

**RESOLUTION DESIGNATING  
THE OFFICERS AND ADMINISTRATORS  
AUTHORIZED TO ACT ON BEHALF OF  
THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
IN ALL MATTERS IN CONNECTION WITH THE  
DEPOSITORY CONTRACT AND OTHER  
BANKING AND INVESTMENT MATTERS**

WHEREAS, the Houston Independent School District ("District") has entered into a written contract with JPMorgan Chase Bank, N.A. ("Depository") to act as the District's depository, and

WHEREAS, the District desires to purchase investments through the Depository;  
and

WHEREAS, the District desires to electronically transfer funds via Automatic Clearing House (ACH) or wire transfer between the Depository and other financial institutions and investment brokerage companies utilized by the District for investment purposes, and for concentration of certain funds; and

WHEREAS, the District is required to pay Texas Teacher Retirement System contributions and all other amounts due State agencies through ACH or wire transfers;  
and

WHEREAS, the District is required to pay Internal Revenue Service withholding Deposits and all other amounts due Federal agencies through ACH or wire transfers; and

WHEREAS, the District desires to pay vendors amounts due for goods or services through ACH or wire transfers; and

WHEREAS, the District desires to receive funds through ACH or wire transfers;  
and

WHEREAS, the District desires to ACH or wire transfer monies to the paying agent banks to meet various debt service payments; and

WHEREAS, the District desires to transfer funds through ACH or wire transfers by various means of voice, telephonic or other electronic instruction from its account(s) with the Depository (i) to other accounts of the District within the Depository, (ii) to other financial institutions for credit to itself or (iii) third parties or accounts as designated by the District;  
and

WHEREAS, the District desires to have on-line capability to directly access its accounts at the Depository via the Depository's computer system; and

WHEREAS, the district desires to allow selected vendors to debit the District's accounts via ACH; and

WHEREAS, the School Board desires officially to designate the officers and administrators who will be authorized to act on behalf of the School District in all matters of every kind arising under said written contract; and

WHEREAS, the School Board desires officially to designate the officers and administrators who will be authorized to act on behalf of the School District in all banking and investment matters; now

THEREFORE, BE IT RESOLVED by the School Board of the Houston Independent School District that the following primary and alternate named officers and administrators are authorized to act on behalf of the Houston Independent School District in all matters of every kind arising under the Depository Contract (other than the signing of checks which is dealt with later):

**PRIMARY SIGNERS:**

NAME: JAMES TERRY

TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: \_\_\_\_\_

NAME: ALAINE ZACHARY

TITLE: TREASURER

SIGNATURE: \_\_\_\_\_

**ALTERNATE SIGNER:**

NAME: CURTIS WALKER

TITLE: ASSISTANT TREASURER

SIGNATURE: \_\_\_\_\_

**FACSIMILE SIGNATURES:**

NAME: JAMES TERRY

TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: \_\_\_\_\_

NAME: ALAINE ZACHARY

TITLE: TREASURER

SIGNATURE: \_\_\_\_\_

Said above named primary officers and administrators shall act jointly in all matters relating to said contract referred to, and concurrent action approved by any two of the named officers and administrators shall be forthwith filed in the District's permanent records.

BE IT FURTHER RESOLVED that the withdrawal of funds from the Depository shall be by check drawn by the District on its funds, except where otherwise herein noted. All checks shall be signed by facsimile signature of any two of the three primary signers as designated below. All checks \$100,000.00 and greater drawn on the District's account number 707475299 shall also, in addition to the facsimile signatures, contain the manual signature of one of the three signers as designated below or the alternate signer designated below. The Depository is hereby authorized to honor and pay the checks as issued out of the respective funds and accounts on which they are drawn.

**PRIMARY SIGNERS:**

NAME: F. MIKE MILES

TITLE: SUPERINTENDENT OF SCHOOLS

SIGNATURE: \_\_\_\_\_

NAME: JAMES TERRY

TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: \_\_\_\_\_

NAME: HEATHER HUGHES

TITLE: CONTROLLER

SIGNATURE: \_\_\_\_\_

**ALTERNATE SIGNER:**

NAME: ALAINE ZACHARY

TITLE: TREASURER

SIGNATURE: \_\_\_\_\_

**FACSIMILE SIGNATURES:**

NAME: F. MIKE MILES

TITLE: SUPERINTENDENT OF SCHOOLS

SIGNATURE: \_\_\_\_\_

NAME: JAMES TERRY

TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: \_\_\_\_\_

NAME: HEATHER HUGHES

TITLE: CONTROLLER

SIGNATURE: \_\_\_\_\_

BE IT FURTHER RESOLVED by the School Board of the Houston Independent School District that the following officers and administrators of the District each be authorized to (1) give instructions for the ACH or wire transfer of funds on any District account at the Depository for purchase of a time deposit or authorized investment instrument in the name of the District, (2) be authorized to receive funds through ACH or wire transfers, (3) authorized to ACH or wire transfer amounts due to State agencies, deposits of withholding taxes to the Internal Revenue Service, amounts due to Federal agencies, payments to vendors or debt service payments to paying agents, and (4) be authorized to act on behalf of the District in all banking and investment matters. To expedite the processes herein named, the officers and administrator shall provide the depository bank authorization, limited to Treasury staff members, to electronically transact repetitive ACH or wire transfer transactions.

**PRIMARY SIGNERS:**

NAME: JAMES TERRY

TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: \_\_\_\_\_

NAME: HEATHER HUGHES

TITLE: CONTROLLER

SIGNATURE: \_\_\_\_\_

**ALTERNATE SIGNER:**

NAME: ALAINE ZACHARY

TITLE: TREASURER

SIGNATURE: \_\_\_\_\_

The Bank is authorized and directed to honor only specific ACH or wire transfer requests which comply with the above requirements.

The Resolution shall in no way affect the contract and agreement with the District and the Texas Education Agency except insofar as specifically stated herein.

The Resolution shall become effective at 8:00 a.m. on the 20th day of March 2026.

**THE STATE OF TEXAS §**

**COUNTY OF HARRIS §**

I, Paula Mendoza, Secretary of the School Board of the Houston Independent School District, do hereby certify that the foregoing is a true and correct copy of the resolution passed by the School Board at the meeting held March 19, 2026.

WITNESS MY HAND this the \_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_

PAULA MENDOZA

SECRETARY, SCHOOL BORAD

HOUSTON INDEPENDENT SCHOOL DISTRICT

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_

NOTARY PUBLIC IN AND FOR

HARRIS COUNTY, TEXAS

My commission expires: \_\_\_\_\_