFREY LN	BARRICK ES - 12001 WINFREY LN
Highland Heights ES	ROSSLYN RD & W DONOVAN ST	ROSSLYN RD & W DONOVAN ST
Highland Heights ES	FALLS OF BRAEBURN APTS- 9707 BRAEBURN GLEN BLVD	FALLS OF BRAEBURN APTS- 9707 BRAEBURN GLEN BLVD
Highland Heights ES	STAR OF HOPE - 2605 REED RD	STAR OF HOPE - 2605 REED RD
Highland Heights ES	TRALIER PARK - 6113 ALLISON RD	TRALIER PARK - 6113 ALLISON RD
Hilliard ES	BAYOU ON THE BEND APTS - 5201 MEMORIAL DR	BAYOU ON THE BEND APTS - 5201 MEMORIAL DR
Hilliard ES	MOSAIC APT - 5925 ALMEDA RD	MOSAIC APT - 5925 ALMEDA RD
Hilliard ES	MISTRAL ECC - 6203 JESSAMINE ST	MISTRAL ECC - 6203 JESSAMINE ST
Hilliard ES	HEATHERBROOK APTS - 2000 TIDWELL RD	HEATHERBROOK APTS - 2000 TIDWELL RD
Hilliard ES	ROYAL NORTH APTS - 4422 Weaver RD	ROYAL NORTH APTS - 4422 Weaver RD
Hilliard ES	BELLERIVE DR & STONEY BROOK DR	BELLERIVE DR & STONEY BROOK DR
Hilliard ES	CONDIT ES - 7000 S 3RD ST	CONDIT ES - 7000 S 3RD ST
Hilliard ES	4531 Holly Street	4531 Holly Street
Hilliard ES	Greenbriar Drive & Dunstan Road	Greenbriar Drive & Dunstan Road
Hilliard ES	BILLY REAGAN K-8 - 4842 ANDERSON RD	BILLY REAGAN K-8 - 4842 ANDERSON RD
Hilliard ES	Weslayan Street & Amherst Street	Weslayan Street & Amherst Street
Hilliard ES	FONDREN MS - 6333 S BRAESWOOD BLVD	FONDREN MS - 6333 S BRAESWOOD BLVD
Hilliard ES	HALPIN ECC - 10901 SANDPIPER DR	HALPIN ECC - 10901 SANDPIPER DR
Hilliard ES	ELBERTA ST APTS - 5822 ELBERTA ST	ELBERTA ST APTS - 5822 ELBERTA ST

Hilliard ES	The Diamond Hill Apts - 9411 Westheimer	The Diamond Hill Apts - 9411 Westheimer
Hilliard ES	BELLAIRE HS - 5100 MAPLE ST	BELLAIRE HS - 5100 MAPLE ST
Hilliard ES	HSPVA - 790 AUSTIN ST	HSPVA - 790 AUSTIN ST
Hilliard ES	REDWOOD GARDENS - 910 REDWOOD ST	REDWOOD GARDENS - 910 REDWOOD ST
Hilliard ES	UVALDE RANCH APTS - 5300 S LAKE HOUSTON PKWY	UVALDE RANCH APTS - 5300 S LAKE HOUSTON PKWY
Hilliard ES	Leland YMCPA - 1700 GREGG ST	Leland YMCPA - 1700 GREGG ST
Hilliard ES	1300 North Post Oak - 1300 N POST OAK RD	1300 North Post Oak - 1300 N POST OAK RD
Hilliard ES	Greenridge Place - 3000 GREENRIDGE DR	Greenridge Place - 3000 GREENRIDGE DR
Hilliard ES	CAMBRIDGE ST & EL PASEO ST	CAMBRIDGE ST & EL PASEO ST
Hilliard ES	KETELSEN ES (General)	KETELSEN ES (General)
Hilliard ES	East 27th Street & North Main Street	East 27th Street & North Main Street
Hilliard ES	CAMWOOD ST & POPLAR ST	CAMWOOD ST & POPLAR ST
Hilliard ES	BROWNING ES - 607 NORTHWOOD ST	BROWNING ES - 607 NORTHWOOD ST
Hilliard ES	Romana Hotel - 6885 SW FRWY	Romana Hotel - 6885 SW FRWY
Hilliard ES	Glen Willow Apartments - 10600 S POST OAK RD	Glen Willow Apartments - 10600 S POST OAK RD
Hogg MS	FOUNTAINS AT TIDWEL APTS - 2303 W TIDWELL RD	FOUNTAINS AT TIDWEL APTS - 2303 W TIDWELL RD
Hogg MS	Serenity at Cityside Apts- 6061 BEVERLY HILL ST, 77057	Serenity at Cityside Apts- 6061 BEVERLY HILL ST, 77057
Holland MS	THE LENOX APTS - 6014 WINSOME LN	THE LENOX APTS - 6014 WINSOME LN
Holland MS	BLACKSHEAR ES - 2900 HOLMAN ST	BLACKSHEAR ES - 2900 HOLMAN ST
Holland MS	LOOSCAN ES - 3800 ROBERTSON ST	LOOSCAN ES - 3800 ROBERTSON ST
Horn ES	TANGLEWOOD MS - 5215 SAN FELIPE ST	TANGLEWOOD MS - 5215 SAN FELIPE ST
Horn ES	WHITTIER ES - 10511 LA CROSSE ST	WHITTIER ES - 10511 LA CROSSE ST
Horn ES	LEGACY APTS - 3905 LOCKWOOD DR	LEGACY APTS - 3905 LOCKWOOD DR
Horn ES	7100 S Gessner Drive [1]	7100 S Gessner Drive [1]
Houston MSTC HS	MARK WHITE ES - 2515 OLD FARM RD	MARK WHITE ES - 2515 OLD FARM RD
Houston MSTC HS	DEERWOOD PINES APTS - 414 MAXEY RD	DEERWOOD PINES APTS - 414 MAXEY RD
Jones HS	TANGLEWILDE ST & ELLA LEE LN	TANGLEWILDE ST & ELLA LEE LN
Kashmere Gardens ES	HORN ES - 4530 HOLLY ST	HORN ES - 4530 HOLLY ST
Kashmere Gardens ES	Apartments at 8100 BELLAIRE BLVD	Apartments at 8100 BELLAIRE BLVD
Kashmere Gardens ES	Mayfair Street & South Rice Avenue	Mayfair Street & South Rice Avenue
Kashmere HS	HOLLAND MS - 1600 GELLHORN DR	HOLLAND MS - 1600 GELLHORN DR
Kashmere HS	4807 PIN OAK PARK	4807 PIN OAK PARK
Kashmere HS	PETERSEN ES - 14404 WATERLOO DR	PETERSEN ES - 14404 WATERLOO DR
Kashmere HS	ORTIZ MS - 7535 DILLON	ORTIZ MS - 7535 DILLON
Kashmere HS	MAIN ST & ORMANDY ST	MAIN ST & ORMANDY ST
Kashmere HS	BELL ES - 12323 SHAFTSBURY DR	BELL ES - 12323 SHAFTSBURY DR
Kashmere HS	Fannin Station Townhouses - 9616 Knight Rd	Fannin Station Townhouses - 9616 Knight Rd
Kashmere HS	FRANKLIN ES - 7101 CANAL ST.	FRANKLIN ES - 7101 CANAL ST.
Kashmere HS	SHADOW RIDGE APTS - 5810 FONDREN DR	SHADOW RIDGE APTS - 5810 FONDREN DR
Kashmere HS	Las Palmas Street & West Alabama Street	Las Palmas Street & West Alabama Street
Kashmere HS	THE MACIE - 1010 S WAYSIDE DR, Houston	THE MACIE - 1010 S WAYSIDE DR, Houston
Kashmere HS	Foerster ES - 14200 Fonmeadow Dr	Foerster ES - 14200 Fonmeadow Dr
Kashmere HS	4601 Glenmont Drive	4601 Glenmont Drive
Kashmere HS	FONVILLE MS - 725 E LITTLE YORK RD	FONVILLE MS - 725 E LITTLE YORK RD
Key MS	LAKES AT 610 DR & W BELLFORT AVE	LAKES AT 610 DR & W BELLFORT AVE
Lamar HS	NEWCASTLE DR & WILD INDIGO ST	NEWCASTLE DR & WILD INDIGO ST

Lamar HS	PERSHING MS - 3838 BLUE BONNET BLVD	PERSHING MS - 3838 BLUE BONNET BLVD
Lamar HS	AUSTIN HS - 1700 DUMBLE ST	AUSTIN HS - 1700 DUMBLE ST
Lamar HS	SunBlossom At Woodlake Apts - 2200 S GESSNER RD	SunBlossom At Woodlake Apts - 2200 S GESSNER RD
Lamar HS	WASHINGTON COURTYARDS - 2505 WASHINGTON AVE	WASHINGTON COURTYARDS - 2505 WASHINGTON AVE
Lamar HS	GRIMES ES - 9220 JUTLAND RD	GRIMES ES - 9220 JUTLAND RD
Lamar HS	Bend at Oak Forest Apartments - 4001 WATONGA BLVD	Bend at Oak Forest Apartments - 4001 WATONGA BLVD
Lamar HS	DURKEE ES - 7300 NORDLING RD	DURKEE ES - 7300 NORDLING RD
Lamar HS	Thomas MS	Thomas MS
Lamar HS	Apartments- 3700 WATONGA BLVD	Apartments- 3700 WATONGA BLVD
Lamar HS	BURBANK ES - 216 TIDWELL RD	BURBANK ES - 216 TIDWELL RD
Lamar HS	KELSO ES - 5800 SOUTHMUND ST	KELSO ES - 5800 SOUTHMUND ST
Lamar HS	Tabor Street & Link Road	Tabor Street & Link Road
Lamar HS	DAVILA ES - 7610 Dahlia Street	DAVILA ES - 7610 Dahlia Street
Lamar HS	R MARTINEZ ES - 7211 MARKET ST	R MARTINEZ ES - 7211 MARKET ST
Lanier MS	Scott Street & Leeland Street	Scott Street & Leeland Street
Lanier MS	Village at Piney Point - 2601 LAZY HOLLOW DR	Village at Piney Point - 2601 LAZY HOLLOW DR
Lanier MS	BROADSTONE TOSCANO APTS - 2900 N BRAESWOOD BLVD, Houston	BROADSTONE TOSCANO APTS - 2900 N BRAESWOOD BLVD, Houston, 77030
Lanier MS	GREENBRIAR DR & SWIFT BLVD	GREENBRIAR DR & SWIFT BLVD
Lanier MS	WESTRIDGE ST & HEARTH DR	WESTRIDGE ST & HEARTH DR
Lanier MS	FOREST GREEN APTS - 7000 FONVILLA ST	FOREST GREEN APTS - 7000 FONVILLA ST
Lanier MS	CHESTNUT HILL APTS - 7500 BELLERIVE DR	CHESTNUT HILL APTS - 7500 BELLERIVE DR
Lanier MS	BRIMRIDGE LN & MYSTIC SHORES LN	BRIMRIDGE LN & MYSTIC SHORES LN
Lanier MS	HSLJ - 3503 COYLE ST	HSLJ - 3503 Coyle St (General Stop)
Lanier MS	Montabella at Oak Forest - 4000 W 34th St	Montabella at Oak Forest - 4000 W 34th St
Lanier MS	TIDWELL ESTATES APTS - 1200 TIDWELL RD	TIDWELL ESTATES APTS - 1200 TIDWELL RD
Law ES	ALMEDA ES - 14226 ALMEDA SCHOOL RD	ALMEDA ES - 14226 ALMEDA SCHOOL RD
Lawson MS	SETTEGAST HEIGHTS VILLAGE APTS - 7373 N WAYSIDE DR	SETTEGAST HEIGHTS VILLAGE APTS - 7373 N WAYSIDE DR
Leland YMCPA	LAS AMERICAS MS - 6501 BELLAIRE BLVD	LAS AMERICAS MS - 6501 BELLAIRE BLVD
Leland YMCPA	HELMS ES - 503 W 21ST ST	HELMS ES - 503 W 21ST ST
Long Acad	8807 BISSONNET ST, Houston, TX 77074	8807 BISSONNET ST, Houston, TX 77074
Long Acad	OATES RD & PANDORA DR	OATES RD & PANDORA DR
Long Acad	3502 Mangum Road	3502 Mangum Road
Longfellow ES	93rd Street & Manchester Street	93rd Street & Manchester Street
Madison HS	JACKSON HILL APTS - 320 JACKSON HILL	JACKSON HILL APTS - 320 JACKSON HILL
Madison HS	MICKEY LELAND COLLEGE PREP - 1700 GREGG ST	MICKEY LELAND COLLEGE PREP - 1700 GREGG ST
Madison HS	EAST EARLY COLLEGE HS - 220 N MILBY ST	EAST EARLY COLLEGE HS - 220 N MILBY ST
Madison HS	LANTRIP ES - 100 TELEPHONE RD	LANTRIP ES - 100 TELEPHONE RD
Madison HS	Silver Star Apartment Homes - 3200 MANGUM RD	Silver Star Apartment Homes - 3200 MANGUM RD
Mandarin Immersion Magnet	THE TODDLER HOUSE - 6606 W 43rd ST, 77092	THE TODDLER HOUSE - 6606 W 43rd ST, 77092
Milby HS	Rhobell Street & Deanna Street	Rhobell Street & Deanna Street
Milby HS	Extended Stay America Houston Westchase - 2424 W SAM HOUSTON PKWY	Extended Stay America Houston Westchase - 2424 W SAM HOUSTON PKWY
Milby HS	Gables Citywalk - 2828 GREENBRIAR DR, Houston	Gables Citywalk - 2828 GREENBRIAR DR, Houston
Navarro MS	HILLIARD ES - 8115 E HOUSTON RD	HILLIARD ES - 8115 E HOUSTON RD
North Forest HS	MAPLE LEAF PARK - 5800 LEEDALE ST	MAPLE LEAF PARK - 5800 LEEDALE ST
North Forest HS	KNOB MOUNTIAN TRL & N WAYSIDE DR	KNOB MOUNTIAN TRL & N WAYSIDE DR
North Forest HS	ANGEL RIDGE APTS - 8600 STERLINGSHIRE ST	ANGEL RIDGE APTS - 8600 STERLINGSHIRE ST

North Forest HS	ROBERTS ES - 6000 GREENBRIAR DR	ROBERTS ES - 6000 GREENBRIAR DR
North Forest HS	VILLAS ON THE GREEN - 9603 HOMESTEAD RD	VILLAS ON THE GREEN - 9603 HOMESTEAD RD
North Forest HS	PARK AT VOSS APTS - 2424 S VOSS RD	PARK AT VOSS APTS - 2424 S VOSS RD
North Forest HS	GREGORY LINCOLN K 8 - 1101 TAFT ST	GREGORY LINCOLN K 8 - 1101 TAFT ST
North Forest HS	ECC LAURENZO	ECC LAURENZO
North Forest HS	Dunlavy Street & Vassar Street	Dunlavy Street & Vassar Street
North Forest HS	DE CHAUMES ES - 155 COOPER RD	DE CHAUMES ES - 155 COOPER RD
North Forest HS	BELLERIVE DR & BONHOMME RD	BELLERIVE DR & BONHOMME RD
North Forest HS	ENERGIZED ECC - 7419 ASHCROFT DRIVE	ENERGIZED ECC - 7419 ASHCROFT DRIVE
North Forest HS	HOGG MS - 1100 MERRILL ST	HOGG MS - 1100 MERRILL ST
North Forest HS	CORNELIUS ES - 7475 WESTOVER ST.	CORNELIUS ES - 7475 WESTOVER ST.
North Forest HS	BROOKDALE VILLAGE APT -6113 GULF FWY	BROOKDALE VILLAGE APT -6113 GULF FWY
North Forest HS	ARABIC IMMERSION - 4001 STANFORD ST	ARABIC IMMERSION - 4001 STANFORD ST
North Forest HS	Crosstimbers St & Lavender St	Crosstimbers St & Lavender St
North Forest HS	BRAIRGROVE ES - 6145 SAN FELIPE ST	BRAIRGROVE ES - 6145 SAN FELIPE ST
North Forest HS	San Saba Street & Argonne Street	San Saba Street & Argonne Street
North Forest HS	Peaceful Rest Baptist - 3304 Cavalcade Street	Peaceful Rest Baptist - 3304 Cavalcade Street
North Forest HS	HARBOR TOWN CONDO - 6602 HARBOR TOWN DR, Houston, 77036	HARBOR TOWN CONDO - 6602 HARBOR TOWN DR, Houston, 77036
North Forest HS	KELLEY ST & TORREON ST	KELLEY ST & TORREON ST
North Forest HS	BERTWOOD ST & WEAVER RD	BERTWOOD ST & WEAVER RD
North Forest HS	PORT HOUSTON ES - 1800 MCCARTY ST	PORT HOUSTON ES - 1800 MCCARTY ST
North Forest HS	ERBY ST & S WAYSIDE DR	ERBY ST & S WAYSIDE DR
Northside HS	FONDE PARK - 5379 HANSFORD AVE	FONDE PARK - 5379 HANSFORD AVE
Oates ES	OLD STABLE RD & PIN OAK PARK	OLD STABLE RD & PIN OAK PARK
Parker ES	CORNER STONE COMMUNITY CENTER - 2575 REED RD	CORNER STONE COMMUNITY CENTER - 2575 REED RD
Pershing MS	CLINTON PARK - 200 MISSISSIPPI ST	CLINTON PARK - 200 MISSISSIPPI ST
Pershing MS	Oakmoor Apartments - 11900 OAKMOOR PKWY	Oakmoor Apartments - 11900 OAKMOOR PKWY
Pershing MS	LAW ES - 12401 S COAST DR	LAW ES - 12401 S COAST DR
Pershing MS	LANIER MS - 2600 WOODHEAD ST	LANIER MS - 2600 WOODHEAD ST
Pershing MS	SHERWOOD LN & VOLLMER RD	SHERWOOD LN & VOLLMER RD
Pershing MS	Grayridge Apartments - 5621 BISSENET ST	Grayridge Apartments - 5621 BISSENET ST
Pershing MS	BOOKER T WASHINGTON HS - 4204 YALE ST	BOOKER T WASHINGTON HS - 4204 YALE ST
Pershing MS	ROOSEVELT ES - 6700 FULTON ST	ROOSEVELT ES - 6700 FULTON ST
Pin Oak MS	7506 Clarewood Drive	7506 Clarewood Drive
Pin Oak MS	Longview Street & Harris Street	Longview Street & Harris Street
Pin Oak MS	LOS ARCOS APT - 11315 FONDREN RD	LOS ARCOS APT - 11315 FONDREN RD
Pin Oak MS	7721 Alameda-Genoa Road	7721 Alameda-Genoa Road
Pleasantville ES	BROOKDALE VILLAGE APT -6113 GULF FWY	BROOKDALE VILLAGE APT -6113 GULF FWY
Poe ES	Circuit Apartments- 2425 CAPITOL ST, Houston	Circuit Apartments- 2425 CAPITOL ST, Houston
Reagan Ed Ctr PK-8	West Sunforest Drive & Lost Forest Drive	West Sunforest Drive & Lost Forest Drive
Reagan Ed Ctr PK-8	AVENUE B & PALMETTO ST	AVENUE B & PALMETTO ST
Reagan Ed Ctr PK-8	Towne Park Village	Towne Park Village
Reagan Ed Ctr PK-8	SUTTON ES - 7204 ALBACORE	SUTTON ES - 7204 ALBACORE
Reagan Ed Ctr PK-8	KENNEDY ES - 400 VICTORIA DR	KENNEDY ES - 400 VICTORIA DR
Reagan Ed Ctr PK-8	ENERGY INSTITUTE HS - 3501 SOUTHMORE BLVD	ENERGY INSTITUTE HS - 3501 SOUTHMORE BLVD
Revere MS	SUGAR GROVE ACADEMY - 8405 BONHOMME RD	SUGAR GROVE ACADEMY - 8405 BONHOMME RD

Revere MS	Ingersoll Street & Lancashire Drive	Ingersoll Street & Lancashire Drive
Reynolds ES	Bayou View Apartments 2800 CARROLTON ST, Houston, TX 77023	Bayou View Apartments 2800 CARROLTON ST, Houston, TX 77023
Reynolds ES	2200 S WAYSIDE DR, Houston, TX 77023	2200 S WAYSIDE DR, Houston, TX 77023
Reynolds ES	Galavista Apartments - 6922 S LOOP E	Galavista Apartments - 6922 S LOOP E
Rice School PK-8	6425 S GESSNER RD, Houston	6425 S GESSNER RD, Houston
Rice School PK-8	ATTUCKS MS-4330 Bellfort Ave	ATTUCKS MS-4330 Bellfort Ave
Rice School PK-8	Kimble Street & Dover Street	Kimble Street & Dover Street
Rogers T H	NORTHSIDE HS - 1101 QUITMAN ST	NORTHSIDE HS - 1101 QUITMAN ST
Scarborough HS	THOMPSON ES - 6121 TIERWESTER ST	THOMPSON ES - 6121 TIERWESTER ST
Scarborough HS	DOGAN ES - 4202 LIBERTY RD	DOGAN ES - 4202 LIBERTY RD
Scarborough HS	Post Oak Park East - 1911 POST OAK PARK DR, Houston	Post Oak Park East - 1911 POST OAK PARK DR, Houston
Scarborough HS	Austin HS - 1700 Dumble St, Houston, TX 77023	Austin HS - 1700 Dumble St, Houston, TX 77023
Scarborough HS	LONGFELLOW ES - 3617 NORRIS DR	LONGFELLOW ES - 3617 NORRIS DR
Scarborough HS	55 FIFTY AT NORTHWEST CROSSING APTS - 5550 BINGLE RD	55 FIFTY AT NORTHWEST CROSSING APTS - 5550 BINGLE RD
School at St. George ES	RED ES - 4520 TONAWANDA DR	RED ES - 4520 TONAWANDA DR
School at St. George ES	MCGOWEN ES - 6820 HOMESTEAD RD	MCGOWEN ES - 6820 HOMESTEAD RD
School at St. George ES	BURDINE ST & FROSTY BROOK DR	BURDINE ST & FROSTY BROOK DR
Shadydale ES	PARK AT BELLAIRE APTS - 6333 CHIMNEY ROCK RD	PARK AT BELLAIRE APTS - 6333 CHIMNEY ROCK RD
Shadydale ES	SQUATTY LYONS PARK - 1452 CROMWELL ST	SQUATTY LYONS PARK - 1452 CROMWELL ST
Shadydale ES	CROCKETT ES - 2112 CROCKETT ST	CROCKETT ES - 2112 CROCKETT ST
Shadydale ES	COLUMNS ON 59 APARTMENTS - 2828 COLLINGSWORTH ST	COLUMNS ON 59 APARTMENTS - 2828 COLLINGSWORTH ST
Shadydale ES	Dodson Lake Park 4107 LAURA KOPPE RD, Houston, TX 77093	Dodson Lake Park 4107 LAURA KOPPE RD, Houston, TX 77093
Shadydale ES	GALLEGOS ES - 7415 HARRISBURG BLVD	GALLEGOS ES - 7415 HARRISBURG BLVD
Shadydale ES	MANCHESTER SQUARE APTS - 7111 MANCHESTER ST	MANCHESTER SQUARE APTS - 7111 MANCHESTER ST
Sharpstown HS	LEVY PARK - 3801 EASTSIDE ST	LEVY PARK - 3801 EASTSIDE ST
Sharpstown HS	4137 West Bellfort Street	4137 West Bellfort Street
Sharpstown HS	Viridian Design District	Viridian Design District
Sharpstown HS	Emerson ES - 9533 Skyline Dr	Emerson ES - 9533 Skyline Dr
Sharpstown Intl	Marquis on Pin Oak - 4848 PIN OAK PARK, Houston, 77081	Marquis on Pin Oak - 4848 PIN OAK PARK, Houston, 77081
Sinclair ES	FLEMING MS - 4800 COLLINGSWORTH ST	FLEMING MS - 4800 COLLINGSWORTH ST
Smith ES	GUSTINE LN & SAPLING WAY	GUSTINE LN & SAPLING WAY
Smith ES	HARTFIELD ES - 5001 PERRY ST	HARTFIELD ES - 5001 PERRY ST
Smith ES	Unique Avenue RTC	Unique Avenue RTC
Smith ES	WEST UNIVERSITY ES - 3756 UNIVERSITY BLVD	WEST UNIVERSITY ES - 3756 UNIVERSITY BLVD
Smith ES	SUMMIT AT BENNINGTON - 6767 BENNINGTON RD	SUMMIT AT BENNINGTON - 6767 BENNINGTON RD
Smith ES	MESA DR & SAN CARLOS ST	MESA DR & SAN CARLOS ST
Smith ES	DURHAM ES - 4803 BRINKMAN ST	DURHAM ES - 4803 BRINKMAN ST
Smith ES	ROSEWOOD PARK - 8200 DARIEN ST	ROSEWOOD PARK - 8200 DARIEN ST
Smith ES	BROOKSIDE GARDENS APTS - 3525 S SAM HOUSTON PKY E	BROOKSIDE GARDENS APTS - 3525 S SAM HOUSTON PKY E
Smith ES	PIN OAK MS - 4601 GLENMONT ST	PIN OAK MS - 4601 GLENMONT ST
Smith ES	CAMBY PARK DR & COGBURN PARK DR	CAMBY PARK DR & COGBURN PARK DR
Smith ES	Apartments at 2632 YORKTOWN ST, Houston, 77056	Apartments at 2632 YORKTOWN ST, Houston, 77056
Smith ES	MADING ES - 8511 CRESTMONT ST	MADING ES - 8511 CRESTMONT ST
Smith ES	MACGREGOR ES - 4801 LA BRANCH ST	MACGREGOR ES - 4801 LA BRANCH ST
Smith ES	PHOENIX DR & COLONNADE DR	PHOENIX DR & COLONNADE DR
Smith ES	COVENTRY NORTH APTS - 2510 BEATTY	COVENTRY NORTH APTS - 2510 BEATTY

Smith ES	MCLAIN BLVD & GREGORY BLVD	MCLAIN BLVD & GREGORY BLVD
Smith ES	SUMMERFIELD APTS - 7614 S GESSNER RD	SUMMERFIELD APTS - 7614 S GESSNER RD
Smith ES	HENDERSON NQ ES - 701 Solo Street	HENDERSON NQ ES - 701 Solo Street
Smith ES	MEYER FOREST APARTMENTS - 9701 MEYER FOREST DR, Houston,	MEYER FOREST APARTMENTS - 9701 MEYER FOREST DR, Houston, 77096
Smith ES	5900 Bissonnet Street	5900 Bissonnet Street
Smith ES	8330 Carvel Apartments - 8330 CARVEL LN	8330 Carvel Apartments - 8330 CARVEL LN
South EC HS	BLANCHARD HILL LN & REGAL OAKS BEND LN	BLANCHARD HILL LN & REGAL OAKS BEND LN
South EC HS	MADISON HS - 13719 WHITE HEATHER DR	MADISON HS - 13719 WHITE HEATHER DR
South EC HS	FURMAN RD & SWINGLE RD	FURMAN RD & SWINGLE RD
South EC HS	BASTIAN ES - 5051 BELLFORT AVE	BASTIAN ES - 5051 BELLFORT AVE
South EC HS	JONES HS - 7414 ST LO RD	JONES HS - 7414 ST LO RD
South EC HS	Lakecrest Village Apts - 9393 TIDWELL RD	Lakecrest Village Apts - 9393 TIDWELL RD
South EC HS	Houston Housing Authority Kelly Village - 3118 Green St	Houston Housing Authority Kelly Village - 3118 Green St
South EC HS	VERDE FOREST PARK	VERDE FOREST PARK
South EC HS	North Shady Creek Drive & Straight Creek Drive & North Shady Cr	North Shady Creek Drive & Straight Creek Drive & North Shady Creek Court
South EC HS	The Retreat at Stafford - 12750 STAFFORD RD	The Retreat at Stafford - 12750 STAFFORD RD
South EC HS	JR HARRIS ES - 801 BROADWAY	JR HARRIS ES - 801 BROADWAY
South EC HS	OAK FOREST ES - 1401 W 43RD ST	OAK FOREST ES - 1401 W 43RD ST
Sterling HS	Victoria Villa - 5720 GLENMONT DR	Victoria Villa - 5720 GLENMONT DR
Sterling HS	BENAVIDEZ ES - 6262 GULFTON ST	BENAVIDEZ ES - 6262 GULFTON ST
Sterling HS	Sharpstown Manor Apartments- 7504 CLAREWOOD DR, Houston,	Sharpstown Manor Apartments- 7504 CLAREWOOD DR, Houston, 77036
Stevenson MS	JESSAMINE ST & S RICE AVE	JESSAMINE ST & S RICE AVE
Sugar Grove MS	RUCKER ES - 5201 VINETT ST	RUCKER ES - 5201 VINETT ST
Tanglewood MS	CYPRESS CREEK AT FAYRIDGE APTS - 14155 FAYRIDGE DR	CYPRESS CREEK AT FAYRIDGE APTS - 14155 FAYRIDGE DR
Thomas MS	WOODSON PK-5 - 10720 SOUTHVIEW ST	WOODSON PK-5 - 10720 SOUTHVIEW ST
Walnut Bend ES	STERLINGSHIRE APTS - 9002 STERLINGSHIRE ST	STERLINGSHIRE APTS - 9002 STERLINGSHIRE ST
Waltrip HS	LAMAR HS - 3325 WESTHEIMER RD	LAMAR HS - 3325 WESTHEIMER RD
Waltrip HS	Broadmead at the Med - 2820 BROADMEAD DR	Broadmead at the Med - 2820 BROADMEAD DR
Waltrip HS	Parkford Apartment - 2911 BROADWAY ST	Parkford Apartment - 2911 BROADWAY ST
Waltrip HS	HOMESTEAD RD & KITTRIDGE ST	HOMESTEAD RD & KITTRIDGE ST
Wheatley HS	Apartments at 9707 S GESSNER RD, 77071	Apartments at 9707 S GESSNER RD, 77071
Williams MS	SCHOOL AT ST. GEORGE PLACE - 5430 HIDALGO ST	SCHOOL AT ST. GEORGE PLACE - 5430 HIDALGO ST
Wisdom HS	MEMORIAL ES - 6401 ARNOT	MEMORIAL ES - 6401 ARNOT
Wisdom HS	FURMAN RD & SWINGLE RD	FURMAN RD & SWINGLE RD
Wisdom HS	CROFTON PLACE APTS - 9555 CROFTON ST	CROFTON PLACE APTS - 9555 CROFTON ST
Wisdom HS	HENDERSON JP ES -1800 DISMUKE ST	HENDERSON JP ES -1800 DISMUKE ST
Wisdom HS	LAS PALMAS APTS - 7170 PARKER RD	LAS PALMAS APTS - 7170 PARKER RD
Wisdom HS	KELLING ST & WATERLOO DR	KELLING ST & WATERLOO DR
Wisdom HS	MITCHELL ES - 8050 SPRINGTIME LN	MITCHELL ES - 8050 SPRINGTIME LN
Wisdom HS	DROXFORD DR & W T.C. JESTER BLVD	DROXFORD DR & W T.C. JESTER BLVD
Wisdom HS	JANOWSKI ES - 7500 BAUMAN RD	JANOWSKI ES - 7500 BAUMAN RD
Wisdom HS	WELCH MS -11544 S GESSNER	WELCH MS -11544 S GESSNER
Wisdom HS	CONCORD ES - 5426 Cavalcade Street	CONCORD ES - 5426 Cavalcade Street
Wisdom HS	Roberts ES	Roberts ES
Wisdom HS	CATALINA VILLAGE APTS - 6401 DEL RIO ST	CATALINA VILLAGE APTS - 6401 DEL RIO ST
Worthing HS	WINDSOR VILLAGE ES - 14440 POLO ST	WINDSOR VILLAGE ES - 14440 POLO ST

Worthing HS
Yates HS
Yates HS
Young ES
Young ES
Young ES
YWCPA

Dulcimer Street & Akard Street
THE SUMMIT AT HIRSCH RD APTS - 6603 HIRSCH RD
SANDSTONE ST & ALBACORE DR
SERENITY GARDEN APTS - 7501 CURRY RD
THE SALVATION ARMY JONES - 1603 MCGOWEN ST
THE ATRIUM APTS - 5623 BISSONNET ST
BRYANT RIDGE RD & RIDGECROFT RD

Dulcimer Street & Akard Street
THE SUMMIT AT HIRSCH RD APTS - 6603 HIRSCH RD
SANDSTONE ST & ALBACORE DR
SERENITY GARDEN APTS - 7501 CURRY RD
THE SALVATION ARMY JONES - 1603 MCGOWEN ST
THE ATRIUM APTS - 5623 BISSONNET ST
BRYANT RIDGE RD & RIDGECROFT RD



9/11/2025

13.

Office of the Superintendent of Schools

Office of Organizational Effectiveness

Authority To Negotiate, Execute, And Amend An Interlocal Agreement And/Or Contract With The Texas Department Of Public Safety For School Bus Operator Driver's License And Record Checks

For the Houston Independent School District (HISD), adherence to state regulations governing school bus driver qualifications is essential to ensuring safe, reliable, and compliant transportation operations. Under Transportation Code § 521.022, every driver operating a school bus must hold the appropriate class of driver's license and undergo an annual driving record review by the Texas Department of Public Safety (DPS), which establishes and enforces minimum driver standards.

In accordance with Texas Administrative Code § 14.11, all HISD school bus drivers are required to maintain a valid driver's license with the correct classification for the vehicle they operate. Further, Texas Administrative Code § 14.14 mandates that HISD acting as the employer conducts a complete annual driving record review through DPS and any other states where the driver has been licensed, verifying compliance with state minimum driving record qualifications.

These requirements are both legal obligations and vital operational safeguards, ensuring that HISD's transportation services are provided by qualified, vetted drivers who meet the highest safety standards. This commitment directly supports HISD's mission to deliver safe, dependable transportation for all eligible students every school day.

COST/FUNDING SOURCE(S): TBD

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent of schools or designee to negotiate, execute, and amend an interlocal agreement and/or contract with the Texas DPS to conduct annual driver's license and driving record checks for all HISD school bus operators, effective September 12, 2025.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

14.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Proposed Revisions To Board Policy DBAA(LOCAL), *Employment Requirements And Restrictions: Pre-Employment Reviews*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DBAA(LOCAL), *Employment Requirements and Restrictions: Pre-Employment Reviews*. The changes are recommended to update information.

A copy of DBAA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DBAA (LOCAL), *Employment Requirements and Restrictions: Pre-Employment Reviews*, on second reading, effective September 12, 2025.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
PRE-EMPLOYMENT REVIEWS

DBAA
(LOCAL)

**Disqualifying
Offenses**

The District shall obtain criminal history record information on final candidates for employment and all current employees by notification from Department of Public Safety, Federal Bureau of Investigation, self-disclosures, and/or from the public ~~on an annual basis~~. All District positions have the potential for contact with students. The District shall disqualify from employment a person whose criminal history indicates that the person poses a threat to students or employees. Consistent with business necessity, the District shall also disqualify from employment a person whose criminal history is otherwise inconsistent with the job duties of the position for which the person is being considered.

**Individualized
Assessment**

The District shall perform an individualized assessment of criminal history record information when determining a person's eligibility for employment or continued employment in a specific position. The District shall take into account a variety of factors, including the following:

- The nature of the offense;
- The age of the person when the crime was committed;
- The date of the offense and how much time has elapsed;
- The adjudication of the offense (e.g., whether the person was found guilty by a trier of fact, pled guilty, entered a no contest plea, or received deferred adjudication);
- The nature and responsibilities of the job sought;
- The accuracy of the person's disclosure of ~~his or her~~ their criminal history during the selection process;
- The effect of the conduct on the overall educational environment;
- Whether the offense under the current penal code would be the same degree of offense;
- Any further information provided by the person concerning ~~his or her~~ their criminal history record; and
- Any other information obtained by the District regarding the applicant's/employee's criminal history record.

Arrests

The fact of an arrest alone does not establish that criminal conduct has occurred, and the District shall not disqualify a person based solely on an arrest. The District may make an employment decision based on the conduct underlying the arrest if the conduct makes the person unfit for the position in question.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
PRE-EMPLOYMENT REVIEWS

DBAA
(LOCAL)

Credit History

The District shall obtain credit history information on a candidate for employment only when the credit history is related to the position for which the person is being considered. The District shall comply with the Fair Credit Reporting Act before obtaining a job-related credit history. [See DBAA(LEGAL)]

**Offenses for Which
Exclusion Is Likely**

A record of certain offenses carries a high likelihood that the District will exclude the individual from employment.

Title V, Texas Penal
Code

Persons whose criminal history record shows convictions or pleas of guilty or nolo contendere for offenses under Title V, Texas Penal Code, and specifically offenses requiring registration as a sex offender, (or equivalent offenses under the laws of other states and federal law), and at the time the offenses occurred, the victim of the offense was under 18 years of age or was enrolled in a public school, are presumptively disqualified from employment with the District. Subject to an individualized assessment, the following offenses will likely preclude employment with the District. These offenses include but are not limited to:

- Murder;
- Capital murder;
- Manslaughter;
- Criminally negligent homicide;
- Kidnapping;
- Aggravated kidnapping;
- Smuggling of persons;
- Trafficking of persons;
- Continuous trafficking of persons;
- Continuous sexual abuse of young child or children;
- Indecency with a child;
- Improper relationship between educator and student;
- Sexual assault;
- Aggravated assault;
- Injury to a child, elderly individual, or disabled individual; and
- Abandoning or endangering a child.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
PRE-EMPLOYMENT REVIEWS

DBAA
(LOCAL)

Non-Title V, Texas
Penal Code

Subject to an individualized assessment, the following non-Title V, Texas Penal Code offenses are also presumptively disqualifying [for persons whose criminal history record shows convictions or pleas of guilty or nolo contendere](#):

- Aggravated robbery;
- Any felony where a deadly weapon was used or exhibited;
and
- Any felony related to the manufacture, delivery, or possession of marijuana, a controlled substance, or a dangerous drug, except that any person charged and convicted of felony possession of marijuana, which under current law would be a misdemeanor, shall be considered to have a misdemeanor conviction under this policy.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

15.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Proposed Revisions To Board Policy DC(LOCAL), *Employment Practices*
-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DC(LOCAL), *Employment Practices*. The changes are recommended to update information.

A copy of DC(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DC (LOCAL), *Employment Practices*, on second reading, effective September 12, 2025.

EMPLOYMENT PRACTICES

DC
(LOCAL)

Personnel Duties	The Superintendent or designee shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Employment of All Personnel	The Board delegates to the Superintendent final authority to hire contractual and noncontractual personnel. [See also BJA(LOCAL)]
Preference for Veterans	<p>When applicants are equally qualified for a position, veterans who are discharged from active duty under an honorable discharge shall be extended an interview and, if equally qualified, will receive a hiring preference.</p> <p>[For information related to the evaluation of criminal history records, see the DBAA series.]</p>
Employment Requirements	All employees shall meet the requirements specified by the District for the positions for which they are hired. Exceptions to this provision may be made only by the Superintendent.
Polygraph Tests	Applicants for certain positions may be requested to take a polygraph examination after a tentative offer of employment is made by the District.
Unauthorized Persons on District Premises	No person independently hired by a District employee shall be allowed to perform any tasks or volunteer any duties on District premises without prior approval of the principal, work location supervisor, and/or the Human Resources Department. [See also DH(LOCAL), GKG(LOCAL)]
Exit Interviews	Employees resigning or retiring from the District may be asked to participate in exit interviews.
Resignation or Retirement in Lieu of Termination	An employee who retired or resigned in order to avoid termination shall not be eligible for reemployment with the District. [See also DFE(LOCAL)]
Employment Assistance Prohibited	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See the CJ series for

prohibitions relating to contractors and agents and DH(EXHIBIT)
for the Educators' Code of Ethics.]



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

16.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy DFD(LOCAL), *Termination Of Employment: Hearings Before Hearing Examiner*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DFD(LOCAL), *Termination of Employment: Hearings Before Hearing Examiner*, to include information about rescheduling a hearing.

A copy of Board Policy DFD(LOCAL), *Termination of Employment: Hearings Before Hearing Examiner*, showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DFD (LOCAL), *Termination of Employment: Hearings Before Hearing Examiner*, on second reading, effective September 12, 2025.

TERMINATION OF EMPLOYMENT
HEARINGS BEFORE HEARING EXAMINER

DFD
(LOCAL)

~~Time Limits for Oral
Argument~~

The Board shall consider the hearing examiner's record and recommendation ~~at the first Board meeting for which notice can be posted in compliance with the open meetings laws~~ in accordance with the law. [See DFD(LEGAL)]

Time Limits for Oral
Argument

The Board shall allow ten minutes per party for oral argument. Administration shall be offered the opportunity to present argument first and may use a portion of the designated time for rebuttal after the other party has presented argument.

The Board reserves the right to grant additional time in equal amount to both parties, depending on the complexity of the issues and solely at the Board's discretion.

Requests to
Reschedule
Confirmed Texas
Education Agency
Appeal Dates

All requests to reschedule a confirmed Level Three Texas Education Agency (TEA) appeal date must be submitted to the District's Office of Board Services. The request will be granted only if approved by the District's Office of Legal Services.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

17.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy DGBA(LOCAL),
Personnel-Management Relations: Employee Complaints/Grievances-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DGBA(LOCAL), *Personnel-Management Relations: Employee Complaints/Grievances*.

The proposed revisions are to update cross-references to other policies, to clarify how days are counted in the dispute resolution and complaint processes, and to update the processes. Some of the changes were suggested by the Texas Association of School Boards and others by the HISD administration.

After first reading of the policy revisions on August 14, 2025, information at *General Requirements* was updated to reflect access to the Employee Dispute Resolution Form on the new HISD website.

A copy of DGBA(LOCAL) showing the proposed changes is attached. The changes made after first reading are highlighted.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DGBA (LOCAL) on second reading, effective September 12, 2025.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

**Direct
Communication with
Board Members**

Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.

**Dispute Resolution
Process**

The dispute resolution process provides employees an orderly process for the prompt and equitable resolution of disputes when a concern has not been resolved. The Board intends that, whenever feasible, disputes be resolved at the lowest possible administrative level. This policy shall not be construed to create new or additional rights beyond those granted by Board policy or law.

Definitions

For purposes of this policy, "days" shall mean ~~calendar~~ District business days unless otherwise noted in this policy. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

For the purposes of this policy, "Superintendent" shall mean the Superintendent or designee.

For the purposes of this policy, "employee" shall mean a current or former employee of the District.

The terms "dispute," "complaint," and "grievance" shall have the same meaning. A dispute under this policy may include, but shall not be limited to, any of the following:

1. Grievances concerning an employee's wages, hours, or conditions of work, including employment status.
2. Specific allegations of discrimination or harassment in employment on the basis of marital status, sexual orientation, gender identity, and/or gender expression.
3. Specific allegations of unlawful discrimination, such as discrimination based on veteran status or retaliation on the basis of the employee's exercise of constitutional rights, including but not limited to, political affiliation.
4. Whistleblower complaints.

**Other Complaint
Processes**

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with the DIA series.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with [the](#) DIA [series](#).
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with [the](#) DIA [series](#).
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the](#) CKE [series](#).
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees	The principal shall inform employees of this policy through appropriate publications.
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint. [See DG(LEGAL)]
Whistleblower Complaints	<p>Employees who allege adverse employment action in retaliation for reporting a violation of law to an appropriate authority shall initiate a dispute resolution process under this policy within the time specified by law. [See DG(LEGAL)]</p> <p>The complaint shall first be filed in accordance with the alternative entry into the dispute resolution process, provided below. Timelines for the employee and the District set out in this policy may be shortened to enable the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]</p>
Complaints Against Supervisors	Complaints alleging a supervisor's violation of law may be made to the next line supervisor who is in vertical alignment with the supervisor against whom the complaint is brought. A complaint alleging a violation of law by the Superintendent may be made to the chief human resources officer under the alternative entry process specified in this policy.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

**General
Requirements**

The dispute resolution form, which is available in English and Spanish on from the Employee Relations Department's website, must specify the individual harm alleged. An employee is prohibited from bringing separate or serial grievances regarding the same event or action. All time limits shall be strictly complied with unless modified by mutual consent. Costs of any dispute shall be paid by the party incurring them.

Consolidation

When the Superintendent determines that two or more individual concerns are sufficiently similar in nature and remedy to permit their resolution through one proceeding, ~~he or she~~ the Superintendent may consolidate the disputes.

**Representation at
Dispute Resolution
Conferences**

An employee shall be entitled to representation at any and all meetings that directly relate to the issues that are being addressed in the dispute resolution process. An employee may represent ~~himself or herself~~ themselves or be represented by an individual of ~~his or her~~ their choosing. The representative may participate in person, ~~or~~ by telephone conference call, or virtually if available. An employee may not designate a representative who claims the right to strike.

Time Frames

The primary purpose of the dispute resolution process is the resolution of concerns in an expeditious manner. The time frames set forth at each level of the process are maximums and, whenever possible, the decision-maker should render a decision or resolution within a shorter period of time.

All time frames shall be counted in ~~calendar~~ business days, the first day commencing on the next ~~calendar~~ business day after the event triggering the time frame. Time frames shall not include days that are Districtwide designated holidays.

Although the employee may not file a separate grievance for failure of the administration to comply with established time frames under this policy, upon notification by the grievant or ~~his or her~~ the grievant's representative, if it is found that an administrator has failed to meet a designated timeline, the Superintendent or designee shall issue written administrative directives to a responsible party. The grievant may seek the relief for the lack of compliance with the time frames as set forth below for each step of the process.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date

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	<p>of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint may be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One or Level Two conferences.</p> <p>A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiled is within the designated time for filing. However, no complaint form that has a completed Statement of Concern section and a Remedy Requested section of the form shall be dismissed for failure to submit relevant documentation.</p>
Scheduling Conferences	<p>All conferences shall take place during normal District business hours. All participants, including witnesses, shall be released from regular duties and shall suffer no loss of pay or other benefits if, and only if, they receive prior approval from their immediate supervisor. To minimize disruption in the workplace, the supervisor shall work with the hearing officer, the grievant, and the administration, as necessary, to manage the release of employees who are participants in the conference.</p>
Audio Recording	<p>As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place. If the grievant records the conference, then the supervisor or administrator may also record the conference.</p>
Mutual Agreement of the Parties	<p>The parties involved may mutually consent to modify the procedures as may be necessary to accomplish the goal of resolving disputes in the most efficient and expeditious manner possible.</p>
Withdrawal	<p>An employee may withdraw a dispute at any time. Once withdrawn, a dispute may not be reopened.</p> <p>Unless modified by written mutual consent, a dispute shall be deemed withdrawn if an employee fails to pursue the dispute or is otherwise deemed to be unreasonably protracting the process, including failure to attend a scheduled Level One or Level Two conference and/or Level Three hearing.</p>

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It is expected that an employee will participate in each phase of the dispute resolution process. Therefore, if the employee is unable to attend any phase of the dispute resolution process, the employee must provide written notification of the employee's intent not to attend the conference or hearing. In the case of a Level One or Level Two conference, such notice shall be given to the hearing officer and the District's representative at least 48 hours prior to the start of the conference. In the case of a Level Three hearing, such notice shall be given to the Board President and the District's representative at least 48 hours prior to the start of the hearing.

~~Each side shall be allowed a maximum of two resets of a Level One or Level Two conference or Level Three hearing twice. If the Level One or Level Two conference or Level Three hearing does not take place after a second reset requested by the grievant, the grievance will be deemed withdrawn, and the dispute may not be reopened.~~

~~If the employee desires a representative to appear on the employee's behalf, either in person or via telephone, the notice shall contain a statement indicating that the representative is authorized to proceed with the conference or hearing in the employee's absence. Failure to attend a hearing without the prior notification described above will be deemed a withdrawal of the grievance. Once withdrawn, a dispute cannot be reopened.~~

**Informal Resolution
of Concerns**

Whenever feasible, the Board encourages employees to present and discuss their concerns and complaints through informal conferences with their supervisor, principal, other appropriate campus administrator, and/or department manager or supervisor.

When informal discussions are not feasible and/or fail to resolve the concern or dispute, the employee may obtain a dispute resolution form from the school department or chief schools office, as appropriate, from the Office of Human Resources or by accessing the District's website. The employee may file a request for the formal process described below.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

The formal process shall consist of Levels One and Two, which are closed to the public. No members of the public may attend except the designated representative. A Level Three presentation to the Board shall be held during a properly posted Board meeting. The determination of whether the hearing shall be opened to the public or held in closed session is within the discretion of the Board, except that the hearing shall be held in closed session upon request

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by the employee who is the grievant in the dispute. The only exception to the grievant's election to hold the hearing in closed session shall be when the employee against whom the complaint or a charge is brought makes a written request for an open hearing, in which case the hearing shall be opened to the public.

Level One

An individual who has been unable to informally resolve a concern/dispute about a wage, hour, or condition of work may initiate a formal dispute. The individual shall file a formal dispute by submitting a completed dispute resolution form within 30 ~~calendar~~ days from the date of the alleged action/decision that forms the basis of the concern/dispute and in accordance with the calculation of time frames as set forth above. If the employee did not learn of the action until a later date, the time shall be counted from the date a reasonable person should have learned of the action/decision through reasonable diligence and in accordance with the calculation of time frames as set forth above.

The completed form must clearly state the dispute regarding an issue of wages, hours, or conditions of work. The form must also clearly state a valid remedy that a supervisor may lawfully grant. A form may be rejected on the grounds that it is not a valid dispute of wages, hours, or conditions of work or that no valid remedy has been stated or may be granted for the alleged act/decision.

The completed dispute resolution form shall be filed with the principal/department head/work location supervisor who has direct supervision of that particular employee.

The immediate supervisor, or other appropriate administrator or designated supervisor assigned to hold the Level One conference, shall schedule a conference with the employee within ~~ten~~ ~~seven~~ ~~calendar~~ days ~~after~~ ~~of~~ receipt of the completed dispute resolution form in accordance with the calculation of time frames as set forth above. If the employee is represented by an attorney, the Level One hearing officer shall initiate the scheduling process within ten days of the date of receipt of the dispute resolution form in accordance with the calculation of time frames as set forth above. The duty to initiate scheduling of the Level One conference, for purposes of following prescribed timelines, is fulfilled by the District's Office of Legal Services contacting the employee's attorney, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time, with mutual effort to convene the conference within a prescribed time frame.

The conference is not an evidentiary or due process hearing. The conference is an informal conference for the sole purpose of discussing and resolving concerns or disputes of an employee with respect to wages, hours, or conditions of work.

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There shall be no cross-examination of any witnesses, nor shall this conference in any way resemble an evidentiary hearing. Each side shall simply make presentations to the supervisor or the person assigned to hold the Level One conference within the time restrictions set by that person.

After considering the matters presented at the conference and any other information ~~he or she~~ the supervisor or other person assigned to conduct the Level One conference believes to be relevant to the dispute, ~~the supervisor or other~~ that person ~~assigned to conduct the Level One conference~~ shall issue a decision or resolution with respect to the dispute held by the employee. The decision/resolution shall be rendered within ~~no later than ten seven calendar~~ days from the date of the conference in accordance with the calculation of time frames as set out above. The decision/resolution shall be provided to the employee on the original dispute resolution form filed by the employee, with attachments, as appropriate.

Level Two

In the event the employee is not satisfied with the decision/resolution of the Level One hearing officer, or if the administration fails to meet the designated time frame for either scheduling a conference or rendering a decision within the allotted time frame, the employee may appeal the dispute to Level Two of the dispute resolution process. If the employee does not have the original dispute resolution form, ~~he or she~~ the employee may substitute a true and correct copy of the same for filing at Level Two.

An employee must file the appeal within ten ~~seven calendar~~ days of receipt of the decision/resolution. If the administration's timeline to issue the decision/resolution passes, an employee shall have ten ~~seven calendar~~ days from the date the decision/resolution was due to file ~~his or her~~ an appeal. The appeal must be filed with the next line supervisor who is in vertical alignment with the supervisor hearing the dispute at Level One, and a copy must be sent to the Superintendent's designee.

The timelines at Level Two shall run from the date the appeal request is received by the Superintendent's designee. The Superintendent's designee, in consultation with the Superintendent's appropriate direct report, shall identify the Level Two hearing officer, who may or may not be a current District employee. The Level Two hearing officer shall initiate the ~~schedule a~~ conference scheduling process within ten ~~calendar~~ days of the date of receipt of the dispute resolution form in accordance with the calculation of time frames as set forth above. The Level Two hearing officer shall have satisfied ~~his or her~~ their duty to ~~scheduling~~ schedule the conference, for purposes of following prescribed timelines, by contacting or having the appropriate Employee Relations personnel contact

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the employee or ~~his or her~~ their representative, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time, with mutual effort to convene the conference within a prescribed time frame. If the employee's representative is an attorney, the Level Two hearing officer duty to schedule the conference shall be satisfied, for purposes of following prescribed timelines, by the assigned District attorney contacting the employee's attorney, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time.

If the employee who filed the dispute is unable to attend or cannot secure the representation of choice for the scheduled conference date and time, the Level Two hearing officer shall convene the conference at a mutually agreed-upon date and time.

The conference is not an evidentiary or due process hearing; it is an informal conference for the sole purpose of resolving concerns or disputes brought up by an employee with respect to wages, hours, or conditions of work. The conference shall be recorded by a court reporter paid for by the District. The employee shall be allotted a specific amount of time to present ~~his or her~~ concerns. The employee may also present witnesses and may submit any available documentation. The administration shall be allotted the same amount of time to present its position and shall be allowed to present witnesses and submit any documentation on the issues addressed at the conference.

There shall be no cross-examination of witnesses, nor shall this conference in any way resemble an evidentiary hearing. Each side shall simply make presentations to the Level Two hearing officer within the time restrictions set by the Level Two hearing officer.

The Level Two hearing officer, after considering the matters presented at the conference and any other information ~~he or she~~ the officer may have, shall arrive at a decision or resolution regarding the dispute. The decision/resolution shall be rendered no later than ~~ten seven calendar~~ days from the date on which the Level Two hearing officer receives the transcript of the conference in accordance with the calculation of time frames as set forth above. The decision shall be provided to the employee and the administration and/or their representatives on the original dispute resolution form filed by the grievant or as an affixed attachment to that document. The decision shall be deemed rendered upon confirmation of delivery via facsimile or electronic transmission, with the original to follow, or by proof of mailing of the original document.

Level Three

If either the administration or the employee is not satisfied with the decision/resolution of the Level Two hearing officer, either party may appeal the dispute to Level Three of the dispute resolution

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process. Additionally, if a decision/resolution is not rendered within the allotted time frame following receipt of the transcript of the conference by the Level Two hearing officer, the employee may appeal to Level Three. No appeal to Level Three may be initiated by the administration without consulting with the Office of [Legal Services](#) ~~the General Counsel~~.

The Board shall not conduct a Level Three hearing until after a Level Two hearing has been convened and a transcript of the hearing is available for the Board's review.

The appeal to the Board shall be filed within ~~ten~~ [seven](#) calendar days of the decision/resolution. If the Level Two hearing officer's timeline to issue the decision/resolution passes, an employee shall have ~~ten~~ [seven](#) calendar days from the day the decision/resolution was due to file ~~his or her~~ [an](#) appeal. An appeal shall be filed by forwarding the original dispute resolution form or a true and correct copy, including all attachments and decisions rendered, to the Board Services Office, Level One of the Houston ISD's Hattie Mae White Education Support Center. A Level Three hearing request form or a cover letter addressed to the Board President containing a clear request for a hearing must accompany the dispute form, attachments, and decisions rendered to date.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

~~The Board shall attempt to hear the dispute within 30 calendar days of its receipt, but the Board is not required to hear the dispute within that time frame.~~ Board Services will make a reasonable effort to schedule complaints in the order they are submitted, in a timely manner. Rescheduling requests must be submitted in writing by the attorney or representative at least 48 hours in advance. A representative may appear on behalf of the grievant, but the grievant must appear in person. If the grievant fails to appear in person, the matter will not proceed. Both parties, the employee, and the administration representative shall make oral arguments before the Board within time restrictions set by the Board. An appeal to the Board shall be based on the record developed at Level Two. No new documents may be submitted by the employee or the administration as part of the proceedings before the Board. In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of any Level Three presentation it allows. Any Level Three presentation, including the presentation by

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the employee or the employee's representative, any presentation from the administration or its representative, and questions from the Board with responses shall be recorded by audio recording, video/audio recording, or court reporter, at the discretion of the District.

After hearing and considering the concern of the employee or the administration and the response by the other party, the Board may choose to issue a disposition of the dispute or not to act on it. If the Board chooses to issue a disposition, it shall be done in writing, no later than at the next regularly scheduled Board meeting. The disposition shall be addressed to the employee and to the administration or its representative.

**Alternative Entry into
the Formal Dispute
Resolution Process**

An alternative method for entry into the formal dispute resolution process shall be used to address:

1. Concerns that are not under the authority of an employee's immediate supervisor;
2. If an employee is dissatisfied with the result of an investigation concerning specific good-faith allegations of unlawful discrimination on the basis of race, color, religion, sex (including allegations of sexual harassment), national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression; or
3. The employee exercising ~~his or her~~ constitutional rights.

Concerns of this nature shall specify the individual harm being alleged.

If the employee believes that the alternative entry into the dispute resolution process is appropriate for issues other than those stated in the previous paragraph, the employee shall transmit the dispute resolution form directly to the chief human resources officer, and a copy shall be sent to the employee's immediate supervisor. The chief human resources officer or designee shall determine whether the dispute presented should enter at Level One or Level Two of the dispute resolution process, as well as the appropriate administrator to hear and resolve the dispute. The chief human resources officer or designee shall have five business days from the date the dispute is received to inform both the employee and the hearing officer identified to hear and resolve the dispute, in writing, the procedural entry level for that dispute and the hearing officer for that level, in accordance with the calculation of time frames as set forth above.

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Notification from the chief human resources officer or designee to the named hearing officer shall include the original dispute resolution form or a true and correct copy of the same.

Receipt of notification by the hearing officer shall trigger time frames for the designated level of the grievance process in accordance with the calculation of time frames as set forth above, except that the time frame to contact the employee or ~~his or her~~ the employee's representative to schedule a hearing shall not exceed 14 ~~calendar~~ days from the date that the dispute was filed with the chief human resources officer. The dispute shall proceed using the timelines and procedures for the relevant level as outlined above.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

18.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Proposed Revisions To Board Policy DH(LOCAL), *Employee Standards Of Conduct*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DH(LOCAL), *Employee Standards of Conduct*. The changes are recommended to update information.

A copy of DH(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DH (LOCAL), *Employee Standards of Conduct*, on second reading, effective September 12, 2025.

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Definitions

For purposes of defining prohibited conduct, the following shall apply:

- “Immorality” is conduct that the Board determines is not in conformity with the accepted principles of right and wrong behavior or that the Board determines is contrary to the moral standards that are accepted within the District.
- “Moral turpitude” is an act of baseness, vileness, or depravity in the private or social duties that a person owes another member of society in general and that is contrary to the accepted rule of right and duty between persons. Examples include but shall not be limited to: theft, attempted theft, swindling, forgery, indecency with a minor, prostitution, and the like.
- “Workplace” is defined as the site for performance of work done in connection with all assignments or duties of one’s employment with the District, including any District building or premise; any District-owned or District-approved vehicle, including any vehicle used to transport students to and from school or school activities; or any off-school property during any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event where students are under the jurisdiction of the District.
- “Electronic media” includes all forms of digital media, such as text messaging, instant messaging, electronic mail (email), and internet and social media. Electronic media also includes all forms of telecommunications, such as landlines, cell phones, and web-based applications.
- “Electronic communication” means any communication facilitated by the use of any wired or wireless technology via the internet or any other electronic media. The term includes communication facilitated by the use of a telephone, email, instant messaging, videoconferencing, or webcam.
- “Social media” covers web-based, interactive communication between individuals, organizations, or communities, which includes but is not limited to web logs (e.g., blogs, electronic forums such as chat rooms, video-sharing websites (e.g., YouTube, Vimeo), editorial comments posted on the internet, and social networking sites including, but not limited to Facebook, Twitter, Google+, Instagram, LinkedIn, Wikispace, and Edmodo.
- “User” is defined as a District employee or District contractor using computers, internet and social media, email, chat

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rooms, text messaging, instant messaging, and other forms of electronic communications or equipment for which the District has administrative responsibility. It also applies to any equipment that uses the District's network to access online resources.

General Guidelines

Employees shall be courteous to one another and the public, working together in a cooperative spirit to serve the best interests of the District. All District employees shall be expected to adhere to the standards of conduct set out in the *Educators' Code of Ethics*. [See DH(EXHIBIT)]

All District employees shall attend ethics training at least once every two years. The Office of Ethics and Compliance shall monitor participation in the training and maintain certification of successful completion for all employees in accordance with the District's records retention policy.

Employees wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA(LOCAL)]

E-Rate Matters

In the case of E-Rate matters, refer to governance provided at CAA.

Employee Responsibilities

Every employee shall be responsible for:

1. Arriving at work on time every day and following attendance procedures;
2. Satisfactorily completing the duties as specified by the job description and/or contract, if any;
3. Relating to colleagues and supervisors with respect, courtesy, and in a professional manner;
4. Spending the workday on work-related activities to the exclusion of personal business;
5. Dressing in a manner that is appropriate for the job assignment, that reflects positively on the District, and that includes the use of all issued safety equipment;
6. Recognizing that employment with the District is not guaranteed, but is dependent on employee performance, budget, and need;
7. Following the established rules of behavior for the District and society in general as defined by local, state, and federal laws;
8. Conducting their duties in a safe manner, following the District's general safety policies and department rules regarding proper use of approved safety equipment and apparel; and

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9. Following the directives of the supervisor.

**Violations of
Standards of
Conduct**

Employees shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to their status as District employees. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

**Discrimination,
Harassment, or
Abuse**

District employees shall work, supervise others, or be supervised in a work environment free of discrimination, harassment, and abuse. Accordingly, the use of discriminatory remarks and/or epithets regarding an employee's race, sex, age, color, religion, ancestry, handicap or disability, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or national origin shall not be permitted. Employees shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees, as defined at DIA.
2. Students, as defined at FFH. [See FFG regarding child abuse and neglect.]

While acting in the course of their employment, employees shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law [to the Texas Department of Family and Protective Services \(TDFPS\)/Child Protective Services \(CPS\) and law enforcement within 24 hours](#). [See FFG]

Workplace Bullying

The District considers workplace bullying to be unacceptable and will not tolerate it under any circumstances.

Workplace bullying is defined as engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs in the workplace that:

1. Has the effect or will have the effect of physically harming another employee, damaging the employee's property, or placing the employee in reasonable fear of harm to the employee's person or of damage to the employee's property;
2. Is sufficiently severe, persistent, and pervasive that the action or threat creates an intimidating, threatening, or abusive work environment for the employee;

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3. Exploits an imbalance of power between the employee perpetrator and the employee victim through written or verbal expression or physical conduct; or
4. Interferes with the victim's employment or substantially disrupts the operation of the work location.

Workplace bullying does not include the legitimate exercise of employee management, including task assignment, employee coaching, and work-related employee discipline.

Allegations of workplace bullying shall be handled in accordance with DIA3(REGULATION).

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DIA and FFH]

As required by law, the District shall notify the parent(s)/guardian(s) of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Freedom of Speech

The First Amendment of the United States Constitution prohibits the government from creating law that abridges the freedom of speech. Under Article 1, Section 8 of the Texas Constitution, every person shall be at liberty to speak, write, or publish their opinions on any subject, being responsible for the abuse of that privilege; and no law shall ever pass curtailing the liberty of speech. This policy is not intended to abrogate any individual's state and federal constitutional right to free speech on matters of public concern or to inhibit an employee's right to participate in political affairs in the employee's community, state, or nation as provided under Education Code 21.407(b). These rights must be exercised responsibly and within the context of the District's right to maintain and secure an effective and efficient workplace and school operations free from disruptions that detract from the District's objective of educating children.

Electronic Communication

The District recognizes the powerful impact that electronic communication and social media can have on education. The user participation and sharing of information inherent in these media can be beneficial to students and teachers; and when used responsibly and safely, they may be effectively integrated into the educational environment to support traditional instruction.

Use with Students

In accordance with administrative regulations, a certified or licensed employee, or any other employee designated in writing by

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the Superintendent or designee, may use electronic communication with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. For specific procedures on the following, see the administrative regulation [see DH5(REGULATION)]:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Procedures for establishing professional media sites, limitations to communicating with students, content restrictions, administrative monitoring and review, privacy issues, adherence to applicable laws and policies, and site accessibility to parents and administrators.

Each employee shall continue to comply with the applicable state and federal laws, local policies, administrative regulations, and the Code of Ethics and Standards for Texas Educators including:

- Compliance with the Public Information Act and the Family Educational Rights and Privacy Act (FERPA), including retention and confidentiality of student records; [See CPC and FL]
- Copyright law; and [See CY]
- Technology resources. [See CQ]

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

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An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

Each employee shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform their job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify their supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose their personal email address or personal phone number to a student.

Safety Requirements

All employees shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. [See [the CKE series](#)]
2. A District employee who holds a Texas handgun license stores a handgun, or other firearm, or ammunition in a locked, privately owned or leased motor vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun, or other firearm, or ammunition is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Tobacco [and Nicotine Products](#) and E-Cigarettes

An employee ~~shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~ [is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or](#)

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while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing within ten days if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Responsibility to Report Charges below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall ~~receive a copy of~~ have access to this policy via the District's website.

Drug Testing

All employees are subject to reasonable suspicion testing for alcohol and/or drug use. [See DHE(LOCAL)]

An employee who tests positive for prohibited drugs and/or alcohol shall be subject to termination, except when an employee voluntarily admits to alcohol or illegal drug use and commences counseling or rehabilitation prior to an event that leads to the initiation of any alcohol or drug testing. Such an employee must thereafter refrain from using alcohol and/or illegal drugs.

[See also DI(EXHIBIT) for Drug-Free Workplace Requirements and DHE(LOCAL) for alcohol and drug testing]

**Unauthorized
Persons on District
Premises**

A District employee shall not bring their own relative, personal aide, or hired helper to assist the employee in the performance of duties on District premises or at school-sponsored activities without prior approval from the principal/work location supervisor and/or Human Resources Department. [See also DC(LOCAL) and GKG(LOCAL)]

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for their assignment, and in accordance with any additional standards established by their supervisor and approved by the Superintendent.

Money Lending

The District prohibits loans made by one employee to another with the intent of collecting interest.

**Annual Criminal
History Record
Check**

~~An annual criminal background check shall be conducted on all active personnel who do not have electronic fingerprints on file with the Texas Department of Public Safety.~~

**Review Meeting
Committee**

A review ~~committee~~ meeting will assess the records of employees found to have criminal records that may bar them from continued employment in the District. The ~~committee~~ meeting shall use the standards for reviewing employees and applicants as set out in DC16(REGULATION).

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

**Criminal History
Record Check ~~Prior
to Promotion or
Transfer~~**

~~A criminal background check shall be conducted on all employees prior to any promotion or transfer to an administrator position, on a campus or within the central office, or as determined by the Superintendent's direct report.~~

Employees shall disclose a prior record when requested to do so at the time of employment. Failure to do so ~~shall~~ may result in termination of employment.

**Responsibility to
Report Charges**

Employees are required to notify the District within ten days should they be charged with, convicted of, granted deferred adjudication for, or entered ~~ed~~ a plea of nolo contendere to any felony or any misdemeanor involving moral turpitude. This notification must be made in writing to the ~~custodian of records in the Human Resources~~ Background Department. Failure to do so ~~could~~ may result in termination of employment.

**Reassignment
Pending Final
Disposition**

An employee shall be subject to being temporarily reassigned when the District becomes aware of any pending charge, previous conviction, or deferred adjudication. The decision to reassign an employee shall be made ~~by the appropriate direct report to the Superintendent or designee~~ in accordance with relevant District policies and protocols.

**Determination Upon
Final Disposition**

A determination regarding what action, if any, to take will be made after the final disposition of the pending charge(s) or, in the case of a conviction or deferred adjudication, after a recommendation is made ~~during to the senior manager, Human Resources (HR) Operations, by the criminal history review committee meeting~~. In the case of an employee, the final disposition of pending charges means a conviction, deferred adjudication, or dismissal of the charges. An employee's completion of probation or other sentencing is not required for a final disposition by the District.

**Reports of
Misconduct**

~~In its Declaration of Beliefs and Visions, the Board expressed its strong confidence in and appreciation for District personnel. The Board desires to provide a uniform system that adequately addresses the needs and concerns of all District employees.~~ The Board ~~therefore~~ encourages employees and others connected with the District to bring forward reports in the form of complaints, comments, and suggestions in order to maintain effective and efficient operations, free from disruptions that detract from the District's main objective of educating children.

This policy applies not only to District employees but is also available to parents, students, patrons of the District, and the general public.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

The Board recognizes that there are existing resources through which reports can be made and resolved. These resources include the Employee Hotline, the Employee Assistance Program, the Equal Employment Opportunity, ~~Professional Standards~~ Employee Relations, District Police, and Internal Affairs Departments, as well as other appropriate law enforcement authorities. The Board has ~~designated~~ appointed the designee in the senior manager, HR Employee Relations Department, as the clearinghouse for all reports of wrongdoing and for the coordination of resolutions.

Effective Date

~~This policy shall be effective as of the adoption date, October 15, 2021.~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

19.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Proposed Revisions To Board Policy DN(LOCAL), *Performance Appraisal*
-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DN(LOCAL), *Performance Appraisal*. The changes are recommended to align with updated implementation of evaluation systems for staff.

A copy of DN(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DN (LOCAL), *Performance Appraisal*, on second reading, effective September 12, 2025.

PERFORMANCE APPRAISAL

DN
(LOCAL)

General Principles	All non-teachers and other professional employees who work 20 standard hours or more per week shall be annually appraised in the performance of their duties and shall be provided assistance to improve job performance. The appraisal policies and regulations, annual Board-approved appraisal calendars, and District manuals shall govern the employee evaluation and appraisal system consistent with the general principles set out below.
Definition—Other Professional Employees	Other professional employees shall include school counselors, nurses, librarians, magnet coordinators, social workers, central office professionals, and other campus employees who are not appraised in the Texas Teacher Evaluation and Support System (T-TESS), Principal Supervisor Appraisal System (PSAS), or the School Leader Appraisal System (SLAS) <u>Teacher Excellence System (TES), Leader Excellence and Development (LEAD), or the Executive Director Appraisal System (EDAS)</u> .
Criteria	The employee's performance of assigned duties and other job-related criteria shall provide the basis for the employee's appraisal. Employees shall be informed of the criteria on which they will be appraised at the beginning of the appraisal year.
Annual Appraisal Training	All appraisers of non-teacher employees and all non-teacher employees shall participate in initial appraisal training and in an annual update appraisal training if available thereafter.
Goal-Setting and Beginning-of-Year Conference	Employees shall participate in a goal-setting conference at the beginning of the appraisal year with their assigned appraiser. Each employee shall develop an individual professional development plan that focuses on professional growth targets.
Performance Review	Appraisal ratings shall be based on the appraisal instrument and cumulative performance data gathered by supervisors throughout the year. Employees participating in the annual appraisal process shall have an end-of-year conference to discuss the written appraisal and may have as many conferences about performance of duties as the appraiser deems necessary or as requested by the employee.
New Hires to the District	An employee who was hired within 90 days of the end of the appraisal period shall not have an annual appraisal. [Refer to the annual Board-approved appraisal calendar.]
Missed Deadlines	In the event an appraisal deadline is missed by either the employee or appraiser, the appraiser shall document the reason in a memorandum to the employee and a copy shall be sent to the appraiser's manager. The appraisal process shall continue. A missed deadline shall not invalidate an appraisal document.

PERFORMANCE APPRAISAL

DN
(LOCAL)

Standard Hours Change	An employee whose standard hours increase to 20 hours or more per week prior to 90 days until the end of the appraisal period shall be appraised. An employee whose standard hours increase to 20 hours or more per week within the 90 days until the end of the appraisal period shall not be appraised.
Employee Position Change	An employee whose position changes to a non-teacher position any time before the end of the appraisal period shall be appraised on the Non-Teacher Appraisal System.
Documentation and Records	Official appraisal records shall be maintained throughout a person's employment with the District as outlined in the District's Records Management Manuals.
Confidentiality	A document evaluating the performance of a teacher or administrator shall be confidential.
Employee Copy	All employees shall receive a copy of their annual appraisal.
Individual Professional Development Plan	Every non-teacher employee shall have an Individual Professional Development Plan (IPDP) that sets a path for professional growth. The plan shall be developed collaboratively with the non-teacher employee and their appraiser near the beginning of the appraisal period and revisited as necessary throughout the year.
Prescriptive Plan for Assistance	An appraiser may place an employee on a Prescriptive Plan for Assistance (PPA) at any time when performance or behavior becomes a concern as evidenced by observations, work products, and behavior aligned to the appraisal expectations. The PPA shall outline the areas for improvement identified by the appraiser, and specific developmental activities within the employee's plan shall be monitored.
Third-Party Input	The appraiser shall verify and document third-party information that the appraiser and/or employee want to use as cumulative data. Any documentation that will influence the employee's annual appraisal ratings must be shared in writing with the employee within ten working days of the appraiser's knowledge of the occurrence. A parent or legal guardian must sign if the initiating party is under 18 years of age.
Employee Response	Employees may submit a written response or rebuttal to their appraiser within ten working days of receipt of a written document. The appraiser will attach the employee's written response to the appraisal document.
Application of Assessment Systems	All aspects of the appraisal systems shall be applied consistently and fairly to all employees. When an employee feels that any one of these procedures has been misapplied, a dispute may be filed in

PERFORMANCE APPRAISAL

DN
(LOCAL)

accordance with the Dispute Resolution Process at DGBA(LOCAL). However, unless the procedure in question was maliciously misapplied, applied in bad faith, or not applied by an appraiser, such misapplication or failure to follow the procedures shall not prevent or be any impediment to the Board or the Superintendent changing any employee's employment status under the terms of the employment contracts, if applicable, and state and federal laws.

Complaints

Employees may present complaints regarding the evaluation and appraisal process in accordance with the District's Dispute Resolution Process. [See DGBA(LOCAL)]

Effective Date

~~This policy shall be effective as of the adoption date, February 11, 2022.~~



Consent Agenda

4400 WEST 18TH STREET
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9/11/2025

20.

Office of the Superintendent of Schools

Office of Academics

Approval Of Proposed Revisions To Board Policy DNA(LOCAL), Performance Appraisal: Evaluation Of Teachers-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DNA(LOCAL), *Performance Appraisal: Evaluation of Teachers*. The changes are recommended to align with updated implementation of evaluation systems for teachers and campus administrators.

A copy of DNA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DNA (LOCAL), *Performance Appraisal: Evaluation of Teachers*, on second reading, effective September 12, 2025.

PERFORMANCE APPRAISAL
EVALUATION OF TEACHERS

DNA
(LOCAL)

**Appraisal System
and Process**

The formal appraisal of District teachers shall be in accordance with a local appraisal system developed in compliance with statutory provisions and state rules.

**General
Requirements**

District teachers shall be appraised annually as specified by the District evaluation system established by the Superintendent and administration. The Superintendent will specify how the evaluation system will be implemented and the timeline for appraisals in an evaluation manual and DNA(REGULATION) prior to the start of each evaluation period.

Components of the appraisal system shall ensure that teachers receive appropriate guidance and feedback and, in addition to the components described in the remainder of this policy, may include, but are not limited to, a written self-assessment, formal and informal observations, classroom walk-throughs, student learning indicators, and conferences. The appraisal process shall produce a summative performance report for the teacher, ~~signed~~ acknowledged electronically by the teacher ~~and appraiser~~, and maintained as specified in the District's Records Management manual.

Appraisers

~~All teachers shall be assigned a primary appraiser.~~ Appraisers shall be school-based administrators or other individuals who meet eligibility requirements, as specified in DNA(REGULATION), and who have undergone the requisite appraiser training and certification provided by the District.

Certification

Before conducting an appraisal, an appraiser shall be certified by the District. Periodic appraiser recertification and training shall be required.

Annual Training

Teachers shall participate in initial or update appraisal training annually as specified in the evaluation manual.

It is the teacher's responsibility to complete appraisal training annually. Failure to complete the appraisal training shall not impede the appraisal process.

Missed Deadlines

In the event an appraisal deadline is missed by either the teacher or the appraiser, the appraiser shall document the reason in a memorandum to the teacher and a copy shall be sent to the building principal. The appraisal process shall continue. A missed deadline shall not invalidate an appraisal document.

**Application of
Assessment
Systems**

All aspects of the appraisal systems shall be applied consistently and fairly to all employees. When an employee feels that any one of these procedures has been misapplied to them, a dispute may be filed in accordance with the Dispute Resolution Process at DGBA(LOCAL). However, unless the procedure in question was maliciously misapplied, applied in bad faith, or not applied by an

PERFORMANCE APPRAISAL
EVALUATION OF TEACHERS

DNA
(LOCAL)

appraiser, such misapplication or failure to follow the procedures shall not prevent or be any impediment to the Board or the Superintendent changing any employee's employment status under the terms of the employment contracts, if applicable, and state and federal laws.

Complaints

Employees may present complaints regarding the evaluation and appraisal process in accordance with the District's Dispute Resolution Process. [See DGBA(LOCAL)]



Consent Agenda

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21.

Office of the Superintendent of Schools

Office of Academics

Approval Of Proposed Revisions To Board Policy DNB(LOCAL), Performance Appraisal: Evaluation Of Campus Administrators-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DNB(LOCAL), *Performance Appraisal: Evaluation of Campus Administrators*. The changes are recommended to align with updated implementation of evaluation systems for teachers and campus administrators.

A copy of DNB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy DNB (LOCAL), *Performance Appraisal: Evaluation of Campus Administrators*, on second reading, effective September 12, 2025.

PERFORMANCE APPRAISAL
EVALUATION OF CAMPUS ADMINISTRATORS

DNB
(LOCAL)

General Principles	School leaders and other professional employees shall participate in the appraisal process on an annual basis as specified by the District evaluation system established by the Superintendent and administration. The Superintendent will specify how the evaluation system will be implemented and the timeline for appraisals in the evaluation manual and DNB(REGULATION) prior to the start of each evaluation period.
Employment Decisions	When relevant to the decision, written evaluations of a professional employee's performance, as documented to date, and any other information the administration determines to be appropriate shall be considered in decisions affecting contract status.
Exception	Written evaluations and other evaluative information need not be considered prior to a decision to terminate a probationary contract or a certified administrative performance contract at the end of the contract term.
Definition	<p>Other professional employees are defined as:</p> <ul style="list-style-type: none">• School Leaders, <u>including</u>— principals <u>and</u>, assistant principals, and deans;• School counselors;• Nurses;• Librarians;• Magnet coordinators;• Social workers; and• Other professional employees who are not serving as a teachers of record.
School Leader Appraisal Criteria	<p>School leader appraisals shall include, but not be limited to, the following criteria:</p> <ul style="list-style-type: none">• Student performance;• School performance; and• Teacher <u>Leader</u> effectiveness.
Performance Review of School Leaders	The following requirements shall be followed for the School Leader Appraisal System.
Training	School leaders shall complete initial or update training regarding the appraisal process and procedures annually.

PERFORMANCE APPRAISAL
EVALUATION OF CAMPUS ADMINISTRATORS

DNB
(LOCAL)

It is the school leader's responsibility to complete appraisal training annually. Failure to complete the appraisal training shall not impede the appraisal process.

~~Appraiser
Certification~~

~~School leader appraisers shall complete standardized appraiser certification training prior to conducting appraisals.~~

Missed Deadlines

In the event an appraisal deadline is missed by either the school leader or the appraiser, the appraiser shall document the reason in a memorandum to the school leader and a copy shall be sent to the school leader's supervisor. The appraisal process shall continue. A missed deadline shall not invalidate an appraisal document.

**Documentation and
Records**

Official appraisal records shall be maintained throughout a person's employment with the District as outlined in the District's Records Management Manuals.

**Application of
Assessment
Systems**

All aspects of the appraisal systems shall be applied consistently and fairly to all employees. When an employee feels that any one of these procedures has been misapplied to them, a dispute may be filed in accordance with the Dispute Resolution Process at DGBA(LOCAL). However, unless the procedure in question was maliciously misapplied, applied in bad faith, or not applied by an appraiser, such misapplication or failure to follow the procedures shall not prevent or be any impediment to the Board or the Superintendent changing any employee's employment status under the terms of the employment contracts, if applicable, and state and federal laws.

Complaints

Employees may present complaints regarding the evaluation and appraisal process in accordance with the District's Dispute Resolution Process. [See DGBA(LOCAL)]



Consent Agenda

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9/11/2025

22.

Office of the Superintendent of Schools

Office of Organizational Effectiveness

Approval Of Proposed Revisions To Board Policy EHB(LOCAL), *Curriculum Design: Special Programs*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy EHB(LOCAL), *Curriculum Design: Special Programs*. The changes are recommended to align with the *Texas Dyslexia Handbook*.

A copy of EHB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy EHB (LOCAL), *Curriculum Design: Special Programs*, on second reading, effective September 12, 2025.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules ~~and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test~~ regarding students ~~for~~ with dyslexia and related disorders, including the "Dyslexia Handbook" and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student's admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.



Consent Agenda

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23.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy FNG(LOCAL), *Student Rights And Responsibilities: Student And Parent Complaints/Grievances*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy FNG(LOCAL), *Student Rights and Responsibilities: Student and Parent Complaints/Grievances*.

The proposed revisions are to update cross-references to other policies, to clarify how days are counted in the dispute resolution and complaint processes, and to update the processes in compliance with Senate Bill 12. Some of the changes were suggested by the Texas Association of School Boards, others by the HISD administration.

A copy of FNG(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy FNG (LOCAL)), *Student Rights and Responsibilities: Student and Parent Complaints/Grievances*, on second reading, effective September 12, 2025.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Definitions

Days

For purposes of this policy, “days” shall mean District business days unless otherwise noted in this policy. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business ~~calendar~~ day is “day one.”

Hearings
Committee

The School Board may delegate the authority to hear and decide a grievance to a committee of three or more Board members in accordance with Education Code 26A.001(d).

Superintendent

For the purposes of this policy, “Superintendent” shall mean the Superintendent or designee.

Complaints/
Grievances

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Student, ~~or parent,~~ or person standing in parental relation to a student ~~complaints-grievances~~ shall be filed in accordance with this policy, except as required by the policies listed below. A board member who is a parent or standing in parental relation to a student may file a grievance in accordance with this policy but shall not vote on matters relating to that grievance. Some of these policies require appeals to be submitted in accordance with FNG after the relevant ~~complaint-grievance~~ process:

- ~~Complaints-Grievances~~ alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law, that adversely affects the student [see the FFH series] shall be submitted in accordance with the FFH series.
- ~~Complaints-Grievances~~ concerning dating violence shall be submitted in accordance with the FFH series.
- ~~Complaints-Grievances~~ concerning retaliation related to discrimination and harassment shall be submitted in accordance with the FFH series.
- ~~Complaints-Grievances~~ concerning cyberbullying, bullying, or retaliation related to bullying shall be submitted in accordance with FFI.
- ~~Complaints-Grievances~~ concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
- ~~Complaints-Grievances~~ concerning removal to a disciplinary alternative education program (DAEP) shall be submitted in

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

accordance with FOC and the Student Code of ~~Student~~ Conduct.

- ~~Complaints~~ Grievances concerning expulsion shall be submitted in accordance with FOD and the Student Code of ~~Student~~ Conduct.
- ~~Complaints~~ Grievances concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
- ~~Complaints~~ Grievances within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
- ~~Complaints~~ Grievances within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of or persons standing in parental relation to all students referred to special education.
- ~~Complaints~~ Grievances concerning instructional resources shall be submitted in accordance with the EF series.
- ~~Complaints~~ Grievances concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
- ~~Complaints~~ Grievances concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
- ~~Complaints~~ Grievances concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
- ~~Complaints~~ Grievances concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

**Refusal of Entry to
or Ejection from
District Property**

~~Complaints~~ Grievances to appeal refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the ~~complainant~~ grievant to ad-

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

dress the Board in person within 90 days of filing the initial ~~com-~~
~~plaint-grievance~~, unless the ~~complaint-grievance~~ is resolved before
the Board considers it. [See GKA(LEGAL)]

**Notice to Students,
~~and Parents, and~~
Persons Standing in
Parental Relation to
a Student**

The District shall inform students, ~~and~~ parents, and persons stand-
ing in parental relation to a student of this policy through appropri-
ate District publications.

Guiding Principles

Informal Process

The Board encourages students, ~~and~~ parents, and persons stand-
ing in parental relation to a student to discuss their concerns with
the appropriate teacher, principal, or other campus administrator
who has the authority to address the concerns.

Concerns should be expressed as soon as possible to allow early
resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any
deadlines in this policy, except by mutual written consent.

Formal Process

A student, ~~and~~ parent, or person standing in parental relation to a
student may initiate the formal process described below by timely
filing a written ~~complaint-grievance~~ form. [See FNG(EXHIBIT)]

Even after initiating the formal ~~complaint-grievance~~ process, ~~stu-~~
~~dents-and-parents-grievants~~ are encouraged to seek informal reso-
lution of their concerns. A ~~student-or-parent-grievant~~ whose con-
cerns are resolved may withdraw a formal ~~complaint-grievance~~ at
any time.

The process described in this policy shall not be construed to cre-
ate new or additional rights beyond those granted by law or Board
policy, nor to require a full evidentiary hearing or “mini-trial” at any
level.

Conflict of Interest

A person who is the subject of a grievance shall not be involved in
reviewing that grievance. In such a case, the grievance shall be re-
viewed at a higher level.

Remand

At Level II or Level III, the grievance may be remanded to a lower
level of review to develop a record at any time.

**Freedom from
Retaliation**

Neither the Board nor any District employee shall unlawfully retali-
ate against any ~~student-or-parent-grievant~~ for bringing a concern or
~~complaint-grievance~~.

General Provisions

Filing

~~Complaint-Grievance~~ forms and appeal notices may be filed by
hand-delivery, by electronic communication, including email and
fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if re-
ceived by the appropriate administrator or designee by the close of

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

business on the deadline. However, if a grievance is filed with an incorrect administrator but is otherwise timely, the grievance shall be directed to the appropriate administrator and considered timely. Filings submitted by electronic communication shall be timely filed if they are received on or before the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. The ~~student or parent~~ grievant is expected to participate in each phase of the ~~complaint~~ grievance process. If the ~~student and parent~~ grievants are unable to attend a conference, they must seek prior written approval from the hearing officer to allow a representative to appear at the conference in their place or to seek a postponement of the hearing. Failure to obtain prior written approval shall result in dismissal of the dispute.

Withdrawal

A grievant may withdraw a dispute at any time. Once withdrawn, a dispute may not be reopened.

Unless modified by written mutual consent, a dispute shall be deemed withdrawn if a grievant fails to pursue the dispute or otherwise is deemed to be unreasonably protracting the process, including failure to attend a scheduled Level One or Level Two conference or Level Three hearing. Once withdrawn, a dispute cannot be reopened.

It is expected that a grievant will participate in each phase of the dispute resolution process.

If the grievant desires a representative to appear on the grievant's behalf, either in person or via telephone, the notice shall contain a statement indicating that the representative is authorized to proceed with the conference or hearing in the grievant's absence. Failure to attend a hearing without the prior notification described above will result in dismissal of the grievance. Once withdrawn, a dispute cannot be reopened.

Response

At Levels One and Two, "response" shall mean a written communication to the ~~student or parent~~ grievant from the appropriate administrator. Responses may be hand-delivered or sent by U.S. Mail to the ~~student's or parent's~~ grievant's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Representative

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

“Representative” shall mean any person who or organization that is designated by the ~~student or parent~~ grievant to represent the ~~student or parent~~ grievant in the ~~complaint~~ grievance process. A student may be represented by an adult at any level of the ~~complaint~~ grievance.

The ~~student or parent~~ grievant may designate a representative through written notice to the District at any level of this process. If the ~~student or parent~~ grievant designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.

Consolidating
~~Complaints~~
Grievances

~~Complaints-Grievances~~ arising out of an event or a series of related events shall be addressed in one ~~complaint~~ grievance. A ~~student or parent~~ grievant shall not bring separate or serial ~~complaints~~ grievances arising from any event or series of events that have been or could have been addressed in a previous ~~complaint~~ grievance.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a ~~complaint~~ grievance form or appeal notice is not timely filed, the ~~complaint~~ grievance may be dismissed, on written notice to the ~~student or parent~~ grievant, at any point during the ~~complaint~~ grievance process. The ~~student or parent~~ grievant may appeal the dismissal by seeking review in writing within ~~40-20~~ days from the date of the written dismissal notice, starting at the level at which the ~~complaint~~ grievance was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the ~~complaint~~ grievance.

~~Complaint~~
Grievance and
Appeal Forms

~~Complaints-Grievances~~ and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the ~~complaint~~ grievance should be attached to the ~~complaint~~ grievance form. If the ~~student or parent~~ grievant does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the ~~student or parent~~ grievant unless the ~~student or parent~~ grievant did not know the documents existed before the Level One conference.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

A ~~complaint-grievance~~ or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

~~Complaint-Grievance~~ forms must be filed:

- Within ~~15-60~~ days of the date the ~~student or parent-grievant~~ first knew, or ~~with reasonable diligence should have known,~~ had reason to know of the decision or action giving rise to the ~~complaint or grievance,~~ or, if the grievant sought an informal resolution, the later of:
 - 90 days from the date the grievant first knew or had reason to know of the decision or action giving rise to the grievance; or
 - 30 days from the date on which the district provided information to the grievant regarding how to file the grievance. ~~;-and~~
- With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, ~~students and parents-grievants~~ shall file Level One ~~complaints-grievances~~ with the campus principal or designee.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the ~~complaint-grievance~~ may begin at Level Two following the procedure, including deadlines, for filing the ~~complaint-grievance~~ form at Level One.

If the ~~complaint-grievance~~ is not filed with the appropriate administrator, the receiving administrator must note the date and time the ~~complaint-grievance~~ form was received and immediately forward the ~~complaint-grievance~~ form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the ~~student or parent-grievant~~ within 10 days ~~after receipt of~~ when the ~~written complaint-grievance was~~ filed. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the ~~student or parent-grievant~~ a written response within ~~10-20~~ days following the conference. The written response shall set forth the basis of the decision and include information regarding filing an appeal, including the timeline to appeal under Education Code 26A.002 and Section 7.057, if applicable. In reaching a decision,

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the ~~complaint~~grievance.

Level Two

If the ~~student or parent~~grievant did not receive the relief requested at Level One or if the time for a response has expired, the ~~student or parent~~grievant may request a Level Two conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~10-20~~ days of the date of the written Level One response or, if no response was received, within ~~10-20~~ days of the Level One response deadline. The grievant may supplement the record with additional documents or add additional claims.

~~After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.~~

~~The Level One record shall include:~~

- ~~• The original complaint form and any attachments.~~
- ~~• All other documents submitted by the student or parent at Level One.~~
- ~~• The written response issued at Level One and any attachments.~~
- ~~• All other documents relied upon by the Level One administrator in reaching the Level One decision.~~

~~The Superintendent or designee shall initiate the Level Two hearing scheduling process by contacting both parties within 10 days after the appeal notice is filed to determine availability and a mutually agreed upon date and time for the hearing.~~ The timelines at Level Two shall run from the date the appeal request is received. The Superintendent or designee, in consultation with the Superintendent's appropriate direct report, shall identify the Level Two hearing officer, who may or may not be a current District employee.

~~The conference shall be limited to the issues raised in the FNG Dispute Resolution Form and documents presented at the Level One conference.~~ At the conference, the ~~student or parent~~grievant may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

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STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The conference is not an evidentiary or due process hearing. There shall be no cross-examination of witnesses. The ~~student or parent~~ grievant shall be allotted a specific amount of time to present their concerns. The ~~student or parent~~ grievant may also present witnesses and may submit any available documentation. The administration shall be allotted the same amount of time to present its position and shall be allowed to present witnesses and submit any documentation on the issues addressed at the conference.

The Superintendent or designee shall provide the ~~student or parent~~ grievant a written response within ~~10-20~~ days following ~~the Superintendent or designee's receipt of the court reporter's transcript of~~ the Level Two hearing, unless otherwise mutually agreed upon between the parties and the hearing officer. The written response shall set forth the basis of the decision and include information regarding filing an appeal, including the timeline to appeal under Education Code 26A.002 and Section 7.057, if applicable. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the ~~complaint~~ grievance. In the event the Level Two hearing officer's decision is adverse to the administration, the administration may appeal the decision to Level Three.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

It is expected for the grievant to participate in each phase of the dispute resolution process. Therefore, if the grievant is unable to attend a conference, the grievant must seek prior written approval from the hearing officer to allow a representative to appear at the conference in the grievant's place or to seek a postponement of the hearing. Failure to obtain prior written approval will result in dismissal of the dispute.

Level Three

If the ~~student or parent~~ grievant did not receive the relief requested at Level Two or if the time for a response has expired, the ~~student or parent~~ grievant may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~10-20~~ days of the date of the written Level Two response or, if no response was received, within ~~10-20~~ days of the Level Two response deadline. The grievant may supplement the record with additional documents or add additional claims.

The Board shall not conduct a Level Three hearing until after a Level Two hearing has been convened, and a transcript of the hearing is available for the Board's review. However, the Board

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

shall conduct the Level III hearing within 60 days of the Level II decision.

The Superintendent or designee shall inform the ~~student or parent~~ grievant of the date, time, and place of the Board meeting at which the ~~complaint~~ grievance will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The ~~student or parent~~ grievant may request a copy of the Level Two record.

The Level Two record shall include:

- The Level One record.
- The notice of appeal from Level One to Level Two.
- The written response issued at Level Two and any attachments.
- All other documents relied upon by the administration in reaching the Level Two decision.

~~The appeal shall be limited to the issues and documents considered at Level Two, except that if~~ If at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the ~~student or parent~~ grievant notice of the nature of the evidence at least ~~three~~ five days before the hearing.

The District shall determine whether the ~~complaint~~ grievance will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the ~~student or parent~~ grievant and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the ~~complaint~~ grievance and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the ~~student or parent~~ grievant or the ~~student's~~ grievant's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The Board shall then consider the ~~complaint~~grievance. ~~It may~~ The Board shall give notice of its decision within 30 days following the Level Three hearing ~~orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

24.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy GF(LOCAL), *Public Complaints*
-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy GF(LOCAL), *Public Complaints*.

The proposed revisions are to update cross-references to other policies, to clarify how days are counted in the dispute resolution and complaint processes, and to update the processes. Some of the changes were suggested by the Texas Association of School Boards and others by the HISD administration.

A copy of GF(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy GF (LOCAL), *Public Complaints*, on second reading, effective September 12, 2025.

Definitions

Days

For purposes of this policy, “days” shall mean District business days unless otherwise noted in this policy. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business ~~calendar~~ day is “day one.”

Superintendent

For the purposes of this policy, “Superintendent” shall mean the Superintendent or designee.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process.

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with the CKE series.

Refusal of Entry to or Ejection from District Property

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns and complaints with the appropriate administrator who has the authority to address the concerns.

Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Formal Process

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

An individual may initiate the formal process described below by timely filing a written complaint form. [See GF(EXHIBIT)]

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board

policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

**Freedom From
Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received on or before the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. The grievant is expected to participate in each phase of the complaint process. If the grievant is unable to attend a conference, they must seek prior written approval from the hearing officer to allow a representative to appear at the conference in their place or to seek a postponement of the hearing. Failure to obtain prior written approval shall result in dismissal of the dispute.

Withdrawal

A grievant may withdraw a dispute at any time. Once withdrawn, a dispute may not be reopened.

Unless modified by written mutual consent, a dispute shall be deemed withdrawn if a grievant fails to pursue the dispute or otherwise is deemed to be unreasonably protracting the process, including failure to attend a scheduled Level One or Level Two conference or Level Three hearing. Once withdrawn, a dispute cannot be reopened.

It is expected that a grievant will participate in each phase of the dispute resolution process. Therefore, if the grievant is unable to attend any phase of the dispute resolution process, the grievant must provide written notification of the grievant's intent not to attend the conference or hearing. In the case of a Level One or Level Two conference, such notice shall be given to the hearing officer and the District's representative at least 48 hours prior to the start of the conference. In the case of a Level Three hearing, such notice shall be given to the Board President and the District's representative at least 48 hours prior to the start of the hearing.

PUBLIC COMPLAINTS

GF
(LOCAL)

Response	At Levels One and Two, “response” shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered or sent by U.S. Mail to the individual’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Representative	<p>“Representative” shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.</p> <p>The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not bring separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	Each party shall pay its own costs incurred in the course of the complaint.
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.</p>

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing .

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. If the grievant is represented by an attorney, the Level One hearing officer shall initiate the scheduling process within ten days of the date of receipt of the dispute resolution form in accordance with the calculation of time frames as set forth above. The duty to initiate scheduling of the Level One conference, for purposes of following prescribed timelines, is fulfilled by the District's Office of Legal Services contacting the grievant's attorney, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time, with mutual effort to convene the conference within a prescribed time frame. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, they may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

~~After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.~~

~~The Level One record shall include:~~

- ~~1. The original complaint form and any attachments.~~
- ~~2. All other documents submitted by the individual at Level One.~~
- ~~3. The written response issued at Level One and any attachments.~~
- ~~4. All other documents relied upon by the Level One administrator in reaching the Level One decision.~~

~~The Superintendent or designee shall initiate the Level Two hearing scheduling process by contacting both parties within ten days after the appeal notice is filed to determine availability and a mutually agreed upon date and time for the hearing. The timelines at Level Two shall run from the date the appeal request is received by the Superintendent or designee. The Superintendent or designee, in consultation with the Superintendent's appropriate direct report, shall identify the Level Two hearing officer, who may or may not be a current District employee. The Level Two hearing officer shall initiate the conference scheduling process within ten days of the date of receipt of the dispute resolution form in accordance with the calculation of time frames as set forth above. The Level Two hearing officer shall have satisfied their duty to schedule the Level Two conference, for purposes of following prescribed timelines, by contacting or having the appropriate Employee Relations personnel contact the grievant or their representative, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time, with mutual effort to convene the conference within a prescribed time frame. If the grievant's representative is an attorney, the Level Two hearing officer's duty shall be satisfied, for purposes of following prescribed timelines, by the assigned District attorney contacting the employee's attorney, offering available dates and times for the hearing that shall occur at a mutually agreed-upon time.~~

The conference shall be limited to the issues raised in the GF Dispute Resolution form and documents presented at the Level One

conference. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The conference is not an evidentiary or due process hearing. There shall be no cross-examination of witnesses. The individual shall be allotted a specific amount of time to present their concerns. The individual may also present witnesses and may submit any available documentation. The administration shall be allotted the same amount of time to present its position and shall be allowed to present witnesses and submit any documentation on the issues addressed at the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the Superintendent or designee's receipt of the court reporter's transcript of the Level Two hearing, unless otherwise mutually agreed upon between the parties and the hearing officer. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint. In the event the Level Two hearing officer's decision is adverse to the administration, the administration may appeal the decision to Level Three.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

The grievant is expected to participate in each phase of the dispute resolution process. Therefore, if the grievant fails to attend a conference or hearing, the District will deem the failure to appear a withdrawal of the grievance.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, they may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Board shall not conduct a Level Three hearing until after a Level Two hearing has been convened, and a transcript of the hearing is available for the Board's review.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or their representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Effective Date

~~This policy shall be effective as of the adoption date, December 10, 2021.~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

25.

Office of the School Board

Approval Of Proposed Revisions To Board Policy BE(LOCAL), *Board Meetings*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy BE(LOCAL), *Board Meetings*, to align with changes in state law and to clarify some parts of the policy, including:

- That regular board meetings occur on the second *business* Thursday of the month;
- The posting of meeting notices; and
- The publication of minutes.

A copy of BE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to BE(LOCAL), *Board Meetings*, on first reading, effective September 12, 2025.

BOARD MEETINGS

BE
(LOCAL)

The Board shall hold regularly scheduled meetings and any special or emergency meetings or workshops as it deems necessary. Portions of a meeting where action will not be taken may be conducted with less than a quorum at the discretion of the Board President.

Meeting Place and Time

The notice for a Board meeting shall ~~reflect~~ provide the date, time, and location of the meeting.

Regular Meetings

Regular meetings of the Board shall normally be held on the second business Thursday of each month ~~(except for the month of July)~~ at the time specified in the posted notice for the meeting. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting with proper notice. Regular meetings of the Board shall not be held during the month of July.

Special or
Emergency
Meetings

The Board President shall call special meetings at the Board President's discretion or on request by three members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

Workshops

Workshops may be scheduled as deemed appropriate and may be conducted with less than a quorum at the discretion of the Board President. [See BE(LEGAL)]

Agenda

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Before the official agenda is posted for any meeting, the Superintendent or designee shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. The Board President or designee shall ensure all Board members are notified as to any agenda items withdrawn within 24 hours of such withdrawal.

In reviewing the agenda before posting, the Board President shall ensure that any topics the Board or at least three Board members have requested to be addressed are either on the agenda for the first regular meeting that is at least seven calendar days after the date the Board President receives the request, or on the agenda for a special or emergency meeting if the Board President determines that the item requires immediate consideration and should be communicated to the public in accordance with state law [see BE(LEGAL)].

BOARD MEETINGS

BE
(LOCAL)

Notice to Members	Members of the Board shall be given notice of regular and special meetings at least 72 hours <u>three business days</u> prior to the scheduled time-date of the meeting and at least one hour prior to the time of an emergency meeting.
Closed Meeting	<p>Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.</p> <p>The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]</p>
Order of Business	The order of business for regular Board meetings shall <u>generally</u> be as set out in the agenda accompanying the notice of the meeting. <u>However, the Board may take the agenda items in any order.</u> At the meeting, the order in which posted agenda items are taken may be changed by consent of all Board members present, or at the discretion of the Board President <u>presiding officer</u> .
Rules of Order	The Board shall generally observe the parliamentary procedures found in <i>Robert's Rules of Order, Newly Revised</i> , except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
Voting	Voting shall be by voice vote, show of hands, or electronic voting system, as directed by the Board President. Any member may abstain from voting. [See BDAA(LOCAL) for the Board President's voting rights.]
Board Members' Requests for Information	Requests by Board members for information on the operation of the District shall be addressed to the Superintendent. If the information is not readily available or would require significant administrative staff time to prepare, the Superintendent may refer the request to the full Board at a subsequent meeting, for direction. [See also BBE(LOCAL)]
Minutes	<p>Board action shall be carefully recorded by Board Services staff; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.</p> <p>The official minutes of the Board shall be <u>published and</u> retained on a District webpage after they are approved, <u>in accordance with law</u>.</p>
Discussions and Limitation	Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President

BOARD MEETINGS

BE
(LOCAL)

	<p>shall halt discussion that is not relevant to the business before the Board, or that is redundant.</p> <p>The Board President may impose limitation on discussion and shall halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired.</p>
Conduct During Board Meetings	<p>Persons attending a meeting of the Board shall conduct themselves in an appropriate manner and shall not engage in conduct that disrupts or interferes with the proceedings. Failure to adhere to the required standards of conduct may result in removal of the responsible persons from the premises and may subject such persons to criminal penalties as provided in the Texas Penal Code.</p>
Prohibited Conduct	<p>The following conduct has been determined by the Board to constitute disruptive behavior and is, therefore, prohibited:</p> <ol style="list-style-type: none">1. Possessing a weapon at the meeting;2. Waving or displaying signs, placards, posters, or banners in such a manner as to pose a potential safety hazard or disrupt the proceedings;3. Applauding, booing, cheering, or making other audible expressions of approval or disapproval in such a manner as to disrupt the meeting; or4. Using profane or vulgar language or gestures, including during presentation to, or interaction with, the Board.
Violations	<p>Any violation of the standards of behavior shall result in a warning. Failure to refrain from engaging in the prohibited conduct upon receipt of a warning shall result in removal of the responsible person(s) from the meeting location and may subject such person(s) to criminal penalties as provided in the Texas Penal Code. [See BED]</p>



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

26.

Office of the School Board

Approval Of Proposed Revisions To Board Policy BED(LOCAL), *Board Meetings: Public Participation*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy BED(LOCAL), *Board Meetings: Public Participation*, to align with changes in the Texas Education Code and to clarify some parts of the policy, including:

- The sequence in which public comments are taken; and
- The designation of the Board Services Department.

A copy of BED(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to BED(LOCAL), *Board Meetings: Public Participation*, on first reading, effective September 12, 2025.

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

**Limit on
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

A person may comment as a speaker at a Board meeting regarding any item posted for consideration on an agenda for an open meeting during that meeting. All speakers must register before the meeting in accordance with this policy. Members of the public will be given a choice of speaking in person or by videoconference when registering to speak. In accordance with state law, any person participating remotely must be visible to the Board and the audience.

~~Regular Meetings~~

~~At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.~~

~~Special Meetings~~

~~At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.~~

~~Speakers to
Agenda Items~~

~~A person may comment as a speaker at a Board meeting regarding any item posted for consideration on an agenda for an open meeting during that meeting.~~

~~Hearing of the
Community~~

~~The Hearing of the Community is the portion of a regular Board meeting in which a person wishing to speak regarding any District-related matter not listed on the meeting notice may do so.~~

Timing

Public comment on topics included in a meeting agenda shall occur near the beginning of the meeting. [In accordance with Texas Education Code 26.0071, parents of students enrolled in the Houston Independent School District shall be given the opportunity to present public comment at the beginning of each board meeting.](#) ~~Public comment on topics not included in the meeting agenda shall occur during the Hearing of the Community.~~

Students

Students enrolled in the District shall be heard near the beginning of the meeting and before other speakers, at the discretion of the Board President.

Time Limit

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.

Meeting
Management

Although speakers have a maximum limit of two minutes each, once the number of speakers exceeds 30, speaker time shall be reduced to one minute each. When necessary for effective meeting management or to accommodate large numbers of individuals

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including ~~adjusting when public comment will occur during the meeting~~, reordering agenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Language
Assistance Services

The District provides language assistance services in relation to Board meetings and Board information as required by law. Interpreter assistance can be requested for providing public comment to the Board. Interpretation services shall be provided in Spanish for all regular Board meetings, and for other Board meetings if a written request is made at least 48 hours before the meeting. Persons needing assistance in other languages must make that request in writing at least 48 hours before the Board meeting at which the services are needed. The District will accommodate the request subject to interpreter availability. The Superintendent or designee will make available on the District's website instructions for requesting translation and/or interpretation services. Subject to the meeting management discretion of the presiding officer, as described above, only individuals who use District language assistance services will receive extra time in accordance with BED(LEGAL).

Speaker Registration

A person wishing to speak during a Board meeting may do so by completing the appropriate registration form and submitting it to the ~~Office of~~ Board Services [Department](#) by 12:00 p.m. on the day before the meeting.

Distribution of
Materials

Should any registered speaker wish to distribute handout materials to the Board, the materials shall be provided to the ~~Office of~~ Board Services [Department](#) by 12:00 p.m. on the day before the meeting. Should any registered speaker wish to distribute handout materials to the audience, this shall be done after, not during, the meeting.

Process

Speakers shall be heard [near the beginning of the meeting and](#) prior to or during the Board's consideration of the agenda item upon which they are registered to speak, in the order determined by the presiding officer, except that preference may be given to public officials and students enrolled in the District.

A speaker may not yield unused time to another person. Should there be a speaker who has registered to speak to multiple agenda items, the presiding officer shall direct the speaker to consolidate their comments under the first item on the agenda for which the speaker has registered, and the speaker shall be given a maximum of two minutes to make their consolidated comments.

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

Should a speaker drift from the stated subject, or become disruptive or abusive, the speaker shall be given one warning; if a second warning is required, then the speaker shall forfeit the remaining time allotment for the current meeting, any allotment for any meeting within the next 30 days, and may be removed from the meeting. Speakers are required to follow the rules of behavior specified at BE(LOCAL).

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Awards and
Recognitions**

Most awards and recognitions for achievements of students and employees shall be presented at the campus or department giving rise to the award or recognition. Awards and recognition for major achievements of students, such as national and state awards, may be presented at regular meetings of the Board as the occasions arise for such acknowledgments. Scheduling shall take into consideration the order of business for the meeting as determined by the Board President and the convenience of the persons to be presented.

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If after at least one warning from the presiding officer, any individual continues to disrupt the meeting by words or actions, the presiding officer or designee may request assistance from law enforcement officials to have the individual removed from the meeting.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

27.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Proposed Revisions To Board Policy CE(LOCAL), *Annual Operating Budget*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy CE(LOCAL), *Annual Operating Budget*. The changes are recommended to delete outdated information and information that is covered by CE (LEGAL), and to update the Budget Planning, Budget Hearing, Authorized Expenditures, and Budget Amendments sections.

A copy of CE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy CE (LOCAL), *Annual Operating Budget*, on first reading, effective September 12, 2025.

ANNUAL OPERATING BUDGET

CE
(LOCAL)

Background

~~One of the main focuses of decentralization is to place decision-making authority as close as possible to the teacher and the student. Schools are where the decisions should be made; accordingly, principals must be the leaders of that decision-making process. Long-term instructional planning by each school is essential. As part of the decentralization process, it has been a goal to allow schools to carryover unexpended funds to the next fiscal period.~~

School Carryover Policy

~~Schools shall annually be permitted to carry over unspent funds at the end of a fiscal year. The total amount of carryover for all schools for a fiscal year shall be included as part of the budget adoption process for that fiscal year.~~

~~The administration shall develop guidelines setting forth the rules for determining how much each school can carry over from one fiscal year to the next fiscal year.~~

Fiscal Year

The District shall operate on a fiscal year beginning July 1 and ending June 30.

Budget Planning

[The budget shall be aligned with and developed to achieve the Superintendent's Key Action Plan, thereby connecting financial resources to the District's strategic priorities and goals.](#)

~~Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be a part of each month's activities.~~

Ad Hoc Committees

~~The Superintendent or designee may appoint ad hoc committees to provide a wider expression of community opinion on financial aspects of the school program. The ad hoc committees shall be composed of representative citizens and District personnel. The Superintendent or designee shall define in precise terms the scope of the committee's charge and shall designate the period of time committee members shall serve. The committee shall be dissolved upon completion of its charge or the expiration of the term set by the Superintendent or designee, whichever comes first.~~

Schedules

~~The Superintendent or designee shall supervise the development of a budget calendar and a specific plan for budget preparation. The budget schedule shall include timelines for designated individuals or groups to submit their budget proposals.~~

Preparation of Proposed Budget

~~The budget shall be prepared in accordance with requirements of law and State Board rules and shall include the establishment of~~

ANNUAL OPERATING BUDGET

CE
(LOCAL)

~~revenues and appropriations by fund, which includes but is not limited to the general fund, the child nutrition services fund, and the debt service fund.~~

Budget Hearing

The annual public hearing on the proposed budget shall be an item on the Board's regular June meeting agenda. The registration and hearing of speakers regarding the budget shall be the same as for other agenda item. [See BED(LOCAL)]~~conducted as follows:~~

- ~~1. The Board President shall request at the beginning of the hearing that all persons who desire to speak on the budget give their names to the secretary. Only those who sign in with the secretary shall be heard.~~
- ~~2. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.~~
- ~~3. No officer or employee of the District shall be required to respond to questions from speakers at the hearing.~~

Authorized Expenditures

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee who shall ensure that funds are expended in accordance with the adopted budget.

To maximize the effective use of resources, campuses are encouraged to follow this order of expenditures:

1. Donated funds
2. Grant funds
3. General Fund allocations

Budget Amendments

School funds shall not be expended in any manner other than as provided for in the budget adopted by the Board, but the Board shall have the authority to amend a budget or adopt a supplementary emergency budget to cover necessary unforeseen expenses. Functional amendments to the budget shall be summarized by fund for the General Fund, the Child Nutrition Fund, and the Debt Service Fund by the Budget Office; presented to the Board ~~monthly~~ as needed for ratification and approval; and then filed in accordance with established practice.

Budget Control

~~Primary responsibility for budget control rests with the Superintendent. The director or principal is responsible for controlling and amending his or her budget as needed and ensuring that no expenditure is made unless funds have been properly authorized.~~

ANNUAL OPERATING BUDGET

CE
(LOCAL)

	<p>Funds are properly authorized only when approved by the Board and submitted through the Office of Budget and Financial Planning.</p> <p>Special revenue projects must have approval of the Board as well as the external funding agency and the division office of the District. The administration is authorized to expend up to ten percent of the individual special revenue program budget prior to receipt of notification of the grant award if verbal approval has been given. The Superintendent may authorize expenditure of an amount exceeding ten percent of the budget on an individual approval basis.</p>
Budget to Actual	<p>The Budget Officer or designee shall prepare a quarterly budget to actual report for the General Fund, the Child Nutrition Fund, and the Debt Service Fund and provide to the Board.</p>
Fund Balance Classification	<p>Fund balance classification shall be recorded in accordance with governmental accounting standards as promulgated by the Governmental Accounting Standards Board.</p>
Order of Expenditure	<p>The order of spending and availability of the fund balance shall be to reduce funds from the listed areas in the following order: restricted, committed, assigned, and unassigned. Negative amounts shall not be reported for restricted, committed, or assigned funds.</p>
Definitions	<p>Fund balance shall mean the gross difference between governmental fund assets and liabilities reflected on the balance sheet. Governmental fund assets are those of the general fund, special revenue funds, debt service funds, and capital project funds.</p>
<i>Fund Balance</i>	
<i>Fund Balance of the General Fund</i>	<p>The fund balance of the general fund, one of the governmental fund types, is of primary significance because the general fund is the primary fund, which finances most functions in the District. The fund balance of the general fund shall mean the gross difference between general fund assets and liabilities reflected on the balance sheet.</p> <p>The five classifications of fund balance of the governmental types are as follows:</p> <p>1. Non-spendable fund balance shall mean the portion of the gross fund balance that is not expendable (such as inventories) or is legally earmarked for a specific use (such as the self-funded reserves program).</p> <ul style="list-style-type: none">• Examples of non-spendable fund balance reserves for which fund balance shall not be available for financing general operating expenditures include:<ul style="list-style-type: none">• Inventories; and• Prepaid items.

~~2. **Restricted fund balance** shall include amounts constrained to a specific purpose by the provider, such as a grantor.~~

~~• Examples of restricted fund balances include:~~

~~• Child nutrition programs;~~

~~• Construction programs; and~~

~~• Resources from other granting agencies.~~

~~3. **Committed fund balance** shall mean that portion of the fund balance that is constrained to a specific purpose by the Board.~~

~~• Examples include:~~

~~• Potential litigation, claims, and judgments; and~~

~~• Operating Reserve.~~

~~4. **Assigned fund balance** shall mean that portion of the fund balance that is spendable or available for appropriation but has been tentatively earmarked for some specific purpose by the Superintendent or designee.~~

~~• In current practice, such plans or intent may change and may never be budgeted, or may result in expenditures in future periods of time.~~

~~• Examples include:~~

~~• Outstanding encumbrances;~~

~~• Insurance deductibles;~~

~~• Program start-up costs; and~~

~~• Other legal uses.~~

~~5. **Unassigned fund balance** shall include amounts available for any legal purpose. This portion of the total fund balance in the general fund is available to finance operating expenditures.~~

~~• The unassigned fund balance shall be the difference between the total fund balance and the total of the non-spendable fund balance, restricted fund balance, committed fund balance, and assigned fund balance.~~

**Unassigned Fund
Balance Target**

The District's goal shall be to maintain a yearly minimum unassigned fund balance, as of fiscal year end, of three months of operating expenditures. The formula to calculate the unassigned

ANNUAL OPERATING BUDGET

CE
(LOCAL)

	fund balance minimum is to take the adopted general fund operating expenditures less excess revenue payments and any non-cash expenditures divided by 12 to determine the average monthly expenditure and then multiply by three.
Use	The unassigned fund balance represents funds available for appropriation by the Board of Education. However, these funds are used for any necessary increases in the committed or assigned fund balances and are used to support cash flow needs of the district. The Board recognizes that the unassigned fund balance should be appropriated for non-recurring expenditures as a future revenue source is not guaranteed.
Effective Date	This policy shall be effective as of the adoption date, November 12, 2021.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

28.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Proposed Revisions To Board Policy CH(LOCAL), *Purchasing and Acquisition*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy CH(LOCAL), *Purchasing and Acquisition*. The changes are recommended to update and to clarify various aspects of the purchasing and acquisition process.

A copy of CH(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy CH (LOCAL), *Purchasing and Acquisition*, on first reading, effective September 12, 2025.

PURCHASING AND ACQUISITION

CH
(LOCAL)

Business Assistance

The Business Assistance Department shall actively foster relationships with Historically Underutilized Businesses (HUB) to encourage inclusion in bid opportunities.

In accordance with the District's ~~Supplier Diversity Business Assistance Program~~, the District encourages participation goals for HUB-certified firms in procurements for goods, services, and construction. ~~goal level for minority and women business enterprises (M/WBE) shall be set at 20 percent for purchases, non-professional services, and construction services. For professional service contracts, the goal level shall be set at 35 percent of all contracts over \$1 million.~~

For competitive procurement exceeding \$100,000, the District will establish HUB participation goals of twenty percent for purchases, non-professional services, and construction services, and twenty-five percent for professional services.

~~The Purchasing Services and Business Assistance Departments shall actively foster relationships with minority and women-owned business enterprises to improve the business climate and the quality of life in the community and sound procurement.~~

[See the *Finance Procedures Manual* for additional information regarding purchasing and acquisition.]

Purchasing Authority

The Superintendent or designee shall have the authority to determine the method of purchasing to be used, in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate, and to make budgeted purchases. Board approval is required in the following instances: ~~unless:~~

- The District solicitation purchase costs or aggregates to a cost of at least \$1,000,000 ~~shall require Board approval.~~
- The purchase is associated with a Board-approved cooperative agreement which costs or aggregates to a cost of at least \$1,000,000.
- The purchase is associated with an ~~or~~ intergovernmental agreement ~~“(also known as an interlocal agreement)” which costs or aggregates to a cost of at least \$1,000,000.~~

No employee other than the Superintendent or designee shall be authorized to sign contracts that obligate the District.

The Superintendent and/or designee shall furnish a quarterly report to the Board of all District ~~solicitation~~ purchase costs or aggregates between \$~~250~~100,000 and \$1,000,000.

PURCHASING AND ACQUISITION

CH
(LOCAL)

**Emergency
Purchases**

The Board delegates to the Superintendent authority for approving emergency purchases and/or repairs, provided that any such items are presented to the Board at its next regular scheduled meeting for ratification. [See also CH(LEGAL)]

**Purchases Valued at
or Above \$~~50~~100,000**

All District contracts valued at \$~~50~~100,000 or more shall be made in accordance with the methods permitted by Education Code 44.031(a). [See CH(LEGAL)]

Competitive Bidding

If competitive bidding is chosen as the purchasing method, the Superintendent or designee shall prepare bid specifications. The bid shall be advertised in accordance with Education Code 44.031(g). [See CH(LEGAL)] All bids shall be submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

**Competitive Sealed
Proposals**

If competitive sealed proposals are chosen as the procurement method, the Superintendent or designee shall prepare the request for proposals and/or specifications for items to be purchased. The proposal shall be advertised in accordance with Education Code 44.031(g). All proposals other than those submitted and sealed electronically shall be submitted in sealed envelopes, plainly marked with the name of the proposer and the time of opening. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time for opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

**Electronic Bids or
Proposals**

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules as set forth in Board resolution established rules and criteria for accepting electronic bids or proposals. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Responsibility for
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made

PURCHASING AND ACQUISITION

CH
(LOCAL)

in accordance with adopted Board policy and current administrative procedures. The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control; persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent or designee on a properly drawn and issued purchase order in accordance with administrative regulations.

Personal Purchases

District employees shall not be permitted to purchase supplies or equipment for personal use through the District's business process.

**Change Orders and
Amendments**

A change order allowance or amendment for any contract shall not exceed the cumulative total change order allowance(s) established by state law. If a change order or amendment causes the value of the purchase to exceed \$1,000,000, Board approval is required (per Purchasing Authority, above).

**Sole Source
Contracts**

Prior to entering into sole source negotiations, the Superintendent or designee shall make a determination that sole source goods or services procurement is necessary in accordance with Education Code 44. [See CBB(LEGAL) and CH(LEGAL)]

For sole source purchases greater than \$500,000, notice of the intent to enter into negotiations with the sole source vendor shall be noticed publicly, such as publishing on the District's website and on bid notification forums used by the District for advertising competitive bids, at least seven days prior to presenting the item for Board ~~of Education~~ approval. The notice shall include the title and brief description of the goods or services procured, the name of the proposed vendor, and a summary of the sole source determination.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

29.

Office of the Superintendent of Schools

Office of Academics

Approval Of Proposed Deletion Of Board Policy EA(LOCAL), *Instructional Goals And Objectives*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves deletion of Board Policy EA(LOCAL), *Instructional Goals and Objectives*. The information from EA(LOCAL) is outdated and not required to be in a board policy.

A copy of Board Policy EA(LOCAL), *Instructional Goals and Objectives*, is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES DELETE BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed deletion of Board Policy EA (LOCAL), *Instructional Goals and Objectives*, on first reading, effective September 12, 2025.

INSTRUCTIONAL GOALS AND OBJECTIVES

EA
(LOCAL)

21ST-CENTURY HIGH
SCHOOL-LEARNING
COMMUNITY

The Houston Independent School District pledges to support its high schools in the redesign and development of new structures and processes that will optimize the performance of all students, assuring them a seamless transition into higher education and the 21st-century workforce.

The high school structure, as we currently know it, was originally designed to meet the needs of the industrial economy. Since that time, the economy has evolved into a technology-driven market, which requires students to have new and more advanced knowledge and skills to survive and compete in today's global economy. To meet the challenges of the 21st century, high schools must change in order to graduate students who are effective communicators, self-directed workers and thinkers, effective team members, proficient problem solvers, efficient technology users, responsible citizens, and knowledgeable of world-wide issues.

VISION AND GUIDING
PRINCIPLES

The following principles, based on research and best practices in high school reform, should guide the District's 21st Century High School Learning Community initiative.

I—HIGH
EXPECTATIONS

High schools shall set clear, fair, and high academic and conduct standards. An intellectual vision should be created, shared, and supported by all stakeholders in order to raise expectations for student achievement. There should be collective responsibility from adults and students for student outcomes. The District should provide students with a rigorous academic curriculum that challenges them to learn at high levels, and enables them to enter college or the workforce fully prepared to be successful, without the need for remediation.

II—
PERSONALIZATION

The most powerful use of the public school organizational structure is to set the size of the school learning environment to lower student/adult ratios, at the point where every adult can be expected to know each student personally. High schools should reorganize themselves into smaller units, with the ideal size being 300 students, and provide continuity of care for each student. Where appropriate, students should maintain instructional continuity to enhance mastery, and ideally each student should have a personal adult advocate who advises, supports, and assists the student with his or her academic and personal plans for success. A data management system is needed that provides structures and processes to allow teachers to easily identify and quickly intervene relative to students' individual needs, particularly the critical needs of ninth graders regarding literacy, class retention, and dropout issues. A mentoring system should be offered for students desiring peer support and relationships should be built with parents to engage them in their child's academic experience. College and career

INSTRUCTIONAL GOALS AND OBJECTIVES

EA
(LOCAL)

	<p>counseling programs should provide students with a variety of options to pursue after high school. School leaders should ensure that facilities are clean, attractive, safe, and well equipped.</p>
<p>III—COHERENCY</p>	<p>Teachers must redefine their roles and relationships to create more effective learning environments. They should use a variety of instructional strategies to accommodate individual learning styles to provide students enriched and diverse opportunities to learn, to perform, and to be recognized. They should engage students and help them make connections between what they are learning and real-world experiences. Students should demonstrate an understanding of core subjects through a variety of meaningful assessments, such as project-based learning, portfolios, and exhibitions. High schools should establish relationships with middle schools, higher education, and businesses to enhance student development. These relationships should help to align secondary and higher education curricula and help to ease the transition between high schools and the workforce.</p>
<p>IV—TIME AND RESOURCES</p>	<p>The central office must turn the traditional management pyramid upside down and become an enabler rather than an enforcer. High schools should be empowered to institute flexible allocation of available resources including people, time, facilities, and money. A school schedule should be created that is supportive of the teaching and learning environment. Seat time should no longer be equated with learning; students should have the opportunity to demonstrate what they have learned, and advance to the next level. Time should be provided for students requiring tutorials in core subjects. The school day should allow teachers to have common planning times to collaborate with colleagues.</p>
<p>V—TECHNOLOGY</p>	<p>Technology should be integrated into the teaching and learning process, including the curriculum, instructional process, and assessment. High schools should be equipped with the proper infrastructure needed for effective internal and external communication. The District should provide a Web portal that displays its curriculum and student grade and attendance reports so that anyone, with appropriate authority, can have easy access to this important student data at anytime. The appropriate staff should develop and implement a strategic plan for the use of technology in the school. Continuous training should be provided for the staff so they can stay current on dynamic technological advances.</p>
<p>VI—PROFESSIONAL DEVELOPMENT</p>	<p>All staff should be equipped, empowered, and expected to improve instruction. The District should provide ongoing professional development for principals, teachers, and support staff through on-line instruction and through in-service and workshops. Each teacher should develop a repertoire of instructional strategies to</p>

INSTRUCTIONAL GOALS AND OBJECTIVES

EA
(LOCAL)

~~deploy as appropriate, to meet the individual and collective needs of students. Relationships with business and community organizations will provide principals, teachers, and students opportunities to have hands-on experience with real-world job requirements. Learning communities should be created to allow teachers and support staff to share information for the purpose of improving student achievement. Every year, educators should have a personal development plan that identifies goals and priorities to enhance their knowledge and skills for improving student achievement. High schools should build relationships with higher education to provide teachers and administrators with ideas and opportunities to enhance the education and performance of students.~~

~~VII—LEADERSHIP~~

~~Schools must be responsive to their communities, providing parents and members of the community (and where appropriate, teachers, support staff, and students) with formal, structured input into decision making. High school principals will be evaluated on improvements on the measures listed below. They should also be the primary leaders in staff development by pursuing their own professional growth, including the knowledge required to lead and manage change. Principals should provide the school staff the appropriate tools needed to succeed on the job, as well as provide them opportunities to acquire the professional skills and knowledge needed for advancement. District administrators should exhibit leadership by supporting school principals in their efforts to plan, implement, and sustain long-term school improvement.~~

~~VIII—RESULTS OF THE
21ST CENTURY HIGH
SCHOOL
IMPLEMENTATION
PROCESS~~

~~All high schools will report in benchmarks for each of the following areas and be evaluated in subsequent years on improvements in these measures:~~

- ~~• Lower grade 9 retention rates;~~
- ~~• Lower dropout rates;~~
- ~~• Higher student attendance rates;~~
- ~~• Higher literacy rates with students reading at or above grade level;~~
- ~~• Higher number of students taking the SAT and other college entrance exams;~~
- ~~• Increase in SAT/ACT scores;~~
- ~~• Increase in the number of Texas Scholars;~~
- ~~• Increase in the number of G/T students;~~
- ~~• Increase in the number of students taking AP courses;~~

INSTRUCTIONAL GOALS AND OBJECTIVES

EA
(LOCAL)

- Increase in the number of students passing AP exams;
- Improvement in TAKS scores and pass rates;
- Improvement in end-of-course exam scores and pass rates;
- Higher number of students reporting satisfaction with high schools on student surveys;
- Higher number of students taking dual credit courses;
- Higher number of students attending college;
- Lower number of students requiring remediation as college freshman; and
- Higher number of graduates prepared to successfully enter the workforce.

CURRICULUM AND
INSTRUCTION

The District shall provide a well-balanced curriculum and deliver effective instruction to all students enrolled. The District shall adhere to and comply with statutory mandates and Texas Education Agency guidelines and shall implement local policies in a manner that will enable all students to participate in the educational process and become productive members of society.

The District shall extend learning and ensure a challenging curriculum. In addition, the District shall provide for special populations the necessary modifications in methodologies, pacing, and resources to ensure that appropriate instruction on essential knowledge and skills is delivered and aligned to District expectations.

CURRICULUM
PHILOSOPHY

The District shall strive to provide all students with equal access and opportunities to progress through a curriculum of objectives that set high learning expectations for students in the regular program in prekindergarten-grade 12 and for students with disabilities from preschool to age 21. Curriculum shall be designed, developed, and implemented through the collaborative efforts of all District personnel.

Districtwide curriculum planning shall be coordinated to ensure that the needs of learners are met and that the goals and objectives shall be aimed at giving students the knowledge and skills needed to make informed and reasonable decisions.

The curriculum shall be articulated for prekindergarten through grade 12 and teaching of courses/grades shall be aligned to the curriculum in accordance with the best practices for instruction and for maximum effectiveness. The curriculum shall provide congruency among the written, the taught, and the assessed. The cur-

INSTRUCTIONAL GOALS AND OBJECTIVES

EA
(LOCAL)

	<p>riculum must reflect current research, best practices, and technological advancements across all content areas and all levels. Students with disabilities shall be afforded the same expectations when participating in an instructional program based on their individualized education program (IEP).</p>
<p>CURRICULUM RESPONSIBILITY</p>	<p>The appropriate instructional departments and District office personnel shall work with schools to provide long-term training and ongoing monitoring to ensure implementation of the District's curriculum. It is the responsibility of the teacher, as a facilitator of learning, to plan instruction that ensures that curriculum objectives are taught and that student learning is assessed. The teacher shall use a variety of instructional and assessment strategies with multiple resources to teach and measure the acquisition of those objectives. The teacher may enhance instruction beyond those objectives. It will be the responsibility of the building principal, as instructional leader, to ensure that the required and enriched curriculum objectives are being planned for, taught, and assessed in all content areas at all levels.</p>
<p>CURRICULUM DEVELOPMENT PLAN</p>	<p>The District's curriculum development plan shall address the following aspects:</p> <ol style="list-style-type: none">1. An aligned, written, taught, assessed, and Board-adopted curriculum;2. A periodically reviewed curriculum for all subjects/courses;3. Vertical prekindergarten-grade 12 articulation and horizontal coordination;4. A diversity of materials aligned to the curriculum;5. Staff training and monitoring for delivery of all of the District curriculum; and6. A multifaceted assessment system to make informed curriculum decisions. <p>It is the intent of the District that budget be linked to curriculum priorities and that data-driven decisions be made to provide learning environments supported by adequately trained personnel.</p> <p>The plan will define roles and responsibilities for those involved in curriculum development, and a five-year plan for curriculum development will be implemented to ensure long-range planning. Annual reports on the status of curriculum, curriculum development, implementation, and program effectiveness shall be made to the Board.</p>

~~INSTRUCTIONAL GOALS AND OBJECTIVES~~

EA
(LOCAL)

~~Curriculum frameworks/guides and assessment instruments shall be developed that meet the highest design standards and shall be made available to District personnel, parents, students, and the learning community to promote understanding of the educational scope and sequence of the curriculum.~~

~~The District shall establish a procedure for the addition of new courses so that they adhere to state guidelines and meet the needs of special populations.~~

~~COURSE OFFERINGS,
TIME ALLOTMENTS~~

~~The District shall adhere to TEA guidelines regarding course offerings. All local credit courses, honors courses, innovative courses, and independent study courses shall be submitted for Board approval in accordance with appropriate administrative regulations. A complete listing of all courses offered in the District shall be found in the *Master Catalog of Courses* for the current year.~~

~~SPECIAL PROGRAMS~~

~~The District may operate magnet schools or programs to serve student populations with specialized interests and aptitudes. [See EGA(LOCAL)]~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

30.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District School Board approves revisions to Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*.

The proposed revisions include updates to clarify and streamline the information provided.

A copy of Board Policy DFBB(LOCAL), *Term Contracts: Nonrenewal*, showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy DFBB (LOCAL), *Term Contracts: Nonrenewal*, on first reading, effective September 12, 2025.

Reasons

~~The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law.~~ Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency. [See DFFA([LOCAL](#))]
10. Reduction in force because of a program change. [See DFFB([LOCAL](#))]
11. Termination of a term contract employee resulting from being displaced by a continuing contract employee, when that employee has been identified for reduction in force.
12. Drunkenness or excessive use of alcoholic beverages; illegal use of drugs, hallucinogens, or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
13. The illegal possession, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.

14. Failure to report any arrest, conviction, or deferred adjudication for any felony or any crime involving moral turpitude as required by policy. [See DH]
15. Conviction of a felony or of any crime involving moral turpitude; conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony; or deferred adjudication for a felony or any crime involving moral turpitude. [See DH]
16. Failure to meet the District's standards of professional conduct.
17. Immorality, which is conduct the Board determines is not in conformity with the accepted moral standards of the community encompassed by the District. Immorality is not confined to sexual matters, but includes conduct inconsistent with rectitude, or indicative of corruption, indecency, or depravity.
18. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
19. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
20. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, or the community, impairs or diminishes the employee's effectiveness in the District.
21. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
22. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
23. A significant lack of student progress attributable to the educator.
24. Behavior that presents a danger of physical harm to a student or to other individuals.
25. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
26. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

27. Falsification of records or other documents related to the District's activities.
28. Falsification or omission of required information on an employment application.
29. Intentional or deliberate misrepresentation of facts to a supervisor or other District official in the conduct of District business.
30. Failure to fulfill requirements for state licensure or certification, including passing certification or licensing examinations required by state or federal law or by the District, for the employee's assignment.
31. Failure to maintain licensing and certification requirements, including the completion of required continuing education hours, for the employee's assignment.
32. Failure to complete certification or permit renewal requirements, or failure to fulfill the requirements of a deficiency plan, under an Emergency Permit or a Temporary Classroom Assignment Permit.
33. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
34. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
35. Insufficient student academic growth as reflected by ~~value-added~~ scores.
36. Placement in the excess pool.
37. Any reason constituting good cause for terminating the contract during its term.

Recommendations
from Administration

Administrative recommendations for renewal or proposed nonrenewal of term contracts shall be submitted to the Superintendent. A recommendation for proposed nonrenewal shall be supported by any relevant documentation. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

Superintendent's
Recommendation

The Superintendent shall identify employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. The Board shall consider the reasons in support of the proposed nonrenewal and shall then act on all recommendations. [See

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

DFBB(LEGAL)] Only the Board can rescind a proposed nonrenewal and issue a subsequent contract to the impacted employee. Any issuance of a contract without Board approval is void.

Notice of Proposed
Nonrenewal

After the Board votes to propose nonrenewal, the Superintendent or designee shall deliver written notice of proposed nonrenewal in accordance with law.

If the notice of proposed nonrenewal of a Chapter 21 term contract does not contain a statement of the reason or all the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee notice of all reasons for the proposed nonrenewal at a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

Request for Hearing

Upon receiving notice of proposed nonrenewal for any reason, an employee on a performance contract shall not request a hearing or contest the proposed nonrenewal in any administrative or judicial forum. [See DCE(LOCAL)]

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall file a written request with the commissioner of education, and provide the Board a copy of the request, not later than the 15th day after the date the employee received the notice of proposed nonrenewal.

Hearing Procedures

The hearing shall be conducted by an independent hearing examiner in accordance with the process described at DFD.

Board Decision

Following the hearing, the Board shall take appropriate action in accordance with Chapter 21 of the Education Code and policy DFD.

No Hearing

If the employee fails to request a hearing, the Board shall take the appropriate action and notify the employee in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

31.

Office of the Superintendent of Schools

Office of Academics

Approval Of Proposed Revisions To Board Policy FFAC(LOCAL), *Wellness And Health Services: Medical Treatment*-First Reading

This board item seeks approval of updates to Board Policy FFAC(LOCAL), *Wellness And Health Services: Medical Treatment*.

The proposed changes are to align with Senate Bill 920, which expanded the rules for administering non-prescription, over-the-counter medications in Texas schools. With the passing of Senate Bill 920, school nurses and campus employees may administer such medications without a doctor's order as long as the parent or guardian provides written consent, the medication is unexpired and in its original labeled container, and the dosage requested by the parent or guardian matches the label instructions.

A copy of FFAC(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy FFAC (LOCAL), *Wellness And Health Services: Medical Treatment*, on first reading, effective September 12, 2025.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided
by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, ~~with a physician's order. Nonprescription medication~~ Medication provided must ~~be properly and clearly labeled,~~ include the manufacturer's dosing label, and be provided in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided
by District**

Except as required by law and provided by this policy, the District shall not purchase medication to administer to a student. Medications provided by the District include unassigned epinephrine, unassigned respiratory distress medications, and opioid antagonists.

The Superintendent shall develop administrative regulations addressing acquisition, maintenance, administration, and disposal of these medications in the District, as well as reporting, employee training, and emergency notification requirements. [See FFAC1(REGULATION)]

Epinephrine

This provision shall be applicable to each campus that serves students.

The District authorizes school personnel who have been adequately trained to administer epinephrine in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis. Authorized and trained individuals may administer unassigned epinephrine on campus and while in transit to and from a school event.

Each applicable campus shall have at least one individual who is authorized and trained to administer epinephrine present during all hours a campus is open. "All hours the campus is open" is defined as, at a minimum, during regular on-campus school hours, and

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

	<p>when school personnel are physically on site for school-sponsored activities.</p> <p>The supply of unassigned epinephrine shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer unassigned epinephrine. The supply of unassigned epinephrine while in transit to and from school events will be stored in the possession of the event coordinator.</p>
<p>Unassigned Respiratory Distress Medications</p>	<p>This provision shall be applicable to each campus that serves students.</p> <p>The District authorizes school personnel who have been adequately trained to administer unassigned respiratory distress medications in accordance with law and this policy. Administration of unassigned respiratory distress medications shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing severe respiratory distress.</p> <p>Each applicable campus shall have at least one individual who is authorized and trained to administer unassigned respiratory distress medications present during regular school hours as defined by <i>25 Texas Administrative Code 40.42(5)</i>.</p>
<p><i>Coordinators for Respiratory Distress Medication</i></p>	<p>The Superintendent has designated the director, Health Systems and Compliance, as the district coordinator for respiratory distress medication, and the school nurse, if available, or other employee at each campus as the campus coordinator for respiratory distress medication. A detailed list of campus coordinators for respiratory distress medication is maintained in the Office of Health and Medical Services.</p> <p>The responsibilities of campus coordinators include checking the inventory of unassigned medication for respiratory distress monthly for expiration and replacement and documenting the findings. The district coordinator trains the campus coordinators for this and ensures the process is completed.</p>
<p><i>Trained and Authorized School Personnel</i></p>	<p>A list of trained and authorized school personnel available to administer unassigned medication for respiratory distress is maintained as indicated in FFAC1(REGULATION).</p>
<p><i>Campus Storage</i></p>	<p>The supply of unassigned medication for respiratory distress will be stored in the school health office. While in transit to and from school events, the supply of unassigned respiratory distress medication will be stored in the possession of the event coordinator.</p>

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

*Notification
Procedures*

If an individual administers medication for respiratory distress to a student, the school will promptly notify the student's parent, guardian, or emergency contact of the administration.

If the student's parent or guardian has not notified the District that the student has been diagnosed with asthma, the school nurse will refer the student to the student's primary care provider on the day the medication for respiratory distress is administered and inform the student's parent or guardian regarding the referral. The referral must include the following:

- The symptoms of respiratory distress observed;
- The name of the medication for respiratory distress administered to the student; and
- Any patient care instructions given to the student.

If the student does not have a primary care provider, the school nurse will give the student's parent or guardian information to assist the parent or guardian in selecting a primary care provider for the student.

Within five business days after an individual has administered medication for respiratory distress, the individual will meet with the District coordinator for respiratory distress medication to document needed information for the DSHS electronic submission form.

Within 10 business days of the administration of medication for respiratory distress, the District coordinator for respiratory distress will notify the physician or other person who prescribed the medication for respiratory distress, the student's primary healthcare provider, and the commissioner of state health services and report the information required by law. The electronic submission of the *Required Reporting of Unassigned Administered Asthma Medication to DSHS* meets the requirement of reporting to the commissioner of state health services and may be used to notify other individuals as required by law.

Opioid Antagonist

This provision shall be applicable to each campus that serves students.

The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid-related drug overdose.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

	<p>Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.</p>
<p><i>Campus Inventory and Storage</i></p>	<p>Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available to use at the campus during regular school hours.</p> <p>All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist.</p>
<p>Psychotropics</p>	<p>Except as permitted by law, an employee shall not:</p> <ol style="list-style-type: none">1. Recommend to a student or a parent that the student use a psychotropic drug;2. Suggest a particular diagnosis; or3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.
<p>Medical Treatment</p>	<p>A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.</p> <p>The District shall seek appropriate emergency care for a student as required or deemed necessary and in accordance with the <i>Emergency Preparedness Handbook</i>.</p>
<p>Health Inventory</p>	<p>Each school shall have on file a health inventory of each student, which provides the history of the student's physical, mental, and emotional health up to the time of the student's enrollment in the District.</p>



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

32.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Proposed Revisions To Board Policy GKD(LOCAL), *Community Relations: Nonschool Use Of School Facilities*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy GKD(LOCAL), *Community Relations: Nonschool Use of School Facilities*. The changes are recommended to update the approval of exceptions and to remove a reference to a section that does not exist.

A copy of GKD(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy GKD (LOCAL), *Community Relations: Nonschool Use of School Facilities*, on first reading, effective September 12, 2025.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

**Use of District
Property**

District facilities and school playgrounds shall be available for use by the students and patrons of the respective communities in accordance with established procedures. Availability shall be subject to the needs and convenience of the District.

Exception

When use of a District facility by a community group results in damage to the facility, the principal may request that an exception be made and that further use of the facility be denied to the group. The principal may file a request with the Superintendent providing sustaining information. Exceptions may be granted ~~annually on an annual basis~~ only ~~on Board approval by the District's Office of Finance and Operations~~.

**Rental of School
Facilities**

District facilities may be rented to educational, religious, and civic groups and to other organizations. The availability of facilities for functions other than the District's own activities, however, shall depend on the needs and convenience of the District. ~~[See PRIORITIES, below]~~

[Refer to the ~~Finance Procedures Manual~~ Finance Procedures Manual for information regarding rental agreements and fees.]

[See CPAB regarding use of the District's internal mail system and FNAA regarding distribution of nonschool literature by students.]



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

9/11/2025

33.

Office of the School Board

Consideration And Approval Of Minutes From Previous Meetings

The Houston Independent School District School Board is asked to approve the minutes of its meetings on August 14, 2025.

The minutes will be published after they are approved.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the minutes of its meetings on August 14, 2025, effective September 12, 2025.