

# Audit Committee Report

## November 2024



At the November 5, 2024, Audit Committee meeting, all three committee members were present: Janette Garza Lindner (chairperson), Ric Campo, and Adam Rivon. Board President Audrey Momanaee was also in attendance.

- The committee met from 2:43 p.m.–3:51 p.m. and approved the minutes of the September 13, 2024, Audit Committee meeting.
- Representatives of the external auditing firm, Weaver and Tidwell, L.L.P., provided an update on the fiscal year (FY) 2024 financial audit. They reported that no material weaknesses, no significant deficiencies, and no non-compliance items material to the financial statements were identified or noted.
- Representatives of the district's outsourced internal audit firm, RSM US LLP, provided a status update on the FY 2024 *Internal Audit Plan* and the upcoming FY 2025 *Internal Audit Plan*.
- RSM stated all 2024 audit projects are complete. They now move to a follow-up testing process to validate the effectiveness of remediated controls of previously reported open observations, of which there were 33 in 2024.
- Three audits are now in process for FY 2025 and RSM is working collaboratively with management on them: Extra Duty Pay, District Timekeeping/Overtime, and Districtwide Activity Funds Review. RSM has performed walk-throughs and expects to begin field work testing shortly. These audits are now expected to be presented at the Audit Committee meeting currently planned for February 4, 2025.
- RSM presented its final draft internal audit report on Records Management. They had two observations regarding Manual Processes in Digitation and Records Management, and Data Quality for DIS Destruction Projects. They made recommendations for ways to improve efficiencies and mitigate some potential human error risks, to include automation and integration of processes. Management agreed with recommendations with a targeted implementation date of June 2025.

- The minutes of the November 5, 2024, Audit Committee meeting will be reviewed for approval by the committee at its next meeting, presently scheduled for February 4, 2025. Once approved, the minutes will be posted on the Audit Committee website at <https://www.houstonisd.org/domain/51770>.
- The audit plan and School Board-reviewed final internal audit reports are posted on the Internal Audit website at <https://www.houstonisd.org/domain/40609>.