



THE HOUSTON INDEPENDENT SCHOOL DISTRICT

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

Item Text Report

File #: 24-460, **Version:** 1

Office of the Superintendent of Schools

Office of Information Technology

Approval Of Proposed Revisions To Board Policy CPC(LOCAL), *Office Management: Records Management*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy CPC(LOCAL), *Office Management: Records Management*. The changes are recommended by the Texas State Library and Archives Commission and the HISD administration to improve compliance with state law.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy CPC (LOCAL), *Office Management: Records Management*, on first reading, effective October 11, 2024.