

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**School Board
Meeting**

October 12, 2023

5:00 P.M. – BOARD AUDITORIUM – OPEN SESSION

- CALL TO ORDER
- MEDITATION AND PLEDGE OF ALLEGIANCE
- RECOGNITIONS
- SPEAKERS TO AGENDA ITEMS
- HEARING OF THE COMMUNITY
- CONSIDERATION AND APPROVAL OF AGENDA ITEMS
- REMARKS AND REPORTS
- RECESS TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED IN THIS NOTICE
- RECONVENE IN OPEN SESSION
- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION

DISCUSSION AND REPORT ITEMS

1. Announcement Of Required Board Member Continuing Education

CONSENT AGENDA

2. Approval Of New Evaluation System For Principals
 - Principal Evaluation System Concept Paper
3. Approval Of Vendor Awards for Purchases Which Cost \$1,000,000 Or More
 - Purchase Requests Cover Sheet
 - Purchase Requests
4. Approval Of The October Budget Amendment
 - October Budget Amendment

5. Approval Of Local Government Investment Pools Including Local Government Investment Cooperative Trust, Texas Cooperative Liquid Assets Securities System, And Texas Range As Authorized Investments
 - Investment Pools Agreements And Resolution
6. Authorization To Negotiate, Execute, And Amend An Agreement With The Houston Health Department To Improve Vaccination Coverage
7. Approval Of Amended Resolution Ordering November 7, 2023, General Election For Houston Independent School District Single-Member Districts III And IV
 - Amended Resolution Ordering Board Elections
8. Consideration And Approval Of Minutes From Previous Meetings

REMARKS AND REPORTS

BOARD MEMBER REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings; schools visited; community and district activities; new initiatives; education programs; and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

CLOSED SESSION

Personnel

- a) Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, and board members; evaluations of the superintendent; consideration of compensation, and contractual provisions of same.
- b) Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, executive officers, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c) Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

Legal

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b) Pending or contemplated litigation matters and status report.
- c) Update on federal law enforcement activity on February 27, 2020.

Security Devices Or Security Audits

- a) Discussion Of Districtwide Intruder Detection Audit Report Findings And Corrective Actions Put Into Place

ADJOURN



10/12/2023

1.

Office of the School Board

Announcement Of Required Board Member Continuing Education

In accordance with Texas Administrative Code Chapter 61, Subchapter A, §61.1, an announcement as to the status of board members' continuing education must be made by the board president at the last regular board meeting before an election of trustees. Board Policy BBD(LOCAL), *Board Members: Training and Orientation*, states that the board president will annually announce the status of each board member's continuing education at the last meeting before the district's regular uniform election date, even if an election is not scheduled or held.

The annual continuing education assessment is on file in Board Services.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board announces the required board member continuing education, effective October 13, 2023.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

10/12/2023

2.

Office of the Superintendent of Schools

Office of Academics

Approval Of New Evaluation System For Principals

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves the district's new principal evaluation system for the 2023-2024 school year. The new evaluation system will assess (1) student achievement outcomes, (2) principal performance, (3) a school climate and culture survey, and (4) a school action plan. The evaluation system will also inform principal pay. The new evaluation system is a central component in the effort to improve student outcomes.

No aspect of the evaluation system will be implemented without significant efforts to build the skill and capacity of principals to be successful. The attached *Principal Evaluation Concept Paper* details the evaluation system.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the new principal evaluation system for the 2023-2024 school year, effective October 13, 2023.



DRAFT

Measuring Principal Effectiveness

Principal Evaluation System Concept Paper

Mike Miles, *revised 11 Oct 2023*



Measuring Principal Effectiveness

Principals are the key to reform. While effective teachers are prerequisite, a competent staff is not sufficient for a district trying to transform. Without effective principals, any large system will find it next to impossible to develop capacity and place a high-quality teacher in front of every child. In order to turn around, a struggling school needs an effective principal to coach teachers, provide useful instructional feedback, monitor the system for continuous improvement, and build a culture of excellence.

Being a principal in a district challenged by poverty is one of the most demanding jobs in the nation. And there may be no more important work for any group of people in society at this time. The urgency of the work requires a high level of responsibility *and* accountability for results. This means that districts should invest heavily in the recruitment of first-rate principals and develop their capacity to transform schools. The urgency of the work also requires districts to accurately assess principal effectiveness, emulating those who get results and removing those who, over time, are deemed ineffective.

The stakes for our students are high and failure is not an option. Districts should be serious about this, and principals should know this going in. Any district that does not want to introduce real accountability in the system (for superintendents, principals, and teachers) will continue to work sub-optimally and will be unable to transform.

*We still won't get to where we need to go unless we're prepared to do three difficult, but essential, things: rebuild our entire K-12 system on a **platform of accountability** [my emphasis]; attract more top-flight recruits into teaching; and use technology very differently to improve instruction.*

As different principals will experience different levels of success (or failure), the evaluation of principals should be similarly differentiated. HISD's evaluation system for principals hopes to accurately measure a principal's effectiveness and compensate him or her appropriately.

Joel Klein, "The Failure of American Schools," Atlantic Monthly, June 2011

Results matter

Broadly, principals also need to demonstrate leadership and vision, and they must be prepared to make tough decisions. These attributes will be assessed, using the principal's evaluation rubric. Operationally, a school leader's main purpose is to improve the quality of instruction and raise student achievement. At the end of the day, it is increased student proficiency that matters most and encapsulates all of the performance measurements of an effective principal.

To accurately assess principal effectiveness, we will have to clearly describe what success looks like, monitoring the system consistently and regularly, coach principals on-the-job and provide the support principals need to become effective instructional leaders.

HISD's evaluation of principals will rely on a combination of performance measurements and student achievement results. This document outlines each metric and the varying levels of success.

Support

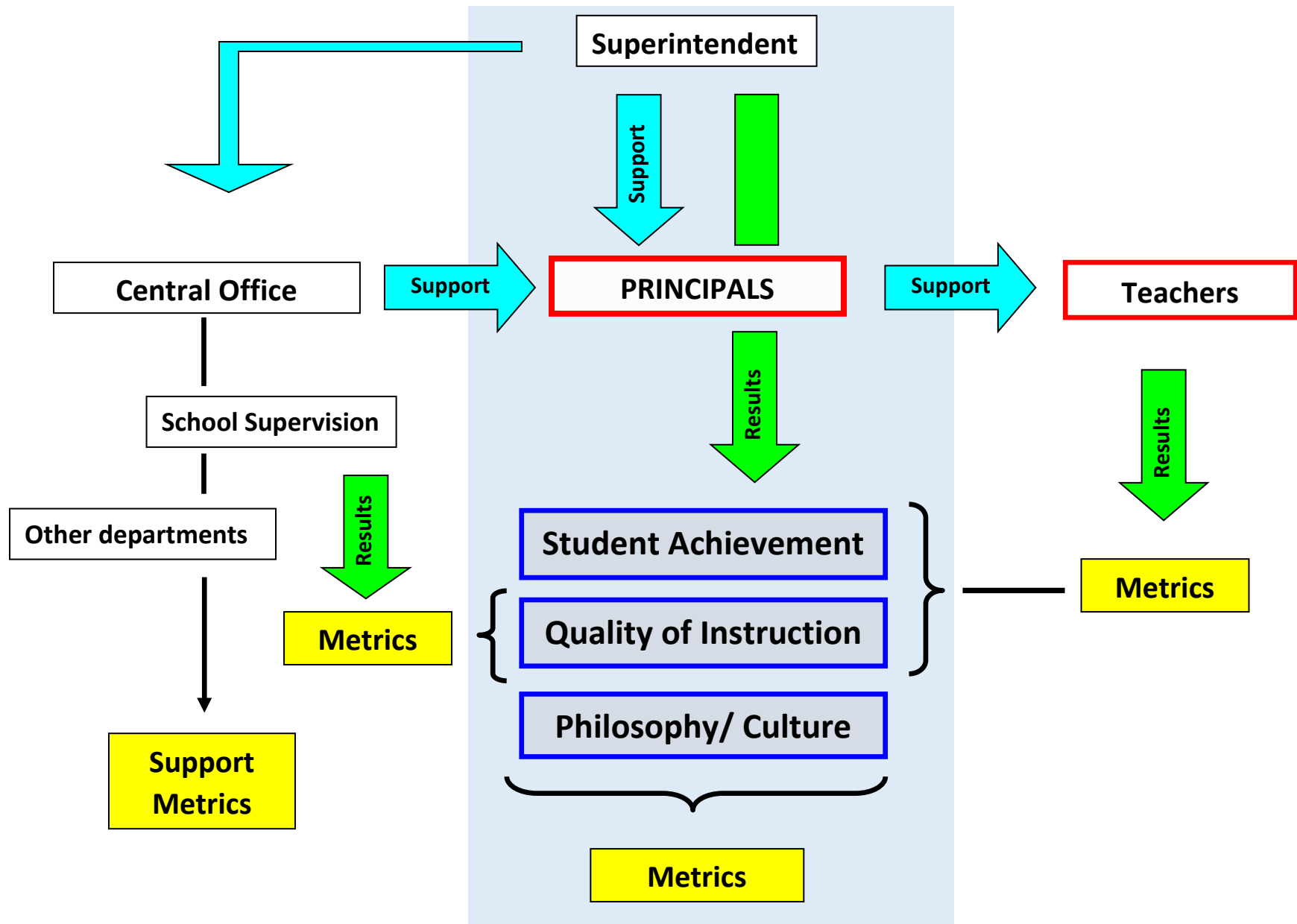
A rigorous evaluation system will only take root (and will only be fair) if there is a great deal of support for those being evaluated. Indeed, the difference between a culture of accountability and a culture of fear is the support provided for people to attain rigorous, but achievable goals. If principals are the key lever for reform, then the entire system should be designed to

support the principals in improving instruction and helping principals coach and develop their teachers. (See the Support-Results Diagram on page 4.)

The difference between a culture of accountability and a culture of fear is the support provided for people to attain rigorous, but achievable goals.

Thus, no aspect of the evaluation system for principals will be implemented without significant efforts to build the skill and capacity of our principals to be successful. Professional development will include job-embedded coaching that will help make our principals among the best in the nation.

Support – Results Diagram



Leader Effectiveness and Development System (LEAD)

Definitions

The following definitions will be useful in understanding this document:

- **Leader Effectiveness and Development System (LEAD system):** the District’s name for the new evaluation system.
- **Metrics:** performance measurements or measurable outcomes used to assess principal effectiveness. There are three types of metrics used in the LEAD plan:
 - **Performance metrics** – those measurable indicators that describe how well a principal does his/her job. They focus on leadership, developing staff, and improving the quality of instruction. Forty percent of a principal’s annual evaluation is based on performance metrics.
 - **Student achievement metrics** – student achievement results related to proficiency levels, academic growth, and student performance on state and nationally normed assessments.
 - **Progress-monitoring metrics** – performance measurements that are assessed during the year and that are aligned with the other metrics. These metrics provide feedback to principals and help them gauge their progress.
- **Annual evaluation rating:** the overall assessment of a principal’s effectiveness based on the principal’s performance and achievement metrics *during one year*. A principal receives an evaluation rating annually. It is possible for an annual evaluation rating to be lower than the overall effectiveness level.
- **Overall effectiveness level:** the effectiveness level on the LEAD scale to which a principal will be assigned based on the average of the last two annual evaluation ratings.¹ There are six effectiveness levels:

Prog I	Prog II	Prof I	Prof II	Exemp. I	Exemp. II
51 - 57	58 - 65	66 - 73	74 - 81	82 - 89	90 - 100

For HISD’s LEAD plan, the levels denote varying degrees of effectiveness. The goal for “progressing” principals is to reach proficiency.

- **Compensation level:** the effectiveness level at which a principal is paid. The compensation level will usually match the overall effectiveness level. However, if a principal’s effectiveness level declines, he may be compensated at a higher level since his

¹ If the principal is in his first year with the District or of this evaluation system, the effectiveness level will be based on just one annual evaluation rating.

effectiveness must decline two years in a row before his compensation is decreased by one level.

- ***Principal performance rubric:*** the evaluation *instrument* that outlines principal performance standards. The rubric accounts for 10% of a principal's evaluation rating.

Effectiveness areas

The purpose of the LEAD plan is to improve principal effectiveness in raising student achievement and improving the quality of instruction. The evaluation system must also be able to assess the principal's ability to grow and maintain teacher effectiveness in order to narrow opportunity gaps and prepare students for a Year 2035 workplace and world. The information derived from the evaluation system will be used to align professional development, principal recruitment and retention, and principal compensation.

We will use the following four areas to assess principal effectiveness:

- **Student achievement outcomes.** We will use data from district, state, or national assessments such as STARR, DIBELS, NWEA, AP exams, or district-level assessments.
- **Principal performance.** Principal performance includes an assessment of the school's quality of instruction as assessed by an independent review of the instruction in a school. The performance score also includes the Principal's score on the Executive Leadership Rubric (Appendix A) and on the School Systems Review (Appendix B).

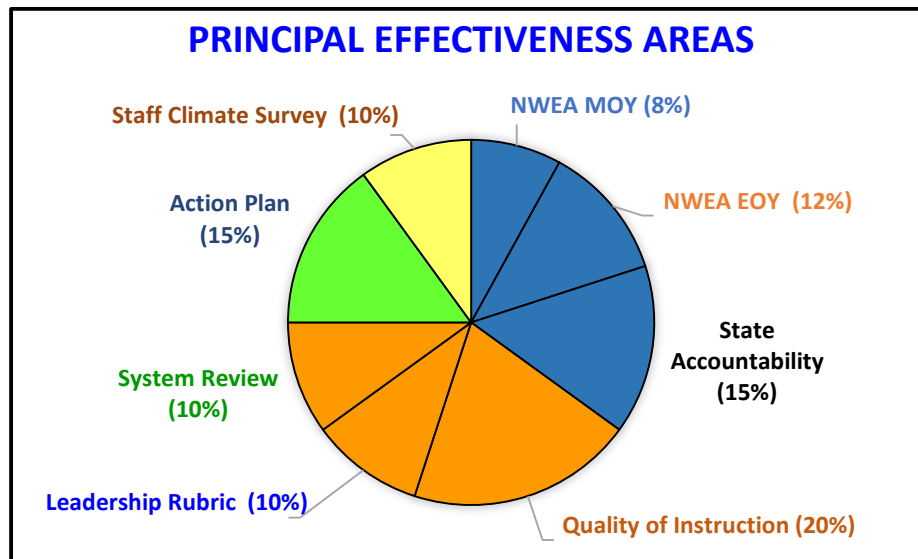
[For the 2023-2024 school year, the principal will not be scored on the Executive Leadership Rubric nor the School Systems Review. Instead, those possible points will be added to the quality of instruction and to SPED compliance.]

- **School climate and culture survey.** We will use a district-developed climate and culture survey that will be administered twice a year.

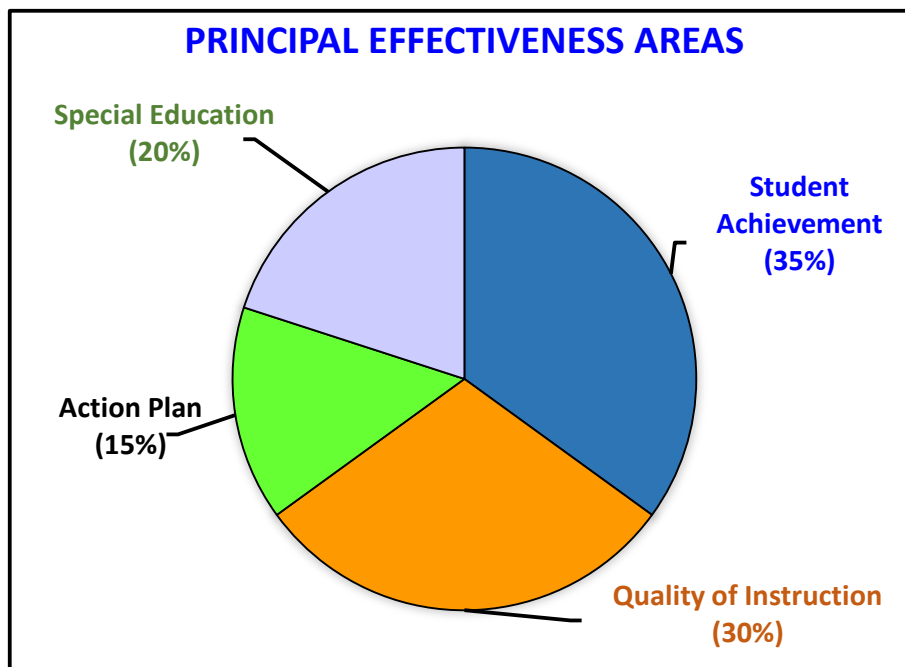
[For the 2023-2024 school year, this metric will be replaced by a special education metric. Ten percent (10%) of a principal's evaluation will be tied to improvement in the NWEA MAP assessment scores of the school's students with special needs. See details on page 12.]

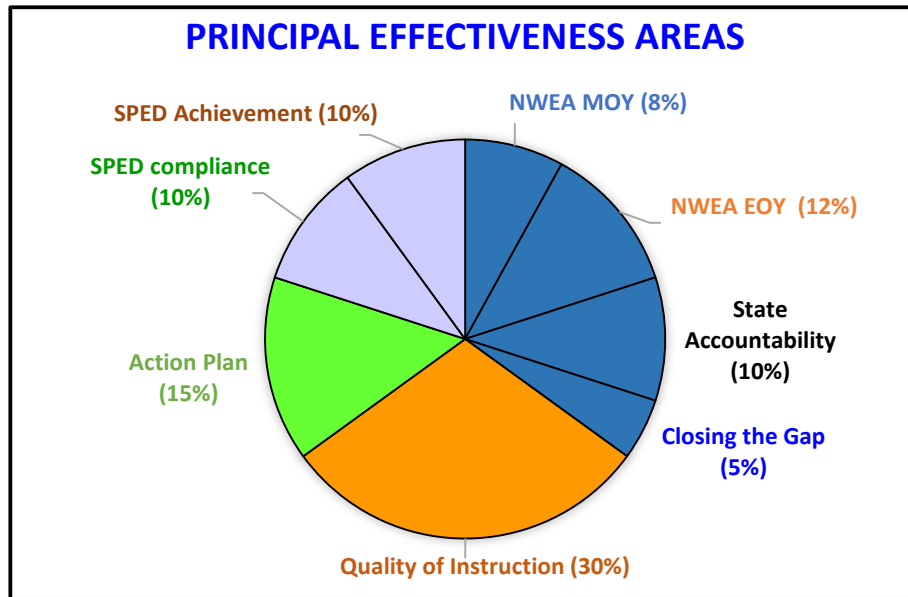
- **School action plan.** This performance metric is based on the school's accomplishment of specific and measurable goals in the School Action Plan.

The following chart describes the effectiveness areas for the principal evaluation we will use after the\2023-2024 school year:



The following chart describes the effectiveness areas for the 2023-2024 school year:



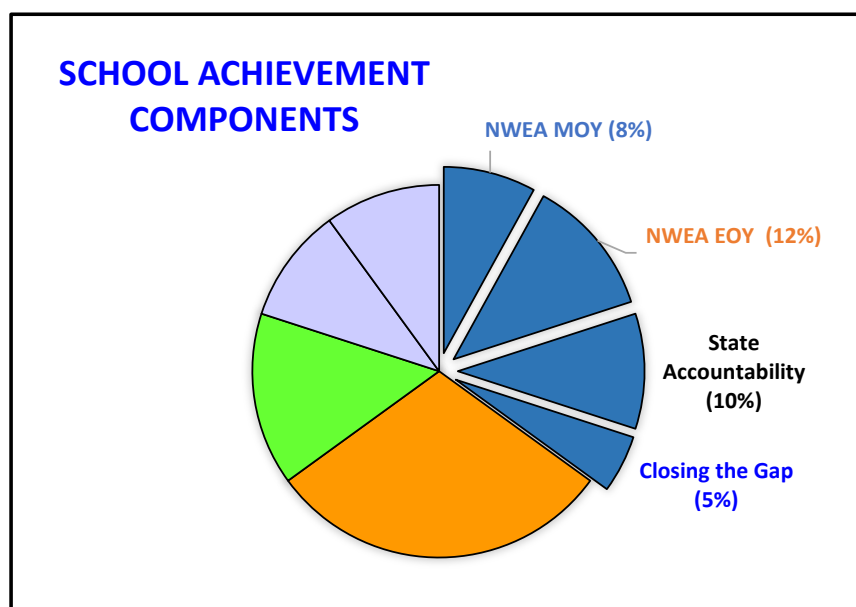


[The remainder of this document addresses only the 2023-2024 components and evaluation system.]

The Effectiveness Components

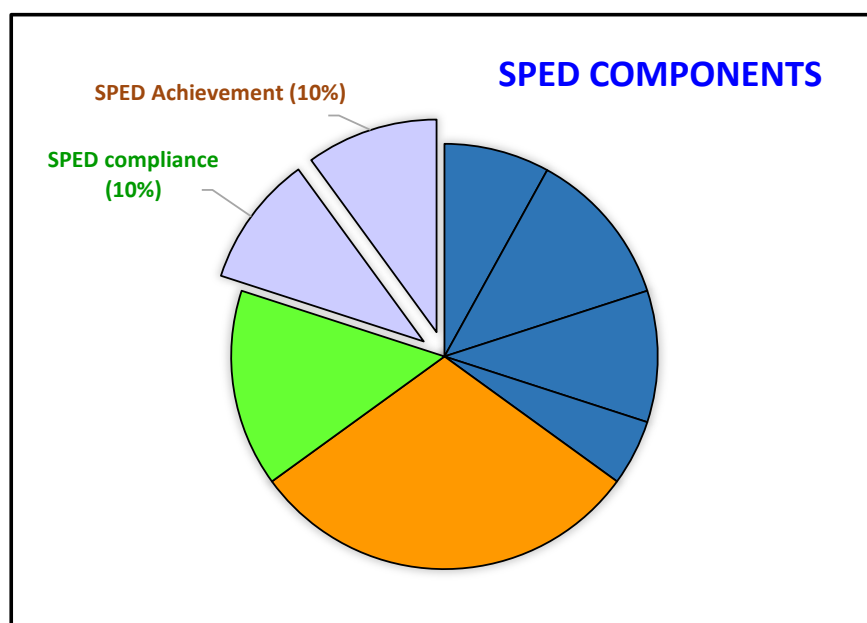
There are four effectiveness areas. Two of those areas – student achievement and SPED performance – have subcomponents. The **student achievement area** comprises four components:

1. Student achievement growth in the first semester in reading, math, and science as measured by the NWEA MAP assessments taken in the middle of the year (MOY)
2. Student achievement annual growth as measured by the NWEA MAP assessments taken at the end of the year (EOY)
3. The school's overall state accountability score
4. And the school's "closing the gap" score as measured by the STARR exam and calculated by the State



The Special Education performance area comprises two components:

1. The academic achievement growth of Special Education students as measured by the NWEA MAP assessment in reading and math
2. The school's special education compliance score as measured by the HISD SPED rubric and evaluated by Unit level SPED teams

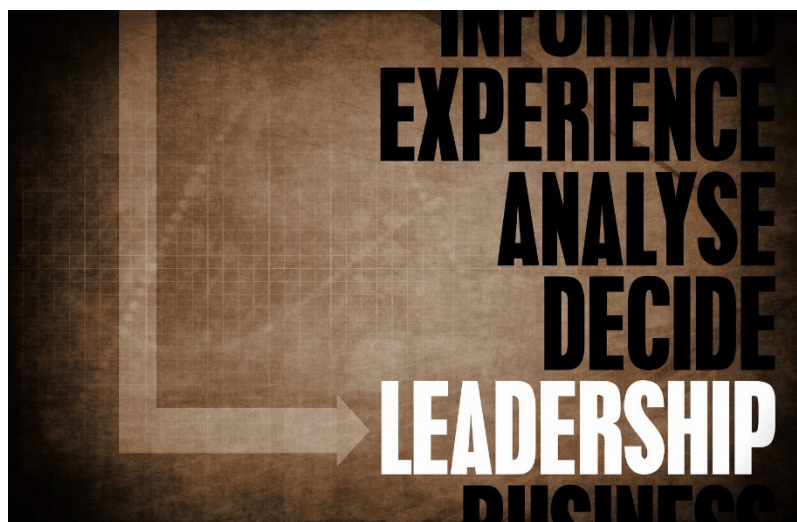


A description of each component follows.

Student Achievement Data	
Student achievement: MOY	<ul style="list-style-type: none"> • 8% of the principal’s evaluation rating is based on the mid-year academic growth of the school’s students. • HISD will use the NWEA MAP assessments in reading, math, and science to determine academic growth. • A growth score is derived by comparing a student’s MOY results with his/her end-of-year results from the previous year. New students or others who do not have an EOY score would compare their MOY results with the BOY results.² • For the 2023-2024 school year, we will use the BOY results instead of the EOY results from the previous year.
Student achievement: EOY	<ul style="list-style-type: none"> • 12% of the principal’s evaluation rating is based on the end-of-year academic growth of the school’s students. • HISD will use the NWEA MAP assessments in reading, math, and science to determine academic growth. • A growth score is derived by comparing a student’s EOY results with his/her end-of-year results from the previous year. New student or others who do not have a prior EOY score would compare their EOY results with the BOY results. • For the 2023-2024 school year, we will use the BOY results instead of the EOY results from the previous year.
School’s overall accountability score	<ul style="list-style-type: none"> • Texas Education Agency calculates an “overall rating” (A through F) and “overall score” for accountability. TEA uses performance on the state STARR exams to calculate these scores. • HISD will use the school’s overall score from the State for this component. • 10% of a principal’s score will be tied to these data.
School’s closing the gap score	<ul style="list-style-type: none"> • Texas Education Agency calculates a “closing the gap” score for its accountability framework. TEA uses performance on the state STARR exams to calculate these scores. • HISD will use the school’s closing the gap score from the State for this component. • 5% of a principal’s score will be tied to these data.

² Comparing a student’s MOY result with their previous EOY results prevent “sandbagging” at the beginning of the year.

Principal Performance	
Quality of Instruction	<ul style="list-style-type: none"> • The quality of instruction is the most heavily weighted single component because it is the most important factor in raising student achievement and thus for teacher and principal effectiveness. It accounts for 30% of the principal's evaluation rating. • A principal will receive up to 100 points for the quality of instruction (and then that score is converted to the equivalent out of 30 points). 75 points will be a composite of the spot observations of teacher instruction conducted by an independent review team from the feeder pattern. The team will make four unannounced visits to the school and conduct at least 10 spot observations during each visit (a minimum of forty total). [A draft spot observation form can be found at Appendix D.] • The Executive Director of the feeder pattern will assign up to an additional 25 points based on the day-to-day coaching and general, informal observations of the quality of instruction in a school. • To prevent score inflation, an Executive Director may only award 40% of the schools 20 to 25 points out of 25. He/she may only award an additional 40% of the schools 14 to 19 points. For a truly exceptional feeder pattern, the Executive Director may seek a waiver of this distribution from the Division Superintendent.



Special Education Performance	
Special Education Achievement	<ul style="list-style-type: none"> • 10% of the principal's evaluation rating is based on the end-of-year academic growth of the school's students with special needs. • HISD will use the NWEA MAP assessments in reading, math, and science to determine academic growth. • A growth score is derived by comparing a student's EOY results with his/her end-of-year results from the previous year. New student or others who do not have a prior EOY score would compare their EOY results with the BOY results. • For the 2023-2024 school year, we will use the BOY results instead of the EOY results from the previous year.
Special Education Compliance	<ul style="list-style-type: none"> • Another 10% of the principal's evaluation rating will be based on the "special education compliance rubric." The rubric will include 1) the degree to which ARD meetings are accomplished on time, 2) the quality of the IEPs, and 3) quarterly progress monitoring of student IEPs.

School Action Plan	
School Action Plan	<ul style="list-style-type: none"> • Principals will create a school action plan every year by the first of May. They will create one by September 8 this first year. • The School Action Plan has aligned goals and measurable indicators of success. It is worth 15% of a principal's evaluation rating. • All teachers will also receive the same school action plan score as the principal. • Success on the Action Plan will be evaluated by the Executive Director and/or a team from outside of the school. • The Executive Director will assess the degree of accomplishment of the six most important "indicators of success" for the school's Action Plan. These indicators are specific and measurable metrics. • The School Action Plan will receive up to 100 points (and then be converted to 15 points for the evaluation rating). • Each indicator will receive up to 15 points for accomplishment/implementation. [Each Action Plan will start with a score of 10.]

	<ul style="list-style-type: none"> • The Executive Director will also apply a “degree of difficulty coefficient” to the Action Plan as a whole. A rigorous Action Plan (one in which the goals are very challenging) will have its score multiplied by 1.2. The average Action Plan will be multiplied by 1.0, and an Action Plan that is not very rigorous will be multiplied by .8. • To prevent score inflation, an Executive Director may only award 40% of the schools a score greater than or equal to 85 out of 100. He/she may only award an additional 40% of the schools a score between 70 and 85. For a truly exceptional feeder pattern, the Executive Director may seek a waiver of this distribution by the Division Superintendent.
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Calculation of scores

How each component is scored is included in Appendix F.

Congruence metric

After calculating the evaluation rating for a principal using the component scores described above, the District will also apply a “congruence value.” The congruence value score is derived by comparing the average teacher evaluation rating in a school with the school’s achievement score.

This metric assumes that there is a correlation between teacher effectiveness and student achievement. This metric helps ensure that the principal will evaluate teachers accurately and avoid inflating scores or grading too hard. The congruence value is the number of points added to or subtracted from the principal’s evaluation rating based on how congruent the average effectiveness rating is to the school’s achievement score.

Average Teacher Evaluation Rating

Unsat	Prog. I	Prog. II	Prof. I	Prof. II	Exemp. I	Exemp. II
10 - 18	19 - 29	30 - 42	43 - 57	58 - 71	72 - 85	86 - 100

Unsat	Prog. I	Prog. II	Prof. I	Prof. II	Exemp. I	Exemp. II
3.5 - 6.6	6.7 - 10.5	10.5 - 15.0	15.1 - 20.2	20.3 - 25.1	25.2 - 30.0	30.1 - 35

School Student Achievement Score

The congruence metric is derived by taking the absolute value of the difference between the average teacher evaluation rating and the school's student achievement score (from the principal's evaluation). The diagram above shows average teacher evaluation ratings and achievement scores for three different schools. The absolute values of the three congruence measurements are 1, 0, and 2. The goal would be to get as close to "0" as possible. The chart below can then be used to determine the number of points added to or subtracted from the principal's evaluation rating.

Congruence metric	Congruence value (amount added or subtracted)
0	+5
1	+2
2	-4
3	-6
4 or higher	-8

Effectiveness level

Principals will receive an evaluation rating every year. The evaluation rating is the sum of the component scores described above (plus the congruence value). A principal may earn up to 100 points. (And an additional bonus of 5 points for congruence.)

Prog I	Prog II	Prof I	Prof II	Exemp. I	Exemp. II
51 - 57	58 - 65	66 - 73	74 - 81	82 - 89	90 - 100

A principal's effectiveness level is an average of her last two evaluation ratings. For example, if a principal earned 70 points (a Proficient I evaluation rating) in the 2023-2024 school year, and 79 points (a Proficient II evaluation rating) in 2024-2025, her average score would be 74.5 points. This would equate to an effectiveness level of Proficient II.

Principals remain at their effectiveness level until the average evaluation rating score over the last two years is within the range of the next higher effectiveness level. Beginning in the 2025-2026 school year, should a principal's average evaluation rating score fall below her effectiveness level for two consecutive years, she may be moved to the next lower level.³

Principals who have an evaluation rating and are moved to a school in order to help the school improve, may keep the evaluation rating they earned at the previous school for two additional years.

Target Distribution

As with the teacher evaluation system, the LEAD effectiveness levels will be subject to a target distribution. However, unlike the teacher system, we anticipate most of the principals being proficient or distinguished right from the start of the LEAD system. However, proficiency will not be a given, and principals will have to earn that designation.

The evaluation system must give very similar chances of success for all principals regardless of the school that they lead. The system would not be fair if only high school principals could become distinguished or if principals of small schools could not hope to reach a distinguished effectiveness level.

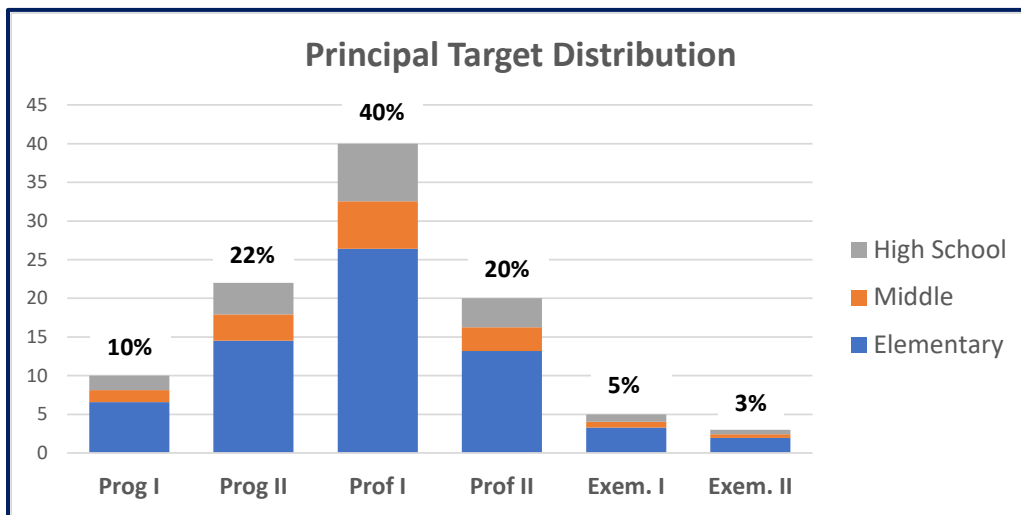
Additionally, the evaluation system would not serve the purpose of determining principal effectiveness or principal development if over time all principals received a distinguished evaluation rating or if there were little to no differentiation between ratings.

Just as with the teacher evaluation system, the method of linking cut-points to a "target distribution" is an elegant solution to this problem of ensuring equal rigor across the system. The first step is to establish a target distribution of the principal effectiveness levels.

The method of linking cut-points to a "target distribution" is an elegant solution to this problem of ensuring equal rigor across the system.

³ Nothing in this document prohibits the District from removing a principal per policy and law, or grants property rights beyond what is provided for in State law.

Our premise is that a high percentage of proficient or distinguished principals should be correlated to significant improvements in student achievement across the District. While we hope to have more than 80 percent of the principals at the proficient level or higher someday, current student achievement data suggest that the percentage of proficient and distinguished principals is lower. The target distribution below reflects where leaders hope principal proficiency levels will be by the end of the 2023-2024 school year. [A principal would have to earn an Exemplary I effectiveness level for at least one year before earning an Exemplary II effectiveness level regardless of the evaluation rating. So, no principal will have an effectiveness level of Exemplary II at the end of the 2023-2024 school year.]



Note that the District anticipates 68% of the principals receiving a Proficient I or higher effectiveness level at the end of the first year of this evaluation system (end of the 2023-2024 school year). Also, every category of school principal – elementary, middle, and high – has the same target distribution. For example, 40% of the elementary principals will receive an effectiveness level of Proficient I. This is the same percentage for middle school and high school principals.

After establishing the target distribution, the district will then set the cut-points for each evaluation component so that the actual distribution of principal scores will approximate the target distribution. The district may adjust the initial cut-points after each evaluation cycle. Cut-point adjustment is necessary to ensure the evaluation of principals remains rigorous and fair. Cut-point adjustment will also ensure that no evaluation component is “too easy” or “too hard” relative to the other factors of being an effective principal. This process is key to making the entire evaluation system more fair, accurate, and valid.

[While we believe that most principals will grow in their effectiveness over time and that the target distribution outlined above will accurately reflect principal proficiency within the next couple of years, it is possible that the current group of principals is not as proficient and, as a result, may receive a higher percentage of Progressing scores at the end of the 2023-2024 school year.]

Compensation

The principalship is one of the hardest jobs in all of education. It should be compensated well. At the same time, we will differentiate principal compensation, paying more for those whose school demonstrate higher levels of instructional quality and achieve greater student academic growth.

The following chart is a draft of the base salary compensation that will begin in the beginning of the 2024-2025 school year. It will be tied to a principal's evaluation rating received at the end of the 2023-2024 school year.

Principal Base Compensation						
	Prog. I	Prog. II	Prof. I	Prof. II	Exemp. I	Exemp. II
Elementary	\$110,000	\$120,000	\$130,000	\$140,000	\$150,000	\$160,000
Middle	\$115,000	\$125,000	\$135,000	\$150,000	\$165,000	\$180,000
High School	\$130,000	\$140,000	\$150,000	\$165,000	\$180,000	\$195,000
	Novice					
Elementary	\$115,000					
Middle	\$120,000					
High School	\$135,000					

Assistant Principal Base Compensation						
	Prog. I	Prog. II	Prof. I	Prof. II	Exemp. I	Exemp. II
Elementary	\$80,000	\$90,000	\$100,000	\$110,000	\$120,000	\$130,000
Middle	\$85,000	\$95,000	\$105,000	\$120,000	\$135,000	\$150,000
High School	\$90,000	\$100,000	\$110,000	\$125,000	\$140,000	\$155,000
	Novice					
Elementary	\$85,000					
Middle	\$90,000					
High School	\$95,000					

Additionally, principals and assistant principals will be eligible for three stipends:

1. Size of the school

Size of School Stipend -- Principal					
Elementary		Middle		High	
Size	Stipend	Size	Stipend	Size	Stipend
0-500	\$1,000	0-400	\$1,000	0-800	\$1,000
501-599	\$3,000	401-699	\$3,000	801-1149	\$3,000
600-899	\$6,000	700-999	\$6,000	1150-1499	\$6,000
900-1199	\$8,000	1000-1399	\$8,000	1500-1999	\$8,000
1200+	\$10,000	1400+	\$10,000	2000+	\$12,000

Size of School Stipend -- Assistant Principal					
Elementary		Middle		High	
Size	Stipend	Size	Stipend	Size	Stipend
0-500	\$500	0-400	\$500	0-800	\$500
501-599	\$1,500	401-699	\$1,500	801-1149	\$1,500
600-899	\$3,000	700-999	\$3,000	1150-1499	\$3,000
900-1199	\$4,000	1000-1399	\$4,000	1500-1999	\$4,000
1200+	\$5,000	1400+	\$5,000	2000+	\$6,000

2. Experience

Experience Stipend	
Administrative Experience	Amount
Asst Principal/ Principal (4 or more years of experience anywhere)	\$2,000
Principal (3 or more years of experience anywhere)	\$4,000
District Principal (4 or more years of experience in HISD)	\$6,000

3. Working in a high-needs school

High-needs School Stipend		
Position	NES School	other D or F
Principal	\$10,000	\$8,000
Asst. Principal	\$10,000	\$8,000

Additional information

- For the 2023-2024 school year Principals and APs will be compensated based on the salary schedule agreed upon by the previous administration. School leaders new to the District will be placed on the salary schedule using the same methodology as was used previously, except for those leading NES schools.
- Principals receiving an Unsatisfactory rating at the end of the 2023-2024 school year will not have their contract renewed.
- A principal's effectiveness level will be based on an average of the last two evaluation ratings. For the 2024-2025 school year, compensation will be tied to the effectiveness level associated with the one evaluation rating derived during the 2023-2024 school year.
- Not counting the 2023-2024 school year and after two years in a row of less than expected performance (a lower evaluation rating) or an evaluation rating over one year that would drop the principal two effectiveness levels, a principal may be moved to the next lower level.
- For the first three years of this evaluation system, novice principals (who have never held a principalship) and novice assistant principals will be placed at the "Novice" level. After three years of implementation of this system, novice principals and assistant principals will be placed at the Progressing II level.
- Experienced principals new to the district will be placed at either the Progressing II level or the Proficient I level as determined by the Executive Director and Senior Executive Director of the Unit.
- K-6 schools will be considered elementary schools
- K-8 schools will be considered middle schools.
- 6-12 schools will be considered high schools.

Appendix A: Executive Leadership Rubric

Executive Leadership Rubric



Mike Miles

17 July 2018

Reinforces district culture and philosophy

Ineffective		Partially Effective		Effective		Highly Effective	
1	2	3	4	5	6	7	
<p>The leader takes steps to understand the District philosophy and culture. However, the leader displays beliefs or values that run counter to the District's. The leader does little to make sense of District beliefs and actions for staff. He relies on the District or others to assess the level of staff support for and adherence to the beliefs and philosophy of the District. Core Beliefs are not established or are not emphasized. Some actions of the staff are inconsistent with the District philosophy.</p>		<p>The leader takes steps to understand the District philosophy and culture. The leader attempts to make sense of District beliefs and actions for staff, however some staff members adhere to the former culture. The leader relies on the District or others to assess the level of staff support for and adherence to the beliefs and philosophy of the District. With input from staff, the leader creates Core Beliefs in his department that complement or reinforce District philosophy. These beliefs are not reinforced, and they are not reflected in staff actions. Some actions of the staff are inconsistent with the District philosophy.</p>		<p>The leader takes steps to understand the District philosophy and culture. The leader makes sense of District beliefs and actions for staff. He relies on the District or others to assess the level of staff support for and adherence to the beliefs and philosophy of the District. With input from staff, the leader establishes Core Beliefs in his department that complement or reinforce District philosophy. He purposefully and frequently reinforces Core Beliefs in multiple ways and in different venues. Actions of the staff are consistent with the District philosophy.</p>		<p>The leader takes steps to understand the District philosophy and culture. When necessary, he argues persuasively to change or modify the District philosophy to better align with District goals. The leader makes sense of District beliefs and actions for staff. He assesses the level of staff support for and adherence to the beliefs and philosophy of the District. With input from staff, the leader establishes Core Beliefs in his department that complement or reinforce District philosophy; purposefully and frequently reinforces Core Beliefs in multiple ways and in different venues; conducts exercises or activities to expand understanding of them; shares examples of staff actions that exemplify the Beliefs; tracks staff understanding and adherence to Core Beliefs. Actions of the staff are consistent with the District philosophy.</p>	

Makes effective decisions

Ineffective		Partially Effective		Effective		Highly Effective	
1	2	3	4	5	6	7	
<p>The leader attempts to make decisions that are in the best interest of the Department. Her decisions, however, have a negative impact on the department's or district's work. The leader does not consider the impact of her decisions on the rest of the organization. She pushes decisions to other leaders, thereby avoiding accountability or responsibility. The leader avoids making the tough decisions or makes decisions that are inconsistent with the District's philosophy or beliefs.</p>		<p>The leader attempts to make decisions that are in the best interest of the Department. Some decisions, however, have a negative impact on the department's or district's work. Sometimes, the leader does not consider the impact of her decisions on the rest of the organization. She understands the decision-making structure and knows which decisions are hers to make and which decisions belong to others. The leader sometimes pushes decisions to other leaders, thereby avoiding accountability or responsibility. The leader sometimes avoids making the tough decisions or makes decisions that are inconsistent with the District's philosophy or beliefs.</p>		<p>The leader makes decisions that are in the best interest of the District and advance district goals. Her decisions effectively solve problems or positively impact the work of the department or District. She understands how decisions impact both her department and the work of others in the organization. She understands the decision-making structure and knows which decisions are hers to make and which decisions belong to others. The leader makes the decisions that are hers to make and accepts responsibility for those decisions. Decisions are made in a timely manner. The leader is able to make the tough decisions to accomplish the department's and District's mission. Decisions reinforce the District's philosophy and beliefs and demonstrate consistency of word and deed.</p>		<p>The leader makes decisions that are in the best interest of the District and advance district goals. Her decisions effectively solve problems or positively impact the work of the department or District. The leader understands how decisions impact both her department and the work of others in the organization. She understands the decision-making structure and knows which decisions are hers to make and which decisions belong to others. The leader makes the decisions that are hers to make and accepts responsibility for those decisions. At the same time, she distributes decision-making authority or arrives at other decisions through consensus depending on the situation and leadership capacity of her team (D1 – D5 decision-making). Decisions are made in a timely manner. The leader is able to make the tough decisions to accomplish the department's and District's mission. Decisions reinforce the District's philosophy and beliefs and demonstrate consistency of word and deed. The leader's decisions appropriately balance short term and long-term benefits and costs.</p>	

Leads change

Ineffective		Partially Effective		Effective		Highly Effective	
1	2	3	4	5	6	7	
Overall, the leader is tied to the status quo and is generally resistant to change. When implementing new initiatives or directives from the District, the leader relies on district communications and rationale. The leader has difficulty making sense of change for the staff. He does not build a case for change and does not implement change in a way that minimizes resistance and garners support. The leader is not comfortable with ambiguity and is discouraged by things out of his control.		The leader looks for ways to improve the department. He is receptive to new ideas, but is slow to implement change. When implementing new initiatives or directives from the District, the leader relies on district communications and rationale. He has difficulty implementing change in a way that minimizes resistance and garners support. The leader tries to be supportive of change, but has difficulty making sense of change for the staff. The leader is not comfortable with ambiguity and is discouraged by things out of his control.		The leader continually looks for ways to improve the department. He is receptive to new ideas and change. He is a responsible change agent, building acceptance to changes in proper stages. He articulates sound rationale for change and implements change in ways that minimize resistance and garners support. He trains staff on change theory and uses a change model. Communications are clear and well-timed, actions are transparent. When faced with partial information, the leader reserves judgment, and helps others reserve judgment. The leader is comfortable with ambiguity, is adaptable, and not discouraged by things out of his control.		The leader is not satisfied with the status quo. He challenges the way things have always been done, seeking more effective ways to accomplish goals and improve the department. He trains staff on change theory and uses a change model. He explains the rationale for change and makes sense of changes. He effects change in ways that secure staff cooperation and advance the goals of the department. The staff views change and continuous improvement as necessary elements of dynamic organizations. Communications are clear and well-timed, actions are transparent. The leader expands access to information and provides opportunity for input and feedback. He seeks out the voices of the loyal opposition. When faced with partial information, he reserves judgment, and helps others reserve judgment. The leader is comfortable with ambiguity, is adaptable, and not discouraged by things out of his control.	

Maximizes human potential

Ineffective		Partially Effective		Effective		Highly Effective	
1	2	3	4	5	6	7	
<p>The work environment is stressful, or people work in a climate of fear. Employees feel that they have very little control over work events. The leader follows a strict hierarchy of decision-making and establishes very narrow operational parameters for staff. The leader over-relies on directives versus collaborative decision-making. There are few opportunities for growth. The leader creates an “us versus them” mentality among staff members. The leader does not inspire people to do their best work.</p>		<p>The leader creates an environment in which workers are able to have some control over work events. However, the leader follows a strict hierarchy of decision-making and establishes very narrow operational parameters for staff. The leader over-relies on directives versus collaborative decision-making. He provides some opportunities for growth, but only to a smaller subset of staff members. He demonstrates personal conviction toward the success of students and employees of the organization. He celebrates successes of the department, but does not inspire people to do their best work.</p>		<p>The leader creates an environment in which workers are able to exert influence and have reasonable control over work events. He provides clear direction and sets parameters, but staff members have wide latitude to accomplish operational objectives. He provides opportunities for growth and sets expectations to maximize effectiveness. The leader takes deliberate actions to motivate the staff and rallies them to reach shared aspirations. He demonstrates personal conviction toward the success of students and employees of the organization. He shows enthusiasm for what the department is doing – he is an advocate. The leader recognizes others for good performance and leadership.</p>		<p>The leader creates an environment in which workers are able to exert influence and have reasonable control over work events. He puts the right people in the right places in the organization. He provides opportunities for growth and sets expectations to maximize effectiveness. Staff members challenge themselves, are not afraid to take risks, and take advantage of growth opportunities. The leader continually motivates the staff to reach higher goals and is able to secure the staff’s commitment. Staff members feel supported and challenged and strive to do their best work. He models the way and demonstrates personal conviction toward the success of the employees and the Department. He shows enthusiasm for what the department is doing – he is an advocate. The leader helps people realize their best hopes and moves them away from their worst fears.</p>	

Works well as part of a high-functioning team

Ineffective		Partially Effective		Effective		Highly Effective	
1	2	3	4	5	6	7	
<p>The leader understands the operational expectations and goals of the other departments. However, she is unwilling to see an issue from the perspective of another leader. She has to be told or persuaded to work collaboratively with other leaders and other departments and does not volunteer inter-departmental or system-wide solutions to problems. The leader does not try to build relations with other leaders in the organization. In team meetings, the leader is passionate about her position, but rarely entertains others' interests and ideas, and is unwilling to change her position. The leader has poor relations with Board members. He is not politically savvy and does not consider the political climate when taking action.</p>		<p>The leader understands the operational expectations and goals of the other departments. While she may appreciate the perspective of other leaders, she does not work collaboratively to help the other departments. The leader meets with other leaders, but rarely authors inter-departmental or system-wide solutions to problems. The leader builds relations with other leaders in the organization. In team meetings, the leader is passionate about her position, but rarely entertains others' interests and ideas, and is unwilling to change her position. The leader has positive relations with Board members. However, he is not politically savvy and does not consider the political climate when taking action.</p>		<p>The leader understands the operational expectations and goals of the other departments. She attempts to understand the perspective of the other leaders within the organization. The leader works well with other leaders and collaborates to solve inter-departmental or system-wide problems. The leader builds strong, professional relations with other leaders in the organization. In team meetings, the leader is persuasive, but dispassionately entertains others' interests and ideas, and is willing to change her position if doing so will benefit the goals of the District. The leader understands the political climate and operates effectively in it. He cultivates positive relations with School Board members and external stakeholders.</p>		<p>The leader understands the operational expectations and goals of the other departments. She is a student of systems thinking. She takes active steps to grow her perspective regarding the work of the other departments and the District's systems. The leader works well with other leaders and collaborates to solve inter-departmental or system-wide problems. She establishes and/or participates in processes to resolve issues that intersect more than one department. The leader builds strong, professional relations with other leaders in the organization. In team meetings, the leader is persuasive, but dispassionately entertains others' interests and ideas, and is willing to change her position if doing so will benefit the goals of the District. The leader understands the political climate and operates effectively in it. He cultivates positive relations with and builds support for the District's mission among School Board members and external stakeholders.</p>	

Leadership score

	Points
Reinforces District culture and philosophy	
Makes effective decisions	
Leads change	
Maximizes human potential	
Works as part of a high-functioning team	
Subtotal	

Ineffective	Partially Effective	Effective	Highly Effective	Exemplary
0 - 12	13 - 21	22 - 27	28 – 31	32 - 35
Comments:				

Appendix B: System Assessment Rubric

System Assessment Rubric – Leadership

Weak			Proficient			Strong		
L	M	H	L	M	H	L	M	H
<p>The leadership team in the school is identified only by title or position – there does not seem to be a coalition of people leading or supporting transformation or progress. Leadership skills and campus-specific behaviors for leaders have been identified; many of these specific traits and behaviors are included in the assistant principal, counselor, instructional coach, and teacher evaluation systems. However, assessment of leadership capacity is done perfunctorily. There is very little training or coaching on leadership traits or characteristics. The principal provides few opportunities for staff members to assume leadership positions or is not intentional about providing opportunities that will help individuals grow capacity or expand leadership density in the school.</p>			<p>A “guiding coalition” of teachers and other staff members support school transformation or progress. Leadership skills and campus-specific behaviors for leaders have been identified; many of these specific traits and behaviors are included in the assistant principal, counselor, instructional coach, and teacher evaluation systems. The principal is purposeful in training and coaching school staff on leadership. At the same time, poor leadership among people in leadership positions is addressed without delay. The principal provides opportunities for staff members to assume “leadership positions.” He encourages staff member initiative and supports attempts to expand individual leadership capacity or leadership density in the school. The principal allocates resources specifically for the growth of leadership density in the school.</p>			<p>A “guiding coalition” of teachers and other staff members support school transformation or progress. Leadership skills and campus-specific behaviors for leaders have been identified; many of these specific traits and behaviors are included in the assistant principal, counselor, instructional coach, and teacher evaluation systems. The principal is purposeful in training and coaching school staff on leadership. This training is differentiated based on capacity and position. At the same time, poor leadership among people in leadership positions is addressed without delay. Staff members believe there are ample opportunities to assume “leadership positions” or to demonstrate leadership. The campus leaders encourage staff member initiative and support attempts to expand individual leadership capacity or leadership density in the school. At the same time, the principal is intentional about finding specific growth opportunities for budding leaders. The principal allocates resources specifically for the growth of leadership density in the school. He collaborates effectively with District departments, especially School Leadership, to support broader attempts to expand leadership density and align resources.</p>		

System Assessment Rubric – Staff Capacity

Weak			Proficient			Strong		
L	M	H	L	M	H	L	M	H
<p>Accurate, rigorous evaluations show that less than 50% of the staff are proficient or exemplary. Staff members struggle to teach the aligned curriculum. Teachers seem to be tied to old lesson plans, the textbook, or pet strategies, and do not use a variety of materials and strategies to teach. Lessons are relevant, but lack rigor and do not focus on concepts, critical thinking, or analysis. Teachers struggle to incorporate technology into lessons. Teachers expect students to grow academically and to graduate. Teachers are isolated and rarely collaborate with colleagues to share best practices and improve their instruction. Teachers avoid getting feedback and avoid rigorous evaluations. Teachers struggle to use data to improve instruction and do not accept accountability for student academic growth.</p>			<p>Accurate, rigorous evaluations show that between 50% and 75% of the staff are proficient or exemplary. Staff members are confident and teach the aligned curriculum. They are given wide latitude on how to teach. Teachers are knowledgeable in their specific content areas and are also students of education, expanding their knowledge and staying abreast of changes in the profession. Teachers are not tied to any resource or textbook, using a variety of materials and strategies to teach. Lessons are generally rigorous, and teachers attempt to focus on concepts, critical thinking, and analysis instead of straightforward facts and objectives. Lessons are relevant and teachers use strategies to engage all students. They incorporate technology into lessons. Teachers expect students to grow academically and to graduate. Teachers work in professional learning communities and collaborate with colleagues to share best practices and improve their instruction. Teachers seek feedback and support fair, accurate, and rigorous evaluations. Teachers use data to improve instruction and accept accountability for student academic growth. Teachers understand the need for change and continuous improvement. Leaders seek teacher input and participation, and teachers feel some ownership over the vision of the school and the success of the school.</p>			<p>Accurate, rigorous evaluations show that over 75% of the staff are proficient or exemplary. Staff members are confident and teach the aligned curriculum. They are given wide latitude on how to teach. Teachers are knowledgeable in their specific content areas and are also students of education, expanding their knowledge and staying abreast of changes in the profession. Teachers are not tied to any resource or textbook, using a variety of materials and strategies to teach. They challenge and stretch student thinking, focusing on concepts, critical thinking, and analysis instead of straightforward facts and objectives. Lessons are relevant and teachers use strategies to engage all students. They ensure students have opportunities to demonstrate what they have learned. To the extent possible, teachers differentiate instruction and personalize learning. They incorporate technology into lessons. Teachers have high expectations and prepare students for college or the workplace. They work in professional learning communities and collaborate with colleagues to share best practices and improve their instruction. They continually revise and adapt their teaching to meet contemporary needs. Teachers seek feedback and support fair, accurate, and rigorous evaluations. They use data to improve instruction and accept accountability for student academic growth. Teachers embrace change as part of a continuous improvement model. They take the initiative to solve problems and think of ways to improve the school. Leaders seek teacher input and participation, and teachers feel ownership over the vision and the success of the school. Teachers also support and mentor new teachers and take responsibility for creating a high-performance culture.</p>		

System Assessment Rubric -- Culture

Weak			Proficient			Strong		
L	M	H	L	M	H	L	M	H
<p>Leaders may have developed a vision; however, the staff does not act upon that vision. There is very little congruence between the stated or written priorities and what the staff believes the priorities should be. Leaders' plan to meet building goals does not address differences in beliefs or priorities among the staff. Teachers, lacking direction or agreement on the direction, act in disconnected ways. There is no identifiable and positive school culture that would support a unified vision.</p>			<p>Leaders have clearly articulated a vision for the school. Teachers generally share that vision and can describe what success looks like. There is a focused improvement/action plan that is aligned with the mission and that has measurable goals that are also prioritized. Leaders are intentional about ensuring everyone on the staff understands the school's priorities and teachers can name the top priorities. The plan is followed. The school's culture supports the vision and goals. The students in the school and the community members identify the culture of the building as one with high expectations for all students.</p>			<p>Teachers and leaders develop a vision for the school and act upon that vision. The vision is aligned with that of the district and community. There is a focused action plan with measurable goals that are also prioritized. Teachers have input into the action plan and take concrete steps to help implement the plan. There is great congruence between what the top priorities of the school are and what teachers believe they <i>should be</i>. The vision, goals, and plan are revisited regularly and often. When conflicts arise, the priorities are followed. The behavior of the staff continually reinforces the school's philosophy. Teacher leaders establish high expectations for staff and students and ensure new teachers and others understand and act upon the school's philosophy. The students in the school and the community members identify the culture of the building as one with high expectations for all students.</p>		

System Assessment Rubric -- Processes

Weak			Proficient			Strong		
L	M	H	L	M	H	L	M	H
Curriculum, assessment, and instruction are not aligned or there is not a process to tighten the alignment. Staff development is often ad hoc or bears only a loose relationship to the building action plan. Administrators overly rely on the latest program or initiative instead of practices to solve identified weaknesses. Building leaders and teachers collect data of student progress, but the data is not used to improve instruction. Special education is seen as a separate program and not all students have access to a rigorous curriculum. There is no process to develop good habits of mind among students.			Teachers receive training on key practices such as curriculum alignment, use of data, differentiated instruction, time on task, or direct instruction. There is a process to align curricula: teachers have explicit lists of what students have to know and be able to do, and assessments are closely tied to these learning objectives. There is a process in place to collect data/evidence of student progress and proficiency. Teachers use achievement data to improve instruction. All students have access to core proficiencies and a rigorous curriculum. Teachers and administrators take concrete steps to develop good habits of mind among students. Building leaders develop practices to expand parental involvement.			Staff development is closely aligned with building goals and priorities. There is careful and purposeful integration of the processes to define the curriculum, develop aligned assessments, and strengthen classroom instruction. There is a process in place to collect evidence of student progress and proficiency. Teachers work collaboratively and use achievement data to improve instruction. All students have access to a rigorous curriculum and instruction is differentiated or personalized to meet the needs of both struggling and advanced students. Students have opportunities to extend time and learning beyond the school day. Teachers meet regularly in professional learning communities to share best practices, monitor student progress, and design interventions. The staff takes concrete steps to develop good habits of mind among students and leadership density among the staff. The school develops practices to engage the community and expand parental involvement.		

System Assessment Rubric -- Implementation


Weak			Proficient			Strong		
L	M	H	L	M	H	L	M	H
<p>The quality of instruction is inconsistent and/or poor. The range of instructional strategies is narrow, and the strategies are not the most appropriate or effective. The staff fails to implement the school's action plan. Administrators monitor instruction, but feedback is vague, or teachers do not adjust instruction based on feedback. Administrators evaluate teachers regularly; however, evaluations provide little useful information to improve classroom instruction. Poor performing teachers are not held accountable. Staff development is not tied to data about teacher areas for improvement.</p>			<p>The school gets results. The quality of instruction is proficient and improving. Teachers use a wide range of instructional strategies matched to the appropriate level of rigor and relevance. The staff effectively carries out the school's action plan. Administrators monitor instruction frequently and provide clear feedback on instruction. Teachers act upon the feedback they receive. Teachers are evaluated regularly, and evaluations are conducted with a rubric that outlines specifically what great teaching looks like. Administrators collect data on teacher performance. These data help plan staff development and strengthen teacher performance. Teachers adjust instruction based on new training and data.</p>			<p>The school gets results. Good quality instruction is pervasive. Teachers consistently draw on an extensive repertoire of instructional strategies that challenge all students to think critically. The staff effectively carries out the school's action plan. Key building actions are frequently checked against the goals for consistency. The staff holds itself accountable. Administrators monitor instruction frequently and provide clear feedback on instruction. Teachers welcome observations and feedback. Spot observations include specific feedback tied to the building priorities and staff development goals. Teachers are evaluated regularly, and evaluations are conducted with a rubric that outlines specifically what great teaching looks like. All teachers develop a specific improvement plan collaboratively with the administrators and work to fulfill the goals of that plan. Administrators collect data on teacher performance. Poor performing teachers are remediated. Use and effectiveness of key practices are measured. Data on achievement is collected and analyzed by building leaders. This data helps plan staff development and strengthen teacher performance. The building leadership is intentional about collecting and acting upon relevant feedback from parents and the community.</p>		

Appendix C: Sample Culture and Climate Survey

HISD Staff Survey -- May 2021							
School:							
School's Beliefs and Priorities	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Total No. of responses	% Agree and Strongly Agree
My actions support the District's Core Beliefs.							
The District's Core Beliefs will lead to success.							
The key actions my school is working on this year are focused on what is best for students.							
I understand my role in implementing the school's key actions.							
I have the support I need from school leadership to do my job well.							
My school leadership helps me understand recent changes in the school's focus.							
My school's priorities are very much aligned with what I think the priorities should be.							
Overall, my school is headed in the right direction.							
Overall, the District is headed in the right direction.							
Positive Culture and Environment	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Total No. of responses	% Agree and Strongly Agree
I would recommend this school to others to work here.							
I usually look forward to working each day at this school.							
I believe I work in an environment of support and respect.							
Discipline is enforced consistently and effectively at my school.							
Unruly students are not permitted to disrupt the learning environment.							
The school I work in is clean, safe and free of physical hazards.							
I am satisfied with the recognition I receive for doing a good job.							
Morale is generally good at my school.							
I believe that our school is doing a good job keeping staff and students safe during the COVID-19 pandemic.							
I believe that my school is doing right by families and our community by serving our students in-person during the COVID-19 pandemic.							
Culture of Feedback and Support	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Total No. of responses	% Agree and Strongly Agree
My school leadership helps me improve the quality of my instruction.							
The instructional feedback I get helps me improve the quality of my instruction.							
I have sufficient opportunities and encouragement to develop my leadership potential.							
The PD sessions at my school and at the District level help me improve instruction.							
My team experiences with colleagues (e.g., grade-level teams, PLCs) help me improve instruction.							
My school has an effective instructional leadership team.							

Quality of Instruction	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Total No. of responses	% Agree and Strongly Agree
The quality of my instruction is good.							
We use data to improve instruction in my school.							
The LSAE model will help us significantly narrow achievement gaps.							
Student habits of success are improving.							
Students are learning how to learn.							
I consistently use the "HISD Ready" instructional practices							
What are the top three factors that influence your morale? (check only one box for each column)	Top Factor	Second Factor	Third Factor	Total			
Workplace environment and school culture							
Feeling appreciated and respected							
Student progress and success							
Student behavior or discipline							
Your relationship with colleagues							
Workload, working hours and schedule							
Your relationship with your immediate supervisor							
The degree to which you feel successful							
Salary and money issues							

Appendix D: Spot observations forms

HISD		CORE 3rd-12th GRADE Formal Walk-through Form (T-TESS)			
Teacher:					
Campus:		Date:			
Grade level:		Time:			
Observer:		Content:			
DOMAIN		Instructional Characteristics			Pts. Awarded: (1, 2)
Planning (Domain 1) 1 check = 1 pt	<input type="checkbox"/>	Objective aligns with state standards, logically sequenced, and can be accomplished 45 minutes or in the allotted time provided			
	<input type="checkbox"/>	DOL aligns with the the objective and is used to manage and analyze student data to inform next steps in instruction			
DOMAIN		Instructional Characteristics			Pts. Awarded: (1, 2, 3, 4, 5, 6, 7, 8)
Instruction (Domain 2) 1 check = 1 pt	<input type="checkbox"/>	Instruction and activities support the objective and is focused on mastery			
	<input type="checkbox"/>	Instruction is relevant and integrates other disciplines or real-world examples			
	<input type="checkbox"/>	Direct instr. is at grade level, rigorous, and delivered in a way to maximize understanding			
	<input type="checkbox"/>	Provides multiple opportunities for students to communicate with the teacher and peers (MRS)			
	<input type="checkbox"/>	Differentiates and scaffolds instruction to support student learning			
	<input type="checkbox"/>	Assignments and activities encourage higher order thinking and problem solving skills			
	<input type="checkbox"/>	Students read, write, discuss, and think the entire lesson			
	<input type="checkbox"/>	Adjusts instruction and activites, based on monitoring student responses, to maintain engagement			
DOMAIN		Instructional Characteristics			Pts. Awarded: (1, 2, 3, 4, 5)
Learning Environment (Domain 3) 1 check = 1 pt	<input type="checkbox"/>	The classroom is safe, inviting, and organized to support learning objectives			
	<input type="checkbox"/>	Transitions, routines, and procedures are effective and support order and learning			
	<input type="checkbox"/>	Reinforces positive behaviors appropriately and intercepts misbehavior fluidly			
	<input type="checkbox"/>	Teacher frequently engages all students and uses a variety of MRS strategies			
	<input type="checkbox"/>	Instructional pace ensures good engagement and effective use of time			
TOPIC		Instructional Characteristics (NES and NES-A)			Not scored
Supporting Practices	<input type="checkbox"/>	Push-out occurs within 45 to 55 minutes of the start of the lesson			
	<input type="checkbox"/>	L's and S1's receive more direct instruction/extension of the lesson			
	<input type="checkbox"/>	A digital timer is used to guide pacing of the lesson			
	<input type="checkbox"/>	MRS is used every 4 minutes throughout the entire lesson			
	<input type="checkbox"/>	Transition from DOL to LSAE is brief with little to no loss of learning time			

Written Summary
Domain 1: Areas of reinforcement
Domain 1: Areas of refinement

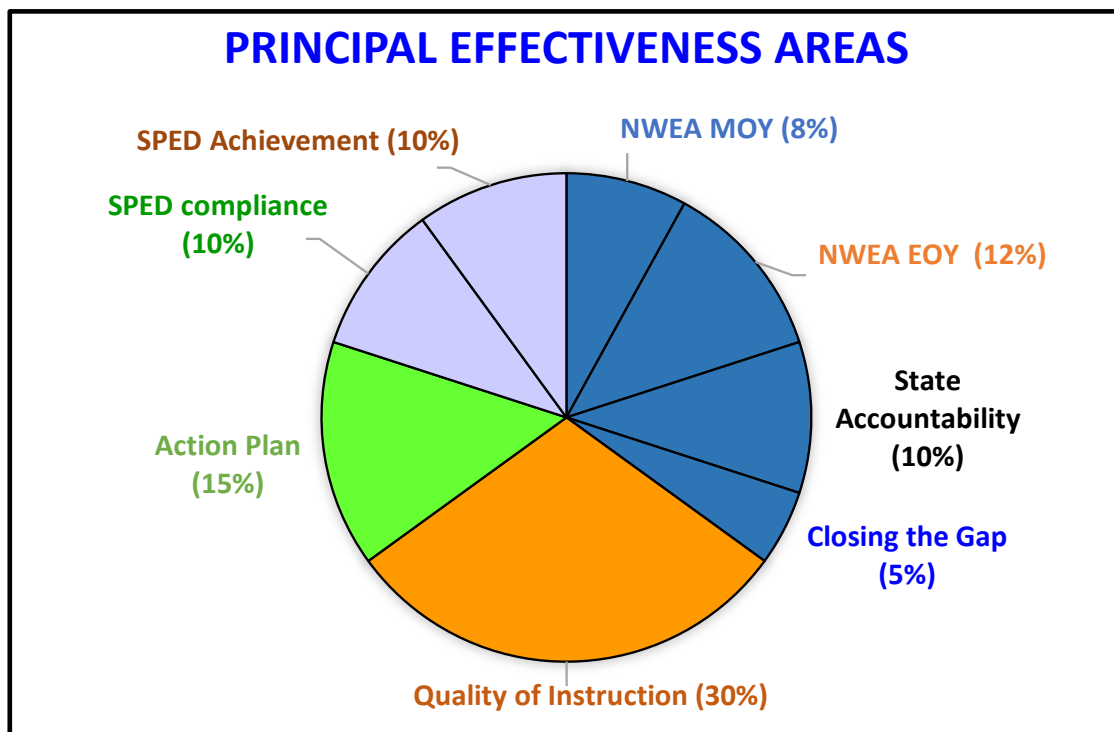
Written Summary
Domain 2: Areas of reinforcement
Domain 2: Areas of refinement

Written Summary
Domain 3: Areas of reinforcement
Domain 3: Areas of refinement

Appendix E: SPED Compliance Rubric

Principal Evaluation SPED Rubric					
	Unsat (1 pt.)	Basic (2 pts.)	Progressing (3 pts.)	Proficient (4 pts.)	Exemplary (5 pts.)
ARD Timelines and Participation	Campus does not have an ARD calendar or does not meet at least 70% of all ARD timelines. Admin is not aware of the ARDs and does not attend.	Campus has an ARD calendar and meets at least 70% of all ARD timelines. Admin is not aware of the ARDs and does not attend.	Admin. ensures the campus has an ARD calendar and meets at least 80% of all ARD timelines. Admin. only attends some ARDs.	Admin. Ensures the campus has an ARD calendar and meets at least 90% of all ARD timelines. Admin. is present and provides useful input during the ARD.	Admin. Ensures and adheres to the campus ARD calendar and meets 100% of all ARD timelines. Admin. is present during ARDs and provides input for student success with a working knowledge of the student.
Quality IEPs	Staff does not have relevant portions of the IEP for assigned students. Accommodations and modifications are not documented in Power School.	Admin. Is not aware if staff are provided the relevant portions of the IEP . Admin. ensures accommodations and modifications are documented in Power School.	Staff are provided the relevant portions of the IEP . Admin. ensures accommodations and modifications are documented in Power School.	Admin. ensures IEPs are written effectively. Staff are provided the relevant portions of the IEP . Admin. ensures accommodations and modifications are documented in Power School.	Admin. ensures IEPs are written effectively. Staff are provided the relevant portions of the IEP and receive training on the portions. Admin. ensures accommodations and modifications are documented in Power School.
Observations for Quality Instruction	Admin. does not conduct quality spot observations or does not conduct spot observations on each special education teacher at least monthly.	Admin. conducts spot observations on each special education teacher at least monthly. The spot observations are of average quality.	Admin. conducts quality spot observations on each special education teacher at least monthly.	Admin. provides effective on-the-job feedback to SPED teachers. They conduct quality spot observations on each special education teacher at least monthly.	Admin. provides effective on-the-job coaching and feedback to SPED teachers. They conduct quality spot observations on each special education teacher at least monthly.
Progress Monitoring	Admin does not provide students with IEPs progress reports.	Admin. inconsistently provides students with IEPs progress reports and progress monitoring is not in alignment with the grading cycle.	Admin. provides at least 75% of students with IEPs progress reports. Progress monitoring is not in alignment with the grading cycle.	Admin. ensures students with IEPs receive progress reports, however distribution is not in alignment with the grading cycle.	Admin. ensures all students with IEPs receive progress reports in alignment with the grading cycle.
					Points earned =
					Score = pts. earned ÷ 2

Appendix F: Calculation of Components



School Action Plan (15 pts.)

Division Superintendents will oversee the scoring of the action plans. The Executive Director of the feeder pattern will use the following guidelines to assess each of six indicators on the Action Plan.

6 pts.	8 pts.	10 pts.	12 pts.	15 pts.
Indicator less than 70% accomplished	Indicator between 70% and 80% accomplished	Indicator between 80% and 90% accomplished	Indicator between 90% and 100% accomplished	Indicator 100% accomplished

School Action Plan	
Indicator	Points (up to 15 pts. each)
1	
2	
3	
4	
5	
6	
Start points	10
Subtotal	
Degree of difficulty coefficient	
Total pts. = coefficient x subtotal	
Evaluation score = (Total pts. x 15) ÷ 100	

Quality of Instruction (30 pts.)

- A principal will receive up to 100 points for the quality of instruction (and then that score is converted to the equivalent out of 30 points). 75 points will be a composite of the spot observations of teacher instruction conducted by an independent review team from the feeder pattern. The team will make four unannounced visits to the school and conduct at least 10 spot observations during each visit (a minimum of forty total).
- The team will average all of the team's spot observations conducted during the year and multiply that average by 10 to get a total out of 100 points. The score out of 75 points equals is:

$$\text{Score X} = 75(\text{spot observation points})/100$$

- Then the Executive Director of the feeder pattern will assign up to an additional 25 points (**Score Y**) based on the day-to-day coaching and general, informal observations of the quality of instruction in a school. [The number of points for this portion does not have to be an even number – it can be any number from 1 to 25.]

The total points out of 30 is calculated as follows:

$$\text{Total quality of instruction points} = [30 * (\text{Score X} + \text{Score Y})]/100$$

SPED compliance and achievement (20 pts.)

- A principal will receive up to 10 points for the improvement in academic achievement for their special needs students. The score will be tied to NWEA data for elementary and middle school principals. The score will be tied to STAAR assessments for English I, English II, and Algebra I for high school principals.

SPED achievement data – elementary and middle schools				
X = NWEA composite average annual growth for students with special needs in reading and math in grades 3 through 8				
2 pts.	4 pts.	6 pts.	8 pts.	10 pts.
$X < .8$	$.8 \leq X < 1.0$	$1.0 \leq X < 1.2$	$1.2 \leq X < 1.4$	$X \geq 1.4$

SPED achievement data – high schools				
X = growth of STAAR meets percentage for students with special needs as a composite average for English I, English II, and Algebra I.				
2 pts.	4 pts.	6 pts.	8 pts.	10 pts.
$X < 2$	$2 \leq X < 3$	$3 \leq X < 4$	$4 \leq X < 5$	$X \geq 5$

- A principal will also receive up to 10 points for SPED compliance indicators. This will be scored using the rubric at Appendix E.

Student Achievement (35 pts.)

State Accountability (10 pts.)

School-wide achievement data				
X = School academic growth score (from State Accountability Metrics)				
2 pts.	4 pts.	6 pts.	8 pts.	10 pts.
$X < 60$	$60 \leq X < 70$	$70 \leq X < 80$	$80 \leq X < 90$	$X \geq 90$

Percentile growth				
X = NWEA percentile average annual growth for reading and math for grades 3 through 8				
2 pts.	4 pts.	6 pts.	8 pts.	10 pts.
$X < 3$	$3 \leq X < 4$	$4 \leq X < 5$	$5 \leq X < 6$	$X \geq 6$

Growth in TSI percentage				
X = Growth in TSI percentage growth				
2 pts.	4 pts.	6 pts.	8 pts.	10 pts.
$X < 2$	$2 \leq X < 3$	$3 \leq X < 4$	$4 \leq X < 5$	$X \geq 5$

For elementary and middle schools take the higher of the state accountability score or the NWEA percentile growth score. For high school take the higher of the state accountability score or the TSI percentage growth score.

Student achievement MOY (8 pts.)

Student achievement MOY				
X = Schools NWEA MOY data -- % of students in grades 3 through 8 who scored at least .60 annual growth in the first semester				
0 pts.	2 pts.	4 pts.	6 pts.	8 pts.
$X < 50$	$50 \leq X < 55$	$55 \leq X < 60$	$60 \leq X < 70$	$X \geq 70$

Student achievement MOY				
X = School's DIBELS data -- % of students in grades K through 2 above or well above typical growth in the first semester				
0 pts.	2 pts.	4 pts.	6 pts.	8 pts.
$X < 50$	$50 \leq X < 55$	$55 \leq X < 60$	$60 \leq X < 70$	$X \geq 70$

For elementary schools, take the best of either the NWEA achievement or the DIBELS achievement.

Student achievement data MOY – high schools				
X = student average composite percentage growth on the interim STAAR assessments for English I, English II, and Algebra I compared with end of year composite in spring of 2023				
2 pts.	4 pts.	6 pts.	6 pts.	8 pts.
$0 \leq X < 1$	$1 \leq X < 2$	$2 \leq X < 3$	$3 \leq X < 4$	$X \geq 4$

Student achievement EOY (12 pts.)

Student achievement EOY – elementary and middle schools				
X = School's NWEA EOY data -- % of students in grades 3 through 8 who scored at least 1.40 annual growth				
4 pts.	6 pts.	8 pts.	10 pts.	12 pts.
$X < 50$	$50 \leq X < 55$	$55 \leq X < 60$	$60 \leq X < 70$	$X \geq 70$

Student achievement data – high schools				
X = growth of STAAR meets percentage for students as a composite average for English I, English II, and Algebra I.				
2 pts.	3 pts.	4 pts.	5 pts.	6 pts.
$X < 2$	$2 \leq X < 3$	$3 \leq X < 4$	$4 \leq X < 5$	$X \geq 5$

Student achievement data – high schools				
X = percent increase of students with a CCMR point compared August 2023				
2 pts.	3 pts.	4 pts.	5 pts.	6 pts.
$X < 2$	$2 \leq X < 3$	$3 \leq X < 4$	$4 \leq X < 5$	$X \geq 5$

Closing the gap score (5 pts.)

Closing the gap score				
X = Closing the gap score from the State accountability rating system				
1 pts.	2 pts.	3 pts.	4 pts.	5 pts.
$X < 60$	$60 \leq X < 70$	$70 \leq X < 80$	$80 \leq X < 90$	$X \geq 90$



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

10/12/2023

3.

Office of the Superintendent of Schools

Office of Finance and Business Services

Approval Of Vendor Awards for Purchases Which Cost \$1,000,000 Or More

The purpose of this item is to authorize vendor awards for purchases which cost \$1,000,000 or more. Pursuant to School Board policy, contracts for purchases which cost \$1,000,000 or more are submitted to the Houston Independent School District (HISD) School Board for approval before purchase orders and/or agreement letters are issued. The Purchasing Services Department, authorized by board policy, enters into purchase agreements for bid projects less than \$1,000,000 and contracts associated with a board-approved cooperative or intergovernmental interlocal agreement.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids comply with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders and a description of the items to be purchased.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves vendor awards for purchases which cost \$1,000,000 or more, effective October 13, 2023.

Project Number	Project Name and Description for Approval	Requesting Department	COST		TERM		
			Annually	Full	Begin Date	End Date	Renewal(s)
21-06-02-B	Instructional Curriculum Materials, Supplies, and Digital Services - To provide supplemental curriculum materials, educational/instructional software, digital resources, and related items districtwide	Academics	Additional Vendors	Prior Approval	10/13/2023	6/30/2027	3
21-06-03-B	Student Services, Enrichment Tutorials, Mentoring Services, and Alcohol and Drug Counseling - To obtain contracted services in the following areas: enrichment, mentoring, and student tutorial instructions in reading, math, English/language arts, social studies, and science that is designed to increase the progress and academic achievement of students, including English language learners (ELLs) and special education students	Academics	Additional Vendors	Prior Approval	10/13/2023	6/30/2027	3
23-05-02	Home Instruction for Parents of Preschool Youngsters (HIPPY) - To obtain curriculum materials, instructions, supplies and materials, technical assistance, and translation services for parents and caregivers of preschool children	Academics	\$200,000	\$1,000,000	10/13/2023	10/12/2028	4
23-05-04	Board Certified Behavior Analyst (BCBA) and Behavior Therapist Services - To provide behavior consultation and coaching in selected special education classrooms along with strategies and techniques that will assist staff with controlling and diminishing inappropriate behavior	Academics	\$814,400	\$4,072,000	10/13/2023	10/12/2028	4
23-06-01	Bulk Oil, Lubricants, Antifreeze, and Related Supplies & Services - To obtain bulk oil, lubricants, transmission fluids, antifreeze, and related supplies and services for the Transportation Services Department	Transportation	\$300,000	\$1,500,000	10/13/2023	10/12/2024	4
23-06-08	Drug and Alcohol Testing - To obtain a full-service administrator for Department of Transportation (DOT) and non-DOT drug-free workplace drug and alcohol testing	Human Resources	\$450,000	\$2,250,000	10/13/2023	10/12/2028	4
19-05-37	Environmental Consulting & Testing Services - To provide air, surface, and/or material sampling, air quality investigations, and corrective actions	Risk Management	\$600,000	\$3,000,000	8/9/2019	8/8/2024	4
19-11-18	Onsite Wellness Clinic - For Onsite Wellness Clinics for the Houston Independent School District (HISD)	Benefits	\$3,220,000	\$16,100,000	4/1/2019	3/31/2024	0
96-11-XX	Financial Systems and Associated Services Annual Software Renewal - To obtain continuous software maintenance and support for SAP, the enterprise-level financial/accounting/human resources management system	Information Technology	\$5,360,000	\$26,800,000	9/9/22	9/8/27	4

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	21-06-02-B – RFP / Instructional Curriculum Materials, Supplies, and Digital Services – (Svitek) – (CAO)
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this supplemental project is to award additional vendors, with no additional increase in funding, to provide supplemental curriculum materials, educational/instructional software, digital resources, and related items districtwide. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through June 30, 2024, with three automatic annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
AKJ Wholesale, LLC dba AKJ Education, AKJ Books, CIERO Class, BMI Education Services	B-20%
Anatomage, Inc.	A-100%
Carolina Biological Supply Company, Inc.	C-D
EAS EducAide Software, Inc. dba EducAide Software	C-D
Emilie Day Correa dba SEL Impact, LLC	A-100%
Eric Armin dba EAI Education, Inc.	C-D
GullyThoughts, LLC	C-D
Hive Class, Inc.	A-100%
Intelitek, Inc.	B-25%
Literacy Resources, LLC dba Heggerty	C-D
Nearpod, Inc.	C-D
No Tears Learning, Inc. dba Learning Without Tears	C-D
Rally Education, LLC dba Rally! Education	C-1%
SpecialNeedsWare, Inc. dba Ori Learning	C-D
Stem Education Works, LLC dba Stem Education Works	C-D
Texas Tech University dba The Curriculum Center for Family and Consumer Sciences	NP-0%
The Writing Academy, LLC	A-100%
Unruly Studios, Inc.	C-D

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	21-06-03-B – RFP / Student Services, Enrichment Tutorials, Mentoring Services, and Alcohol and Drug Counseling – (Contreras) – (CAO)
Project Description	This project was originally approved by the Board of Education on May 12, 2022. The purpose of this supplemental project is to award additional vendors, with no additional increase in funding, to obtain contracted services in the following areas: enrichment, mentoring, and student tutorial instruction in reading, math, English/language arts, social studies, and science that is designed to increase the progress and academic achievement of students, including English Language Learners (ELL) and special education students. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through June 30, 2024, with three automatic annual renewals, not to extend beyond June 30, 2027.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
4 The Future Consulting, LLC	C-D
A.I.R. Project	NP-0%
Admore Behavioral Therapy, LLC	A-100%
Asteria Learning, Inc. dba ECS Learning Systems	C-D
Brightways Learning	NP-0%
C.A. Community Services, Inc.	NP-0%
Chapter One NFP	NP-0%
Charlette White dba Charlette The Challenger and Associates, LLC	C-10%
Chris Cortez dba Houston Healthy Hip-Hop	C-D
Demetra Walker dba Education Solutions Now, LLC	A-100%
Frances Hester dba Hester Consulting, LLC	A-100%
GullyThoughts, LLC	C-D
Harry Allen dba AFE & H, LLC	C-D
HeyTutor, Inc. dba HeyTutor	C-D
Home Run Hitters International, Inc.	NP-0%
Iconoclast Artists	NP-0%
Junior Achievement of Southeast Texas, Inc.	NP-0%
Launch Point, Inc.	NP-0%
Lewis D Little II dba South Region Driving School, LLC	C-10%
Maria Fabiola Perry dba Teaching Multilingual, LLC	A-100%
Meghan E. Sankowski dba Coaching Consultants Team	A-100%
Middle Tree	NP-0%
Pearl Onome Ubaru dba SiSTEM Tutoring Agency	A-100%
Richard Brennan dba Histrionix Learning	C-1%
Roma Williams dba Unload It Therapy, PLLC	A-100%
21-06-03-B – Student Services, Enrichment Tutorials, Mentoring Services, and Alcohol and Drug Counseling (continued)	

Recommended Vendor(s) for Approval	M/WBE Commitment
Sisters Empowering S.I.S.T.A.S., Inc.	NP-0%
SmartStart Education, LLC	B-25%
STEERus, Inc.	C-10%
SWT Holdings Group, LLC	A-100%
Virginia Elam Manning dba GinMan Consulting	A-100%
Want It More Strong Foundation	NP-0%
Young Men's Christian Association of the Greater Houston Area dba YMCA of Greater Houston	NP-0%

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	23-05-02 – RFP / Home Instruction for Parents of Preschool Youngsters (HIPPIY) – (Gabino) – (CAO)
Project Description	The purpose of this project is to obtain curriculum materials, instruction supplies and materials, technical assistance, and translation services for parents and caregivers of preschool children. Based on annual appropriations, the projected expenditure is not to exceed \$1,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through October 12, 2024, with four automatic annual renewals, not to extend beyond October 12, 2028.
Amount not to Exceed (Project Term)	\$1,000,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Connelly 3 Publishing Group, Inc.	C-D
EDU Specialist, LLC	A-100%
Lovescaping, Inc.	A-100%

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	23-05-04 – RFP / Board Certified Behavior Analyst (BCBA) and Behavior Therapist Services – (Richards) – (CAO)
Project Description	The purpose of this project is to provide behavior consultation and coaching for special education. Based on annual appropriations, the projected expenditure is not to exceed \$4,071,965 for the duration of the project. The district applied the Best Value process in selecting the vendor to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through October 12, 2024, with four automatic annual renewals, not to extend beyond October 12, 2028.
Amount not to Exceed (Project Term)	\$4,072,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Invo Healthcare Associates, LLC	B-25%
RCM Technologies (USA), Inc. dba RCM Health Care Services	B-25%

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	23-06-01 – RFP / Bulk Oil, Lubricants, Antifreeze, and Related Supplies & Services – (James) – (COO)
Project Description	The purpose of this project is to obtain bulk oil, lubricants, transmission fluids, antifreeze, and related supplies and services for the Transportation Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$1,500,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through October 12, 2024, with four automatic annual renewals, not to extend beyond October 12, 2028.
Amount not to Exceed (Project Term)	\$1,500,000

Recommended Vendor(s) for Approval	M/WBE Commitment
R & C Distributors, LLC dba Blender Direct	A-100%
Sun Coast Resources, LLC	B-20%

**Approval of Purchase \$1,000,000 or More
Recommended for 10/12/2023 Board Agenda**

Project Information	23-06-08 RFP / Drug and Alcohol Testing – (Wright) – (CHRO)
Project Description	The purpose of this project is to obtain a full-service administrator for Department of Transportation (DOT) and non-DOT drug-free workplace drug and alcohol testing. Based on annual appropriations, the projected expenditure is not to exceed \$2,250,000 for the project duration. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC), Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from October 13, 2023, through October 12, 2024, with four automatic annual renewals, not to extend beyond October 12, 2028.
Amount not to Exceed (Project Term)	\$2,250,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Zenith Health Network, LLC	B-25%

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/12/2023 Board Agenda**

Project Information	19-05-37 – RFP / Environmental Consulting & Testing Services– (Diaz) – (CFO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on August 8, 2019. The purpose of this project amendment is to request an increase to the spending limit authorization and ratification of expenditures beginning August 10, 2023, to provide air, surface, and/or material sampling, air quality investigations, and corrective actions. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from August 9, 2019, through August 8, 2020, with four automatic annual renewals, not to extend beyond August 8, 2024.
Amount not to Exceed (Project Term)	\$3,000,000

Recommended Vendor(s) for Approval	M/WBE Commitment
ATC Group Services LLC dba Atlas Technical	C-D
ERC Environmental & Construction Services, Inc. dba ERC	C-10%
Professional Services Industries, Inc	B-25%

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 10/12/2023 Board Agenda**

Project Information	19-11-18 – RFP / Onsite Wellness Clinic – (Wright) – (CFO) – NTE Increase
Project Description	This project was originally approved by the Board of Education on March 21, 2019. The purpose of this project amendment is to request an increase to the spending limit authorization and ratification of expenditures beginning August 10, 2023, for Onsite Wellness Clinics for the Houston Independent School District (HISD). Based on annual appropriations, the projected expenditures are not to exceed \$16,100,000. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from April 1, 2019, through March 31, 2020, not to extend beyond March 31, 2024.
Amount not to Exceed (Project Term)	\$16,100,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Next Level Medical, LLC	A-100%

**Amendment to Item Approved on a Prior Broad Agenda
Recommended for 10/12/2023 Board Agenda**

Project Information	96-11-XX – RFP / Financial Systems and Associated Services Annual Software Renewal – (Teer) – (CFO) – NTE Increase
Project Description	The purpose of this project amendment is to request an increase to the spending limit authorization to obtain continuous software maintenance and support for SAP, the enterprise-level financial/accounting/human resources management system. Based on annual appropriations, the projected expenditure is not to exceed \$26,800,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from September 9, 2022, through September 8, 2023, with four annual renewals, not to extend beyond September 8, 2027.
Amount not to Exceed (Project Term)	\$26,800,000

Recommended Vendor(s) for Approvals	M/WBE Commitment
SAP Public Services, Inc.	N/A

Code Legend

M/WBE - Minority and Women Business Enterprise Notations

- a) Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- b) Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- c) Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

(NP-0%) - Non-profit



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

10/12/2023

4.

Office of the Superintendent of Schools

Office of Finance and Business Services

Approval Of The October Budget Amendment

A report on the status of the 2023-2024 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) School Board in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the October Budget Amendment.

COST/FUNDING SOURCE(S): Adjustments to the budget will be appropriated as shown in the October Budget Amendment.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the October Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2023-2024, effective October 13, 2023.

HOUSTON INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
BUDGET AMENDMENT FISCAL YEAR 2023-2024 (as adjusted)
October 12, 2023

	Adopted Budget		August		October			
ESTIMATED REVENUES	July 1, 2023		Amendment Budget		Budget Amendment		Budget Variance	
Local sources	\$	1,935,628,316	88.2%	1,656,840,298	86.1%	1,671,840,298	86.2%	15,000,000
State sources		196,658,385	9.0%	205,590,595	10.7%	205,590,595	10.6%	-
Federal sources		62,538,142	2.8%	62,538,142	3.2%	62,538,142	3.2%	-
Total estimated revenues	\$	2,194,824,843	100.0%	1,924,969,035	100.0%	1,939,969,035	100.0%	15,000,000
APPROPRIATIONS								
Instruction	\$	1,137,458,757	47.8%	1,184,033,111	54.2%	1,199,124,446	54.2%	15,091,336
Instructional resources and media services		20,575,943	0.9%	18,249,830	0.8%	19,132,134	0.9%	882,304
Curriculum and Instructional Staff Development		27,569,001	1.2%	25,544,488	1.2%	27,007,608	1.2%	1,463,120
Instructional leadership		30,977,071	1.3%	26,158,105	1.2%	25,366,865	1.1%	(791,240)
School leadership		174,941,609	7.4%	187,950,838	8.6%	176,785,454	8.0%	(11,165,384)
Guidance, counseling and evaluation services		79,520,172	3.3%	73,016,111	3.3%	69,564,761	3.1%	(3,451,350)
Social work services		8,382,235	0.4%	7,517,423	0.3%	21,277,868	1.0%	13,760,445
Health services		25,650,688	1.1%	26,491,632	1.2%	25,512,181	1.2%	(979,451)
Student transportation		53,505,616	2.3%	67,602,911	3.1%	64,501,655	2.9%	(3,101,256)
Food services		136,117	0.0%	136,117	0.0%	136,117	0.0%	-
Co-Curricular/extracurricular activities		19,521,086	0.8%	31,493,664	1.4%	31,834,144	1.4%	340,480
General administration		50,002,399	2.1%	54,209,327	2.5%	52,950,597	2.4%	(1,258,730)
Plant maintenance and operations		233,833,447	9.8%	236,175,379	10.8%	237,114,426	10.7%	939,048
Security and monitoring services		30,601,520	1.3%	29,047,023	1.3%	32,308,970	1.5%	3,261,948
Data processing services		61,307,083	2.6%	72,420,605	3.3%	75,281,698	3.4%	2,861,093
Community services		2,030,863	0.1%	2,067,718	0.1%	1,952,136	0.1%	(115,582)
Debt Service		-	0.0%	-	0.0%	5,130,330	0.2%	5,130,330
Facilities acquisition and construction		-	0.0%	5,694,817	0.3%	9,184,708	0.4%	3,489,890
Contracted Instructional Services Between Public Schools		326,539,245	13.7%	41,868,578	1.9%	41,868,578	1.9%	-
Juvenile justice alternative education programs		792,000	0.0%	792,000	0.0%	792,000	0.0%	-
Tax reinvestment zone payments		77,304,451	3.3%	77,304,451	3.5%	77,304,451	3.5%	-
Tax appraisal and collection		16,501,316	0.7%	16,501,316	0.8%	16,501,316	0.7%	-
Total estimated appropriations	\$	2,377,150,619	100.0%	2,184,275,443	100.0%	2,210,632,443	100.0%	26,357,000
OTHER FINANCING SOURCES (USES)								
Transfers-in	\$	30,000,000		30,000,000		30,000,000		-
Proceeds from right to use SBITA		-		-		-		-
Transfers-out		(16,213,650)		(16,213,650)		(16,213,650)		-
Total other financing sources (uses)	\$	13,786,350		13,786,350		13,786,350		-
Excess (deficiency) of estimated revenues over (under) appropriations	\$	(168,539,426)		(245,520,058)		(256,877,058)		(11,357,000)
Beginning Fund Balance July 1, 2023	\$	1,120,551,047		1,141,713,935		1,140,786,786		(927,149)
Projected Ending Fund Balance June 30, 2024	\$	1,022,011,621		896,193,878		883,909,728		(12,284,149)



10/12/2023

5.

Office of the Superintendent of Schools

Office of Finance and Business Services

Approval Of Local Government Investment Pools Including Local Government Investment Cooperative Trust, Texas Cooperative Liquid Assets Securities System, And Texas Range As Authorized Investments

The administration seeks School Board approval for the district to participate in local government investment pools including Local Government Investment Cooperative (LOGIC), Texas Cooperative Liquid Assets Securities System (CLASS), and Texas Range. It is recommended that the School Board approves the attached applications as submitted to provide the district with an additional investment option emphasizing safety and liquidity. Approval of the attached agreements and/or resolutions is required by each respective investment entity in order for the district to proceed with the investment of funds. Local government investment pools are an approved investment instrument in compliance with the district *Cash Management and Investment Policy* and the Public Funds Investment Act.

Attached are participation agreements and/or resolutions approving participation in the following local government investment pools:

- LOGIC
- Texas CLASS
- Texas Range

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the attached local government investment pool agreements and/or resolutions as submitted to provide the district with additional investment options emphasizing safety and liquidity, effective October 13, 2023.



APPLICATION FOR PARTICIPATION IN LOGIC

The undersigned local government (Applicant) applies and agrees to become a Participant in the Local Government Investment Cooperative (LOGIC) Trust.

1. **Authorization.** The governing body of Applicant has duly authorized this application by adopting the following resolution at a meeting of such governing body duly called, noticed, and held in accordance with the Texas Open Meeting Law, chapter 551, Texas Government Code, on _____, 20__:

WHEREAS, it is in the best interests of this governmental unit ("*Applicant*") to invest its funds jointly with other Texas eligible investing entities in the Local Government Investment Cooperative (LOGIC) Trust in order better to preserve and safeguard the principal and liquidity of such funds and to earn an acceptable yield; and

WHEREAS, Applicant is authorized to invest its public funds and funds under its control in LOGIC and to enter into the Participation Agreement and Trust Instrument authorized herein;

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. The form of application for participation in LOGIC attached to this resolution is approved. The officers of Applicant specified in the application are authorized to execute and submit the application, to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Applicant under the Agreement created by the application, all in the name and on behalf of Applicant.

SECTION 2. This resolution will continue in full force and effect until amended or revoked by Applicant and written notice of the amendment or revocation is delivered to the LOGIC Board of Trustees.

SECTION 3. Terms used in this resolution have the meanings given to them by the application."

2. **Agreement.** Applicant agrees with other LOGIC Participants and the LOGIC Board of Trustees to the terms and conditions in the Participation Agreement and Trust Instrument, effective on this date, which are incorporated herein by reference. Applicant makes the representations, designations, delegations, and representations described in the Participation Agreement and Trust Instrument.

3. **Taxpayer Identification Number.** Applicant's taxpayer identification number is 74-6001255

4. **Contact Information.**

Applicant primary mailing address: lisa.pepi@houstonisd.org

Applicant physical address (if different): 4400 W 18th St. Houston, TX 77092

Applicant main phone number: 713-566-6486

Applicant main fax number: 713-556-6412

5. **Authorized Representatives.** Each of the following Participant officials is designated as Participant's Authorized Representative authorized to give notices and instructions to the LOGIC Board of Trustees in accordance with the Agreement, the Bylaws, the Investment Policy, and the Operating Procedures:

1. Name: James Terry Title: Chief Financial Officer

Signature: _____ Phone: 713-556-5500

Email: james.terry@houstonisd.org

2. Name: Glenn Reed Title: Deputy CFO

Signature: _____ Phone: 713-556-5500

Email: breed@houstonisd.org

3. Name: Lisa Pepi Title: Treasurer

Signature: _____ Phone: 713-556-6487

Email: lisa.pepi@houstonisd.org

4. Name: Jennifer Pogue Title: Treasury Manager

Signature: _____ Phone: 713-556-6486

Email: jennifer.pogue@houstonisd.org

{REQUIRED} PRIMARY CONTACT: List the name of the Authorized Representative **listed above** that will be designated as the Primary Contact and will receive all LOGIC correspondence including transaction confirmations and monthly statements.

Name: Lisa Pepi

{OPTIONAL} INQUIRY ONLY CONTACT: In addition, the following additional Participant representative (**not listed above**) is designated as an ***Inquiry Only*** Representative authorized to obtain account information:

Name: Shamonique Powers Title: Sr Treasury Analyst

Signature: _____ Phone: 713-556-6486

Email: spower1@houstonisd.org

Applicant may designate other authorized representatives by written instrument signed by an existing Applicant Authorized Representative or Applicant's chief executive officer.

DATED _____

**REQUIRED
PLACE OFFICIAL SEAL OF ENTITY HERE**

(NAME OF ENTITY/APPLICANT)

SIGNED BY:

(Signature of official)

(Printed name and title)

ATTESTED BY:

(Signature of official)

(Printed name and title)

FOR INTERNAL USE ONLY
APPROVED AND ACCEPTED: LOCAL GOVERNMENT INVESTMENT COOPERATIVE (LOGIC)

.....
AUTHORIZED SIGNER

DATE

V082023

Local Government Investment Cooperative (LOGIC) Participation Agreement and Trust Instrument



THIS PARTICIPATION AGREEMENT AND TRUST INSTRUMENT (together with any amendments and supplements, referred to as this “Agreement”) is made and entered into by and among each of those government entities initially executing this Agreement and any other government entity that is eligible and becomes a party hereto (collectively, the “Participants”).

WHEREAS, the Public Funds Investment Act, Chapter 2256 of the Texas Government Code, as amended (the “PFIA”) authorizes the entities described in the PFIA to invest their funds in an eligible public funds investment pool;

WHEREAS, each of the Participants qualifies as an entity described in the PFIA;

WHEREAS, the Participants desire to establish and maintain a public funds investment pool for the purpose of pooling their local funds for joint investment in accordance with the PFIA and the terms hereof and providing assistance to each other on investment alternatives and on other issues of concern to the Participants;

WHEREAS, the Participants desire that the public funds investment pool be entitled Local Government Investment Cooperative (LOGIC) and that it be managed and operated by a board of trustees;

WHEREAS, each of the Participants has duly taken all official action necessary and appropriate to become a party to this Agreement, including the adoption of a rule, order, ordinance, or resolution, as appropriate;

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements contained herein, each Participant agrees that all moneys it transfers to LOGIC on or after the effective date hereof shall be held and managed in trust by the board of trustees for the benefit of the Participant, and the Participants mutually agree as follows:

ARTICLE I

Definitions and Rules of Construction

Section 1.01. Definitions. Except as otherwise provided in this Agreement, the capitalized terms used herein shall have the following meanings unless the context otherwise requires:

Account - any account established by a Participant.

Additional Party Agreement – an accepted Application of a Participant to participate in LOGIC which results in the applicant becoming a party to this Agreement

Administrator - Any person, firm or organization approved by the Board and under contract to provide administrative assistance in connection with the management and operation of the Pool.

Advisor - The registered investment advisor or advisors selected by or at the direction of the Board to provide advice regarding investment of Pool assets pursuant to this Agreement and subject to applicable law.

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

Authorized Investments - those investments which are authorized from time to time to be purchased, sold and invested in under PFIA or other applicable law and further defined in the Investment Policies.

Authorized Representative - an individual authorized to execute documents and take other necessary actions, pursuant to this Agreement, on behalf of a Government Entity or other person, firm or organization, as evidenced by documentation acceptable to the Administrator. In the case of a Government Entity that is a combination of political subdivisions under the Act, the Authorized Representatives of any administrative agency appointed by such combination of political subdivisions shall be deemed to be Authorized Representatives for such Government Entities.

Board - the governing body of the Pool, known as The Board of Trustees of Local Government Investment Cooperative.

Bylaws - the bylaws adopted by the Board, as the same may be amended from time to time, subject to the requirements of this Agreement.

Custodian - any person, firm or organization selected by or at the direction of the Board to have custody of all money, investments and other assets of the Pool pursuant to this Agreement and subject to applicable law.

General Manager - any person, firm or organization which has contracted with the Board to provide general management services to the Board.

Government Entity - a local government of the State of Texas, as defined in the PFIA, a state agency, as defined in the PFIA, and a nonprofit corporation acting on behalf of a local government or a state agency, including but not limited to an incorporated city or town, a county, a public school district, a district or authority created under art. III, Section 52(b)(1) or (2) of the Texas Constitution, or art. XVI, Section 59 of the Texas Constitution, an institution of higher education as defined by Section 61.003 of the Education Code, a hospital district, or a fresh water supply district.

Information Statement - the information statement or any other document distributed to Participants and potential Participants to provide them with a description of the management and operation of the Pool, as the same may be amended from time to time, subject to the requirements of this Agreement.

Interlocal Act - the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as the same may be amended from time to time.

Investment Officer - one or more officers or employees of the Pool designated as investment officers by the Board.

Investment Policies - the written Investment Policies adopted and approved by the Board governing investment and management of Pool assets of different Portfolios, as the same may be amended from time to time, subject to the requirements of this Agreement.

Marketing Representative - any person, firm or organization authorized by the Board to promote the Pool.

Participants - the Government Entities that are the initial parties to this Agreement and the Government Entities which subsequently become parties to this Agreement.

PFIA - the Public Funds Investment Act, Chapter 2256, Texas Government Code, as the same may be amended from time to time.

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

Pool - the public funds investment pool and trust created pursuant to this Agreement.

Portfolio - a portfolio of assets in the Pool which are held separate from other assets of the Pool and which are invested with a defined investment objective which may be different from other Portfolios in the Pool, and in which a Participant may elect to invest its funds.

State - the State of Texas.

Units - equal proportionate units of undivided beneficial interest in the assets of the Pool or of any Portfolio of the Pool from time to time, including fractions of units as well as whole units.

Section 1.02. General Rules of Construction.

- (a) Whenever in this Agreement the context requires: (1) a reference to the singular number shall include the plural and vice versa; and (2) a word denoting gender shall be construed to include the masculine, feminine, and neuter.
- (b) The titles given to any article or section of this Agreement are for convenience only and are not intended to modify the article or section.

ARTICLE II

Creation of the Pool and Trust; Purpose and Objective

Section 2.01. Creation of the Board.

- (a) The Participants hereby agree to jointly invest their funds in a public funds investment pool and trust, to be known as Local Government Investment Cooperative (the "Pool") and to create and establish a board of trustees of the Pool (the "Board"), as an administrative agency pursuant to the Interlocal Act and as trustee of the funds in the Pool.
- (b) The Participants delegate to the Pool through its Board, the authority to hold legal title to and manage all money, investments and other assets transferred to or acquired by the Pool pursuant to this Agreement as Pool assets.
- (c) The Board shall have the authority to employ personnel, engage in other administrative activities and provide other administrative services necessary to accomplish the purpose of this Agreement.

Section 2.02. Purpose and Objective.

- (a) The first purpose of the Pool is to provide Government Entities with a variety of investment vehicles to best suit their investment needs, with each Portfolio tailored to meet a specific investment need.
- (b) The second purpose of the Pool is to provide Government Entities with a forum for discussion of, and to provide education concerning, investments and other issues of concern in public finance. In all cases, however, the Pool will have the following investment objectives in order of priority: safety of principal; liquidity in accordance with the operating requirements of the Participants; and the highest rate of return.

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

- (c) In order to accomplish the Pool's objective, each Participant agrees that the money transferred to a Portfolio within the Pool will be commingled with other money transferred to the Portfolio by other Participants for the purpose of making Authorized Investments, subject to the terms of this Agreement, the Investment Policies and applicable law, thereby taking advantage of investment opportunities and cost benefits available to larger investors.

ARTICLE III

Pool Administration

Section 3.01. The Board and the Bylaws

- (a) The business and affairs of the Pool shall be managed by the Board as governing body of the Pool.
- (b) The Board is authorized to adopt Bylaws which shall set forth, among other things, the initial Board members, the procedures governing the selection of the members of the Board, the procedure for holding meetings, the election of officers, and other matters necessary or desirable for governance by the Board, and the right of the Board, the General Manager, and other consultants to be indemnified for damages arising from their actions in connection with the Pool. By executing this Agreement, the Participant consents to the Bylaws. By maintaining funds in the Pool after any amendment to the Bylaws becomes effective, the Participant consents to the Bylaws, as amended. The Board has the right to amend any term or provision of the Bylaws, provided that notice is sent to each Participant at least 30 days prior to the effective date of any change which, in the opinion of the Board, is a material change to the Bylaws.

Section 3.02. Powers and Duties of the Board.

- (a) Subject to applicable law and the terms of this Agreement, the Board shall have full and complete power to take all actions, do all things and execute all instruments as it deems necessary or desirable in order to carry out, promote or advance the investment objective, interests and purposes of the Pool to the same extent as if the Board was the sole and absolute owner of the Pool.
- (b) The Board shall adopt and maintain Investment Policies, consistent with the general objective of the Pool, which shall provide more detailed guidelines for investment and management of Pool assets. By executing this Agreement, the initial Participants consent to the proposed Investment Policies, and the subsequent Participants consent to the Investment Policies then in effect. By maintaining funds in the Pool after any amendment to the Investment Policies becomes effective, the Participant has consented to the Investment Policies, as amended. The Board shall, subject to the terms of this Agreement, have the authority to amend any term or provision of the Investment Policies, provided that notice is sent to each Participant at least 30 days prior to the effective date of any change which, in the opinion of the Board, will have a material effect on such Participant's investment in the Pool.
- (c) The Board shall adopt and maintain Operating Procedures, which shall provide more detailed information on the procedures for depositing and withdrawing funds

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

from the Pool. By executing this Agreement, the initial Participants consent to the proposed Operating Procedures, and the subsequent Participants consent to the Operating Procedures then in effect. By maintaining funds in the Pool after any amendment to the Operating Procedures becomes effective, the Participant has consented to the Operating Procedures, as amended. The Board shall, subject to the terms of this Agreement, have the authority to amend any term or provision of the Operating Procedures provided that notice is sent to each Participant at least 30 days prior to the effective date of any change which, in the opinion of the Board, will have a material effect on such Participant's investment in the Pool.

- (d) The Board shall appoint an advisory board for the Pool consistent with the requirements of the Public Funds Investment Act and shall designate one or more Investment Officers for the Pool who shall be responsible for the investment of Pool assets.
- (e) The Board shall prepare, or direct the preparation of an Information Statement that describes how the Pool will operate in accordance with the terms of this Agreement and the Investment Policies. Subject to the terms of this Agreement and the Investment Policies, the Information Statement may be amended or supplemented, notice of which will be provided to Participants in accordance with the disclosure requirements of the PFIA.
- (f) The Board shall, subject to the limitations established in the Investment Policies, have full and complete power and authority to appoint a general manager and any other service providers deemed necessary or helpful in the operation of the Pool.
- (g) The Board shall provide, through peer review, seminars, computer mail systems, or other means, information and educational opportunities to Participants on investing and on other issues in the area of public finance.
- (h) The Board shall have full and complete power to use, or direct the use of, Pool assets for the following purposes: (1) incur and pay any expenses which, in its opinion, are necessary or incidental to or proper for carrying out any of the purposes of this Agreement; (2) reimburse others for the payment thereof; (3) pay appropriate compensation or fees to persons with whom the Pool has contracted or transacted business; and (4) charge a Participant's Account for any special fees or expenses related specifically to transactions in such Account.
- (i) The Board shall have full power to compromise, arbitrate, or otherwise adjust claims in favor of or against the Pool.
- (j) The Board shall cause financial statements to be prepared and maintained for the Pool and for such statements to be audited annually by an independent certified public accounting firm.
- (k) The Board may appoint a General Manager to perform managerial services for the Pool, provided that the Board shall continue to oversee the operation and management of the Pool and shall have the authority to direct the General Manager to take or not take specific action on behalf of the Pool.
- (l) The enumeration of any specific power or authority herein shall not be construed as limiting the general power and authority of the Board over the Pool.

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

- (m) The Board shall act in good faith in accordance with the purposes of the Pool.

Section 3.03. Liability.

- (a) Neither the Board, the Investment Officers, nor any officers, employees or board members of any of the forgoing shall be held liable for any action or omission to act on behalf of the Pool or the Participants unless caused by such person's willful misconduct or unless constituting a breach of trust for which a trustee may not be relieved of liability under the Texas Trust Code. The Pool shall indemnify and hold harmless (either directly or through insurance) any person referred to in this Section, to the extent permitted by law, for any and all litigation, claims or other proceedings, including but not limited to reasonable attorney fees, costs, judgments, settlement payments and penalties arising out of the management and operation of the Pool, unless the litigation, claim or other proceeding resulted from the willful misconduct of such person or a breach of trust for which a trustee may not be relieved of liability under the Texas Trust Code.
- (b) Neither the General Manager, the Marketing Representative, the Administrator, the Advisor, the Subadvisor, the Custodian, nor their affiliates, officers, employees or board members shall be held liable for any action or omission to act on behalf of the Pool or the Participants unless such person failed to meet the standard of care required under its agreement relating to the Pool or acted with willful misconduct. The Pool shall indemnify and hold harmless (either directly or through insurance) any person referred to in this Section, to the extent permitted by law, for any and all litigation, claims or other proceedings, including but not limited to reasonable attorney fees, costs, judgments, settlement payments and penalties arising out of the management and operation of the Pool, unless the litigation, claim, or other proceeding is adjudicated to have resulted from such person's failure to meet the standard of care required under its agreement relating to the Pool or its willful misconduct.
- (c) The indemnification provisions are described in more detail in the Bylaws.

ARTICLE IV

Participation in LOGIC

Section 4.01. Eligibility. In order for a Government Entity to become a Participant and transfer money into the Pool, each of the following conditions must be satisfied:

- (a) The Government Entity must adopt a resolution approving the form of application for participation in LOGIC and authorizing the officers of the Government Entity specified in the application to execute and submit the application, to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by the Government Entity under the Agreement created by the application, all in the name and on behalf of the Government Entity; and
- (b) The Government Entity must become a party to this Agreement by executing an Additional Party Agreement and delivering the same to the Pool, together with a

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

certified copy of the resolution referred to in subsection (a) of this Section, and such other information as may be required by the Board.

- (c) No entity except a Government Entity may be a Participant. The Board shall have sole discretion to determine whether a Government Entity is eligible under Texas law to be a Participant and to designate categories of Government Entities eligible to be Participants in any Portfolio of the Pool.

Section 4.02. Participant Accounts.

- (a) While available local funds of Participants may be commingled for purposes of common investment and operational efficiency, one or more separate Accounts for each Participant in each Portfolio in the Pool designated by the Participant will be established in accordance with the Participant's application to join the Pool and maintained by the Pool.
- (b) Each Participant shall own an undivided beneficial interest in the assets in the Portfolios in which it invests, calculated as described in the Investment Policies.
- (c) The Participant agrees that all Pool fees shall be directly and automatically assessed and charged against the Participant's Account. The basic services fee shall be calculated as a reduction in the daily income earned and only the net income shall be credited to the Participant's Account. Fees for special services shall be charged to each Participant's Account as they are incurred or performed. Use of Pool assets for fees shall be made from current revenues available to the Participant.

Section 4.03. Reports. The Pool shall submit a written report a least once per month to each Participant. Such report will indicate: (1) the balance in each Account of a Participant as of the date of such report, (2) yield information, (3) all account activity since the previous report, and (4) other information required by the PFIA.

Section 4.04. Termination.

- (a) A Participant may withdraw all funds from an Account in accordance with the Investment Policies and Operating Procedures. A Participant may cease to be a Participant under this Agreement, with or without cause, by providing written notice to the Pool at least 10 days prior to such termination.
- (b) The Board may terminate a Participant's participation in this Agreement upon at least 30 days' notice if Texas law changes so that such Participant is no longer entitled to join in an eligible public funds investment pool under PFIA, the Interlocal Act, or other applicable law.
- (c) Upon the vote of a majority of its full membership, the Board may order the termination of this Agreement by directing that all outstanding operating expenses of the Pool be paid and remaining assets of the Pool be distributed to Participants in accordance with their respective pro rata interests.

ARTICLE V

Pool Assets

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

Section 5.01. Investments. Pool assets shall be invested and reinvested by the Pool only in Authorized Investments in accordance with the Investment Policies.

Section 5.02. Custody. All money, investments and assets of the Pool shall be held in the possession of the Custodian.

ARTICLE VI

Miscellaneous

Section 6.01. Severability.

- (a) If any provision of this Agreement shall be held or deemed to be illegal, inoperative or unenforceable, the same shall not affect any other provisions contained herein or render the same invalid, inoperative or unenforceable to any extent whatsoever.
- (b) Any participation in this Agreement or transfer of assets to the Pool that is not qualified for any reason shall not terminate this Agreement or the participation of other Participants or otherwise adversely affect the Pool.

Section 6.02. Limitation of Rights. This Agreement does not create any right, title or interest for any person other than the Participants and any person who has a contract to provide services to the Pool, and nothing in or to be implied from this Agreement is intended or shall be construed to give any other person any legal or equitable right, remedy or claim under this Agreement.

Section 6.03. Execution of Counterparts. This Agreement may be executed in several separate counterparts, including by Additional Party Agreements, each of which shall be an original and all of which shall constitute one and the same instrument.

Section 6.04. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State.

Section 6.05. Term. This Agreement shall have an initial term beginning with the effective date set forth below and shall be automatically renewed for one year on such date and each anniversary of such date, except with respect to any Government Entity that may have terminated itself as a Participant or as otherwise provided in Section 4.05.

Section 6.06. Notices. Any notices or other information required or permitted to be given hereunder shall be sent: (a) to the Pool as set forth in the Information Statement, and (b) to a Participant as set forth in its application to become a Participant or as otherwise provided by written notice to the Administrator.

Section 6.07. Trust. LOGIC shall be a trust organized and existing under the laws of the State. LOGIC is not intended to be, shall not be deemed to be, and shall not be treated as a general partnership, limited partnership, joint venture, corporation, investment company, or joint stock company. The Participants shall be beneficiaries in LOGIC, and their relationship to the Board shall be solely in their capacity as Participants and beneficiaries in accordance with the rights conferred upon them hereunder. Nothing in this Agreement shall be construed to make the Participants, either by themselves or with the trustees, partners, or members of a joint stock association.

Section 6.08. Entire Agreement; Amendments. This Agreement represents the entire agreement and understanding of the Participants. This Agreement may be amended with the approval of

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

the Board, provided that notice of any such amendment is sent to all Participants at least 60 days prior to the effective date thereof.

* * * * *

Local Government Investment Cooperative (LOGIC)
Participation Agreement and Trust Instrument

Originally executed between Fort Bend County and City of Wichita Falls, Texas as of April 4, 1994, and amended by the Board and effective March 1, 1999, December 4, 2015, and August 29, 2023. The Board hereby acknowledges its duties as Trustee upon the effective date hereof.

* * * * *

Approved and accepted:

The Board of Directors, Local Government Investment Cooperative

By: /s/ Sandra Newby
President

Date: August 29, 2023

Resolution to Participate

WHEREAS, the Public Funds Investment Act, Texas Government Code, Section 2256.001 et seq. (the Act) requires the governing body of each local government in this state to adopt investment policies in accordance with the terms of the Act; and

WHEREAS, pursuant to the requirements of the Act, the Board of Trustees (the Governing Body) of the Houston ISD (the Local Government) has previously reviewed and adopted an investment policy (the Policy) that provides in part that the funds of the local government will be invested in investments permitted by the Act in order to: (i) invest only in investments legally permitted under Texas law; (ii) minimize risk by managing portfolio investments so as to preserve principal and maintain a stable net asset value; (iii) manage portfolio investments to ensure that cash will be available as required to finance operations; and (iv) maximize current income to the degree consistent with legality, safety, and liquidity; and

WHEREAS, pursuant to the Policy and the Act, the Local Government has appointed Lisa Pepi (the Investment Officer) to act as the investment officer of the Local Government; and

WHEREAS, the Act provides that funds under the control of a Local Government may be invested through investment pools meeting the standards of Section 2256.016 of the Act; and

WHEREAS, the Local Government has received and reviewed the Information Statement, dated April 2021 (the Information Statement), of Texas Cooperative Liquid Assets Securities System Trust (the Program), an investment pool administered by Public Trust Advisors, LLC that sets forth the information required by Section 2256.016(b) of the Act; and

WHEREAS, the Local Government has determined that the investments proposed to be acquired by the Program are of a type that are permitted by the Act and are consistent with the Policy; and

WHEREAS, the Local Government has determined that an investment in the Program will assist the Local Government in achieving the goals set forth in the Policy and will tend to preclude imprudent investment activities arising out of investment transactions conducted between the Local Government and the Program; and

WHEREAS, the Local Government understands that the Program operates through the Ninth Amended and Restated Trust Agreement dated as of February 25, 2021 (the Trust Agreement), that provides the terms on which the Program will operate and the rights of the Participants in the Program and sets forth the responsibilities of Public Trust Advisors, LLC as the administrator of the Program (the Administrator) and of UMB Bank as custodian (the Custodian);

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE LOCAL GOVERNMENT:

That the form, terms, and provisions of the Trust Agreement, a draft of which was presented and reviewed at this meeting, providing for the creation of the Program and for the rights of the Program Participants and the duties and responsibilities of the Administrator be and the same are hereby approved and adopted; and that the Investment Officer be and he or she is hereby authorized and directed to execute and deliver to the Administrator and the Custodian in the name and on behalf of the Local Government a participation certificate evidencing the agreement of the Local Government to be bound by the Trust Agreement substantially in the form of the Trust Agreement reviewed and approved at this meeting, together with such changes therein as may be approved by the said officer, such approval to be conclusively evidenced by the execution thereof; and be it further

Resolved that the investment program established by the Trust Agreement is hereby found and determined to be consistent with the Policy and to preclude imprudent investment activities arising out of investment transactions conducted between the Local Government and the Program; and be it further

Resolved that the Governing Body hereby officially finds and determines that the facts and recitations contained in the preamble of this Resolution are true and correct; and be it further

Resolved that the Governing Body hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted for the time required by law preceding this meeting and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter thereof were discussed, considered, and formally acted upon all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act; and be it further

Resolved that the officers of the Local Government, and each of them, shall be and each is expressly authorized, empowered, and directed from time-to-time to do and perform all acts and things and to execute, acknowledge, and deliver in the name and under the corporate seal and on behalf of the Local Government all certificates, instruments, and other papers, whether or not herein mentioned, as they may determine to be necessary or desirable in order to carry out the terms and provisions of this Resolution and of the Trust Agreement hereby authorized and approved, such determination to be conclusively evidenced by the performance of such acts and things and the execution of any such certificate, financing statement, instrument, or other paper; and be it further

Resolved that this Resolution shall take effect and be in full force upon and after its passage.

Authorized Signature

Date

Printed Name

Authorized Signature

Date

Printed Name

Exhibit D – Participation Certificate

The undersigned Houston ISD (the Local Government) does hereby request that it be admitted as a Participant pursuant to Section 2.3 of the Ninth Amended and Restated Trust Agreement (the Agreement) dated as of February 25, 2021, by and between the Participants, UMB Bank as Custodian, and Public Trust Advisors, LLC. By executing this Participation Certificate, the undersigned agrees that, upon the execution hereof by the Program Administrator, it will become subject to the same obligations and shall have the same rights as if it had executed the Agreement.

The undersigned hereby certifies that Lisa Pepi (the Investment Officer) is the duly designated Representative of the undersigned as required by the Agreement.

The undersigned hereby certifies that its governing body has taken all actions required by Section 2256.016 of the Public Funds Investment Act, Texas Government Code, for it to participate in the Trust created by the Agreement.

Houston ISD

Entity Name

Signature

Date

Title

Accepted by Administrator (to be completed by Texas CLASS):

Signature

Date

Title



Model Resolution or Ordinance:

Participation Agreement

Authorizing Participation in *Texas Range*

WHEREAS Houston ISD ("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Range, a public funds investment pool, was created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in Texas Range, for the purpose of transmitting local funds for investment in Texas Range.
- B. The Participant shall designate one or more individuals to act as "Authorized Contacts" of the Participant, in the manner provided in the form attached to this Participation Agreement, to transmit funds for investment in the pool and to withdraw funds from the pool from time to time, to issue letters of instruction, and take such other actions deemed necessary or appropriate for the investment of local funds.
- C. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until Texas Range receives a copy of any such amendment or revocation.

This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 12th day of October is 20 23.

NAME OF PARTICIPANT: Houston ISD

BY: X
Signature

Printed Name

Title

ATTEST: X
Signature

Printed Name

Title

Seal/Notary:



10/12/2023

6.

Office of the Superintendent of Schools

Office of Academics

Authorization To Negotiate, Execute, And Amend An Agreement With The Houston Health Department To Improve Vaccination Coverage

Texas Education Code section 38 requires students to be immunized against certain childhood vaccine-preventable illnesses. The vaccination records must be provided to the child's school and recorded as completed for the student to remain in attendance, per state education code. To assist with completion of this task in the Houston Independent School District (HISD), the Houston Health Department is desiring to enter a collaborative agreement with HISD to assist campus nurses in collecting the required immunization data. The Houston Health Department will also host immunization clinics at schools that need support to meet immunization goals.

Partnership Scope of Work

- Analyze previous vaccination coverage for HISD, meet with HISD Health and Medical Services (HMS) regarding the project and scope, work with school nurses 1:1 to provide education and support.
- Provide education and printed materials for families and toolkits for campuses and school nurses to increase immunizations.
- Support on-campus efforts including vaccination clinics on site.
- Assist staff with collecting records from the state database, HISD's HMS electronic health records, medical providers, or family members, and contacting the families of delinquent students as needed.
- Monitoring compliance rates and delinquency status to determine their impact on student population.

COST/FUNDING SOURCE(S): The cost of this project includes staffing for the HMS Department and immunization provisions, which the Houston Health Department is paying in full.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent of schools or a designee to negotiate, execute, and amend an agreement with the Houston Health Department, effective October 13, 2023.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

10/12/2023

7.

Office of the Superintendent of Schools

Office of the School Board

Approval Of Amended Resolution Ordering November 7, 2023, General Election For Houston Independent School District Single-Member Districts III And IV

State election law requires that the Houston Independent School District (HISD) School Board approves polling locations for the election of trustees.

At the August 10, 2023, regular HISD board meeting, the School Board approved a resolution ordering a general election for HISD Board of Education single-member districts II, III, IV, and VIII, to be administered by Harris County on November 7, 2023. This order of election did not include polling locations because they had not yet been determined by Harris County in coordination with the district.

At the September 14, 2023, regular meeting, the School Board received certification from its secretary that H. A. "Savant" Moore and Placido Gomez are unopposed candidates for districts II and VIII. The board also approved an amended resolution which reflected a change to the main early voting location and the addition of tentative early voting locations.

Since September 14, 2023, Harris County in coordination with the district has modified the early voting locations and added election-day voting locations. The board must approve these locations as required by state law. Election Day Voting Center locations are subject to change by Harris County until Election Day, and Early Voting Center locations are subject to change by Harris County until November 3, 2023. Please check the Harris County website at [HarrisVotes.com](https://www.harrisvotes.com) and/or the HISD website at <https://www.houstonisd.org/Page/198294> often for up-to-date information.

The document amending the order of election is attached.

COST/FUNDING SOURCE(S): The total cost for this program is not expected to exceed \$XXX,XXX and will be funded by districtwide funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	41990000000000	6439000000	N/A	\$XXX,XXX

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the amended resolution ordering a November 7, 2023, general election for HISD Board of Education single-member districts III and IV, effective September 15, 2023.



**NOTICE OF SCHOOL BOARD TRUSTEE ELECTION
FOR THE
HOUSTON INDEPENDENT SCHOOL DISTRICT**

Notice is hereby given that an election will be held in geographic districts III and IV of the Houston Independent School District (HISD) on the seventh day of November 2023 for the purpose of electing a trustee from each of the following ~~four~~ districts:

- Geographic District III held by Dani Hernandez
- Geographic District IV held by Dr. Patricia K. Allen

The following candidates have filed for candidacy in the HISD 2023 Board of Education election, scheduled for Tuesday, November 7, 2023. H. A. “Savant” Moore and Placido Gomez are unopposed candidates for Geographic Districts II and VIII respectively, and their names will not appear on the ballot. For Geographic Districts III and IV, the ballot order is as follows:

District III

- Fe Bencosme
- Dani Hernandez

District IV

- Meg Seff
- Patricia K. Allen

written declaration of write-in candidacy by 5:00 p.m. on August 22, 2023, with the District's Office of Board Services.

8. The order in which the names of the candidates are to be printed on the ballot was determined by lot through a drawing or drawings held at the District's Office of Board Services, as provided by Section 52.094 of the Texas Election Code. The District posted a notice of the date, hour, and place of the drawing(s) on the bulletin board used for the notices of meetings of the School Board of the District. The notice remained posted continuously for seventy-two (72) hours immediately preceding the scheduled time of the drawing. The District also mailed notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate's application for a place on the ballot, not later than the fourth (4th) day before the day of the drawing. Each candidate involved in the drawing, or a representative designated by him or her, had a right to be present at the drawing and to draw for a position on the ballot.

9. The official ballots for the election shall be prepared in accordance with the Texas Election Code and Article 2774b. All candidates shall be designated on the official ballot according to the number of the geographic district in which the candidate resides. The official ballot shall have printed on it the following:

Official Ballot for the Purpose of Electing Trustees

Houston Independent School District

10. The voting center locations for this election shall be open for voting from 7:00 a.m. to 7:00 p.m. on November 7, 2023.

11. Harris County has adopted a countywide voting center program which offers registered voters residing within Harris County the opportunity to vote at any Harris County voting center on Election Day, regardless of their residence address. Voters may vote at any of the following Harris County voting center locations on Election Day:

Location	Address	Cross Street	City	Zip	Voting Room
A B Anderson Academy	7401 Wheatley Street	at Dolly Wright	Houston	77088-7845	Hallway
A Soirée Event Venue	18174 River Sage Drive	at Barker Cypress Road	Houston	77084	Ballroom
Abiding Faith United Methodist Church	14300 Almeda School Road	at Fellows Road	Houston	77047-7102	Fellowship Hall/Memorial Building
Acres Homes MultiService Center	6719 West Montgomery Road	at Wilburforce Street	Houston	77091	Auditorium
African American Library	1300 Victor Street	enter on Cleveland Street	Houston	77019-5534	Exhibit Hall
Al Noor Society of Houston	6443 Prestwood Drive	at Westward Street	Houston	77081	Prayer Room/Classroom/School Hall
Albright Middle School	6315 Winkleman Road	at Alief Clodine Road	Houston	77083	Gym II
Aldine Middle School	14908 Aldine Westfield Road	at Aldine Bender Road	Houston	77032-3097	Auditorium
Alexander Elementary School	8500 Brookwulf Drive	at Beechnut Street	Houston	77072-3837	Gym

Location	Address	Cross Street	City	Zip	Voting Room
Alief Community Center	11903 Bellaire Boulevard	at South Kirkwood Road	Houston	77072	Lobby Area
Alief ISD Administration Building	4250 Cook Road	at High Star Drive	Houston	77072	Room 750
Alief ISD Center for Talent Development	14411 Westheimer Road	at Briargreen Drive	Houston	77082	Room 803
Alvin D Baggett Community Center	1302 Keene Street	at 13th Street	Galena Park	77547	Main Hall
Anclamars W Reception Hall B	10330 Eastex Freeway	near Wiley Road	Houston	77093	Hall-B
Anderson Elementary School	6218 Lynngate Drive	at Cypresswood Drive	Spring	77373-7356	Gym
Andy Anderson Elementary School	5727 Ludington Drive	at Landsdown Drive	Houston	77035-4305	Annex
Arabia Shriners	10510 Harwin Drive	near West Sam Houston Parkway South	Houston	77036	Braeswood room (Main office Building)
Arise Baptist Church	803 Curtin Street	near North Shepherd Drive	Houston	77018	Welcome Center
Armand Bayou Elementary School	16000 Hickory Knoll Drive	at Running Springs	Houston	77059-5299	Gym
Armandina Farias Early Childhood Center	515 East Rittenhouse Street	at Nordling Road	Houston	77076	Cafeteria
Arnold Middle School	11111 Telge Road	at Highway 290	Cypress	77429	Cafeteria
Asbury United Methodist Church	5354 Space Center Boulevard	at Genoa Red Bluff Road	Pasadena	77505	Sanctuary
Ashbel Smith Elementary School	403 East James Street	at North 4th Street	Baytown	77520-5065	Cafeteria
Ashford Elementary School	1815 Shannon Valley Drive	at Whittington Drive	Houston	77077-4901	Gym
Ashford United Methodist Church	2201 South Dairy Ashford Road	at Piping Rock Drive	Houston	77077	Sanctuary
Atascocita Branch Library	19520 Pinehurst Trail Drive	near 12 Fairway Lane	Humble	77346	Meeting Room
Atascocita Middle School	18810 West Lake Houston Parkway	at Tournament Trails	Humble	77346-3186	Room 901
Audrey H Lawson Middle School	14000 Stancliff Street	at Simsbrook Drive	Houston	77045-5328	Auditorium
Ault Elementary School	21010 Maple Village Drive	at Vintage Falls Drive	Cypress	77433-5722	Gym
Autumn Creek Baptist Church	6735 Barker Cypress Road	at Autumn Hills Drive	Houston	77084-1056	Youth Hall
AW Jones Elementary School	7903 Forest Point Drive	at Lee Road	Humble	77338-1894	Gym
B H Hamblen Elementary School	1019 Dell Dale Street	at Ferness Lane	Channelview	77530-2409	Staff Room
B T Washington High School	4204 Yale Street	at 41st Street	Houston	77018-6545	Auditorium
Bailey Elementary School	2707 Lafferty Road	at Parkside Drive	Pasadena	77502-5194	Front Hall/Foyer
Baker 6th Grade Campus	9800 Spencer Highway	at Myrtle Creek Drive	LaPorte	77571	Gymnasium
Baker Montessori School	2100 Yupon Street	at Indiana Street	Houston	77006-1830	Gym
BakerRipley Aberdeen	3838 Aberdeen Way	near Stella Link Road	Houston	77025-2416	Education Room/Community Room
BakerRipley East Aldine Campus	3000 Aldine Mail Route Road	at Deergrove Street	Houston	77039	C116 Classroom
BakerRipley Pasadena Campus	720 Fairmont Parkway	near Allen-Genoa Road	Pasadena	77504	Room 131

Location	Address	Cross Street	City	Zip	Voting Room
BakerRipley Ripley House	4410 Navigation Boulevard	at North Jenkins Street	Houston	77011-1036	209
Barwood Home Owners Clubhouse	13003 Aste Lane	at Chuckson Drive	Houston	77065-2226	Clubroom/Barwood Homes Clubhouse
Bastian Elementary School	5051 Bellfort Street	at Jutland Road	Houston	77033-3826	Gym
Bay Area Community Center	5002 East NASA Parkway	at Clear Lake Park Road	Seabrook	77586	Grand Assembly Room
Bayland Park Community Center	6400 Bissonnet Street	near Hillcroft	Houston	77074	Auditorium/Voting Annex
Baymont By Wyndham Houston Brookhollow	12439 Northwest Freeway	near Bingle Road	Houston	77092	Meeting Room
Bayshore Baptist Church	11315 Spencer Highway	near Spencer Landing Drive	LaPorte	77571-4409	Gym
Bayshore Elementary School	800 McCabe Road	at Highway 146	La Porte	77571-6717	Gymnasium
Baytown Community Center	2407 Market Street	at Civic Circle	Baytown	77520	Tejas Room
Bear Creek United Methodist Church	16000 Rippling Water Drive	at Eagle Trail Drive	Houston	77084	GYM
Bellaire Civic Center	7008 South Rice Avenue	near Linden Street	Bellaire	77401	Civic Center
Bellfort Church of Christ	6606 Bellfort Street	at Northdale Street	Houston	77087-6410	Fellowship Hall
Beneke Elementary School	3840 Briarchase Drive	near Walters Road	Houston	77014-2755	Gym
Bering Memorial United Church of Christ	1440 Harold Street	at Mulberry Street	Houston	77006-3730	Community Room #108A
Bernshausen Elementary School	11116 Mahaffey Road	near Hufsmith - Kohville Road	Tomball	77375-6908	Gym
Berry Center of Northwest Houston	8877 Barker Cypress Road Entrance 8	at West Road	Cypress	77433	Cypress Room
Berry Elementary School	2310 Berry Road	at Schneider Street	Houston	77093-7418	Library
Best Western Premier Energy Corridor	1549 Westborough Drive	at Park Row	Katy	77449	Ballroom
Bethany Baptist Church Fellowship Hall	7304 Homestead Road	at Finch Street	Houston	77028-3027	Fellowship Hall
Bethels Place Community Empowerment Center	12660 Sandpiper Drive	at Fonmeadow Street	Houston	77035-5382	Multipurpose Room/Auditorium
Betty Roberts Best Elementary School	10000 Centre Parkway	at Sugar Branch Drive	Houston	77036-8200	Gym
Beverly Hills Community Center	10201 Kingspoint Road	at Members Street	Houston	77075	Community Center/Main MultiPurpose Room
Big Stone Lodge	709 Riley Fuzzel Road	at Hardy Toll Road	Spring	77373	Grand Hall/Community Center
Bill and Cindy Haskett Junior High	25737 Clay Road	near Katy Hockley Road	Katy	77493	Gym Lobby
Birkes Elementary School	8500 Queenston Boulevard	at West Road	Houston	77095-4784	Library
Black Elementary School	160 Mill Stream Lane	at Imperial Valley Drive	Houston	77060-4199	Library
Blackshear Elementary School	11211 Lacey Road	near Telford Way	Tomball	77375	Gym
Blanson CTE High School	311 West Road	at Greens Crossing Boulevard	Houston	77038	Library

Location	Address	Cross Street	City	Zip	Voting Room
Bleyl Middle School	10800 Mills Road	at Copeland Drive	Houston	77070-4499	Library
Bobby Shaw Middle School	1201 Houston Avenue	at Taft Avenue	Pasadena	77502	Gym/Girls Gym
Bonnette Junior High	5010 West Pasadena Boulevard	at Georgia Avenue	Deer Park	77536	Girls Gym
Bradford Creek Clubhouse	16011 Fairfield Green Circle	at Fairfield Green Boulevard	Cypress	77433	Clubhouse
Briargrove Elementary School	6145 San Felipe Street	at Briarmead Drive	Houston	77057-2801	Gym
Briarmeadow Clubhouse	3203 Freshmeadows Drive	at Richmond Avenue	Houston	77063-6231	Clubhouse
Bridgestone MUD Operations & Water Education Center	19720 Kuykendahl Road	near Bridgeview Lane	Spring	77379	Assembly Room
Brill Elementary School	9102 Herts Road	at Champion Drive	Spring	77379-6772	Gym
Briscoe Elementary School	321 Forest Hill Boulevard	at Lamar Street	Houston	77011	Room 12-13 - Building B/Multipurpose Room
Brookdale Clear Lake	780 West Bay Area Boulevard	near West Texas Avenue	Webster	77598	Lounge/Community Room
Brookline Elementary School	6301 South Loop 610 East	at Askew Street	Houston	77087-1012	Library
Bruce Elementary School	510 Jensen Drive	at Grayson Street	Houston	77020-5834	Library
Budewig Intermediate School	12570 Richmond Avenue	at Oxford Place Drive	Houston	77082-2486	Cafeteria
Buffalo Creek Elementary School	2801 Blalock Road	near Kempwood Drive	Houston	77080-2822	Cafeteria
Bunker Hill Elementary School	11950 Taylorcrest Road	at Strey Street	Houston	77024-4399	Cafeteria
Burnett Bayland Community Center	6000 Chimney Rock Drive	at Gulfon Street	Houston	77081-4001	Main MultiPurpose Room
Burnett Elementary School	11825 Teaneck Drive	at Corning Street	Houston	77089-6120	Gym
C E King High School Panther Stadium	11433 East Sam Houston Parkway North	near Garrett Road	Houston	77044	Panther Zone
C. E. King 9th Grade Center	8530 C E King Parkway	at Crenshaw Boulevard	Houston	77044	Room 307
Calvary Hills Funeral Home	21723 Aldine Westfield Road	near Mesquite Ridge Drive	Humble	77338	Chapel
Calvert Elementary School	1925 Marvell Drive	at Waverly Drive	Houston	77032-2085	Library
Campbell Middle School	11415 Bobcat Road	at Windern Road	Houston	77064	Main entry hallway
Candlelight Park Community Center	1520 Candlelight Lane	at Oak Forest Drive	Houston	77018-1852	Main MultiPurpose Room/Gym
Canyon Pointe Elementary School	13002 Northpointe Boulevard	at Northpointe Manor	Tomball	77377-5868	Gym
Carl Wunsche Senior High School	900 Wunsche Loop	at Spring Cypress Road	Houston	77373	Conference Center
Carroll Teague Elementary School	4200 Crenshaw Road	at Burke Road	Pasadena	77504-3614	Portable Building 1
Carverdale Park Community Center	9920 Porto Rico Road	at Sweetbay Lane	Houston	77041-7536	Main MultiPurpose Room

Location	Address	Cross Street	City	Zip	Voting Room
CDA International Church	5203 Fulton Street	at Link Road	Houston	77009	Fellowship Hall
Cedar Bayou Grace Methodist	3700 North Highway 146	near Ferry Road	Baytown	77521	Busch Center
Cedar Bayou Junior School	2610 Elvinta Street	at Cedar Bayou Road	Baytown	77520-3826	Hallway Leading Into Auditorium
Chambers Elementary School	10700 Carvel Lane	at Sharpview Drive	Houston	77072	Cafeteria
Chancellor Elementary School	4350 Boone Road	at High Star Drive	Houston	77072-1999	Room 157
Charles R Drew Elementary School	223 Red Oak Avenue	at Penn Street	Crosby	77532-8660	Gym
Charlton Park Recreation Center	8200 Park Place Boulevard	near River Drive	Houston	77017	Main MultiPurpose Room
Chinese Community Center	9800 Town Park Drive	at Sovereign Drive	Houston	77036	Rec Center
Christ the Servant Lutheran Church	2400 Wilcrest Drive	at Ella Lee Lane	Houston	77042-2736	Fellowship Hall
Christian Hope Baptist Church	3418 Anita Street	at Sampson Street	Houston	77004	Rosa Room/Fellowship Hall
Church of Christ in Champions	13902 Cutten Road	at Richardson Road	Houston	77069-2299	Family Center
Church on the Rock	433 Barker Cypress Road	off Interstate 10	Houston	77094	Principal Hallway/Main Hallway/Foyer
Cimarron Elementary School GPISD	816 Cimarron Street	at Orleans Street	Houston	77015-4308	Multipurpose Room
City of El Lago City Hall	411 Tallowood Drive	at Ferndale Drive	El Lago	77586-6060	Events Room
City of Jersey Village Municipal Government Center	16327 Lakeview Drive	near Acapulco Drive	Houston	77040-2029	Civic Center in Municipal Meeting Room
City of La Porte City Hall	604 West Fairmont Parkway	at 6th Street	La Porte	77571-6275	Lobby & Council Chamber
City of Nassau Bay Council Chamber	1800 Space Park Drive No 200	at Saturn Lane	Nassau Bay	77058-3508	Council Chambers
City of South Houston Municipal Court	1019 Dallas Street	at Galveston Road	South Houston	77587	Court Room
City of Spring Valley City Hall	1025 Campbell Road	near Bace Drive	Houston	77055-7495	Council Chambers
Clark Elementary School	1825 Rushworth Drive	at River Laurel Drive	Houston	77014-3642	Gymnasium
Clark Park Community Center	9718 Clark Road	at Dipping Lane	Houston	77076-5031	Main MultiPurpose Room
Clay Road Baptist Church	9151 Clay Road	at South Pinemont Street	Houston	77080-1695	Auditorium/Gym
Clear Brook High School	4607 Farm to Market 2351	at Hopevillage Street	Friendswood	77546-2823	Gym 3/Annex
Clear Lake Church of the Nazarene	14310 Galveston Road	Near Clear Lake City Boulevard	Webster	77598	Activity Center
Clear Lake Intermediate School	15545 El Camino Real	at El Dorado Boulevard	Houston	77062-5794	Practice Gym
Clear Lake Islamic Center	17511 El Camino Real	at Beacon Street	Houston	77058	Community Hall
Clifton Middle School	6001 Golden Forest Drive	at Lost Forest Drive	Houston	77092-2359	Multipurpose Room
Clinton Park Community Center	200 Mississippi Street	at Midway Street	Houston	77029	Main MultiPurpose Room
Codwell Elementary School	5225 Tavenor Lane	at Glen Hollow	Houston	77048-1739	Cafeteria

Location	Address	Cross Street	City	Zip	Voting Room
College Park Elementary School	4315 Luella Avenue	at East Perdue Lane	Deer Park	77536	Gymnasium
Comfort Inn & Suites Houston I-10 West Corridor	12323 Katy Freeway	at Saint Marys Lane	Houston	77079	Meeting Room
Comfort Inn and Suites	3555 Farm to Market 1960 Road	at Bammel North Houston Road	Houston	77068	Meeting Room
Comfort Suites Baytown	7209 Garth Road	at IH 10 East	Baytown	77521-8706	Meeting room
Comfort Suites Deer Park Pasadena	1501 Center Street	at Palm Terrace Boulevard	Deer Park	77536	Meeting Room
Conley Elementary School	3345 West Greens Road	at Drucker Drive	Houston	77066-4920	LMC Room
Cooper Elementary School	18655 Imperial Valley Drive	near rankin road	Houston	77073-4608	Cafeteria
Copeland Elementary School	18018 Forest Heights Drive	at Barker Cypress Road	Houston	77095	Gym
Copperfield Church	8350 Highway 6 North	at Easton Park Drive	Houston	77095-2002	Room 300
Cornerstone Evangelical Presbyterian Church	1351 South Mason Road	at Park York Drive	Katy	77450	Gym
Country Inn & Suites by Radisson, Houston Northwest	12915 Farm to Market 1960 Road West	near Wortham Boulevard	Houston	77065	Meeting Room
County Attorney Conference Center	1019 Congress Avenue	neat Main Street	Houston	77002	County Conference Center III/Meeting Room 109
Courtyard by Marriott Houston Hobby	9190 Gulf Freeway	at Tallyho Road	Houston	77017	Meeting Room A
Courtyard by Marriott Houston I-10 West/Park Row	18010 Park Row	near Barker Cypress Road	Houston	77084	The Meeting Room
Courtyard by Marriott Houston Northwest	11050 Louetta Road	at Compaq Center Drive	Houston	77070	Cypress Meeting Room
Courtyard by Marriott West University	2929 Westpark Drive	near Buffalo Speedway	Houston	77005	Lobby Meeting Room
Courtyard Houston Medical Center/NRG Park	7702 Main Street	at South Braeswood Boulevard	Houston	77030	Lonestar Meeting Room
Creekwood Middle School	3603 West Lake Houston Parkway	at Sandy Forks Drive	Kingwood	77339-5216	Band Hall/Room 901
Crockett Elementary School	2112 Crockett Street	at Hemphill Street	Houston	77007-3923	Library in front of school
Crosby Branch Library	135 Hare Road	near Cosby Huffman Road	Crosby	77532	Meeting Room
Crosby Church Afob	30673 Huffman Cleveland Road	at Blue Lakes Drive	Huffman	77336	Sanctuary
Crosby Elementary School	14705 Farm to Market Road 2100	near Red Summit	Crosby	77532	Gym
Crosby Kindergarten Center	805 Runneburg Road	At Pecan Street	Crosby	77532	Science Lab/Room 102
Crowne Plaza Houston Galleria	7611 Katy Freeway	near Silber Road	Houston	77024-2001	Laurel B Ballroom
Cullen Middle School	6900 Scott Street	at Alice Street	Houston	77021	Library L-101
Cummings Elementary School	10455 South Kirkwood Road	at Grove Glen Drive	Houston	77099-5018	Entrance Foyer
Cuney Homes Community Center	3260 Truxillo Street	at Burkett Street	Houston	77004-4649	Community Room/Center
Cunningham Elementary School	5100 Gulfton Street	near South Rice Avenue	Houston	77081	Cafeteria

Location	Address	Cross Street	City	Zip	Voting Room
Cy Fair College Library at Lone Star	9191 Barker Cypress Road	at West Road	Cypress	77433-1383	Room 131 in Library
Cypress Crossing Christian Center	15751 Cypress Rosehill Road	at Huffmeister	Cypress	77429-7812	Auditorium
Cypress Fairbanks Funeral Home	9926 Jones Road	at Trail Ridge Drive	Houston	77065	Library
Cypress VFW Post 8905	21902 Northwest Freeway	at Gentry Road	Cypress	77429	Small Banquet Room/Small Hall
Cypresswood Community Association Building	3705 Cypresswood Drive	at Ella Boulevard	Spring	77388-5700	Main Room/Cypresswood Clubhouse
Cypresswood Elementary School	6901 Cypresswood Point Avenue	near Pastel Sky Way	Humble	77338-1389	Music Room
Damascus Missionary Baptist Church	3122 Center Street	At Court Street	Houston	77007	Fellowship Hall
Daniel Ortiz Middle School	6767 Telephone Road	at Dillon Street	Houston	77061-2056	Auditorium
De Chaumes Elementary School	155 Cooper Road	near Clark Road	Houston	77076	Library
De Zavala Elementary School	305 Tri City Beach Road	at FM 2354	Baytown	77520-7313	Kinder Pod
Deepwater Junior High School	501 Glenmore Drive	at Portsmouth Street	Pasadena	77503-1830	Gym
Deer Park Junior High School	410 East 9th Street	at Meadowlark Lane	Deer Park	77536	Gym
Deerfield Village Recreation Center	4045 Deerfield Village Drive	at Heathersage Drive	Houston	77084-3204	Clubhouse
Deerwood Elementary School	2920 Forest Garden Drive	at Highland Forest	Kingwood	77345-1409	Cafeteria
Dekaney High School	22351 Imperial Valley Drive	at Bammel Road	Houston	77073	Cafeteria
Delmar Tusa Sports Complex	2020 Mangum Road Enter West 18th Street Entrance 2	at West 18th Street	Houston	77092	Side Entrance Hallway
Denver Harbor Community Center	6402 Market Street	at Rouse Street	Houston	77020-6840	Gym
Deussen Park Senior Center	12303 Sonnier Street	at Deussen Drive	Houston	77044-7208	Auditorium
DeZavala Park Community Center	907 76th Street	at Avenue H	Houston	77012-1199	Main MultiPurpose Room
District at Memorial	10300 Katy Freeway	at Wisterwood Drive	Houston	77043	TBD
Dominion Church International	120 East Main Street	at Avenue A	Humble	77338	Main Auditorium
Eagle Springs Elementary School	12500 Will Clayton Parkway	near Eagle Springs Parkway	Humble	77346-3006	Cafeteria
Early Childhood Center	8105 East North Belt	near Mesa Drive	Humble	77396	Cafeteria
East Harris County Activity Center	7340 Spencer Highway	at Kyle Chapman Road	Pasadena	77505	Big Room
Eastwood Academy Charter High School	1315 Dumble Street	at Clay Street	Houston	77023-1902	Community Room 120
Eastwood Park Community Center	5020 Harrisburg Boulevard	at Dumble Street	Houston	77011-4135	Main MultiPurpose Room
EB Cape Center	4501 Leeland Street	at Bell Street	Houston	77023-3010	Room 131
Econolodge West Energy Corridor	715 Highway 6 South	at Memorial Drive	Houston	77079-4003	Conference Room/Meeting Room

Location	Address	Cross Street	City	Zip	Voting Room
Ed White Elementary School	9001 Triola Lane	at Jorine Drive	Houston	77036-6147	Foyer
Edgewood Park Community Center	5803 Bellfort Street	at Southbank Street	Houston	77033-2143	Main MultiPurpose Room
Ehrhardt Elementary School	6603 Rosebrook Lane	at Seven Pines Drive	Spring	77379	Gym
Eickenroht Elementary School	15252 Grand Point Road	at Ella Boulevard	Houston	77090-6329	Cafeteria
Eighth Church of Christ Scientist	11976 Memorial Drive	near Clarendon Lane	Houston	77024	Sunday School Room and lobby
Eiland Elementary School	6700 North Klein Circle Drive	at North Houston Rosslyn Road	Houston	77088-1500	Cafeteria
Eisenhower Senior High School	7922 Antoine Drive	at Green Falls Drive	Houston	77088-4398	Library
El Franco Lee Community Center	9500 Hall Road	at Kingspoint Road	Houston	77089	Auditorium
Element Houston Katy	23653 Grande Centre Drive	at Cobia Drive	Katy	77494	Meeting Room A/B
Elm Grove Elementary School	2815 Clear Ridge Drive	at Sycamore Springs Drive	Kingwood	77339	Cafeteria
Elrod Elementary School	6230 Dumfries Drive	At Bob White Drive	Houston	77096-4603	Cafeteria
Elsik Senior High school	12601 High Star Drive	at South Dairy Ashford Road	Houston	77072	N4 Hall
Emancipation Park	3018 Emancipation Avenue	near Elgin Street	Houston	77004-3159	Cultural Center
Emanu El	1500 Sunset Boulevard	near Mandell Street	Houston	77005	Feld Hall
Emmott Elementary School	11750 Steeple Way Boulevard	at Paddock Way	Houston	77065-4366	Gym/PE Room
Episcopal Church of the Epiphany	9600 South Gessner Road	at Bissonnet Street	Houston	77071	Parish Hall
Epps Island Elementary School	7403 Smiling Wood Lane	at North Houston Rosslyn Road	Houston	77086	Gym
Evelyn Rubenstein Jewish Community Center	5601 South Braeswood Boulevard	at Atwell Drive	Houston	77096	Kehillah Room 103
Evelyn Thompson Elementary School	220 Casa Grande Drive	at Buckle Street	Houston	77060-4899	Room 143
Fairfield Inn and Suites Houston NW Willowbrook	10825 North Gessner	at Staybridge Drive	Houston	77064	Fairfield Ranch Meeting room/Conference Room
Fairmont Junior High	4911 Holly Bay Court	near Crenshaw Road	Pasadena	77505	Gym
Fairwood Recreation Center and Pool	14701 Spring Cypress Road	near Cypress View Drive	Cypress	77429	Clubhouse
Faith American Lutheran Church	4600 Bellaire Boulevard	at White Drive	Bellaire	77401-4296	Faith Center Gym
Fall Creek Elementary School	14435 Mesa Drive	near Redstone Bend Drive	Humble	77396-4457	Cafeteria
Fallbrook Church	12512 Walters Road	near wellington Parkway	Houston	77014	Main Foyer Area (Entry 4)
Felix L Baldree Building	13828 Corpus Christi Street	at Freeport Street	Houston	77015-3912	Large Assembly Room/Multipurpose Room
Fellowship of Purpose Church	14203 Wallisville Road	at Woodbend Drive	Houston	77049	Sanctuary/Fellowship hall

Location	Address	Cross Street	City	Zip	Voting Room
Finnigan Park Community Center	4900 Providence Street	near Finnigan Drive	Houston	77020	Gym
First Baptist Church of Jacinto City	10701 Wiggins Street	at Kerbey Street	Jacinto City	77029-2515	Christian Family Life Center
First Christian Church	22101 Morton Ranch Road	near North Mason Road	Katy	77449	Fellowship Hall
First Congregational Church	10840 Beinhorn Road	near Brogden Road	Houston	77024-3098	Assembly Room
First Cumberland Presbyterian Church	2119 Avalon Place	at Peckham Street	Houston	77019	Fellowship Hall
Fonwood Elementary School	9709 Mesa Drive	at Sterlingshire Street	Houston	77078	Cafeteria
Foster Elementary School	1800 Trailwood Village Drive	at Lake Village Drive	Kingwood	77339	Library Enter Door #2
Fountain Blu Event Centers	6327 Spencer Highway	at Denkman Street	Pasadena	77505	Room 1
Fountain of Life Center	14083 South Main Street	at Hillcroft Avenue	Houston	77035	Assembly Room/Fountain Life Center
Fox Elementary School	4800 Port Aegean Drive	at Frassati Way	Spring	77388	Cafeteria
Frank Elementary School	9225 Crescent Clover Drive	near Highway 99	Spring	77379-8590	Gym
Frazier Elementary School CFISD	8300 Little River Road	at West Road	Houston	77064-7904	PE room/Gym
Freeman Branch Library	16616 Diana Lane	at Buccaneer Lane	Houston	77062	Meeting Room
French Elementary School	5802 West Rayford Road	near Gosling Road	Spring	77389-2981	Gym
Frostwood Elementary School	12214 Memorial Drive	at Gessner Road	Houston	77024-6207	Cafeteria
Furr High School	500 Mercury Drive	at Oates Road	Houston	77013	Auditorium
G W Carver Contemporary High School	2100 South Victory Drive	at Emma Lou Street	Houston	77088-7699	Room 109
G W Robinson Elementary School	451 Kirby Road	near Shady Spring Drive	El Lago	77586	Gym
Galena Park ISD Administration Building	14705 Woodforest Boulevard	at East Sam Houston Parkway North	Houston	77015-3231	Main Board Room/ Capitol Room
Garcia Middle School	11000 Rosslyn Road	at Hilbert Street	Houston	77038	Mini Gym
Garden Oaks Montessori	901 Sue Barnett Drive	at West 38th Street	Houston	77018	Gym
GCCISD Technology Center Building	5950 North Main Street	at Studewood Street	Baytown	77521	Workroom and Breakroom
Genoa Staff Development Center	12900 Almeda Genoa Road	at Palmhill Street	Houston	77034-4636	Main Room/Gymnasium
George Bush Community Center	6827 Cypresswood Drive	at York Minster Drive	Spring	77379	Room 141
Ginger McNabb Elementary School	743 East Cypresswood Drive	at Cypresswood Lake Drive	Spring	77373	Gym
Gleason Elementary School	9203 Willowbridge Park Boulevard	at West Road	Houston	77064-6304	Art Room 710
Glenbrook United Methodist Church	8635 Glen Valley Drive	at Wilmerdean Street	Houston	77061-2339	Fellowship Hall
Gloria B Sammons Elementary School	2301 Frick Road	at Veterans Memorial Road	Houston	77038-1701	Hallway near Common Area

Location	Address	Cross Street	City	Zip	Voting Room
Glorious Way Church	11611 Champion Forest Drive	at West Richey Road	Houston	77066-2740	Main Lobby
Godwin Park Community Center	5101 Rutherglenn Drive	at Balmforth Lane	Houston	77096	MultiPurpose Room/Main Room
Golden Acres Elementary School	5232 Sycamore Avenue	at Pansy Street	Pasadena	77503-3950	Room 701
Golfcrest Elementary School	7414 Fairway Drive	at Joplin Street	Houston	77087-3623	Library
Goodson Middle School	17333 Huffmeister Road	at Barker Cypress Road	Cypress	77429-6403	Auxiliary gym
Goose Creek CISD Administration Building	4544 Interstate 10	at San Jacinto Boulevard	Baytown	77520	Board Room 111
Goose Creek Memorial High School	6001 East Wallisville Road	at North Main Street	Baytown	77521	Cafeteria
Grace Life Baptist Church	13515 Huffmeister Road	near Blossomheath Road	Cypress	77429	Lobby
Graceview Baptist Church	21206 Telge Road	near Humble Road	Tomball	77377	Fellowship Hall/Multipurpose Room
Greater Emmanuel Family Worship Center	3915 Kelley Street	at Sayers Street	Houston	77026-1411	The Hall
Greater Life Church	1655 Farm to Market 528 Road	at West Nasa Boulevard	Webster	77598-4703	Gym
Greater Macedonia Baptist Church	5510 West Sam Houston Parkway North	at Dancy Road	Houston	77041	Multipurpose Room
Greater New Grove Christian Worship Center Church	7518 East Mount Houston Road	near Sheridan Road	Houston	77050	Sacntuary
Greater New Hope Missionary Baptist Church	10505 Bainbridge Street	at Calgary Lane	Houston	77016-3007	Fellowship Hall
Greater New Testament Church	7409 Calhoun Road	at Van Fleet Street	Houston	77033	Class Room/Media Hall
Greater Saint Matthew Church Southwest Campus	14919 South Main	at Settemont Road	Houston	77035	Fellowship Hall
Green House International Church	200 West Greens Road	at Interstate 45	Houston	77067	Community Room/Church
Greenwood Elementary School	12100 Misty Valley Drive	at Pinewilde Drive	Houston	77066	Gym
Gregory Lincoln Education Center	1101 Taft Street	at West Clay Street	Houston	77019	Library
Gross Elementary School	12583 South Gessner Road	near Beltway 8	Houston	77071	Cafeteria
Hamilton Middle School	12330 Kluge Road	at Grant Road	Cypress	77429	Perfomance Gym
Hampton Inn and Suites Houston Katy	22055 Katy Freeway	at Mason Access Road	Katy	77450	Empire Room
Hampton Inn and Suites Katy Freeway	5820 Katy Freeway	at Washington Avenue	Houston	77007-2102	Bayou City Ballroom
Hampton Inn Galleria	4500 Post Oak Parkway	at West Loop	Houston	77027	Uptown Room
Hampton Inn Houston I-10W Energy Corridor	11333 Katy Freeway	at Yorkchester Drive	Houston	77079	Meeting Room
Hardy Street Senior Citizens Center	11901 West Hardy Road	at Canino Road	Houston	77076-1220	Auditorium
Harris County Annex 57	19818 Franz Road Enter East side of Building	at Old Fry Road	Katy	77449	East side of Building/Meeting Room

Location	Address	Cross Street	City	Zip	Voting Room
Harris County Department of Education	6300 Irvington Boulevard	at Caplin Street	Houston	77022-5618	100C
Harris County Scarsdale Annex	10851 Scarsdale Boulevard suite 510	at Beamer Road	Houston	77089	Room D-110
Harris County Sheriff's Office	701 North San Jacinto Street	at Baker Street	Houston	77002	Lobby & Secured Room
Harris County WCID 70	2935 Foley Road	at Steele Point Drive	Crosby	77532	Main Room
Hartsfield Elementary School	5001 Perry Street	at Milart Street	Houston	77021-3515	STEM Lab
Harvest Time Church Community Center	17770 Imperial Valley Drive	at Harvest Time Lane	Houston	77060-6100	Gym
Harvey Turner Elementary School	4333 Lily Street	at Fairmont Parkway	Pasadena	77505-3735	Teachers' Lounge
Hassler Elementary School	9325 Lochlea Ridge Drive	at Gleannloch Lakes Boulevard	Spring	77379-3647	Cafeteria
Haude Elementary School	3111 Louetta Road	at Haude Road	Spring	77388-4610	Gym
HC Public Library Kingwood Branch	4400 Bens View Lane	at Bens Branch Drive	Kingwood	77339-3774	Meeting Room
HCC Acres Homes Campus	630 West Little York Road	at North Shepherd drive	Houston	77091	Electronic Resource Center/Room 138
HCC Alief Center	13803 Bissonnet Street	at Eldridge Parkway South	Houston	77083	Auditorium Room 157
HCC Alief Hayes Campus Building C	2811 Hayes Road	at Meadowglen Lane	Houston	77082	Auditorium in West Houston Institute/Room 194
HCC North Forest Campus	6010 Little York Road	at Homestead Road	Houston	77016	Community Room
HCC Southeast College Parking Garage/Bldg C	6960 Rustic Street	at Garland Drive	Houston	77087	Room 101
HCC West Loop South	5601 West Loop South	at Glenmont Drive	Houston	77081	C108A/B
HCPL Maud Smith Marks Branch Library	1815 Westgreen Boulevard	at Highland Knolls Street	Katy	77450-5370	Meeting Room
HCPL Northwest Library	11355 Regency Green Drive	near Mill Ridge Drive	Cypress	77429-4799	Meeting Room
HCPL Octavia Fields Branch Library	1503 South Houston Avenue	at Will Clayton Parkway	Humble	77338	Meeting Room
Heflin Elementary School	3303 Synott Road	at Armenia Park Drive	Houston	77082-4926	Cafeteria
Heights High School	560 East 14th Street	at Columbia	Houston	77008-7021	Bulldog Practice Gym
Helms Community Learning Center	503 West 21st Street	at Lawrence Street	Houston	77008-3641	Cafeteria
Heritage Elementary School	4301 East Boulevard	at Aaron Street	Deer Park	77536-5646	Gymnasium
Heritage Park Baptist Church	2732 Farm to Market 528 Road	at Plymouth Colony Drive	Webster	77598-4703	Fellowship Hall and Chapel
Herod Elementary School	5627 Jason Street	at Mullins Drive	Houston	77096-2110	Library
Herrera Elementary School	525 Bennington Street	at Helmers Street	Houston	77022-4911	Gym
Hidden Hollow Elementary School	4104 Appalachian Trail	at Rock Springs Drive	Kingwood	77345-1099	Cafeteria
High School Ahead Academy	5320 Yale Street	at West Donovan Street	Houston	77091-5730	Library Front Entrance

Location	Address	Cross Street	City	Zip	Voting Room
Highland Park Recreation Center	3316 De Soto Street	at TC Jester Boulevard	Houston	77091-3716	Main MultiPurpose Room
Highlands Elementary School GCCISD	200 East Wallisville Road	near North Main Street	Highlands	77562-3896	Gym
Hill Elementary School	2625 West Mount Houston Road	at Moonglow Street	Houston	77038-3434	Music Room/A101
Hilton Houston Westchase	9999 Westheimer Road	at Briarpark Drive	Houston	77042	Meeting Room
Hiram Clarke Multi Service Center	3810 West Fuqua Street	near Buffalo Speedway	Houston	77045-6402	Auditorium
Hirsch Elementary School	2633 Trailing Vine Road	near Canyon Lake Drive	Spring	77373-7716	Cafeteria
Hobart Taylor Park Community Center	8100 Kenton Street	at Bacher Street	Houston	77028-4632	Main MultiPurpose Room
Hockley Community Center	28515 Old Washington Road	near Premium Drive	Hockley	77447	Room ABC/Large Room/BAC
Hogg Middle School	1100 Merrill Street	at Norhill Boulevard	Houston	77009-6009	Gym
Holiday Inn Express & Suites Atascocita	5619 Farm to Market 1960 East	at Oak Timbers Drive	Humble	77346	Meeting Room
Holiday Inn Express & Suites Deer Park	201 West X Street	at Center Street	Deer Park	77536	Meeting Room/ San Jacinto Room
Holiday Inn Houston Intercontinental Airport Hotel	15222 John F Kennedy Boulevard	at North Sam Houston East Parkway	Houston	77032-2306	Trinity 1
Holiday Inn West Energy Corridor	1112 Eldridge Parkway	at Enclave Parkway	Houston	77077	Memorial Ballroom
Hollibrook Elementary School	3602 Hollister Street	at Sonneville Drive	Houston	77080-1899	Library
Holmquist Elementary School	15040 Westpark Drive	at Addicks Clodine Road	Houston	77082-3900	Cafeteria
Holmsley Elementary School	7315 Hudson Oaks Drive	at Liner Lane	Houston	77095-1149	PE room/Gym
Horn Elementary School	10734 Bissonnet Street	at Boone Loop Road	Houston	77099	Gym
Hosanna Lutheran Church	16526 Ella Boulevard	near Farm to Market 1960 Road west	Houston	77090	Fellowship Hall
House of Prayer Lutheran	14045 Space Center Boulevard	near Clear Lake City Boulevard	Houston	77062	Fellowship Hall
Housman Elementary School	6705 Housman Street	at Silber Road	Houston	77055-2221	Gymnasium
Houston Community College Northline	8001 Fulton Street	at Rebecca Street	Houston	77022	Room 115
Houston Liederkranz	5100 Ella Boulevard	at Lehman Street	Houston	77018	Main Ballroom
Houston Marriott West Loop by The Galleria	1750 West Loop South	near San felipe Street	Houston	77027	Topaz Room
Houston Marriott Westchase	2900 Briarpark Drive	at Meadowglen Lane	Houston	77042	Grand Foyer
Huffman ISD Administrative Offices	24302 Farm to Market 2100	at 3rd Street	Huffman	77336	Board Room 101
Huffman Middle School	3407 Huffman Eastgate Road	near Willy Lane	Huffman	77336	Library
Hunters Creek Elementary School	10650 Beinhorn Road	at Flint River Drive	Houston	77024	Multipurpose Room
Huntwick Forest Clubhouse Recreational Facility	5300 Coral Gables Drive	at Glen Erica Drive	Houston	77069-3306	INFORMAL ROOM/Great Room/Main Open Area

Location	Address	Cross Street	City	Zip	Voting Room
Hyatt Regency Baytown-Houston	100 Convention Center Way	near Highway 99	Baytown	77520	The Mariner
I P S P	5525 Kansas Street	at Cohn Street	Houston	77007-1110	Fellowship Hall
Iglesia de Jesucristo Palabra Miel	1431 Brittmore Road	at Hazelhurst Drive	Houston	77043	Agape Fellowship Hall
Iglesia Una Luz en Tu Camino	9045 Howard Drive	near Orchid Street	Houston	77017	Meeting Room #2/Hall A
Independence Hall Apartments Community Room	6 Burrell Street	at Airline Drive	Houston	77022-1944	Activities Room/Community Room
Independence Heights Community Center	603 East 35th Street	at Ajax Street	Houston	77022	Main MultiPurpose Room
Ingrando Park Recreation Center	7302 Keller Street	at Kellogg Street	Houston	77012-3518	Main MultiPurpose
ISGH Bear Creek Community Center	17250 Coventry Park Drive	near Queenston Boulevard	Houston	77084	Community Center
J D Walker Community Center	7613 Wade Road	near Jones Road	Baytown	77521-8338	Large MultiPurpose Room
J F Ward Elementary School	1440 Bouldercrest Drive	at Pennhills Street	Houston	77062-2247	Great Hall
J P Henderson Elementary School	1800 Dismuke Street	at Berremore Street	Houston	77023-4753	Main Hall
Jackson Intermediate School	1020 Thomas Avenue	at Pasadena Boulevard	Pasadena	77506	Boy's Gym
James Bowie Elementary School	2200 Clayton Drive	at James Bowie Street	Baytown	77520-3643	Cafeteria/Auditorium
James DeAnda Elementary School	7980 Almeda Genoa Road	at Ballantine Street	Houston	77075-2006	Music Room 111
James E Taylor High School	20700 Kingsland Boulevard	at Dominion Drive	Katy	77450-2705	PAC Lobby
James H Law Elementary School	12401 South Coast Drive	at Orem Drive	Houston	77047-2736	Cafeteria
James Madison High School	13719 White Heather Drive	at West Orem Drive	Houston	77045	Auditorium
Jane Long Academy Middle School	6501 Bellaire Boulevard	at Rookin Street	Houston	77074-6428	Auditorium
Jean Hines Caldwell Elementary School	5515 West Orem Drive	at Croquet Lane	Houston	77085	Cafeteria/Room B101
John F Kennedy Elementary School	400 Victoria Drive	at Arlington Street	Houston	77022-2422	Multipurpose
John Knox Presbyterian Church	2525 Gessner Road	at Brigade Street	Houston	77080	Fellowship Hall
John Marshall Middle School	1115 Noble Street	at Cochran Street	Houston	77009-8437	Library
John P McGovern Texas Medical Center Commons	6550 Bertner Avenue	at Moursund Street	Houston	77030	1st Floor (Food Court)
John Paul Landing Environmental Education Center	9950 Katy Hockley Road	near West Road	Cypress	77433	Great Room #101
John Phelps Courthouse	101 South Richey Street	at Highway 225	Pasadena	77506	Training Room/Assembly Room
John R Harris Elementary School	801 Broadway Street	at Magnolia Street	Houston	77012-2124	Cafeteria
Jones Future Academy	7414 Saint Lo Road	at Van Fleet Street	Houston	77033-2731	Auditorium
Josie Ruth Smith School	5815 West Little York Road	at Antoine Street	Houston	77091-1199	Library

Location	Address	Cross Street	City	Zip	Voting Room
Journey of Faith UMC	130 Atascocita Road	near Mesa Drive	Humble	77396	Journey Room
Jowell Elementary School	6355 Greenhouse Road	at Rebel Yell Drive	Katy	77449-4382	Gym
Judson Robinson Junior Community Center	2020 Hermann Drive	at Almeda Street	Houston	77004-7322	Activity Room 1A and 1 B, 1st Floor
Judson Robinson Junior Elementary School	12425 Woodforest Boulevard	at Wild Plum Street	Houston	77013	Multipurpose Room
Judy Bush Elementary School	9730 Stroud Drive	at Corporate Street	Houston	77036-5105	Cafeteria
Juergens Hall Community Center	26026 Hempstead Highway	near Spring Cypress Road	Cypress	77429-7321	Dance Hall
Julia C Hester House	2020 Solo Street	at Rawley Street	Houston	77020-4224	Auditorium
Julia W Kahla Middle School	16212 West Little York Road	near Langham Creek Estates Drive	Houston	77084-6509	Performance Gym
Kashmere High School	6900 Wileyvale Road	at Bennington Street	Houston	77028	Auditorium Foyer
Kashmere MultiService Center	4802 Lockwood Drive	at Rand Road	Houston	77026-2941	Auditorium
Kate Bell Elementary School	12323 Shaftsbury Drive	at Ravensworth Street	Houston	77031-3123	Gym/PE Room
Katherine Tyra Branch Library	16719 Clay Road	near Kinloch Drive	Houston	77084	Meeting Room
Katy Branch Harris County Public Library	5414 Franz Road	at Heights Drive	Katy	77493-1717	Meeting Room
Katy Civic Center	910 Avenue C	at 2nd Street	Katy	77493-2403	Civic Center
Katy ISD Law Enforcement Center	20370 Franz Road	at Raintree Village Drive	Katy	77449	Community Rooms
Keller Middle School	1711 Magnolia Street	near Rose Street	Pasadena	77503	Gym 101
Kelso Elementary School	5800 Southmund Street	at Crestridge Street	Houston	77033-1832	Cafeteria
Kenneth J Tice Elementary School	14120 Wallisville Road	at Normandy Drive	Houston	77049-4031	Cafeteria
Kingwood Community Center	4102 Rustic Woods Drive	at West Lake Houston Parkway	Kingwood	77345-1350	Auditorium B
Kingwood Middle School	2407 Pine Terrace Drive	at Cedar Knolls Drive	Kingwood	77339	Cafeteria
Kirk Elementary School	12421 Tanner Road	near Ginger Ponds	Houston	77041	Cafeteria
Klein Cain High School	10201 Spring Cypress Road	at Cutten Road	Houston	77070	Theater Lobby
Klein Multipurpose Center	7500 Farm to Market 2920	near Alvin A Klein Drive	Klein	77379-2204	Room 402
Knights of Columbus Hall Council 5077	5309 Oates Road	at Oak Brook Drive	Houston	77013-2850	Ballroom
Kohrville Elementary School	11600 Woodland Shore Drive	at Hufsmith - Kohville Road	Tomball	77375-8098	Gym
Korean Central Presbyterian Church of Houston	14311 Park Row Drive	at Park and Ride Drive	Houston	77084-5695	Gym
Korean Christian Church of Houston	10410 Clay Road	enter at Shadowdale Street	Houston	77041-8752	Social Room/Fellowship Hall
Kreinhop Elementary School	20820 Ella Boulevard	at Falvel Road	Spring	77388	Gym

Location	Address	Cross Street	City	Zip	Voting Room
Kuehnle Elementary School	5510 Winding Ridge Drive	at Kuehnle Road	Spring	77379-8899	Gym
L W Kolarik Education Center	1120 Sheldon Road	at Bear Bayou Drive	Channelview	77530-3518	Library
La Porte ISD Instructional Technology Building	9832 Spencer Highway	at Myrtle Creek Drive	LaPorte	77571	Conference Room
Labay Middle School	15435 Willow River Drive	at Town Creek Drive	Houston	77095	Main Hallway
Lafaye Johnson Lee Elementary School	12900 West Little York Road	at McKendree Park	Houston	77041-4212	Gym Rear Entrance
Lake Houston Church of the Nazarene	5616 Farm to Market 1960 Road East	at Droitwich Drive	Humble	77346	Kids Worship Room
Lakeshore Elementary School	13333 Breakwater Path Drive	at West Lake Houston Parkway	Houston	77044-1377	Gym
Lakewood Elementary School	15614 Gettysburg Drive	at Lakewood Elementary Drive	Tomball	77377	Cafeteria
Lakewood Park Community Center	8811 Feland Street	near Woodlyn Road	Houston	77028-2016	Multi-purpose Room
Lakewood Residents Club	15006 Lakewood Forest Drive	at Lakeview Drive	Houston	77070-1321	Main Room
Landrum Middle School	2200 Ridgecrest Drive	at Vogue Lane	Houston	77055-1212	Auditorium Foyer
Lansdale Park Community Center	8201 Roos Road	at Waldo Drive	Houston	77036-6313	Main MultiPurpose Room
Laura Welch Bush Elementary School	9100 Blackhawk Boulevard	near Wolcott Park Lane	Houston	77075-2250	Front Hall/Foyer
Legacy Stadium	1830 Katyland Drive	at Franz Road	Katy	77493	Community Rooms
Lemm Elementary School	19034 Joan Leigh Drive	at Cypress Oaks Drive	Spring	77388-5255	Cafeteria
Leonel J Castillo Community Center	2101 South Street	at Henry Street	Houston	77009-8039	Rooms 135 and 136
LifeBrook Church	1822 West 18th Street	near Ella Boulevard	Houston	77008-1204	Multipurpose Room/Fellowship Hall
Lincoln Park Community Center	979 Grenshaw Street	at Parkway Drive	Houston	77088	Gym
Link Elementary School	2815 Ridge Hollow Drive	at Walters Road	Houston	77067-1939	Gym
Linkwood Park Community Center	3699 Norris Drive	at Ilona Lane	Houston	77025-3600	Main MultiPurpose Room
Little Union Missionary Baptist Church	6609 Letcher Drive	at Henson Street	Houston	77028-4029	Education Room
Little York Volunteer Fire Station 81	10410 Airline Drive	at Holtman Street	Houston	77037-1304	Training Room
Living Faith Baptist Church	4310 Holloway Drive	at Rubin Street	Houston	77047-1119	Living Faith Fellowship Hall
Lomax Junior High School	9801 North Avenue L	at Mockingbird Lane	La Porte	77571	Gymnasium
Londonderry Clubhouse	8331 London Way Drive	at Kuykendahl Road	Spring	77389-3363	Main Area
Lone Star College Creekside	8747 West New Harmony Trail	at Azrock Road	Tomball	77375	Room 116
Lone Star College Cypress Center	19710 Clay Road	near North Fry Road	Katy	77449	CY 106 and 107

Location	Address	Cross Street	City	Zip	Voting Room
Lone Star College North Harris	2700 WW Thorne Drive	at Hurricane Lane	Houston	77073	Career and Skilled Trades Technology Center, Rooms 101/103
Lone Star College Victory Center	4141 Victory Drive	at Vogel Road	Houston	77088	Room 102
Lone Star Flight Museum	11551 Aerospace Avenue	at Hilliard Street	Houston	77034	Event Center Room156
Looscan Elementary School	3800 Robertson Street	at Shelby Street	Houston	77009-4959	Hallway
Lora B Peck Elementary School	5001 Martin Luther King Boulevard	at Arvilla Lane	Houston	77021-2711	Cafeteria
Love Park Community Center	1000 West 12th Street	at North Shepherd	Houston	77008-6619	Gymnasium/Main Multipurpose Room
Lovett Elementary School	8814 South Rice Avenue	at Jason Street	Houston	77096-2622	Data Room 317
MacGregor Elementary School	4801 LaBranch Street	at Wentworth Street	Houston	77004-5650	Cafeteria
Mahaffey Elementary School	10255 Mahaffey Road	near Banff Brook Way	Tomball	77375	Gym
Mahanay Elementary School	13215 High Star Drive	at Synott Street	Houston	77083-1905	Room 417-Gym
Mandarin Immersion Magnet School	5445 West Alabama Street	at Yorktown Street	Houston	77056	Library
Maplebrook Elementary School	7935 Farmingham Road	at Trevino Trail	Atascocita	77346	Cafeteria
Marian Park Community Center	11101 South Gessner Road	at Fighting Colt Street	Houston	77071	Main MultiPurpose Room/gym
Martin Elementary School	11718 Hendon Lane	at Belle Park	Houston	77072-3416	Room 164
MAS Katy Center (Masjid Ar-Rahman)	1800 Baker Road	near Greenwind Chase Crive	Houston	77094	Gymnasium/multipurpose room
Masjid AlSalam	16700 Old Louetta Road	near Spruce Run Drive	Spring	77379	MPH Foyer
Mata Intermediate	9225 South Dairy Ashford Street	near Bissonnet Street	Houston	77099	Cafeteria
Matzke Elementary School	10002 Mills Road	near Perry Road	Houston	77070	Music room
Mayde Creek High School	19202 Groeschke Road	at Dulaney Road	Houston	77084-5600	Performing Arts Center (Lobby)
McDougle Elementary School	10410 Kansack Lane	at Seton Lake Drive	Houston	77086	Gym
Melrose Park Community Center	1001 Canino Road	at Downey Street	Houston	77076-1218	Gym/Main Multipurpose Room
Memorial Chase Homeowners Association Clubhouse	9411 Landry Boulevard	at Chaseloch Drive	Spring	77379-3857	Club House
Memorial Elementary School	6401 Arnot Street	at Pickens Street	Houston	77007-2007	Room 103
Metropolitan MultiService Center	1475 West Gray Street	at Metropolitan Street	Houston	77019-4926	Gym
Metzler Elementary School	8500 West Rayford Road	near Kuykendahl Road	Spring	77389	Cafeteria
Michael E DeBakey High School for Health Professions	2545 Pressler Street	at West Holcombe Boulevard	Houston	77030	Room 148
Mickey Leland College Preparatory Academy for Young Men	1700 Gregg Street	at Lyons Avenue	Houston	77020	Lecture Hall

Location	Address	Cross Street	City	Zip	Voting Room
Mildred Jenkins Elementary School	4615 Reynaldo Drive	at Banquo Drive	Spring	77373-6821	Gym/gym resurvey
Mildred Rickard Landis Elementary School	10255 Spice Lane	at Course Drive	Houston	77072-5035	Gym Rm 302
Millsap Elementary School	12424 Huffmeister Road	at Shaft Drive	Cypress	77429	PE Room
Milne Elementary School	7800 Portal Drive	at Kittybrook Drive	Houston	77071-1700	Gymnasium
Milstead Middle School	338 Gilpin Street	at Aves Street	Houston	77034	Small Gym
Milton Lusk Activity Center	1022 Mercury Drive	at Muscatine Street	Houston	77029	Gym
Mission Bend Islamic Center	6233 Tres Lagunas	at Alief Clodine Road	Houston	77083	Dining Hall/Multipurpose Room
Mittelstadt Elementary School	7525 Kleingreen Lane	near Kleinwood Drive	Spring	77379	Gym
Montie Beach Park Community Center	915 Northwood Street	at Coronado Street	Houston	77009-3703	Main MultiPurpose Room
Montrose Branch Houston Public Library	4100 Montrose Boulevard	at Colquitt Street	Houston	77006-4938	Meeting Room
Moody Park Community Center	3725 Fulton Street	near Catherine Street	Houston	77009	Main MultiPurpose Room
Moreno Elementary School	620 East Canino Road	at Van Ness Street	Houston	77037	Foyer
Morning Star Assisted Living and Memory Care at River Oaks	2315 Richmond Avenue	at Revere Street	Houston	77098	Lounge
Morton Ranch High School	21000 Franz Road	at Primewest Parkway	Katy	77449-5729	PAC Lobby
Mount Hebron Missionary Baptist Church	4810 Redbud Street	at Calhoun Road	Houston	77033	Gym
Mount Moriah Missionary Baptist Church	15500 Vandalia Way	at Glenridge	Houston	77053-2128	Fellowship Hall
Mueller Elementary School	7074 Farm to Market 2920 Road	at River Shore Lane	Klein	77379	Gym
MultiCultural Center	951 Tristar Drive	near Gulfstream Park	Webster	77598	Mosaic Room
Navarre Funeral Home	2444 Rollingbrook Drive	at Emmett Hutto Boulevard	Baytown	77521	State Room
Nelda Sullivan Middle School	1112 Queens Road	at Allen Genoa Road	Pasadena	77502	Boy's Gym
New Beulah E Johnson Elementary School	13901 Homestead Road	near Old Humble Road	Humble	77396	Room 733
New Community Baptist Church	9560 Long Point Road	at Oak Tree Drive	Houston	77055	Gym
New Community Baptist Church	9005 North Wayside Drive	at Way Street	Houston	77028	common room/Kennedy Hall
New Destiny Praise and Worship Center	4170 West Greens Road	near Antoine Drive	Houston	77066-4850	G Zone/Main Room Worship
New Light Christian Center	1535 Greensmark Drive	at Greens Parkway	Houston	77067	Auditorium/Sanctuary
New Mount Carmel Baptist Church	4301 Weaver Road	at Hirsch Road	Houston	77016-5634	Fellowship Hall first Floor/Meeting Room
New Westlake Volunteer Fire Department Station	19636 Saums Road	Near Fry Road	Houston	77084-4732	Meeting Room
Newport Elementary School	430 North Diamondhead Boulevard	at Port O Call	Crosby	77532-4103	Gym

Location	Address	Cross Street	City	Zip	Voting Room
Nimitz High School	2005 W W Thorne Boulevard	near Hardy Street	Houston	77073-3301	Auditorium
Nitsch Elementary School	4702 West Mount Houston Road	at West Montgomery Road	Houston	77088-3053	Parent Room 100
North Briar Community Association	12042 Riverview Drive	at Cedar Pass Drive	Houston	77077-3036	Main Club House room
North Channel Branch Library	15741 Wallisville Road	at Carpenters Landing Way	Houston	77049-4607	Meeting Room
North East Community Center	10918 Bentley Street	at Kowis Street	Houston	77093	Meeting Room
North Forest High School	10726 Mesa Drive	near Forest Hollow Street	Houston	77078-1401	Gym
North Shore Elementary School	14310 Duncannon Drive	at Barbara Mae Street	Houston	77015-2514	1502L
North Shore Middle School	120 Castlegory Road	at Wallisville Road	Houston	77015-1669	Multipurpose Room
Northampton MUD Community Center	6012 Root Road	near Northcrest Drive	Spring	77389-3779	Community Center Building/Main Room
Northbrook Middle School	3030 Rosefield Drive	at Kemp Forest Drive	Houston	77080-2610	Theater
Northcliffe Manor Community Center	12026 West Marsham Circle	at Wirksworth Drive	Houston	77066-4439	Community Center/Clubhouse
Northeast Multi-Service Center	9720 Spaulding Street	at Tidwell Road	Houston	77016	Auditorium
Northgate Crossing Elementary School	23437 Northgate Crossing Boulevard	at Hardy Toll Road	Spring	77373-5687	Gym
Northpointe Intermediate School	11855 Northpointe Boulevard	at North Eldridge Parkway	Tomball	77377	Cafeteria
Northwest Church of Christ	6720 West Tidwell Road	Near Bingle Road	Houston	77092-1436	Spanish Classroom
Norton Memorial Temple Church of God In Christ	5008 Lucille Street	near Clementine Street	Houston	77026	Fellowship Hall
Nottingham Elementary School	570 Nottingham Oaks Trail	at Cindywood Drive	Houston	77079-6399	Multipurpose Room
Nottingham Park Building	926 Country Place Drive	at Kimberley Drive	Houston	77079	Meeting Room
NRG Arena	1 NRG Parkway	at Fannin Street	Houston	77054	Hall D Gate 9
Oak Forest Elementary School	1401 West 43rd Street	at Oak Forest Drive	Houston	77018-4106	Multipurpose Room
Oak Forest Elementary School Humble ISD	6400 Kingwood Glen Drive	at Kings Parkway	Humble	77346-2039	Cafeteria
Oates Elementary School	10044 Wallisville Road	near Trailmobile Drive	Houston	77013	Library
Ogden Elementary School	21919 Rayford Road	at Theiss Road	Humble	77338	Music Room
Oleson Elementary School	12345 Vickery Street	at Aldine Mail Road	Houston	77039-3699	Library
One Delta Plaza Educational Center	3333 Old Spanish Trail	at Allegheny Street	Houston	77021	Hall of Fame #1
Owens Elementary School	7939 Jackrabbit Road	at Owens Street	Houston	77095-2901	Cafeteria Foyer
Parker Elementary School	10626 Atwell Drive	at Willowbend Boulevard	Houston	77096-4925	Auditorium
Parkgate Community Church	3715 Preston Avenue	near Shaun Drive	Pasadena	77505-2012	Kix Building

Location	Address	Cross Street	City	Zip	Voting Room
Parkway Place	1321 Park Bayou Drive	at Brimhurst Drive	Houston	77077-1507	Auditorium/Chapel
Pasadena Fire Station Number 10	17200 Middlebrook Drive	near Clear Lake City Boulevard	Houston	77059	Training Room
Pasadena High School	206 South Shaver Street	at Eagle Avenue	Pasadena	77506-2016	Front Office Foyer
Patricia E. Paetow High School	23111 Stockdick School Road	at Peek Road	Katy	77493	Performing Arts Center Lobby
Paul Revere Middle School	10502 Briar Forest Drive	at West Sam Houston Parkway	Houston	77042-2338	Hallway/Auditorium
Pearl Hall Elementary School	1504 9th Street	at Avenue North	South Houston	77587-5000	Library
Pearl Rucker Elementary School	5201 Vinett Street	at Ahrens Street	Houston	77017-4958	Multipurpose Room
Pep Mueller County Park Clubhouse	14750 Henry Road	at Pear Street	Houston	77060-5625	Meeting Room
Pershing Middle School	3838 Blue Bonnet Boulevard	at Braes Boulevard	Houston	77025-1230	Skyline Hallway
Pine Forest Elementary School	19702 West Lake Houston Parkway	at Pine Cup Drive	Humble	77346-2000	Cafeteria
Pines Presbyterian Church	12751 Kimberley Lane	at West Bough Lane	Houston	77024	Fellowship Hall
Piney Point Elementary School	8921 Pagewood Lane	at Fondren Road	Houston	77063-5543	Gym
Pipers Meadow Community Center	15920 Pipers View Drive	at Elder Vista Drive	Webster	77598-2550	Community Center
Platou Community Center	11655 Chimney Rock Road	at Burdine Street	Houston	77035-2807	Main MultiPurpose Room
Pleasantville Elementary School	1431 Gellhorn Drive	at Cowart Street	Houston	77029-3343	Cafeteria
Plummer Middle School	11429 Spears Road	at Spears-Gears Road	Houston	77067	Mini Gym/Practice Gym
Poe Elementary School	5100 Hazard Street	at South Boulevard	Houston	77098-5330	Front Hallway
Pomeroy Elementary School	920 Burke Road	at Jenkins Road	Pasadena	77506-5242	Parent Room 109
Ponderosa Elementary School	17202 Butte Creek Road	near Ash Meadow Drive	Houston	77090-2332	Gym
Pope Elementary School	19019 North Bridgeland Lake Parkway	at Bridge Cove Drive	Cypress	77433-3468	Music room
Potter's House Christian Church	4209 Red Bluff Road	near Randolph Road	Pasadena	77503	Fellowship Hall/Prayer Room
Prairie View A&M University Northwest	9449 Grant Road	at Misty Willow Drive	Houston	77070	Room 107/108
Proctor Plaza Park Community Center	803 West Temple Street	at Julian Street	Houston	77009-5257	Main MultiPurpose Room
Purple Sage Elementary School	6500 Purple Sage Road	at Edenglen Drive	Houston	77049-3800	Main Entry
Quality Suites Cy-Fair at Jones Road	17550 Northwest Freeway	at Jones Road	Houston	77065	Meeting Room
R Martinez Elementary School	7211 Market Street	at Port Street	Houston	77020	Gymnasium
Raindrop Turkish House	9301 West Bellfort Boulevard	at Stanwood Drive	Houston	77031	Turkistan Room
Ramada Inn	6115 Will Clayton Parkway	at Kenswick Drive	Humble	77338-8127	Lilly and Lilac Room

Location	Address	Cross Street	City	Zip	Voting Room
Ramona Bang Elementary School	8900 Rio Grande Drive	at Copperdale Lane	Houston	77064-7137	GYM
Raul C Martinez Annex	1001 South SGT Macario Garcia Drive	at Avenue K	Houston	77011	Room 204
Raul Yzaguirre School for Success Tejano Center Building B	2950 Broadway Boulevard	at Kimble Street	Houston	77017-1794	Tejano Center for Community Concerns Board Room
Ray K Daily Elementary School	12909 Briar Forest Drive	near Westhurst Lane	Houston	77077	Gym
Reagan Webb Mading Elementary School	8511 Crestmont Street	at Heron Drive	Houston	77033	Cafeteria
Red Elementary School	4520 Tonawanda Drive	at Cliffwood Drive	Houston	77035-3716	Cafeteria
Rees Elementary School	16305 Kensley Drive	at Westheimer Place	Houston	77082-2847	Gym
Resurrection Metropolitan Community Church	2025 West 11th Street	near T C Jester Boulevard	Houston	77008-6320	The Gathering Place/Activities Building
Reynolds Elementary School	9601 Rosehaven Drive	at Sunbeam Street	Houston	77051-3132	Multi Purpose
Rice University-Welcome Center	6100 Main Street	at College Way Drive	Houston	77005	Sewall Hall/Welcome Center/Presentation Room
Riceville Mount Olive Baptist Church	11231 South Gessner Road	near McGee Lane	Houston	77071-2209	Fellowship Room 2/JDJ Multipurpose Facilities
Richard and Meg Weekley Community Center	8440 Greenhouse Road	near Longenbaugh Drive	Cypress	77433-5135	Room 200
Rick Schneider Middle School	8420 Easthaven Boulevard	at Bryant Street	Houston	77075-1106	Foyer
Riley Chambers Community Center	808 1/2 Magnolia Avenue	at Ash Street	Crosby	77532	Large Assembly Room
River Oaks Elementary School	2008 Kirby Drive	at San Felipe Street	Houston	77019-6016	Music Room
River Oaks Recreation Center	3600 Locke Lane	at Timber Lane	Houston	77027-4003	Main MultiPurpose Room
River Pines Elementary School	2400 Cold River Drive	at Cimarroncito Lane	Humble	77396-4290	Cafeteria
Rizzuto Elementary School	3201 Farrington Street	at Antrim Lane	La Porte	77571	Gymnasium
Robert L Frost Elementary School	5002 Almeda Genoa Road	at Hendrickson Street	Houston	77048-4725	Cafeteria
Roberts Elementary School	6000 Greenbriar Drive	at Swift Boulevard	Houston	77030	101c
Roberts Road Elementary School	24920 Zube Road	at Roberts Road	Hockley	77447	Gym
Roderick Paige Elementary	7501 Curry Road	at Denmark Street	Houston	77093	Parent Conference Room
Rolling Fork Club	9110 Rodney Ray Boulevard	at Waynemer Way	Houston	77040-1525	Clubhouse (Lobby Space)
Ronnie Truitt Middle School	6600 Addicks Satsuma Road	at Duche Drive	Houston	77084-1520	Auxiliary 530
Rosehill Elementary School	17950 Waller Tomball Road	at Decker Prairie Rosehill Road	Tomball	77377-2622	Gym
Ross Elementary School	2819 Bay Street	at Eastex Freeway	Houston	77026-3203	T-Building 32 Room T-2
Roth Elementary School	21623 Castlemont Lane	at Bridgemont Lane	Spring	77388-3860	Gym

Location	Address	Cross Street	City	Zip	Voting Room
Royalwood Elementary School	7715 Royalwood Drive	at Elderberry Lane	Houston	77049-2314	Auditorium
Royce Black Elementary School	14155 Grant Road	near Spring Cypress Road	Cypress	77429-1398	Gym/PE Room 711
Saint Anne Catholic Church	2140 Westheimer Road	at Shepherd Drive	Houston	77098	Saint Basil Hall
Saint Dunstons Episcopal Church	14301 Stuebner Airline Road	at Cashel Glen	Houston	77069-3529	Room 304/305
Saint George Place Elementary School	5430 Hidalgo Street	near McCulloch Cir	Houston	77056	Multipurpose Room
Saint John Lutheran Church and School	15235 Spring Cypress Road	at Huffmeister Road	Cypress	77429	Chapel
Saint Lukes Missionary Baptist Church	714 Detering Street	at Rose Street	Houston	77007-5195	Fellowship Hall
Saint Martin's Episcopal Church	717 Sage Road	at Riverway Drive	Houston	77056	Scout Center
Saint Marys Catholic Church	3006 Rosedale Street	at Ennis Street	Houston	77004-6199	Gym
Saint Marys Episcopal Church	15415 North Eldridge Parkway	at Louetta Road	Cypress	77429-2005	Room 106/108
Saint Matthews Catholic Church	9915 Hollister Drive	at Woodsman Trail	Houston	77040-1702	Auditorium
Saint Patrick Catholic Church	4918 Cochran Street	at Moody Street	Houston	77009	Parish Hall
Saint Pauls Missionary Baptist Church	2516 Paul Quinn Street	at Bertells Lane	Houston	77091-4712	Fellowship Hall
Saint Philip Neri Catholic Church	10960 Martin Luther King Boulevard	at Greylog Drive	Houston	77048-1896	Hospitality Room/Church Hall/Parish Hall
Salyards Middle School	21757 Fairfield Place Drive	at Medley Green Drive	Cypress	77433-3196	Library
Salyers Elementary School	25705 West Hardy Road	near East Louetta Road	Spring	77373	Gym
Sam Rayburn Senior High School	2121 Cherrybrook Lane	at Burke Road	Pasadena	77502-4101	Gym 1
Sampson Elementary School	16002 Coles Crossing Drive North	at Coles Crossing Drive	Cypress	77429-6981	PE Room
Samuel Matthews Park Community Center	1728 Hufsmith Road	at Stanolind Road	Tomball	77375-4918	Room A
San Jacinto College Central Campus Library	8060 Spencer Highway	at Cunningham Street	Pasadena	77505-5999	C-21.101 Library Grand Hall
San Jacinto College Generation Park	13455 Lockwood Road	at West Lake Houston Parkway	Houston	77044	Room G-2.125
San Jacinto Community Center	604 Highland Woods Drive	near Hackberry Drive	Highlands	77562-4546	Large Room
San Mateo Episcopal Church	6635 Alder Drive #2	at Dashwood Drive	Houston	77081	Parish Hall
Sandra Bales Walker Elementary School	6424 Settlers Village Drive	at Liberty Valley Drive	Katy	77449-6503	Cafeteria
SBISD Technology Training Center	14330 Memorial Drive	at Fern Street	Houston	77079-6704	Commons Area
Schultz Elementary School	7920 Willow Forest Drive	near Spring Willow Drive	Tomball	77375	Gym
Scroggins Elementary School	400 Boyles Street	at Laredo Street	Houston	77020-5242	Library
Seabrook Intermediate School	2401 North Meyer Avenue	at El Mar Lane	Seabrook	77586-2964	Practice Gym

Location	Address	Cross Street	City	Zip	Voting Room
Seguin Elementary School	5905 Waltrip Street	at Lindbergh Street	Houston	77087	Multipurpose Room
Shadow Forest Elementary School	2300 Mills Branch Drive	at Autumn Sage Drive	Kingwood	77345-2100	Cafeteria
Shadow Oaks Elementary School	1335 Shadowdale Drive	at Westview Drive	Houston	77043-4208	Flex Room 214
Shady Lane Park Community Center	10220 Shady Lane	at Parker Road	Houston	77093-4604	Main MultPurpose Room/Activity Room
Shadydale Elementary School	5905 Tidwell Road	at Allwood Street	Houston	77016-4745	Front foyer
Sharpstown Park Community Center	6600 Harbor Town Drive	at Bellaire Boulevard	Houston	77036-4052	MultiPurpose Room 2
Shearn Elementary School	9802 Stella Link Road	at Osby Drive	Houston	77025-4605	Library
Sheldon Elementary School	17203 Hall Shepperd Road	at Lamkin Road	Houston	77049-1049	Library
Shell Energy Stadium	2200 Texas Street	Audi Sports Entrance	Houston	77003	Concourse/Lexus Club Lobby/Lower Level Section 105-106
Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway	near West Governors Cir	Houston	77092-8810	Jasmine I & II
Shotwell Middle School	6515 Trail Valley Way	at Antoine Drive	Houston	77086-2024	Mini Gym
Sinclair Elementary School	6410 Grovewood Lane	at Ella Boulevard	Houston	77008	Library
SJC South Campus	13735 Beamer Road Entrance B	at Rick Schnider Drive	Houston	77089	Jones Technical Building S13 Hallway/Lobby
Smith Middle School	10300 Warner Smith Boulevard	near Fry Road	Cypress	77433	Performance Gym
South Belt Elementary School	1801 Riverstone Ranch Road	at Riverstone Falls Drive	Houston	77089-5724	Gym
South Early College High School	1930 Airport Boulevard	near South Freeway	Houston	77051	Multi Purpose Room
South Houston Intermediate School	900 College Avenue	at Austin Street	South Houston	77587-4261	Front Foyer
South Shaver Elementary School	200 West Avenue	at Shaver Street	Pasadena	77502	Gym
South Union Church of Christ	7427 Ardmore Street	at Holly Hall Street	Houston	77054-4201	Room 105
South Union Missionary Baptist Church Annex	3569 Lydia Street	at Tierwester Street	Houston	77021	Annex
Southside Place City Hall	6309 Edloe Avenue	at University Boulevard	Houston	77005	Main Lobby
Spillane Middle School	13403 Woods-Spillane Boulevard	at Jarvis Road	Cypress	77429	Performance gym
SPJST Lodge Num 88	1435 Beall Street	at 15th Street	Houston	77008-3441	Annex in back of main building
Spring Branch Elementary School	1700 Campbell Road	near Long Point Road	Houston	77080-7404	Gymnasium
Spring Branch Memorial Library	930 Corbindale Road	near Gaylord Drive	Houston	77024	Meeting Room
Spring Chateau	4010 Farm to Market 2920	at Falvel Road	Spring	77388-3229	Madison Square Room
Spring First Church	1851 Spring Cypress Road	at Marilyn Lane	Spring	77388	Youth Center - Sanctuary Hall
Spring ISD Child Nutrition and Training Center	15330 Kuykendahl Road	near Cypress Landing Road	Houston	77014	Training Theater
Spring ISD Transportation Center	341 East Richey Road	at Edgeglen Drive	Houston	77073	Training Room 119 A&B

Location	Address	Cross Street	City	Zip	Voting Room
Spring Woods High School	2045 Gessner Road	at Hammerly Boulevard	Houston	77080-6327	Black and Gold Gym
Spring Woods Middle School	9810 Neuens Road Enter 9700 Hammerly	at Hammerly Boulevard	Houston	77080-6498	ISS/Room 930/Mentor Room
SpringHill Suites by Marriott Houston Northwest	20350 Northwest Freeway	at Tomball Parkway	Houston	77065	Salvador 2
St. Paul AME Church	1554 Gears Road	at Adel Road	Houston	77067	Multipurpose Building/Weight Room
Staybridge Suites Houston - Humble Beltway 8 E	4819 Canyon Lakes Trace Drive	near Sam Houston Tollway	Humble	77396	Moonshine Hill Meeting Room
Sterling Municipal Library	1 Mary Elizabeth Wilbanks Avenue	at West Sterling Drive	Baytown	77520	Wilhite Meeting Room
Steve Radack Community Center	18650 Clay Road	near Saint William Lane	Houston	77084	Room 143/Conference Room
Strack Intermediate School	18027 South Kuykendahl Road	at Elmbrook Drive	Spring	77379-8199	Gym
Stuart Career Tech High School	300 YMCA Drive	near North Main Street	Baytown	77520	East Building Commoms
Stuchbery Elementary School	11210 Hughes Road	at Sage Creek Drive	Houston	77089-4636	Gym
Sugar Grove Academy	8405 Bonhomme Road	near Bissonnet Street	Houston	77074	Art Room
Sunnyside Multi Service Center	4410 Reed Road	at Wilmington Street	Houston	77051	Classroom 186
Sunnyside Park Community Center	3502 Bellfort Street	at Woodard Street	Houston	77051-1402	Main MultiPurpose Room
Swenke Elementary School	22400 Fairfield Place	at Schiel Road	Cypress	77433	TBD Cafeteria or PE Room
T H Rogers School	5840 San Felipe Street	at Bering Drive	Houston	77057	Orchestra Room
Tanglewood Middle School	5215 San Felipe Street	at Sage Road	Houston	77056	Gym
Texas Southern University W. R. Banks Building	3348 Cleburne Street	near Tierwester Street	Houston	77004	Child Develpoment Labratory
The Abiding Word Lutheran Church and School	17123 Red Oak Drive	near Farm to Market 1960	Houston	77090-2600	Narthex/Sanctuary Foyer
The Academy of Viola De Walt	401 North 2nd Street	at West Madison Street	La Porte	77571	Gymnasium
The Collective-The Power Center	12401 South Post Oak Road	at Highway 90 Alternate	Houston	77045-2020	South East South Wing
The Double Tree Houston Brookhollow	12801 Northwest Freeway	at Northwest Freeway	Houston	77040	The Plaza
The Forum at Memorial Woods	777 North Post Oak Road	near Memorial Woods Drive	Houston	77024	Multipurpose Room
The Lodge at Pine Creek	825 Hunt Road	near Garth Road	Baytown	77521	Movie Theater
The MET Church Student Ministry	12903 Jones Road	at Mills Road	Houston	77020	Studen Ministry Building-Foyer Area
The Rice School	7550 Seuss Drive	at North Braeswood Boulevard	Houston	77025-2271	Hallway/Auditorium
Theiss Elementary School	17510 Theiss Mail Route Road	at Hidden Trail Lane	Klein	77379-4615	Gym
Thomas M Danish Elementary School	11850 Fallbrook Drive	near Village Trail Drive	Houston	77065-3508	Music room

Location	Address	Cross Street	City	Zip	Voting Room
Thompson Elementary School	12470 Walters Road	near Wellington Parkway	Houston	77014-2422	Gym
Thompson Elementary School	6121 Tierwester Street	at Griggs Road	Houston	77021-1311	Gymnasium
Thornton Middle School	19802 Kieth Harrow Boulevard	near North Fry Road	Katy	77449-4885	Performance Gym
Thurgood Marshall Elementary School	6200 Winfield Road	near Homestead Road	Houston	77050	Gymnasium
Timber Lane Community Center	1904 Naplechase Crest Drive	at Jasmine Terrace Drive	Spring	77373	Meeting Room A&B/Rooms 1&2
Tipps Elementary School	5611 Queenston Boulevard	at Brookhollow Court Drive	Houston	77084-6431	Gym
Tom Bass Park Community Center Section Three	15108 Cullen Boulevard	at Kilnar Street	Houston	77047-6714	Auditorium
Tomball Intermediate School	723 West Main Street	at Vernon Street	Tomball	77375	Gym
Tomball Public Works Building	501B James Street	near South Pine Street	Tomball	77375	Training Room 100
Tomball Service Center	14444 Holderrieth Road	at North Humble Lake Road	Tomball	77377	Roll Call Room
TownePlace Suites by Marriott Houston Northwest/Beltway 8	8845 West Road	at Gessner Road	Houston	77064	Meeting Room
Townwood Park Community Center	3402 Simsbrook Drive	at Buffalo Speedway	Houston	77045	Room 111
Tracy Gee Community Center	3599 Westcenter Drive	near Richmond Avenue	Houston	77042	Auditorium
Travis Elementary School HISD	3311 Beauchamp Street	at Pecore Street	Houston	77009-6613	Library
Treasure Forest Elementary School	7635 Amelia Road	at Counter Point Drive	Houston	77055-1737	Multipurpose Room S107 (S106 small group)
Tri-County Baptist Church	5715 Peek Road	near Stockdick School Road	Katy	77449	Fellowship Hall
Trini Mendenhall Community Center	1414 Wirt Road	at Shadyvilla Lane	Houston	77055-4917	Room 106
Trinity Episcopal Church	1015 Holman Street	at Main Street	Houston	77004-3810	Fellowship Hall
Trinity Lutheran Church Downtown	800 Houston Avenue	at Washington Avenue	Houston	77007	Gym
True Grace Bible Church	17370 West Little York Road	at Northfalk Drive	Houston	77084-6301	Multipurpose Fellowship Room
Tuffly Park Community Center	3200 Russell Street	at Lucille Street	Houston	77026	Multi-purpose Room
Twin Creeks Middle School	27100 Cypresswood Drive	at Old Cypresswood Drive	Spring	77373-6300	Gym
ULH Event Center	331 United Leuva Circle	at Ronan Road	Houston	77060	Ballroom/Hall C
Ulrich Intermediate School	10103 Spring Cypress Road	at Cutten Road	Houston	77070-6417	Library
Unity of Houston	2929 Unity Drive	at Hillcroft Street	Houston	77057	Sanctuary Lobby
University Baptist Church	16106 Middlebrook Drive	at Glenshannon Street	Houston	77059-6034	Chapel
University of Houston Clear Lake	2700 Bay Area Boulevard	at Bayou Road West	Houston	77058	UH Clear Lake Bayou Building Garden Room

Location	Address	Cross Street	City	Zip	Voting Room
University of Houston Student Center	4455 University Drive	near Martin Luther King Boulevard	Houston	77004	Room 214 Space City
Valley Oaks Elementary School	8390 Westview Drive	at Pech Road	Houston	77055-6738	Library
VCP Church	6454 Oaknut Drive	at North Rosslyn Road	Houston	77088	Fellowship Hall
Venture Christian Church	25133 Lakecrest Manor Drive	at Katy Fort Bend Road	Katy	77493	Lobby Room
Vera Brummet May Community Center	2100 Wolf Road	at Scott Road	Huffman	77336	Room 118
Victory Houston	809 West Road	near Ella Boulevard	Houston	77038	Event Center/Student Center Room
Vida City Church Houston	1300 West Mount Houston Road	near Veterans Memorial Drive	Houston	77038	Discovery Center
Vietnamese Community Center	7100 Clarewood Drive	at Southwest Freeway	Houston	77036-4402	Main Hall
Voss Project Center at Gerald D. Young Agricultural Sciences Center	5801 Katy Hockley Cut Off Road	at Porter Road	Katy	77493	Voss Project Center
Wainwright Elementary School	5330 Milwee Street	at Costa Rica Road	Houston	77092-6655	Cafeteria
Waldo Emerson Elementary School	9533 Skyline Drive	at Tanglewilde Street	Houston	77063-5215	Dance Room
Walter and Inez Stovall EC/PK/K School	3025 Ellington Street	at Scenic Green Drive	Houston	77088-4599	Library
Waltrip High School	1900 West 34th Street	at Ella Boulevard	Houston	77018-6186	ISS Room
Warner Elementary School	10400 Warner Smith Boulevard	near Fry Road	Cypress	77433	505 Art Room
Watkins Middle School	4800 Cairnvillage Street	near Kieth Harrow Boulevard	Houston	77084	LGI
Wayne C. Schultz Junior High School	20950 Field Store Road	at Waller Spring Creek Road	Waller	77484	Auditorium Lobby
Weber Elementary School	11955 Blackhawk Boulevard	near Scarsdale Road	Houston	77089	Gym
Webster Civic Center	311 Pennsylvania Avenue	at South Austin Street	Webster	77598-5230	Civic Center
Wedgewood Elementary School	4000 Friendswood Link Road	near Forest Bend Avenue	Friendswood	77546	Great Hall
Wells Middle School Auxiliary Gym	4033 Gladeridge Drive	at Gladebrook Street	Houston	77068	Gym
West Campus Gym	24403 East Lake Houston Parkway	at Berrys Way	Huffman	77336-4447	Gym
West End MultiService Center	170 Heights Boulevard	near Harvard Street	Houston	77007	Auditorium Building 3 Rooms 304 & 305
West Houston Church of Christ	17100 West Road	at Queenston Boulevard	Houston	77095	Gym
West University Community Building and Senior Center	6104 Auden Street	at Rice Boulevard	Houston	77005-2814	John Neighbors Activity Room
Westbrook Intermediate School	302 West El Dorado Boulevard	at Beamer Road	Friendswood	77546-1724	Library
Westbury Baptist Church	10425 Hillcroft Street	at Willowbend Boulevard	Houston	77096-4798	Game Room in Family Life Center
Westfield Volunteer Fire Station 2	11255 Bentley Street	at Mooney Road	Houston	77093-2752	Bay 1

Location	Address	Cross Street	City	Zip	Voting Room
Westland Baptist Church	1407 West Grand Parkway South	near Taswell Street	Katy	77494	Gym
Westside High School	14201 Briar Forest Drive	at Highway 6	Houston	77077-1806	Library
Wheeler Avenue Baptist Church	3826 Wheeler Avenue Building D	at Scott Street	Houston	77004-2604	Fellowship Hall
Whispering Pines Elementary School	17321 Woodland Hills Drive	at Wells Mark Drive	Humble	77346-3001	Cafeteria
Wildwood Elementary School	13802 Northpointe Boulevard	at Shaw Road	Tomball	77377-2442	Cafeteria
Willbern Elementary School	10811 Goodspring Drive	at Legacy Park Drive	Houston	77064-9419	PE room/Gym
William B. Travis Elementary	100 Robin Road	at Caldwell Street	Baytown	77520	Main Hallway
William S Sutton Elementary School	7402 Albacore Drive	at Sharpview Drive	Houston	77074-6512	Parent room R12
Willow Creek Elementary School in Humble ISD	2002 Willow Terrace Drive	at Hidden Lakes Drive	Kingwood	77345-1785	Cafeteria
Willow Creek Elementary School in Tomball ISD	18302 North Eldridge Parkway	at Northpointe Boulevard	Tomball	77377-8084	Gym
Willow Meadows Baptist Church	4300 West Bellfort Street	at Greenwillow Street	Houston	77035-3602	Fellowship Hall
Windsor Village Community Center	14441 Croquet Lane	at Grapevine Street	Houston	77085-3352	Main MultiPurpose Room
Winship Elementary School	2175 Spring Creek Drive	near Tuckahoe Lane	Spring	77373-6199	Cafeteria
Wisdom High School	6529 Beverly Hill Street	at Hillcroft Avenue	Houston	77057	Event Lobby
Woodard Elementary School	17501 Cypress North Houston	at Barker Cypress Road	Cypress	77433-5246	Music Room 211
Woodcreek Middle School	14600 Woodson Park Drive	near Summer Palmentto Drive	Houston	77044-4492	University Way/University Hall
Woodie Coker Andre Elementary School	8111 Fry Road	near Longenbaugh Road	Cypress	77433	PE/Gym Room 607 Room
Woodland Acres Elementary School	12936 Sarahs Lane	at Elsie's Lane	Houston	77015-6396	Room 103
Woodland Park Community Center	212 Parkview Street	at Houston Avenue	Houston	77009	Gym
World Theater	1012 South Mason Road	at Park Tree Lane	Katy	77450	Community Hall/multifunction room 1012-1
Worsham Elementary School	3007 Hartwick Road	near Foy Lane	Houston	77093	Library
Wortham Village Clubhouse	10911 Wortham Boulevard	at Walnut Lake Road	Houston	77065	Clubhouse
Yeager Elementary School	13615 Champion Forest Drive	near Bermuda Dunes Drive	Houston	77069	PE Room
Youngblood Intermediate School	8410 Dairy View Lane	at Beechnut Street	Houston	77072	Cafeteria
Zwink Elementary School	22200 Frassati Way Drive	at Spring Stuebner Road	Spring	77389-1417	Gym

12. Election Day voting center locations are subject to change by Harris County until Election Day. Please check the Harris County website at [HarrisVotes.com](https://www.harrisvotes.com) and/or the HISD website at <https://www.houstonisd.org/Page/198294> often for up-to-date information.

13. NRG Arena, Arena, 1 NRG Parkway, Houston, Texas 77054 is designated as the main early voting place, and the Harris County Clerk Teneshia Hudspeth's Office (telephone number: 713-755-6965), is hereby appointed clerk for early voting in the election. Applications for ballots by mail should be directed in writing to Early Voting Clerk, 1001 Preston St., Suite 426, P.O. Box 1148, Houston, Texas 77002 by regular mail; to Teneshia Hudspeth, Harris County Clerk, 1001 Preston Street, Fourth Floor, Houston, Texas 77002 by common or contract carrier; by telephonic facsimile machine at 713-755-4983; or by electronic transmission of a scanned application containing an original signature to one of the following email addresses: voters@harrisvotes.org or vbm@HarrisVotes.com. Registered voters may obtain an application to vote by mail by downloading it from HarrisVotes.com/Voter/Vote-By-Mail; calling 713-755-6965; or sending an email to voters@harrisvotes.org or vbm@HarrisVotes.com. An application must be received by the Clerk for Early Voting by October 27, 2023. Additionally, if an application for ballot by mail (ABBM) is faxed or emailed, or if a federal postcard application (FPCA) is faxed, then the applicant must submit the original application to the Early Voting Clerk by mail so that the Clerk receives the original not later than the fourth (4th) business day after receiving the emailed or faxed ABBM or faxed FPCA. If the Early Voting Clerk does not receive the original ABBM or FPCA by this deadline, then the emailed or faxed ABBM or faxed FPCA is incomplete, and the Clerk cannot send the applicant a ballot. Early voting by personal appearance will be held Monday, October 23, 2023, through Friday, November 3, 2023. Dates and times for early voting by personal appearance shall be as follows: October 23 – October 28, 2023, 7 a.m. – 7 p.m.; October 29, 2023, 12 p.m. – 7 p.m.; October 30 – November 3, 2023, 7 a.m. – 7 p.m. Early voting will be conducted at the following established Harris County early voting center locations:

**Main Early Voting Site:
NRG Arena, Arena, 1 NRG Parkway, Houston, Texas 77054**

Location	Address	City	Zip
Acres Homes Multi Service Center	6719 West Montgomery Road Auditorium	Houston	77091
Alief ISD Administration Building	4250 Cook Road Room 750	Houston	77072
Alvin D Baggett Community Center	1302 Keene Street Main Hall	Galena Park	77547
BakerRipley East Aldine Campus	3000 Aldine Mail Route Road C116 Classroom	Houston	77039
BakerRipley Ripley House	4410 Navigation Boulevard 209	Houston	77011-1036
Bayland Park Community Center	6400 Bissonnet Street Auditorium/Voting Annex	Houston	77074
Baytown Community Center	2407 Market Street Tejas Room	Baytown	77520

Location	Address	City	Zip
Big Stone Lodge	709 Riley Fuzzel Road Grand Hall/Community Center	Spring	77373
City Jersey Village Municipal Government Center	16327 Lakeview Drive Civic Center in Municipal Meeting Room	Houston	77040-2029
City of La Porte City Hall	604 West Fairmont Parkway Lobby & Council Chamber	La Porte	77571-6275
City of South Houston Municipal Court	1019 Dallas Street Court Room	South Houston	77587
County Attorney Conference Center	1019 Congress Avenue County Conference Center III/Meeting Room 109	Houston	77002
Crosby Branch Library	135 Hare Road Meeting Room	Crosby	77532
Denver Harbor Community Center	6402 Market Street Gym	Houston	77020-6840
East Harris County Activity Center	7340 Spencer Highway Big Room	Pasadena	77505
El Franco Lee Community Center	9500 Hall Road Auditorium	Houston	77089
Fallbrook Church	12512 Walters Road Main Foyer Area (Entry 4)	Houston	77014
First Congregational Church	10840 Beinhorn Road Assembly Room	Houston	77024-3098
Freeman Branch Library	16616 Diana Lane Meeting Room	Houston	77062
George Bush Community Center	6827 Cypresswood Drive Room 141	Spring	77379
Hardy Street Senior Citizens Center	11901 West Hardy Road Auditorium	Houston	77076-1220
Houston Community College (HCC) Southeast College Parking Garage/Building C	6960 Rustic Street Room 101	Houston	77087
HCC West Loop South	5601 West Loop South C108A/B	Houston	77081
Harris County Public Library Maud Smith Marks Branch	1815 Westgreen Boulevard Meeting Room	Katy	77450-5370
Harris County Public Library Octavia Fields Branch	1503 South Houston Avenue Meeting Room	Humble	77338
Hiram Clarke Multi Service Center	3810 West Fuqua Street Auditorium	Houston	77045-6402
Hockley Community Center	28515 Old Washington Road Room ABC/Large Room/BAC	Hockley	77447

Location	Address	City	Zip
Holiday Inn Express & Suites Atascocita	5619 Farm to Market 1960 East Meeting Room	Humble	77346
Houston Marriott West Loop by The Galleria	1750 West Loop South Topaz Room	Houston	77027
Huffman ISD Administrative Offices	24302 Farm to Market 2100 Board Room 101	Huffman	77336
J D Walker Community Center	7613 Wade Road Large MultiPurpose Room	Baytown	77521-8338
John P McGovern Texas Medical Center Commons	6550 Bertner Avenue 1 st Floor (Food Court)	Houston	77030
John Paul Landing Environmental Education Center	9950 Katy Hockley Road Great Room #101	Cypress	77433
John Phelps Courthouse	101 South Richey Street Training Room/Assembly Room	Pasadena	77506
Juergens Hall Community Center	26026 Hempstead Highway Dance Hall	Cypress	77429-7321
Kashmere MultiService Center	4802 Lockwood Drive Auditorium	Houston	77026-2941
Katy Branch Harris County Public Library	5414 Franz Road Meeting Room	Katy	77493-1717
Katy ISD Law Enforcement Center	20370 Franz Road Community Rooms	Katy	77449
Kingwood Community Center	4102 Rustic Woods Drive Auditorium B	Kingwood	77345-1350
Klein Multipurpose Center	7500 Farm to Market 2920 Room 402	Klein	77379-2204
Lone Star College Creekside	8747 West New Harmony Trail Room 116	Tomball	77375
Lone Star College North Harris	2700 WW Thorne Drive Career and Skilled Trades Technology Center, Rooms 101/103	Houston	77073
Metropolitan MultiService Center	1475 West Gray Street Gym	Houston	77019-4926
Moody Park Community Center	3725 Fulton Street Main MultiPurpose Room	Houston	77009
North Channel Branch Library	15741 Wallisville Road Meeting Room	Houston	77049-4607
Northeast Multi-Service Center	9720 Spaulding Street Auditorium	Houston	77016

Location	Address	City	Zip
Nottingham Park Building	926 Country Place Drive Meeting Room	Houston	77079
NRG Arena	1 NRG Parkway Hall D Gate 9	Houston	77054
Prairie View A&M University Northwest	9449 Grant Road Room 107/108	Houston	77070
Raindrop Turkish House	9301 West Bellfort Boulevard Turkistan Room	Houston	77031
Richard and Meg Weekley Community Center	8440 Greenhouse Road Room 200	Cypress	77433-5135
San Jacinto College Generation Park	13455 Lockwood Road Room G-2.125	Houston	77044
San Jacinto College South Campus	13735 Beamer Road Entrance B Jones Technical Building S13 Hallway/Lobby	Houston	77089
San Jacinto Community Center	604 Highland Woods Drive Large Room	Highlands	77562-4546
Sheraton Houston Brookhollow Hotel	3000 North Loop West Freeway Jasmine I & II	Houston	77092-8810
SPJST Lodge Num 88	1435 Beall Street Annex in back of main building	Houston	77008-3441
Steve Radack Community Center	18650 Clay Road Room 143/Conference Room	Houston	77084
Sunnyside Multi Service Center	4410 Reed Road Classroom 186	Houston	77051
Texas Southern University W. R. Banks Building	3348 Cleburne Street Child Development Laboratory	Houston	77004
The Double Tree Houston Brookhollow	12801 Northwest Freeway The Plaza	Houston	77040
Timber Lane Community Center	1904 NapleCHASE Crest Drive Meeting Room A&B/Rooms 1&2	Spring	77373
Tom Bass Park Community Center Section Three	15108 Cullen Boulevard Auditorium	Houston	77047-6714
Tomball Public Works Building	501B James Street Training Room 100	Tomball	77375
Tracy Gee Community Center	3599 Westcenter Drive Auditorium	Houston	77042
Trini Mendenhall Community Center	1414 Wirt Road Room 106	Houston	77055-4917

Location	Address	City	Zip
University of Houston Clear Lake	2700 Bay Area Boulevard UH Clear Lake Bayou Building Garden Room	Houston	77058
University of Houston Student Center	4455 University Drive Room 214 Space City	Houston	77004
Vera Brummet May Community Center	2100 Wolf Road Room 118	Huffman	77336

14. Early voting center locations are subject to change by Harris County until November 3, 2023. Please check the Harris County website at [HarrisVotes.com](https://www.harrisvotes.com) and/or the HISD website at <https://www.houstonisd.org/Page/198294> often for up-to-date information.

15. All voting shall be by the method provided by the Commissioners' Court of Harris County, Texas, for use in elections held in Harris County, Texas, under the conditions provided for by contract between Harris County and the Houston Independent School District.

16. The candidate receiving the majority of the votes cast for the position shall be deemed to be elected and be entitled to serve as trustee.

17. The results of the election shall be canvassed by the Board not earlier than November 10, 2023, or later than November 20, 2023, at a meeting called by the Board in accordance with the requirements of the Texas Open Meetings Act. In the event that no person is elected by majority vote, the Board shall order a special run-off election to be held on a date specified by law and shall cause the names of the two (2) candidates receiving the highest number of votes in the election to be placed on the ballot as candidates for the run-off election. The special run-off election shall be held and conducted in the manner prescribed by law for regular elections. In setting the date for the special run-off election, the Board may take into consideration any other election to be held at or around the date of the special election.

18. The candidates elected to office in Geographic Districts II, III, IV and VIII shall assume office on January 1, 2024, continuing until December 31, 2027.

19. All election materials including the notice of election, ballots, instruction cards, affidavits, and other forms which the voter may be requested to sign, and all early voting materials, shall be printed in English, Spanish, Chinese, and Vietnamese, or Spanish, Chinese and Vietnamese translations thereof shall be made available in the circumstances permitted and the manner required by law.

20. Pursuant to Section 63.0013 of the Texas Election Code, an election officer may give voting order priority to individuals with a mobility problem that substantially impairs the person's ability to move around. A person assisting an individual with a mobility problem may also, at the individual's request, be given voting order priority. Disabilities and conditions that may qualify for voting order priority include paralysis, lung disease, the use of portable oxygen, cardiac deficiency, severe limitation in the ability to walk due to arthritic, neurological, or orthopedic

condition, wheelchair confinement, arthritis, foot disorder, the inability to walk 200 feet without stopping to rest, or use of a brace, cane, crutch, or other assistive device.

21. A substantial copy of this order shall serve as proper notice of the election. The notice, including a Spanish, Chinese and Vietnamese translation, shall be published at least one time not more than thirty (30) days or less than ten (10) days before the day of the election in a newspaper of general circulation in the District and posted not later than the 21st day before the election and remain posted continuously through election day on the bulletin board used for notices of meetings of the School Board, and also on the District's website. The District shall deliver notice of this election to the Harris County Clerk not later than the 60th day before the election.

22. To the extent not contained within the District's official election notice, the District shall also post on its website not later than October 17, 2023, the following information: (1) the election date; (2) the location of each polling place; (3) the name of each candidate for an elected office on the ballot; and (4) to the extent applicable, each measure on the ballot.

23. Additionally, the District shall post the following information on its website as soon as practicable after the election: (1) the results of the election; (2) total number of votes cast; (3) total number of votes cast for each candidate or for or against each measure; (4) total number of votes cast by personal appearance on election day; (5) total number of votes cast by personal appearance or mail during the early voting period; and (6) total number of counted and uncounted provisional ballots cast.

24. This Order shall take effect immediately upon its approval.

PASSED AND APPROVED, this twelfth day of October 2023.

Angela Lemond Flowers, Secretary
School Board
Houston Independent School District

Audrey Momanaee, President
School Board
Houston Independent School District

(District Seal)



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

10/12/2023

8.

Office of the School Board

Consideration And Approval Of Minutes From Previous Meetings

The Houston Independent School District School Board is asked to approve the minutes of its meetings on September 7 and 14, 2023.

The minutes will be published after they are approved.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the minutes of its meetings on September 7 and 14, 2023, effective October 13, 2023.